

**STRATFORD BOROUGH COUNCIL  
REORGANIZATION MEETING  
JANUARY 7, 2021  
7:00 P.M.**

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**STATEMENT OF ADVERTISEMENT**

**PRAYER:**

By: Reverend Martin Dawson  
Stratford Presbyterian Church

**OATHS OF OFFICE:**

To: Councilman Patrick Gilligan (Sworn in by Congressman Donald Norcross)  
To: Councilman Stephen Gandy (Sworn in by Congressman Donald Norcross)  
To: Councilman Michael Tolomeo (Sworn in by Congressman Donald Norcross)

**ROLL CALL:**

Mayor Josh Keenan  
Councilman Stephen Gandy  
Councilman Patrick Gilligan  
Councilman Patrick Green  
Councilwoman Linda Hall  
Councilwoman Tina Lomanno  
Councilman Michael Tolomeo

Police Chief Ron Morello  
Acting Borough Administrator John D. Keenan, Jr.  
Acting Borough Clerk Michaela Bosler

**SELECTION BY MEMBERS OF COUNCIL FROM THE COUNCIL MEMBERSHIP:**

President of Council One Year Term  
Motion: \_\_\_\_\_ Second: \_\_\_\_\_ RCV: \_\_\_\_\_

**OATH OF OFFICE:**

To: Council President

**APPOINTMENTS BY MAYOR – CONFIRMING RESOLUTION BY COUNCIL:**

Resolution 2021:001 Appointment of Solicitor One Year Term  
Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Voice Vote: \_\_\_\_\_

Resolution 2021:002 Appointment of Engineer One Year Term  
Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Voice Vote: \_\_\_\_\_

Resolution 2021:003 Appointment of Auditor One Year Term  
Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Voice Vote: \_\_\_\_\_

Resolution 2021:004 Appointment of Prosecutor One Year Term  
Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Voice Vote: \_\_\_\_\_

Resolution 2021:005 Appointment of Public Defender One Year Term  
Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Voice Vote: \_\_\_\_\_

Resolution 2021:006 Appointment of Alternate Public Defender One Year Term

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Voice Vote: \_\_\_\_\_

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**APPOINTMENTS BY MAYOR WITH CONFIRMATION OF COUNCIL:**

Fire Line Officers: One Year Term  
Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Voice Vote: \_\_\_\_\_

Historic Preservation Commission Two Year Term  
Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Voice Vote: \_\_\_\_\_

Joint Land Use Board, Class III One Year Term  
Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Voice Vote: \_\_\_\_\_

Park Commission Liaison One Year Term  
Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Voice Vote: \_\_\_\_\_

Police Matrons One Year Term  
Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Voice Vote: \_\_\_\_\_

Deputy OEM Coordinators One Year Term  
Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Voice Vote: \_\_\_\_\_

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**APPOINTMENTS BY MAYOR WITH NO CONFIRMATION OF COUNCIL NEEDED:**

Joint Land Use Board, Class II One Year Term  
Joint Land Use Board, Alternate Two Year Term  
Parks Commission Five Year Term  
Library Board of Trustees Five Year Term  
Board of Health Three Year Term  
Board of Health Three Year Term  
Municipal Coordinator of Aging One Year Term

**NEW BUSINESS:**

Resolution 2021:007 Appointment of Police Chaplain  
Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Voice Vote: \_\_\_\_\_

Resolution 2021:008 Appointment of Public Agency Compliance Officer  
Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Voice Vote: \_\_\_\_\_

Resolution 2021:009 Appointment of Town Historian  
Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Voice Vote: \_\_\_\_\_

Resolution 2021:010 Appointment of Redevelopment Planners  
Motion: \_\_\_\_\_ Second: \_\_\_\_\_ RCV: \_\_\_\_\_

Resolution 2021:011 Appointment of Special Law Enforcement Officers  
Motion: \_\_\_\_\_ Second: \_\_\_\_\_ RCV: \_\_\_\_\_

Resolution 2021:012 Appointment of Temporary Police Officers  
Motion: \_\_\_\_\_ Second: \_\_\_\_\_ RCV: \_\_\_\_\_

Resolution 2021:013 Resolution of the Borough Council of the Borough of Stratford Authorizing the Award of a Non-Fair and Open Contract for Affordable Housing Planner Consultant Services  
Motion: \_\_\_\_\_ Second: \_\_\_\_\_ RCV: \_\_\_\_\_

Resolution 2021:014 Appointment of Risk Management Consultant  
Motion: \_\_\_\_\_ Second: \_\_\_\_\_ RCV: \_\_\_\_\_

Resolution 2021:015 Appointment of Statewide Fund Commissioner  
Motion: \_\_\_\_\_ Second: \_\_\_\_\_ RCV: \_\_\_\_\_

Resolution 2021:016 Join/Renew Statewide Insurance Fund  
Motion: \_\_\_\_\_ Second: \_\_\_\_\_ RCV: \_\_\_\_\_

Resolution 2021:017 Reappoint Chief Financial Officer  
Motion: \_\_\_\_\_ Second: \_\_\_\_\_ RCV: \_\_\_\_\_

RESOLUTIONS 2021:018 THROUGH 2021:027 WILL BE DONE AS A CONSENT AGENDA  
Council can request to remove any of the following resolutions from the agenda to be voted on separately.

- Resolution 2021:018 Depositories for Borough Funds and Cash Management Plan
- Resolution 2021:019 Time and Place for Meetings
- Resolution 2021:020 Publication of Legal Notices
- Resolution 2021:021 Parliamentary Procedures
- Resolution 2021:022 Temporary Budget for 2021
- Resolution 2021:023 Custodian for Tarkill Club House
- Resolution 2021:024 Custodian for Field House
- Resolution 2021:025 Custodian for Quaker Store
- Resolution 2021:026 School Crossing Guards
- Resolution 2021:027 2021 Annual Holidays

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ RCV: \_\_\_\_\_

**2021 COUNCILMATIC COMMITTEES**

FINANCE AND REVENUE

DIRECTOR Tina Lomanno  
Assoc. Member Linda Hall  
Assoc. Member Stephen Gandy

EMERGENCY SERVICES

DIRECTOR Stephen Gandy  
Assoc. Member Patrick Gilligan  
Assoc. Member Linda Hall

POLICE

DIRECTOR Patrick Gilligan  
Assoc. Member Patrick Green  
Assoc. Member Michael Tolomeo

PUBLIC WORKS

DIRECTOR Michael Tolomeo  
Assoc. Member Patrick Green  
Assoc. Member Patrick Gilligan

PUBLIC EVENTS

DIRECTOR Linda Hall  
Assoc. Member Michael Tolomeo

Assoc. Member Tina Lomanno

ORDINANCE/PROPERTY

DIRECTOR Patrick Green

Assoc. Member Tina Lomanno

Assoc. Member Stephen Gandy

**COUNCIL COMMENTS:**

**GOOD AND WELFARE:**

Motion to open the meeting to the public for Good and Welfare:

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Voice Vote: \_\_\_\_\_

Motion to close the public portion for Good and Welfare:

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Voice Vote: \_\_\_\_\_

**CLOSING PRAYER:**

By: Reverend Martin Dawson  
Stratford Presbyterian Church

**ADJOURN:**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Voice Vote: \_\_\_\_\_

**RESOLUTION 2021:001  
APPOINTMENT OF SOLICITOR**

WHEREAS, the Local Public Contracts Law requires that the resolution authorizing the Award of contract for "Professional Services" without competitive bids must be publicly advertised;

NOW, THEREFORE, BE IT RESOLVED, by Mayor and Council of the Borough of Stratford, County of Camden, State of New Jersey, that

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Be appointed as Solicitor for the Borough of Stratford for the year 2021 to perform the professional services ordinarily provided by an Attorney for the Borough of Stratford and to receive such compensation as may be reasonable for such services. Said \_\_\_\_\_ is an Attorney authorized by law which practice is regulated by the laws of this State. These professional services are necessary and are required by this Municipality.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to execute an agreement with \_\_\_\_\_ for such services.

BY: \_\_\_\_\_  
JOSH KEENAN, MAYOR

ATTEST: \_\_\_\_\_  
MICHAELA BOSLER,  
ACTING BOROUGH CLERK

I, Michaela Bosler, Acting Borough Clerk, do hereby certify the foregoing Resolution to be a true and complete copy of a Resolution duly adopted at a public meeting of the Governing Body of the Borough of Stratford held on January 7, 2021.

\_\_\_\_\_  
MICHAELA BOSLER,  
ACTING BOROUGH CLERK

**RESOLUTION 2021:002  
APPOINTMENT OF ENGINEER**

WHEREAS, the Local Public Contracts Law requires that the resolution authorizing the Award of contract for "Professional Services" without competitive bids must be publicly advertised,

NOW, THEREFORE, BE IT RESOLVED, by Mayor and Council of the Borough of Stratford, County of Camden, State of New Jersey, that

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Be appointed as Engineer for the Borough of Stratford for the year 2021 to perform the professional services ordinarily provided by an Engineer for the Borough of Stratford and to receive such compensation as may be reasonable for such services. Said \_\_\_\_\_ is an Engineer authorized by law and which practice is regulated by the laws of this State. These professional services are necessary and are required by this Municipality.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to execute an agreement with \_\_\_\_\_ for such services.

BY: \_\_\_\_\_  
JOSH KEENAN, MAYOR

ATTEST: \_\_\_\_\_  
MICHAELA BOSLER,  
ACTING BOROUGH CLERK

I, Michaela Bosler, Acting Borough Clerk, do hereby certify the foregoing Resolution to be a true and complete copy of a Resolution duly adopted at a public meeting of the Governing Body of the Borough of Stratford held on January 7, 2021.

\_\_\_\_\_  
MICHAELA BOSLER,  
ACTING BOROUGH CLERK

**RESOLUTION 2021:003  
APPOINTMENT OF AUDITOR**

WHEREAS, the Local Public Contracts Law requires that the resolution authorizing the Award of contract for "Professional Services" without competitive bids must be publicly advertised,

NOW, THEREFORE, BE IT RESOLVED, by Mayor and Council of the Borough of Stratford, County of Camden, State of New Jersey, that

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Be appointed as Auditor for the Borough of Stratford for the year 2021 to perform the professional services ordinarily provided by an Auditor for the Borough of Stratford and to receive such compensation as may be reasonable for such services. Said \_\_\_\_\_ is a Registered Municipal Accountant authorized by law which practice is regulated by the laws of this State. These professional services are necessary and are required by this Municipality.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to execute an agreement with \_\_\_\_\_ for such services.

BY: \_\_\_\_\_  
JOSH KEENAN, MAYOR

ATTEST: \_\_\_\_\_  
MICHAELA BOSLER,  
ACTING BOROUGH CLERK

I, Michaela Bosler, Acting Borough Clerk, do hereby certify the foregoing Resolution to be a true and complete copy of a Resolution duly adopted at a public meeting of the Governing Body of the Borough of Stratford held on January 7, 2021.

\_\_\_\_\_  
MICHAELA BOSLER,  
ACTING BOROUGH CLERK

**RESOLUTION 2021:004  
APPOINTMENT OF PROSECUTOR**

WHEREAS, the Local Public Contracts Law requires that the resolution authorizing the Award of contract for "Professional Services" without competitive bids must be publicly advertised,

NOW, THEREFORE, BE IT RESOLVED, by Mayor and Council of the Borough of Stratford, County of Camden, State of New Jersey, that

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Be appointed as Prosecutor for the Borough of Stratford for the year 2021 to perform the professional services ordinarily provided by a Prosecutor for the Borough of Stratford and to receive such compensation as may be reasonable for such services. Said \_\_\_\_\_ is an Attorney authorized by law which practice is regulated by the laws of this State. These professional services are necessary and are required by this Municipality.

FURTHER, BE IT RESOLVED, that Mayor and Council also appoint any licensed Attorney who also has been duly appointed as the Prosecutor in any other Municipality within the County of Camden.

BY: \_\_\_\_\_  
JOSH KEENAN, MAYOR

ATTEST: \_\_\_\_\_  
MICHAELA BOSLER,  
ACTING BOROUGH CLERK

I, Michaela Bosler, Acting Borough Clerk, do hereby certify the foregoing Resolution to be a true and complete copy of a Resolution duly adopted at a public meeting of the Governing Body of the Borough of Stratford held on January 7, 2021.

\_\_\_\_\_  
MICHAELA BOSLER,  
ACTING BOROUGH CLERK



**RESOLUTION 2021:005  
APPOINTMENT OF PUBLIC DEFENDER**

WHEREAS, the Local Public Contracts Law requires that the resolution authorizing the Award of contract for "Professional Services" without competitive bids must be publicly advertised,

NOW, THEREFORE, BE IT RESOLVED, by Mayor and Council of the Borough of Stratford, County of Camden, State of New Jersey, that

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Be appointed as a Municipal Public Defender for the Borough of Stratford for the year 2021 to perform the professional services ordinarily provided by a Public Defender for the Borough of Stratford and to receive such compensation as may be reasonable for such services. Said \_\_\_\_\_ is an Attorney authorized by law which practice is regulated by the laws of this State. These professional services are necessary and are required by this Municipality.

BY: \_\_\_\_\_  
JOSH KEENAN, MAYOR

ATTEST: \_\_\_\_\_  
MICHAELA BOSLER,  
ACTING BOROUGH CLERK

I, Michaela Bosler, Acting Borough Clerk, do hereby certify the foregoing Resolution to be a true and complete copy of a Resolution duly adopted at a public meeting of the Governing Body of the Borough of Stratford held on January 7, 2021.

\_\_\_\_\_  
MICHAELA BOSLER,  
ACTING BOROUGH CLERK

**RESOLUTION 2021:006  
APPOINTMENT OF ALTERNATE PUBLIC DEFENDER**

WHEREAS, the Local Public Contracts Law requires that the resolution authorizing the Award of contract for "Professional Services" without competitive bids must be publicly advertised,

NOW, THEREFORE, BE IT RESOLVED, by Mayor and Council of the Borough of Stratford, County of Camden, State of New Jersey, that

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Be appointed as an Alternate Municipal Public Defender for the Borough of Stratford for the year 2020 to perform the professional services ordinarily provided by an Alternate Public Defender for the Borough of Stratford and to receive such compensation as may be reasonable for such services. Said \_\_\_\_\_ is an Attorney authorized by law which practice is regulated by the laws of this State. These professional services are necessary and are required by this Municipality.

BY: \_\_\_\_\_  
JOSH KEENAN, MAYOR

ATTEST: \_\_\_\_\_  
MICHAELA BOSLER,  
ACTING BOROUGH CLERK

I, Michaela Bosler, Acting Borough Clerk, do hereby certify the foregoing Resolution to be a true and complete copy of a Resolution duly adopted at a public meeting of the Governing Body of the Borough of Stratford held on January 7, 2021.

\_\_\_\_\_  
MICHAELA BOSLER,  
ACTING BOROUGH CLERK

**RESOLUTION 2021:007**

**APPOINTMENT OF POLICE CHAPLAIN**

WHEREAS, the Stratford Police Chief has recommended Reverend Martin L. Dawson be appointed the Police Chaplain for the Department for the year 2021; and

WHEREAS, Reverend Martin L. Dawson has been the Police Chaplain and has done a complimentary job in helping and assisting the Department in their time of need, and

NOW, THEREFORE, BE IT RESOLVED, by Mayor and Council to appoint Reverend Martin L. Dawson as the Stratford Police Chaplain for the year 2021.

BY: \_\_\_\_\_  
JOSH KEENAN, MAYOR

ATTEST: \_\_\_\_\_  
MICHAELA BOSLER,  
ACTING BOROUGH CLERK

I, Michaela Bosler, Acting Borough Clerk, do hereby certify the foregoing Resolution to be a true and complete copy of a Resolution duly adopted at a public meeting of the Governing Body of the Borough of Stratford held on January 7, 2021.

\_\_\_\_\_  
MICHAELA BOSLER,  
ACTING BOROUGH CLERK

**RESOLUTION 2021:008**  
**APPOINTMENT OF PUBLIC AGENCY COMPLIANCE OFFICER**

WHEREAS, the New Jersey Department of Treasury, Division of Purchase and Property requires a Public Agency Compliance Officer (P.A.C.O.) be designated each year; and

NOW, THEREFORE, BE IT RESOLVED that Michaela Bosler, be appointed to the P.A.C.O. for the year 2021 for the Borough of Stratford.

BY: \_\_\_\_\_  
JOSH KEENAN, MAYOR

ATTEST: \_\_\_\_\_  
MICHAELA BOSLER,  
ACTING BOROUGH CLERK

I, Michaela Bosler, Acting Borough Clerk, do hereby certify the foregoing Resolution to be a true and complete copy of a Resolution duly adopted at a public meeting of the Governing Body of the Borough of Stratford held on January 7, 2021.

\_\_\_\_\_  
MICHAELA BOSLER,  
ACTING BOROUGH CLERK

**RESOLUTION 2021:009**  
**APPOINTMENT OF TOWN HISTORIAN**

WHEREAS, the Borough of Stratford appoints annually a Town Historian;

NOW, THEREFORE, BE IT RESOLVED that Carole Dadino be appointed as the Town Historian for the Borough of Stratford for 2021.

BY: \_\_\_\_\_  
JOSH KEENAN, MAYOR

ATTEST: \_\_\_\_\_  
MICHAELA BOSLER,  
ACTING BOROUGH CLERK

I, Michaela Bosler, Acting Borough Clerk, do hereby certify the foregoing Resolution to be a true and complete copy of a Resolution duly adopted at a public meeting of the Governing Body of the Borough of Stratford held on January 7, 2021.

\_\_\_\_\_  
MICHAELA BOSLER,  
ACTING BOROUGH CLERK

**RESOLUTION 2021:010  
APPOINTMENT OF REDEVELOPMENT PLANNERS**

WHEREAS, the Local Public Contracts Law requires that the resolution authorizing the Award of contract for "Professional Services" without competitive bids must be publicly advertised;

NOW, THEREFORE, BE IT RESOLVED, by Mayor and Council of the Borough of Stratford, County of Camden, State of New Jersey, that

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
and  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Be appointed as Redevelopment Planners for the Borough of Stratford for the year 2021 to perform the professional services ordinarily provided by a Redevelopment Planner for the Borough of Stratford and to receive such compensation as may be reasonable for such services. Said \_\_\_\_\_ and \_\_\_\_\_ are consultants authorized by law which practice is regulated by the laws of this State. These professional services are necessary and are required by this Municipality.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to execute an agreement with \_\_\_\_\_ and \_\_\_\_\_ for such services.

BY: \_\_\_\_\_  
JOSH KEENAN, MAYOR

ATTEST: \_\_\_\_\_  
MICHAELA BOSLER,  
ACTING BOROUGH CLERK

I, Michaela Bosler, Acting Borough Clerk, do hereby certify the foregoing Resolution to be a true and complete copy of a Resolution duly adopted at a public meeting of the Governing Body of the Borough of Stratford held on January 7, 2021.

\_\_\_\_\_  
MICHAELA BOSLER,  
ACTING BOROUGH CLERK

**RESOLUTION 2021:011**  
**APPOINTMENT OF SPECIAL LAW ENFORCEMENT OFFICERS**

WHEREAS, the Mayor & Borough Council of the Borough of Stratford finds that for the health, safety and welfare of the citizens of the Municipality, that the appointment of Special Law Enforcement Officers is required to assist the regular police force of the Borough of Stratford; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor & Borough Council of the Borough of Stratford to appoint as Special Law Enforcement Officers in accordance with 40A:14-146.14 the following persons:

Class II  
Scott Beasley  
Stephen McBride

BY: \_\_\_\_\_  
JOSH KEENAN, MAYOR

ATTEST: \_\_\_\_\_  
MICHAELA BOSLER,  
ACTING BOROUGH CLERK

I, Michaela Bosler, Acting Borough Clerk, do hereby certify the foregoing Resolution to be a true and complete copy of a Resolution duly adopted at a public meeting of the Governing Body of the Borough of Stratford held on January 7, 2021.

\_\_\_\_\_  
MICHAELA BOSLER,  
ACTING BOROUGH CLERK

**RESOLUTION 2021:012**  
**APPOINTMENT OF TEMPORARY POLICE OFFICERS**

WHEREAS, the Mayor & Borough Council of the Borough of Stratford finds that for the health, safety and welfare of the citizens of the Municipality, that the appointment of Police Officers are needed; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor & Borough Council of the Borough of Stratford to appoint the following as temporary police officer, under N.J.S.A. 40:47-4.7. & 4A:4-1.7:

Patrick Brunett  
Patrick Deitz

BY: \_\_\_\_\_  
JOSH KEENAN, MAYOR

ATTEST: \_\_\_\_\_  
MICHAELA BOSLER,  
ACTING BOROUGH CLERK

I, Michaela Bosler, Acting Borough Clerk, do hereby certify the foregoing Resolution to be a true and complete copy of a Resolution duly adopted at a public meeting of the Governing Body of the Borough of Stratford held on January 7, 2021.

\_\_\_\_\_  
MICHAELA BOSLER,  
ACTING BOROUGH CLERK



## RESOLUTION 2021:013

### RESOLUTION OF THE BOROUGH COUNCIL OF THE BOROUGH OF STRATFORD AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR AFFORDABLE HOUSING PLANNING CONSULTANT SERVICES

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WHEREAS, the Borough of Stratford is in need of professional planning services related to implementation of and compliance with the Borough's affordable housing settlement and plan; and

WHEREAS, the Borough has received a proposal for services, essential to implementation of the Borough's Court approved affordable housing plan, from LFB Land Planning, prepared by Leah Furey Bruder, PP, AICP, dated November 15, 2019 attached hereto and made a part hereof as Exhibit "A" ("Proposal"); and

WHEREAS, LFB Land Planning provides professional planning services related to implementation and compliance with affordable housing settlements and plans on a professional basis; and

WHEREAS, the Borough has the need to acquire the professional services from LFB Land Planning to be provided hereunder as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5; and

WHEREAS, it is expected that the value of the services will not exceed \$6,500 in one (1) year; and

WHEREAS, LFB Land Planning has certified that it did not make a reportable campaign contribution during the one-year preceding the award of the Contract pursuant to N.J.S.A. 19:44A-20.8; and

WHEREAS, LFB Land Planning has completed a Business Entity Disclosure Certification which certifies that it has not made any reportable contributions to a political or candidate committee in the Borough of Stratford in the previous one (1) year and that the contract will prohibit LFB Land Planning from making any reportable contributions through the term of the contract; and

NOW, THEREFORE, BE IT RESOLVED, by Mayor and Council of the Borough of Stratford, County of Camden and State of New Jersey, that the Borough hereby approves the Proposal with LFB Land Planning to provide professional planning services related to the Borough's implementation and compliance with affordable housing settlements and plans for the reasons set forth above; and

BE IT FURTHER RESOLVED that the Proposal and the Business Entity Certification be placed on file with the Resolution; and

BE IT FURTHER RESOLVED that the Clerk shall publish such notice, if any, as required under the law.

BY: \_\_\_\_\_  
JOSH KEENAN, MAYOR

ATTEST: \_\_\_\_\_  
MICHAELA BOSLER,  
ACTING BOROUGH CLERK

I, Michaela Bosler, Acting Borough Clerk, do hereby certify the foregoing Resolution to be a true and complete copy of a Resolution duly adopted at a public meeting of the Governing Body of the Borough of Stratford held on January 7, 2021

\_\_\_\_\_  
MICHAELA BOSLER,  
ACTING BOROUGH CLERK

**RESOLUTION 2021:014**  
**APPOINTING RISK MANAGEMENT CONSULTANT**

**WHEREAS**, The Borough of Stratford (hereinafter "Local Unit") has joined the Statewide Insurance Fund (hereinafter "Fund"), a joint insurance fund as defined in N.J.S.A. 40A:10-36 *et seq.*; and

**WHEREAS**, the Bylaws require participating members to appoint a Risk Management Consultant, as those positions are defined in the Bylaws, if requested to do so by the "Fund"; and

**WHEREAS**, the Local Unit has complied with relevant law with regard to the appointment of a Risk management Consultant; and

**WHEREAS**, the "Fund" has requested its members to appoint individuals or entities to that position; and

**NOW, THEREFORE, BE IT RESOLVED** by the governing body of "Local Unit", in the County of Camden and State of New Jersey, as follows:

1. The Borough of Stratford (Local Unit) hereby appoints Charles E. Rue & Son, Inc. t/a Rue Insurance as its Risk Management Consultant.
2. The Fund Commissioner/Borough Administrator (*authorized representative of the public entity*) and Risk Management Consultant are hereby authorized to execute the Risk Management Consultant's Agreement for the year 2021 in the form attached hereto.

Name of Entity: The Borough of Stratford

**Attest:**

\_\_\_\_\_  
Name

\_\_\_\_\_  
Name and title

**Certification**

I, \_\_\_\_\_, Clerk of the \_\_\_\_\_,  
County of \_\_\_\_\_, do hereby certify the foregoing to be a true and correct  
copy of a Resolution adopted by the governing body on \_\_\_\_\_, 20\_\_\_\_

\_\_\_\_\_  
Clerk

Witness my hand and seal of the

\_\_\_\_\_ of \_\_\_\_\_

This day of \_\_\_\_\_, 20\_\_\_\_

**2021 FUND YEAR  
STATEWIDE INSURANCE FUND**

**RISK MANAGEMENT CONSULTANT'S AGREEMENT**

**THIS AGREEMENT** entered into this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_, among the Statewide Insurance Fund ("FUND"), a joint insurance fund of the State of New Jersey, The Borough of Stratford ("MEMBER") and Charles E. Rue & Son, Inc. t/a Rue Insurance ("RISK MANAGEMENT CONSULTANT") through a fair and open process, pursuant to N.J.S.A.19:44A-20.4.

**WHEREAS**, the CONSULTANT has offered to the MEMBER professional risk management consulting services as required by the Bylaws of the FUND; and

**WHEREAS**, the CONSULTANT has advised the FUND that he/she is familiar with the terms, conditions and operations of the FUND; and

**WHEREAS**, the MEMBER desires these professional services from the CONSULTANT; and

**WHEREAS**, the MEMBER has complied with relevant law in regard to the appointment of a Risk Management Consultant; and

**WHEREAS**, the Bylaws of the FUND require that members engage a CONSULTANT and that the CONSULTANT comply with certain requirements set forth therein.

**NOW, THEREFORE**, the parties in consideration of the mutual promises and covenants set forth herein, agree as follows:

1. For and in consideration of the amount stated hereinafter, the CONSULTANT shall:
  - (a) assist in evaluating the MEMBER'S exposures and advise on matters relating to the Member's operation and coverage.
  - (b) explain to the MEMBER, or its representatives, the various coverages available from the FUND.
  - (c) explain to the MEMBER, or its representatives, the terms of the member's commitment and obligations to the FUND.
  - (d) explain to the MEMBER, or its representatives the operation of the FUND.

- (e) prepare applications, statements of values, etc., on behalf of the MEMBER, if required by the FUND.
- (f) review the MEMBER'S assessment and assist in the preparation of the MEMBER'S insurance budget.
- (g) review losses and engineering reports and provide assistance to the MEMBER'S safety committee, if required.
- (h) assist in the claims settlement process, if required, by MEMBER or FUND.
- (i) attend the majority of meetings of the Fund Commissioners or Executive Committee, if requested, and perform such other services as required by the MEMBER or the FUND.
- (j) comply with the obligations imposed upon Risk Managers in the FUND'S Bylaws.
- (k) act in good faith and fair dealing to the FUND.
- (l) perform other duties for the FUND as may be required from time to time by the FUND.

2. In exchange for the above services, the CONSULTANT shall be compensated in the following manner:

- (a) The CONSULTANT shall be paid by the FUND, on behalf of the MEMBER, a fee as compensation for services rendered. Said fee, an apportionment of the MEMBER'S assessment: 6% of workers' compensation (excluding any fees, PLIGA, and loss ratio apportionment); 7.5% of non WC assessment (excluding any fees, PLIGA, and loss ratio apportionment);
- (b) The CONSULTANT shall be entitled to compensation for services provided during any calendar year only if the CONSULTANT has been appointed and holds the position of Risk Management Consultant, as of January 31 of the said calendar year for counties and municipalities holding general elections and July 30 for municipalities holding regular elections.
- (c) For any insurance coverages authorized by the MEMBER to be placed outside the FUND, the CONSULTANT shall receive as compensation the normal brokerage commissions paid by the insurance company. The premiums for said policies shall not be added to the FUND'S assessment in computing the fee set forth in 2(a).
- (d) If the MEMBER shall require of the CONSULTANT extra services other than those outlined above, the CONSULTANT shall be paid by the MEMBER a fee at a rate to be negotiated by the parties.

3. The term of this Agreement shall be from **January 1, 2021** to **January 1, 2022**. However, this Agreement may be terminated by either party at any time by mailing to the other thirty (30) days written notice, certified mail return receipt.
4. The CONSULTANT shall comply with all laws applicable to producers who provide insurance products to public entities and shall comply with all applicable statutes and regulations relating to joint insurance funds.
5. The CONSULTANT agrees to comply with all affirmative action laws applicable in accordance with Exhibit A and to submit all necessary documentation establishing compliance within seven (7) days of this Agreement.

**ATTEST:**

\_\_\_\_\_

\_\_\_\_\_  
**Member Representative**

**ATTEST:**

\_\_\_\_\_

\_\_\_\_\_  
**Risk Management Consultant Corporate Officer**

**ATTEST:**

\_\_\_\_\_

\_\_\_\_\_  
**Statewide Insurance Fund Chairperson**

**EXHIBIT A  
STATEWIDE INSURANCE FUND**

**MANDATORY EQUAL EMPLOYMENT OPPORTUNITY NOTICE**  
(N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 et seq.)

**GOODS, PROFESSIONAL SERVICES AND GENERAL SERVICE CONTRACTS**

This form is a summary of the successful professional service entity's requirement to comply with the requirements of **N.J.S.A. 10:5-31 et seq.** and **N.J.A.C. 17:27 et seq.**

The successful professional service entity shall submit to the Statewide Insurance Fund, after notification of award but prior to execution of this contract, one of the following three documents as forms of evidence:

(a) A photocopy of a valid letter that the vendor is operating under an existing Federally approved or sanctioned affirmative action program (good for one year from the date of the letter);

**OR**

(b) A photocopy of a Certificate of Employee Information Report approval, issued in accordance with N.J.A.C. 17:27-1.1 et seq.;

**OR**

(c) A photocopy of a completed Employee Information Report (Form AA302) provided by the Division of Contract Compliance and completed by the vendor in accordance with N.J.A.C. 17:27-1.1 et seq.

The successful professional service entity may obtain the Employee Information Report (AA302) from the Statewide Insurance Fund during normal business hours.

**The undersigned professional service entity certifies that he/she is aware of the commitment to comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 et seq. and agrees to furnish the required forms of evidence.**

**The undersigned professional service entity further understands that his/her submission shall be rejected as non-responsive if said professional service entity fails to comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 et seq.**

COMPANY: Chas E. Rue & Son, Inc. t/a Rue Insurance  
Risk Management Consultant

SIGNATURE: \_\_\_\_\_

PRINT NAME: William M. Rue

TITLE: President DATE: \_\_\_\_\_

**RESOLUTION 2021:015**

**APPOINTING STATEWIDE INSURANCE FUND COMMISSIONER**

WHEREAS, The Borough of Stratford (hereinafter "Local Unit") is a member of the Statewide Insurance Fund (hereinafter "Fund"), a joint insurance fund as defined in N.J.S.A. 40A:10-36 et seq.; and

WHEREAS, the Fund's Bylaws require participating members to appoint a Fund Commissioner;

NOW, THEREFORE, BE IT RESOLVED by the governing body of the The Borough of Stratford <sup>The Borough of Stratford</sup> The Borough of Stratford (Local Unit) that John Keenan

(entity's elected official or employee) is hereby appointed as the Fund Commissioner for the Local Unit for the **Fund Year 2021**; and

BE IT FURTHER RESOLVED that Mayor Josh Keenan (second elected official or employee) is hereby appointed as the Alternate Fund Commissioner for the Local Unit for the **Fund Year 2021**; and

BE IT FURTHER RESOLVED that the Local Unit's Fund Commissioner is authorized and directed to execute all such documents as required by the Fund.

Name of Entity: The Borough of Stratford

ATTEST:

\_\_\_\_\_

By: \_\_\_\_\_

Clerk

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_

This Resolution agreed to the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_, by a vote of:

\_\_\_\_\_ Affirmative \_\_\_\_\_ Abstain \_\_\_\_\_ Negative \_\_\_\_\_ Absent



**RESOLUTION 2021:016**

**JOIN (RENEW) THE STATEWIDE INSURANCE FUND**

WHEREAS, a number of local units have joined together to form the Statewide Insurance Fund (“FUND”), a joint insurance fund, as permitted by N.J.S.A. 40A:10-36, *et seq.*; and

WHEREAS, The Borough of Stratford (“LOCAL UNIT”) has complied with relevant law with regard to the acquisition of insurance; and

WHEREAS, the statutes and regulations governing the creation and operation of joint insurance funds contain elaborate restrictions and safeguards concerning the safe and efficient administration of such funds; and

WHEREAS, the LOCAL UNIT has determined that membership in the FUND is in the best interest of the LOCAL UNIT.

WHEREAS, the LOCAL UNIT agrees to be a member of the FUND for a period of three (3) years, effective from **January 1, 2021** terminating on **January 1, 2024** at 12:01 a.m. standard time; and

WHEREAS, the LOCAL UNIT has never defaulted on claims, if self-insured, and has not been canceled for non-payment of insurance premiums for two (2) years prior to the date of this Resolution.

NOW, THEREFORE, BE IT RESOLVED that the LOCAL UNIT does hereby agree to join the Statewide Insurance Fund; and

BE IT FURTHER RESOLVED that to the extent required by law, the Local Unit shall provide notice of the Indemnity and Trust Agreement to the Office of the State Comptroller; and

BE IT FURTHER RESOLVED that the LOCAL UNIT will be afforded the following coverage(s) :

Workers’ Compensation & Employer’s Liability	x _____
Comprehensive General Liability	x _____
Automobile Liability and Physical Damage	x _____
Public Officials and Employment Practices Liability	x _____
Property	x _____
Inland Marine Boiler and Machinery	x _____
Crime-Faithful Performance and Fidelity	x _____
Pollution Liability	x _____
Cyber Liability	x _____
Non Owned Aircraft	x _____

BE IT FURTHER RESOLVED that the LOCAL UNIT's Fund Commissioner is authorized and directed to execute the Indemnity and Trust Agreement and such other documents signifying the membership in the FUND as required by the FUND's Bylaws and to deliver same to the Administrator of the FUND with the express reservation that said documents shall become effective only upon the LOCAL UNIT's admissions to the FUND following approval of the FUND by the New Jersey Department of Banking and Insurance.

Name of Member Entity:

The Borough of Stratford

ATTEST:

By: \_\_\_\_\_

\_\_\_\_\_

Print Name

Title: \_\_\_\_\_

\_\_\_\_\_  
Clerk

This Resolution agreed to the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_, by a  
vote of:

\_\_\_\_\_ Affirmative \_\_\_\_\_ Abstain \_\_\_\_\_ Negative \_\_\_\_\_ Absent

**STATEWIDE INSURANCE FUND**  
**INDEMNITY AND TRUST AGREEMENT**

THIS AGREEMENT made this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_, in the County of Morris, State of New Jersey, by and between the Statewide Insurance Fund (hereinafter "FUND"), and The Borough of Stratford in the County of Camden a duly constituted local unit of government (hereinafter "LOCAL UNIT");

WHEREAS, two or more local units have collectively formed a joint insurance fund as such an entity is authorized and described in N.J.S.A. 40A:10-36 et seq.; and

WHEREAS, the LOCAL UNIT has agreed to become a member of the FUND in accordance with and to the extent provided for in the Bylaws of the FUND and in consideration of such obligations and benefits to be shared by the membership of the FUND; and

WHEREAS, the LOCAL UNIT has complied with relevant law with regard to the acquisition of insurance;

NOW, THEREFORE, it is agreed as follows:

1. The LOCAL UNIT, upon entering the FUND, agrees to be bound by and to accept and comply with each and every provision of the FUND's Bylaws, Risk Management Program, as it applies to the LOCAL UNIT and the applicable statutes and administrative regulations pertaining to joint insurance funds.
2. The LOCAL UNIT agrees to participate in the FUND with respect to the coverage listed in the LOCAL UNIT's "Resolution to Join" in accordance with the FUND's Bylaws and Risk Management Program.
3. The LOCAL UNIT agrees to become a member of the FUND until January 1, 2023, at 12:01 a. m. eastern standard time. The commencement date shall be the effective date as established by the FUND's Bylaws and policies.
4. The LOCAL UNIT certifies that it has not been canceled for non-payment of insurance premiums for a period of at least two (2) years prior to the date hereof, or, if self-insured, that it has never defaulted on any claims.
5. In consideration of membership in the FUND, the LOCAL UNIT agrees that it shall jointly and severally assume and discharge the liability of each and every member of the FUND in accordance with statute and regulation, and by execution hereof the full faith and credit of the LOCAL UNIT is pledged to the punctual payment of any sums which shall become due to the

FUND in accordance with the Bylaws thereof, this Agreement or any applicable statute or regulation.

6. If the FUND, in the enforcement of any part of this Agreement, shall incur necessary expense or become obligated to pay attorney's fees and/or court costs, the LOCAL UNIT agrees to reimburse the FUND for all such reasonable expenses, fees and costs on demand.
7. The LOCAL UNIT and the FUND agree that the FUND shall hold in trust all monies paid by the LOCAL UNIT to the FUND and those monies will be used in accordance with all applicable statutes, the FUND's Bylaws and the Risk Management Program.
8. If required by the Commissioner of Insurance or applicable statutes or regulations, the FUND shall establish separate trust fund accounts in accordance with N.J.S.A. 40A:10-36, et seq. and any other statutes or regulations that may be applicable. Said trust accounts shall be used solely for the payment of claims made against members of the FUND, excess insurance premiums and/or the administration of the FUND, or for such other purposes as now or hereunder permitted by statute or regulation.
9. Each LOCAL UNIT which shall become a member of the FUND shall be obligated to execute an agreement similar in form to this Agreement.
10. To the extent required by law, the LOCAL UNIT shall provide notice of this Agreement to the Office of the State Comptroller.

Name of Member Entity:

The Borough of Stratford

ATTEST:

By: \_\_\_\_\_

\_\_\_\_\_  
Print Name

Title: \_\_\_\_\_

\_\_\_\_\_  
Clerk

STATEWIDE INSURANCE FUND

By: \_\_\_\_\_

Chairman

ATTEST: \_\_\_\_\_

Secretary

Dated: \_\_\_\_\_

**RESOLUTION 2021:017**  
**REAPPOINT CHIEF FINANCIAL OFFICER – JOHN FABRITIIS**

BE IT RESOLVED by Mayor and Council of the Borough of Stratford to hereby reappoint:

John Fabritiis

as Chief Financial Officer for a term of four (4) years.

BE IT FURTHER RESOLVED, said term shall commence on January 1, 2021 and shall expire on December 31, 2024.

BY: \_\_\_\_\_  
JOSH KEENAN, MAYOR

ATTEST: \_\_\_\_\_  
MICHAELA BOSLER,  
ACTING BOROUGH CLERK

I, Michaela Bosler, Acting Borough Clerk, do hereby certify the foregoing Resolution to be a true and complete copy of a Resolution duly adopted at a public meeting of the Governing Body of the Borough of Stratford held on January 7, 2021.

\_\_\_\_\_  
MICHAELA BOSLER,  
ACTING BOROUGH CLERK

**RESOLUTION 2021:018**  
**DEPOSITORIES FOR BOROUGH FUNDS AND CASH MANAGEMENT PLAN**

**WHEREAS**, N.J.S.A. 40A: 5-14 requires every municipality to adopt a Cash Management Plan on an annual basis;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Stratford, County of Camden, State of New Jersey, that the following requirements be a part of the **2021 Cash Management Plan**, and be adhered to:

**I. Cash Management and Investment Objectives**

- A. Preservation of capital;
- B. Adequate safekeeping of assets;
- C. Maintenance of liquidity to meet operating needs;
- D. Diversification of the Boroughs portfolio to minimize risks associated with individual investments.

**II. Designation of Official Depositories**

A. The following banks are hereby designated as legal depositories for all municipal funds:

- 1. 1st Colonial Community Bank
- 2. Wells Fargo Bank
- 3. TD Bank TA
- 4. PNC Bank
- 5. 1<sup>st</sup> Republic Bank
- 6. South Jersey Federal Credit Union
- 7. State of NJ Cash Management Fund

B. Each depository must submit to the Chief Financial Officer a copy of the Governmental Unit Deposit Protection Act (GUDPA) notification of eligibility, which is filed semi-annually with the Department of Banking each June 30th and December 31st;

C. This list may be amended or supplemented from time to time as the Mayor and Borough Council deem necessary.

D. Banks shall honor checks and drafts on borough funds with the signatures of any two of the following: Mayor, Borough Clerk, Borough Administrator, Treasurer, Municipal Financial Officer of the Borough of Stratford.

**III. Cash Management**

A. All municipal funds received by any official or employee shall be either deposited within 48 hours to an account in the name of the Borough of Stratford, or shall be turned over to the Chief Financial Officer within 48 hours of receipt, in accordance with N.J.S.A. 40A: 5-15;

B. The Chief Financial Officer shall minimize any accumulated idle cash in checking accounts, by assuring that excess balances are promptly swept into the investment portfolio;

- C. Investment decisions shall be guided by the cash flow projections prepared by the Chief Financial Officer;
- D. Change Funds, Petty Cash Funds, Payroll funds, and trust funds to the extent that the deposit of such funds to an interest bearing account would require by law the payment of interest to the provider of funds; checking accounts established for the express purposes of paying bills approved by the governing body. The balances in the checking account shall be kept at the minimum amount required for the orderly operations of the account.
- E. The Tax Collector shall deposit all funds to an interest bearing account.

#### **IV. Permissible Investments**

- A. Bonds or other obligations of the United States of America, or obligations guaranteed by the United States of America;
- B. Government money market mutual funds;
- C. Any federal agency or instrumentality obligation authorized by Congress that matures within 397 days from the date of purchase, and has a fixed rate of interest not dependent on any index or external factors;
- D. Bonds or other obligations of the local unit, or school districts of which the local unit is a part;
- E. Any other obligations with maturities not exceeding 397 days, as permitted by the Division of Investments;
- F. Local Government investment pools;
- G. New Jersey State Cash Management Fund;
- H. Repurchase agreements of fully collateralized securities.

#### **V. Authority for Investment Management**

The Chief Financial Officer is authorized and directed to make investments on behalf of the Borough. All investment decisions shall be consistent with this plan, and all appropriate regulatory constraints.

#### **VI. Safekeeping**

- A. Securities purchased on behalf of the Borough shall be delivered electronically or physically to the Borough's custodial bank, which shall maintain custodial and/or safekeeping accounts for such securities on behalf of the Borough.

#### **VII. Procedures for Disbursement of Funds**

- A. Payments shall be prepared by the Chief Financial Officer and submitted to the Borough Council for their approval;
- B. No municipal funds shall be disbursed by the Chief Financial Officer prior to approval of the Borough Council, except for:
  - 1. Debt Service payments;
  - 2. Investments;
  - 3. Payroll turnovers to agency accounts;

4. Discount Vouchers Debt Service Payments and discount vouchers must be ratified after payment.

C. Tax payments to the other local taxing agencies shall be made in accordance with schedules provided by each taxing district;

D. Disbursement Controls (Internal Control procedures) shall be used by all Borough management, employees, mayor and council to provide reasonable assurance that all cash/funds are disbursed only upon proper authorization, for valid business purposes, and are properly recorded.

**VIII. Reporting**

A. The Chief Financial Officer shall report to the Borough Council monthly via the Council Finance Director all purchases of investments in accordance with N.J.S.A. 40A: 5-15.2;

B. The Chief Financial Officer shall also report monthly to the Borough Council via the Council Finance Director the available cash balances in each fund and/or bank account.

**IX. Audit**

A. This Cash Management Plan shall be subject to the annual audit conducted pursuant to N.J.S.A. 40A: 5-14.

BY: \_\_\_\_\_  
JOSH KEENAN, MAYOR

ATTEST: \_\_\_\_\_  
MICHAELA BOSLER,  
ACTING BOROUGH CLERK

I, Michaela Bosler, Acting Borough Clerk, do hereby certify the foregoing Resolution to be a true and complete copy of a Resolution duly adopted at a public meeting of the Governing Body of the Borough of Stratford held on January 7, 2021.

\_\_\_\_\_  
MICHAELA BOSLER,  
ACTING BOROUGH CLERK



**RESOLUTION 2021:019**  
**TIME AND PLACE FOR MEETINGS**

BE IT RESOLVED by Mayor and Council of the Borough of Stratford, that the Regular Meeting of the Borough Council for the year 2021 shall be held on the SECOND TUESDAY of each month, except when the second Tuesday shall fall upon a legal holiday or Primary or General Election Day, at which time the regular meeting shall be determined by Stratford Borough Council.

BE IT FURTHER RESOLVED, that all Regular Meetings of the Borough Council shall be held in the Municipal Justice Facility, 315 Union Avenue, Stratford, NJ at 7:00 p.m. OR via teleconference communications, unless some other place shall be specifically designated by the Council for any particular meeting, and in such case, such meeting shall be advertised and held at the place designated.

Action may be taken at any of the Tuesday Regular Council Meetings for the betterment of the Borough.

BE IT FURTHER RESOLVED, that the THURSDAY preceding the SECOND TUESDAY OF EACH MONTH shall be known as the AGENDA MEETING/REDEVELOPMENT WORKSHOP to discuss those items that are placed on the Council Agenda for each month. This meeting shall be held in the Municipal Justice Facility, 315 Union Avenue, Stratford, NJ at 7:00 p.m OR via teleconference communications.

Action may be taken at any of the Thursday Agenda Meetings/Redevelopment Workshop for the betterment of the Borough.

BY: \_\_\_\_\_  
JOSH KEENAN, MAYOR

ATTEST: \_\_\_\_\_  
MICHAELA BOSLER,  
ACTING BOROUGH CLERK

I, Michaela Bosler, Acting Borough Clerk, do hereby certify the foregoing Resolution to be a true and complete copy of a Resolution duly adopted at a public meeting of the Governing Body of the Borough of Stratford held on January 7, 2021.

\_\_\_\_\_  
MICHAELA BOSLER,  
ACTING BOROUGH CLERK

**RESOLUTION 2021:019**  
**PUBLICATION FOR LEGAL NOTICES**

BE IT RESOLVED by Mayor and Council of the Borough of Stratford, that the following newspaper publications are hereby designated as the newspaper in which to publish legal advertisements for the Borough of Stratford for the year 2021:

COURIER POST  
P.O. Box 5300  
Cherry Hill, NJ 08034

THE RETROSPECT  
732 Haddon Ave.  
P.O. Box 296  
Collingswood, NJ 08108

BY: \_\_\_\_\_  
JOSH KEENAN, MAYOR

ATTEST: \_\_\_\_\_  
MICHAELA BOSLER,  
ACTING BOROUGH CLERK

I, Michaela Bosler, Acting Borough Clerk, do hereby certify the foregoing Resolution to be a true and complete copy of a Resolution duly adopted at a public meeting of the Governing Body of the Borough of Stratford held on January 7, 2021.

\_\_\_\_\_  
MICHAELA BOSLER,  
ACTING BOROUGH CLERK

**RESOLUTION 2021:021**  
**PARLIAMENTARY PROCEDURES**

BE IT RESOLVED by Mayor and Council of the Borough of Stratford, that the book on parliamentary procedure entitled "Robert's Rules of Order", Current Edition, shall govern all meetings of this Council.

BE IT FURTHER RESOLVED, that "Good and Welfare" shall be the last order of business taken up by Council at each meeting for the year of 2021, unless Council should designate otherwise. Also, before Committee Reports, the meeting shall be opened to the public for a maximum of fifteen (15) minutes to discuss matters pertaining to the items on the Agenda of the meeting.

BY: \_\_\_\_\_  
JOSH KEENAN, MAYOR

ATTEST: \_\_\_\_\_  
MICHAELA BOSLER,  
ACTING BOROUGH CLERK

I, Michaela Bosler, Acting Borough Clerk, do hereby certify the foregoing Resolution to be a true and complete copy of a Resolution duly adopted at a public meeting of the Governing Body of the Borough of Stratford held on January 7, 2021.

\_\_\_\_\_  
MICHAELA BOSLER,  
ACTING BOROUGH CLERK

**RESOLUTION 2021:022**  
**TEMPORARY BUDGET FOR 2021**

BE IT RESOLVED by Mayor and Council of the Borough of Stratford during the first thirty-one (31) days of the year, in order to meet those expenses of the Borough until a Final Budget is adopted.

NOW, THEREFORE, BE IT RESOLVED by Mayor and Borough Council of the Borough of Stratford, that the following appropriations as set forth will hereby constitute the TEMPORARY BUDGET – Exhibit A – for the year of 2021 in the total amount of \$1,490,637.00; and

BE IT FURTHER RESOLVED, that these appropriations shall be attached to and made part of this Resolution and the minutes of the January 7, 2021 Reorganization Meeting.

BY: \_\_\_\_\_  
JOSH KEENAN, MAYOR

ATTEST: \_\_\_\_\_  
MICHAELA BOSLER,  
ACTING BOROUGH CLERK

I, Michaela Bosler, Acting Borough Clerk, do hereby certify the foregoing Resolution to be a true and complete copy of a Resolution duly adopted at a public meeting of the Governing Body of the Borough of Stratford held on January 7, 2021.

\_\_\_\_\_  
MICHAELA BOSLER,  
ACTING BOROUGH CLERK

## EXHIBIT A

### BOROUGH OF STRATFORD 2021 TEMPORARY BUDGET N.J.S.A. 40A:4-19

<u>APPROPRIATION</u>	2021 <u>BUDGET</u>
ADMINISTRATIVE & EXECUTIVE	
SALARIES & WAGES	40,425.00
OTHER EXPENSES	10,000.00
ELECTIONS	
OTHER EXPENSES	1,365.00
FINANCIAL ADMINISTRATION	
SALARIES & WAGES	24,500.00
OTHER EXPENSES	3,500.00
AUDIT SERVICES	10,500.00
COLLECTION OF TAXES	
SALARIES & WAGES	19,600.00
OTHER EXPENSES	4,000.00
ASSESSMENT OF TAXES	
SALARIES & WAGES	2,890.00
OTHER EXPENSES	4,000.00
LEGAL SERVICES & COSTS	
SALARIES & WAGES	3,750.00
OTHER EXPENSES	19,950.00
ENGINEERING SERVICES & COSTS	
OTHER EXPENSES	3,900.00
MUNICIPAL COURT	
SALARIES & WAGES	34,500.00
OTHER EXPENSES	12,500.00
LAND USE ADMINISTRATION	

SALARIES & WAGES	3,300.00
OTHER EXPENSES	1,700.00
POLICE DEPARTMENT	
SALARIES & WAGES	445,000.00
OTHER EXPENSES	27,000.00
EMERGENCY MANAGEMENT	
OTHER EXPENSES	1,450.00
AMBULANCE ASSOCIATION	
OTHER EXPENSES	4,800.00
FIRE DEPARTMENT	
FIRE HYDRANT SERVICE	14,500.00
FIRE COMPANY EXPENSES	13,000.00
UNIFORM FIRE SAFETY	
OTHER EXPENSES	1,670.00
PUBLIC WORKS DEPARTMENT	
SALARIES & WAGES	41,000.00
OTHER EXPENSES	7,500.00
TRASH REMOVAL	95,000.00
PUBLIC BUILDING & GROUNDS	
OTHER EXPENSES	6,500.00
SHADE TREE COMMISSION	
OTHER EXPENSES	1,600.00
BOROUGH VEHICLE MAINT	10,000.00
BOARD OF HEALTH	
SALARIES & WAGES	5,500.00
OTHER EXPENSES	450.00
ENVIRONMENTAL COMMISSION	
OTHER EXPENSES	657.00

INSURANCE

OTHER INSURANCE PREMIUMS	65,000.00
WORKERS COMPENSATION	35,000.00
GROUP INSURANCE	152,000.00
HEALTH BENEFIT WAIVER	6,000.00

PUBLIC EVENTS

OTHER EXPENSES	3,600.00
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UTILITY EXPENSES & BULK PURCH

ELECTRICITY	12,000.00
STREET LIGHTING	6,038.00
TELEPHONE	5,500.00
WATER	550.00
GAS (NATURAL OR PROPANE)	4,500.00
SEWERAGE PROCESSING	700.00
GASOLINE	13,000.00

SOLID WASTE DISPOSAL	66,000.00
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SOCIAL SECURITY	50,000.00
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UNEMPLOYMENT	400.00
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DEFINED CONTRIBUTION SYS

COURT BAILIFF	2,500.00
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COURT SECURITY	2,500.00
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AID TO LIBRARY	39,000.00
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SHARED SERVICE SRO OFFICER	20,000.00
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PAYMENT OF NOTE PRINCIPAL	25,000.00
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INTEREST ON NOTE	1,700.00
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SEWER UTILITY

SALARIES & WAGES	55,000.00
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OTHER EXPENSES	45,000.00
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SOCIAL SECURITY	3,600.00
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UNEMPLOYMENT

42.00

TOTAL GENERAL APPROPRIATIONS

1,490,637.00



**RESOLUTION 2021:023**  
**CUSTODIAN FOR TARKILL FIELD HOUSE**

WHEREAS, it becomes necessary to insure and promote the efficient use and maintenance of the Tarkill Field House Building, located at the corner of Warwick Road and Dobbs Drive at the Warwick Road Soccer Field area, by appointing a custodian.

NOW, THEREFORE, BE IT RESOLVED that the Tarkill Soccer Club of the Borough of Stratford be designated as custodian for the Tarkill Soccer Field House Building; and

FURTHER, BE IT RESOLVED that the designation shall commence on the 1<sup>st</sup> day of January, 2021, and continue for a period of one (1) year.

BY: \_\_\_\_\_  
JOSH KEENAN, MAYOR

ATTEST: \_\_\_\_\_  
MICHAELA BOSLER,  
ACTING BOROUGH CLERK

I, Michaela Bosler, Acting Borough Clerk, do hereby certify the foregoing Resolution to be a true and complete copy of a Resolution duly adopted at a public meeting of the Governing Body of the Borough of Stratford held on January 7, 2021.

\_\_\_\_\_  
MICHAELA BOSLER,  
ACTING BOROUGH CLERK

**RESOLUTION 2021:024**  
**CUSTODIAN FOR SAO FIELD HOUSE BUILDINGS**

WHEREAS, it becomes necessary to insure and promote the efficient use and maintenance of the Field House Buildings, located on Yale Avenue, Parvkiew School, and Yellin School in the Borough of Stratford at the playing fields recreation area, by appointing a custodian.

NOW, THEREFORE, BE IT RESOLVED that the Stratford Athletic Organization of the Borough of Stratford be designated as custodian for the Field House Buildings located above, and

FURTHER, BE IT RESOLVED that the designation shall commence on the 1<sup>st</sup> day of January, 2021, and continue for a period of one (1) year.

BY: \_\_\_\_\_  
JOSH KEENAN, MAYOR

ATTEST: \_\_\_\_\_  
MICHAELA BOSLER,  
ACTING BOROUGH CLERK

I, Michaela Bosler, Acting Borough Clerk, do hereby certify the foregoing Resolution to be a true and complete copy of a Resolution duly adopted at a public meeting of the Governing Body of the Borough of Stratford held on January 7, 2021.

\_\_\_\_\_  
MICHAELA BOSLER,  
ACTING BOROUGH CLERK

**RESOLUTION 2021:025  
CUSTODIAN FOR QUAKER STORE BUILDING**

WHEREAS, it becomes necessary to insure and promote the efficient use and maintenance, and restoration of the Quaker Store Building, located at 17 N. White Horse Pike in the Borough of Stratford by appointing a custodian.

NOW, THEREFORE, BE IT RESOLVED that the Historic Preservation Commission of the Borough of Stratford be designated as custodian for the Quaker Store Building, and

FURTHER, BE IT RESOLVED that the designation shall commence on the 1<sup>st</sup> day of January, 2021, and continue for a period of one (1) year.

BY: \_\_\_\_\_  
JOSH KEENAN, MAYOR

ATTEST: \_\_\_\_\_  
MICHAELA BOSLER,  
ACTING BOROUGH CLERK

I, Michaela Bosler, Acting Borough Clerk, do hereby certify the foregoing Resolution to be a true and complete copy of a Resolution duly adopted at a public meeting of the Governing Body of the Borough of Stratford held on January 7, 2021.

\_\_\_\_\_  
MICHAELA BOSLER,  
ACTING BOROUGH CLERK

**RESOLUTION 2021:026**  
**SCHOOL CROSSING GUARDS**

WHEREAS, the Borough of Stratford employs school crossing guards; and

WHEREAS, the school crossing guards are under the supervision of the Stratford Chief of Police,

NOW, THEREFORE, BE IT RESOLVED, by Mayor and Council of the Borough of Stratford to recognize the title of school crossing guard and authorize said employment of school crossing and special officers , and

FURTHERMORE, BE IT RESOLVED, by Mayor and Council of the Borough of Stratford that the following are promised employment effective January 1, 2021:

Christine Osciak (Captain)  
Naomi Leszenzynski  
Keith Hartley  
Thomas Stone  
Christopher Mote  
Sharon Boswell  
Christine Larsen  
Kim Houseman  
Lorraine Morello  
Bonnie DiDonato  
Cathy Gibson  
Barbara Jess  
Patricia Riebel  
Patricia White  
Tina Wiseman  
Nicole Trusko  
Kay Mayer  
Mark Tenrarello  
Rose O'Hara  
Sal Papa  
Dylan Jess Class 1  
Ronald Morello Class 1  
Dominick Osiak  
Mary Alice McGuigan

BY: \_\_\_\_\_  
JOSH KEENAN, MAYOR

ATTEST: \_\_\_\_\_  
MICHAELA BOSLER,  
ACTING BOROUGH CLERK

I, Michaela Bosler, Acting Borough Clerk, do hereby certify the foregoing Resolution to be a true and complete copy of a Resolution duly adopted at a public meeting of the Governing Body of the Borough of Stratford held on January 7, 2021.

\_\_\_\_\_  
MICHAELA BOSLER,  
ACTING BOROUGH CLERK

**RESOLUTION 2021:027  
2021 ANNUAL HOLIDAYS**

WHEREAS, the Borough of Stratford Personnel Policy and Procedures Manual, Section Three, "Paid and Unpaid Time Off Policies", entitled "Paid Holiday Policy" refers to a Resolution for paid holidays; and

WHEREAS, the following holidays will be recognized for 2021:

New Year's Day  
Martin Luther King Day  
Presidents Day  
Good Friday  
Memorial Day  
July 4<sup>th</sup>  
Labor Day  
Columbus Day  
Thanksgiving  
Friday after Thanksgiving  
Half day 12/24 for Christmas Eve  
Christmas  
Half day 12/31 for New Year's Eve

WHEREAS, the Borough shall be closed on each of the above noted holidays in 2021,

NOW, THEREFORE, BE IT RESOLVED, by Mayor and Council to formally recognize the above noted holidays per the Personnel Policy and Procedures Manual Section Three, noted "Paid Holiday Policy".

BY: \_\_\_\_\_  
JOSH KEENAN, MAYOR

ATTEST: \_\_\_\_\_  
MICHAELA BOSLER,  
ACTING BOROUGH CLERK

I, Michaela Bosler, Acting Borough Clerk, do hereby certify the foregoing Resolution to be a true and complete copy of a Resolution duly adopted at a public meeting of the Governing Body of the Borough of Stratford held on January 7, 2021.

\_\_\_\_\_  
MICHAELA BOSLER,  
ACTING BOROUGH CLERK