

STRATFORD BOROUGH COUNCIL
REGULAR MEETING MINUTES
TUESDAY, MARCH 9, 2021
7:00 P.M.

CALL TO ORDER: The Acting Borough Administrator John Keenan called the meeting to order at 7:00 P.M.

STATEMENT OF ADVERTISEMENT: The Acting Borough Administrator read the following statement:
Notice of this meeting has been provided to the Courier Post and The Retrospect and is posted on the Borough Hall Bulletin Board stating the time and the place of the meeting.

PLEDGE OF ALLEGIANCE: Mayor Keenan led the Pledge and said an opening prayer.

ROLL CALL:

JOSH KEENAN, MAYOR – PRESENT
LINDA HALL, COUNCIL PRESIDENT – PRESENT
STEPHEN GANDY, COUNCILMAN – PRESENT
PATRICK GILLIGAN, COUNCILMAN – PRESENT
TINA LOMANNO, COUNCILWOMAN – PRESENT
MICHAEL TOLOMEO, COUNCILMAN – PRESENT
JAMES KELLY, COUNCILMAN – PRESENT
JEFFREY STRAUSSER, BOROUGH SOLICITOR – PRESENT
RON MORELLO, POLICE CHIEF – PRESENT
JOHN D. KEENAN, JR., ACTING BOROUGH CLERK - PRESENT

PUBLIC PORTION FOR AGENDA ITEMS ONLY:

Gilligan motioned to open the public portion on agenda items only. Tolomeo seconded the motion, which passed with all members present voting in favor in a voice vote.

There were no comments from the public.

Gandy motioned to close the public portion for agenda items. Tolomeo seconded the motion, which passed with all members present voting in favor in a voice vote.

REPORTS:

ORDINANCE & PROPERTY Councilman Kelly had nothing to report.

FINANCE & REVENUE Councilwoman Lomanno read the report as follows:

BOROUGH FINANCIAL REPORT – FEBRUARY 2021
Balance as of 2-1-2021 – \$974,242.48
Total Receipts – \$3,711,936.97
Total Disbursements – \$2,219,020.50
Balance as of 2-28-2021 – \$2,467,158.95
Total in other Funds - \$2,364,549.56

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POLICE

Councilman Gilligan read the reports as follows:

FEBRUARY 2021
 23 Adult arrests,
 0 Juvenile arrests,
 0 assaults to police,
 0 Simple assaults Complaints,
 4 Criminal Mischief Complaints,
 17 Harassment complaints,
 312 Other investigations and complaints,
 0 burglaries,
 0 robberies,
 12 thefts in the amount of \$1,825.00
 \$825.00 in stolen property recovered,
 0 motor vehicle thefts,
 6 D.W.I. arrests,
 11 Narcotics arrests,
 457 Traffic summonses issued,
 8 Motor vehicle accidents,
 3 injuries from accidents
 21 Alarm activations,
Submitted by Ron Morello, Chief of Police

EMERGENCY SERVICES

Councilman Stephen Gandy read portions of the following report.

Fire Department

The Stratford Fire Department responded to 26 Alarms 2 Drills in the month FEBRUARY 2021. The following list is a breakdown of the same:

	MONTH	YEAR TO DATE
Dwelling Fires	1	1
Building Fires	1	2
Investigations	2	8
Out of Town Assists	8	23
Alarm Systems	3	10
Assist Ambulance, Police, Public	7	13
Car Fires	0	0
Wires, Trees Down	1	2
Rescues & M.V.A.'s	3	5
Brush Fires	1	1
Drills	2	4

Total man hours on the above alarm drills was 422
Submitted by Stephen Gagliardi, Deputy Chief

Ambulance Association

The Stratford Ambulance Association **Paid Crew** responded to **92 Alarms** in the month of **FEBRUARY 2021**, the following is a breakdown of the same:

	Paid	
	<u>Month</u>	<u>Y.T.D.</u>
1. Abdominal Pain	0	2

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2. Allergic Redaction	1	2
3. Altered Mental Status	1	1
3. Assault	1	3
4. Bleeding	4	9
3. Cardiac	11	23
4. CVA	2	3
5. Diabetic	0	3
6. Fall	4	9
7. Fire Call	3	3
8. Haz-Mat	0	0
9. Maternity	0	0
10. Medical Emergency	29	52
11. Medical Alarm	2	2
12. MVA	3	9
13. Overdose	0	1
14. Ped/MVA	3	9
15. Psych. Emergency	14	27
16. Respiratory	7	25
17. Seizures	1	3
18. Sick Person	3	8
19. Special Assignment	0	0
19. Stabbing	0	0
20. Unconscious Person	6	13
21 Fractures	0	0

Suspected COVID-19 Alarms: 0

Year to Date Calls

Paid: 198

Submitted by Kristine Shafer, Chief-Stratford Ambulance

The Stratford Ambulance Association **Volunteer Crew** responded to **10 Alarms** in the month of **FEBRUARY 2021**, the following is a breakdown of the same:

	Volunteer	
	<u>Month</u>	<u>Y.T.D.</u>
Abdominal Pain	0	0
Allergic Reaction	0	0
Assault	0	0
Bleeding	0	2
Cardiac	1	3
CVA	0	2
Diabetic	0	0
Fall	0	1
Fire Call	0	0
Haz-Mat	0	0
Maternity	0	0
Medical Emergency	3	7
Medical Alarm	0	0
MVA	0	0
Overdose	0	0
Ped/MVA	0	0
Psych. Emergency	1	2
Respiratory	3	5
Seizures	0	0

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Sick Person	0	0
Special Assignment	0	0
Stabbing	0	1
Unconscious Person	2	3
Fractures	0	0

Suspected COVID-19 Alarms: 0

Year to Date Calls

Volunteer: 23

Submitted by Kristine Shafer, Chief-Stratford Ambulance

PUBLIC WORKS & LIGHTING Councilman Michael Tolomeo read the reports as follows:

Sewer Utility

- Call outs for emergency service: 20
 - Performed preemptive checks and required maintenance of all manholes and pump stations
 - Work orders:
 - Assisted public works department with snow plowing
 - Removed snow from borough buildings and property sidewalks
 - Aided public works department in changing snow plow blades
- Regular maintenance activities performed include:
Weekly trash pickup and cleanup at Yellin School, Parkview School and Vassar Ave. ball fields
Bi weekly town wide metal/appliance collection.

Public Works

- Equipment maintenance
- Metal pick up
- Plowed snow during snow storms

PUBLIC EVENTS

Councilwoman Hall reported that the Public Events Committee will be offering a Bunny Parade similar to last year, but due to COVID there can be no Easter Egg Hunt. Also being offered is a House Decorating Contest with homeowners submitting by email their house information to Councilwoman Hall for review. The Easter Bunny Parade will take place on Saturday, April 3 at noon. There will be no stopping for photos, and she encouraged residents not to congregate along the route.

OLD BUSINESS:

- ORDINANCE 2021:04 – ORDINANCE TO REPEAL AND REPLACE CHAPTER 16.30, ENTITLED “STORMWATER CONTROL ORDINANCE”

Tolomeo motioned to open the public hearing on Ordinance 2021:04. Kelly seconded the motion, which passed with all members present voting in favor in a Voice Vote.

There were no comments from the public.

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Hall motioned to close the public hearing on Ordinance 2021:04. Gilligan seconded the motion, which passed with all members present voting in favor in a Voice Vote.

Hall motioned to adopt Ordinance 2021:04. Kelly seconded the motion, which passed with all members present voting in favor in a Roll Call Vote.

NEW BUSINESS:

- ORDINANCE 2021:05 – ORDINANCE TO CREATE 8.13 ENTITLED “SMOKING AND VAPING ON PUBLIC PROPERTY”

The Acting Borough Administrator announced this is the first reading and introduction; the public hearing for this ordinance will be on April 13, 2021 at 7:00 p.m.

ORDINANCE 2021:05

**ORDINANCE AMENDING THE CODE OF THE BOROUGH OF STRATFORD TO ESTABLISH CHAPTER 8.13,
ENTITLED “SMOKING AND VAPING ON PUBLIC PROPERTY”**

WHEREAS, the Borough of Stratford (the “Borough”) is a municipal corporation organized and operating under the laws of the State of New Jersey; and

WHEREAS, the laws of the State of New Jersey prohibit the use of tobacco in all public schools, public school grounds, and public buildings, recognizing the dangers of the use of tobacco including second hand smoke; and

WHEREAS, New Jersey has recently adopted legislation to legalize the recreational use of cannabis within the State; and

WHEREAS, the Governing Body of the Borough has determined that it would be appropriate to establish similar policies and procedures for the use of Borough-owned buildings with respect to the “smoking” and/or “vaping” of cannabis/marijuana or any other substance; and

WHEREAS, pursuant to N.J.S.A. 40:48-2, the Governing Body is authorized to enact and amend ordinances as deemed necessary for the preservation of the public health, safety and welfare and as may be necessary to carry into effect the powers and duties conferred and imposed upon the Township by law; and

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the Borough of Stratford that the Code of the Borough of Stratford is hereby amended, revised and/or supplemented as follows:

SECTION 1. The Code of the Borough of Stratford is hereby amended, revised, and supplemented to establish Chapter 8.13, entitled “Smoking and Vaping on Public Property”, which shall provide as follows:

Chapter 8.13 – Smoking and Vaping on Public Property

8.13.010 – Definitions

Whenever used in this Ordinance, the following words shall have the following meanings:

- A. “Smoking” means the burning of, inhaling from, exhaling the smoke from, or the possession of a lighted cigar, cigarette, cigarillo or pipe or any other matter or substances which contains tobacco, cannabis/marijuana, or any other substance.
- B. “Electronic Smoking Device” means a device that can be used to deliver nicotine, cannabis/marijuana, or any other substance to the person inhaling the device, including, but not limited to, an electronic cigarette, cigar, cigarillo or pipe.
- C. “Vaping” means the burning of, inhaling from, exhaling the smoke from an Electronic Smoking Device.

8.13.020 – Prohibited Activity

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- A. No person shall engage in Smoking or Vaping on any property owned or controlled by the Borough of Stratford.
- B. No person shall engage in Smoking or Vaping in any public park, ballfield, playground, courts, trails, or grounds, including sidewalks immediately adjacent to said property.
- C. No person shall engage in Smoking or Vaping on or in any public, elementary school or school property, regardless of whether the area is an indoor public place or outdoor public place, including sidewalks immediately adjacent to said property
- D. No person shall engage in Smoking or Vaping in any public building or facility in the Borough of Stratford.

8.13.030 – Penalties

Any person convicted of violating any provision of this chapter shall be subject to a fine as follows:

- A. A fine of no less than two hundred and fifty dollars (\$250.00) for the first offense;
- B. A fine of no less than five hundred dollars (\$500.00) for the second offense;
- C. A fine of no less than one thousand dollars (\$1,000.00) for the third offense and all subsequent offenses.

SECTION 2. Except as set forth in Section 1 above, the balance of the Code of the Borough of Stratford shall not be affected by this Ordinance.

SECTION 3. All Ordinances contrary to the provisions of this Ordinance are hereby repealed to the extent that they are inconsistent herewith.

SECTION 4. If the provisions of any section, subsection, paragraph, subdivision, or clause of this Ordinance shall be judged invalid by a court of competent jurisdiction, such order of judgment shall not affect or invalidate the remainder of any section, subsection, paragraph, subdivision, or clause of this Ordinance.

SECTION 5. This Ordinance shall take effect immediately upon posting, publication, and final passage in the manner prescribed by law.

Hall motioned to introduce Ordinance 2021:05. Gandy seconded the motion, which passed with all members present voting in favor in a Roll Call Vote.

- **ORDINANCE 2021:06 – CREATING THE 2021 SALARY ORDINANCE**

The Acting Borough Administrator announced this is the first reading and introduction; the public hearing for this ordinance will be on April 13, 2021 at 7:00 p.m.

ORDINANCE 2021:06

AN ORDINANCE ESTABLISHING SALARIES AND SALARY RANGES FOR OFFICERS AND EMPLOYEES OF THE
BOROUGH OF STRATFORD, CAMDEN COUNTY, STATE OF NEW JERSEY

BE IT ORDAINED by the Mayor and Council of the Borough of Stratford:

SECTION 1: The salaries and salary ranges of the officers and employees commencing as of January 01, 2021 are established as follows:

Borough Administration

TITLE	ANNUAL COMPENSATION	
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Mayor	\$5,253.15	P/T
Mayor performs marriage or civil union ceremony	100.00 per ceremony	P/T
Council Members (each)	4,253.91	P/T
Borough Clerk	40,000.00 – 70,000.00	
Borough Administrator	40,000.00 – 70,000.00	
Acting Borough Administrator	55.00-65.00 per hour	P/T
Deputy Borough Clerk	30,000.00 – 60,000.00	
Tax Collector	70,122.89 – 80,000.00	
Certified Municipal Finance Officer	47,745.84 – 55,000.00	
Tax Assessor	10,000.00 – 13,000.00	P/T
Deputy Tax Assessor	10,000.00 – 13,000.00	P/T
Tax Searcher	663.87 – 800.00	P/T
Registrar	5,000 stipend	
Deputy Registrar of Vital Statistics	4,000 stipend	
Clerk Typist/Construction Clerk	21,000.00 – 40,000.00	
Clerk 1	30,000.00 – 45,000.00	
Emergency Program Manager	2,500.00	P/T
Secretary to Joint Land Use Board	1650.04 – 3,000.00	P/T
Secretary/Administrator to Park Commission	1,200.00 – 2,000.00	P/T
Zoning Administrative Officer	1,266.06 – 3,000.00	P/T
Zoning Officer	2,600.00 – 4,500.00	P/T
Construction Clerk	State minimum wage – 16.00 per hour	P/T
Site Plan Inspector	12.00 – 20.00 per hour	P/T
Construction Code Official	4,500.00 – 20,000.00	P/T
Housing Inspector	12.00 – 15.00 per hour	P/T
Plumbing Inspector	8,000.00 – 10,000.00	P/T
Electrical Inspector	10,000.00 – 37,000.00	P/T
Accounting Clerk	30,000.00 – 50,000.00	P/T
Account Clerk	15.00 – 25.00 per hour	P/T
Code Enforcement Official	12.00 - 15.00 per hour	P/T
Site Plan Inspector	12.00 - 20.00 per hour	P/T

Public Works/Sewer Department

Public Works Supervisor	55,000.00 – 75,000.00	
Public Works Assistant Supervisor	45,000.00 – 55,000.00	
Public Works Laborer 1	30,000.00 – 34,500.00	
Public Works Laborer 2	34,500.00 – 39,500.00	
Public Works Laborer 3	39,500.00 – 50,000.00	
Public Works Temporary	State minimum wage – 18.00 per hour	P/T
Commercial Driver's License Compensation	1,500 stipend	
Licensed Operator	50,000.00 – 80,000.00	

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License Compensation	6,500.00 stipend	P/T
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Municipal Court

Municipal Magistrate	517.05 per session	P/T
Court Administrator	40,000.00 – 75,000.00	
Municipal Prosecutor	408.00 per session	P/T
Municipal Public Defender	227.49 per session	P/T
Court Sound Recorder Operator	51.765 per session	P/T
Deputy Court Administrator	30,000.00 – 45,000.00	
Court Clerk	30,000.00 – 45,000.00	
Court Temporary	State minimum wage – 18.00 per hour	P/T
Certified Court Temporary	75.00 per session	P/T
Transcript Service	.15 per line	P/T
Special DWI Court Rates		
Judge	517.05 per session	P/T
Prosecutor	408.00 per session	P/T
Public Defender	227.49 per session	P/T
Court Administrator	100.00 per session	P/T
Court Secretary	65.00 – 75.00 per session	P/T
Sound Recorder	51.765 per session	P/T

Police Department

Police Chief	112,001.00 – 175,000.00	
Police Captain	103,000.00 – 114,000.00	
Police Lieutenant	102,000.00 – 114,000.00	
Police Sergeant	98,500.00 – 110,000.00	
Police Patrolman	49,000.00 – 106,000.00	
Police Director	35.00 – 55.00 per hour	P/T
School Traffic Guards	16.50 – 17.50 per shift	P/T
Special Class II Police Officers	State minimum wage – 35.00 per hour	P/T
Special Class I Police Officer	State minimum wage – 18.00 per hour	P/T
Part time Police Officer/Bailiff/Security	State minimum wage – 18.00 per hour	P/T
Police Officer Grants	55.00 – 65.00 per hour	P/T
Police Officer DWI	75.00 per hour	P/T
Confidential Assistant	30,000.00 – 55,000.00	
Police P/T Secretary	State minimum wage – 18.00 per hour	P/T
Police Officer – Traffic Control (Vendor Funded)	\$85.00 per hour	P/T

SECTION 2: This ordinance shall take effect immediately upon passage and publication according to law.

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Tolomeo motioned to introduce Ordinance 2021:06. Kelly seconded the motion, which passed with all members present voting in favor in a Roll Call Vote.

RESOLUTIONS:

RESOLUTIONS 2021:058 THROUGH 2021:062 WILL BE DONE AS A CONSENT AGENDA

Council can at this time request to remove any of the resolutions from the consent agenda and they can be voted on separately. Council did not alter the consent agenda.

- RES. 2021:058 – SUPPORT 2021 OPEN SPACE RECREATION FACILITY GRANT APPLICATION MADE BY STRATFORD PARK COMMISSION.
- RES. 2021:059 – SUPPORT 2021 OPEN SPACE RECREATION FACILITY GRANT APPLICATION MADE BY STRATFORD ATHLETIC ORGANIZATION.
- RES. 2021:060 – FY2019 NJDOT MUNICIPAL AID RESURFACING EVERGREEN ROAD CHANGE ORDER #2 FINAL AND PAYMENT CERTIFICATION #3 FINAL TOTAL AMOUNT DUE CONTRACTOR \$11,157.77.
- RES. 2021:061 – AUTHORIZE BOROUGH ENGINEER TO SUBMIT 2021 CDBG APPLICATIONS
- RES. 2021:062 – APPROVAL BINGO LICENSES BL705,706,707 FOR LADY OF GUADALUPE PARISH

Hall made the motion to adopt the consent agenda of resolutions as submitted, with Kelly making the second and all Council voting aye by roll call vote.

APPROVAL OF BILLS:

Animal checks	1902	through	1904		
Manual checks	19994	through	19998		
Payroll checks	53783	through	53786	and	53859
Automated checks	35149	through	35221		
Various electronic transfers and potential interim payments to Atlantic City Electric, Constellation Energy, PSE&G, and South Jersey Gas					

Gandy motioned to approve the payment of the bills. Kelly seconded the motion, with all members present voted in favor in a Roll Call Vote.

COUNCIL COMMENTS:

- Councilwoman Hall – None
- Councilman Gandy – None

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- Councilman Gilligan – Councilman Gilligan read a letter from a resident who wanted to remain anonymous relating to her call for help from the Ambulance, Fire and Police and was very thankful for these first responders to help her and her husband in their time of need.
- Councilwoman Lomanno – None
- Councilman Tolomeo – None
- Councilman Kelly – None

GOOD AND WELFARE:

Hall motioned to open the meeting to the public for Good and Welfare. Kelly seconded the motion, which passed with all members present voting in favor in a voice vote.

- John Gentless – 111 Union Ave. – Spoke about road openings on Buttonwood Road. The Acting Borough Administrator confirmed the Borough Engineer was going to review them. Mr. Gentless also inquired to any new information on the East Laurel Road Redevelopment Area. The Acting Borough Administrator stated there has been no new information since prior to the pandemic.

Hall motioned to close the Good and Welfare portion of the meeting. Gilligan seconded the motion and all members present voted in favor in a voice vote.

ADJOURN:

Tolomeo motioned to adjourn the meeting at approx. 7:30 PM. Kelly seconded the motion and all members present voted in favor in a voice vote.

Minutes respectfully submitted by:

John D. Keenan, Jr., Acting Borough Administrator