

STRATFORD BOROUGH COUNCIL
REGULAR MEETING MINUTES
TUESDAY, OCTOBER 13, 2020
7:00 P.M.

CALL TO ORDER: Mayor Keenan called the meeting to order at 7:00 P.M.

STATEMENT OF ADVERTISEMENT: The Mayor read the following statement:

Notice of this meeting has been provided to the Courier Post and The Retrospect and is posted on the Borough Hall Bulletin Board stating the time and the place of the meeting.

PLEDGE OF ALLEGIANCE: Mayor Keenan led the Pledge and said an opening prayer.

ROLL CALL:

JOSH KEENAN, MAYOR – PRESENT
LINDA HALL, COUNCIL PRESIDENT – PRESENT
STEPHEN GANDY, COUNCILMAN – PRESENT
PATRICK GILLIGAN, COUNCILMAN – PRESENT
PATRICK GREEN, COUNCILMAN – PRESENT
TINA LOMANNO, COUNCILWOMAN – PRESENT
MICHAEL TOLOMEO, COUNCILMAN – PRESENT
ERIC RISO, BOROUGH SOLICITOR – PRESENT
RON MORELLO, POLICE CHIEF – PRESENT
MICHAELA BOSLER, ACTING BOROUGH CLERK - PRESENT

PUBLIC PORTION FOR AGENDA ITEMS ONLY:

Gandy motioned to open the public portion on agenda items only. Tolomeo seconded the motion, which passed with all members present voting in favor in a voice vote.

There were no comments from the public.

Gilligan motioned to close the public portion for agenda items. Hall seconded the motion, which passed with all members present voting in favor in a voice vote.

APPOINTMENTS BY MAYOR (No confirmation of Council needed)

Mayor Keenan made the following appointments:

Joint Land Use Board, Class IV – Tim Hall	Four Year Term – Unexpired
Joint Land Use Board, Alternate – Karen Swallow	Four Year Term – 12/31/2022
Parks Commission – William D’Ambrosio	Five Year Term – 12/31/2025

REPORTS:

ORDINANCE & PROPERTY Councilman Patrick Green read the report as follows:

SEPTEMBER 2020
Total number of properties inspected: 74
Total number of violations found: 61
43 of the issues have been abated
5 of the issues were not abated
8 of the issues are pending follow up
Total number of citations issued: 8

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FINANCE & REVENUE

Councilman Patrick Gilligan read the report as follows:

BOROUGH FINANCIAL REPORT – SEPTEMBER 2020

Balance as of 9-1-2020 – \$1,803,477.19
Total Receipts – \$618,126.43
Total Disbursements – \$1,558,647.37
Balance as of 9-30-2020 – \$862,956.25
Total in other Funds - \$2,413,920.27

MUNICIPAL COURT FINANCIAL REPORT – SEPTEMBER 2020

Disbursements this month:
State of New Jersey: \$34,308.13
Camden County: \$7,192.41
Other: \$222.95
Borough of Stratford: \$19,458.09
Year to Date Total: \$161,879.22

POLICE

Councilwoman Tina Lomanno read the reports as follows:

SEPTEMBER 2020
29 Adult arrests,
1 Juvenile arrests,
1 assaults to police,
14 Simple assaults Complaints,
6 Criminal Mischief Complaints,
11 Harassment complaints,
402 Other investigations and complaints,
0 burglaries,
0 robberies,
9 thefts in the amount of \$8,225.00
\$23,030.00 in stolen property recovered,
1 motor vehicle thefts,
8 D.W.I. arrests,
10 Narcotics arrests,
452 Traffic summonses issued,
27 Motor vehicle accidents,
5 injuries from accidents
29 Alarm activations,

96 Total crime reports taken
569 total calls for police service
Submitted by Ron Morello, Chief of Police

Councilwoman Lomanno thanked the officers that represented Stratford in the Special Olympics Run.

EMERGENCY SERVICES

Councilman Stephen Gandy read portions of the following report.

Fire Department

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The Stratford Fire Department responded to 39 Alarms 3 Drills in the month
 September 2020. The following list is a breakdown of the same:

	MONTH	YEAR TO DATE
Dwelling Fires	1	6
Building Fires	0	7
Investigations	4	44
Out of Town Assists	13	101
Alarm Systems	8	30
Assist Ambulance, Police, Public	5	66
Car Fires	2	4
Wires, Trees Down	1	69
Rescues & M.V.A.'s	6	28
Brush Fires	1	3
Drills	3	17

Total man hours on the above alarm drills was 513

Submitted by Stephen Gagliardi, Deputy Chief

Ambulance Association

The Stratford Ambulance Association **Paid Crew** responded to **112 Alarms**
 in the month of **September 2020**, the following is a breakdown of the same:

	Paid	
	<u>Month</u>	<u>Y.T.D.</u>
1. Abdominal Pain	1	6
2. Allergic Redaction	1	1
3. Assault	3	11
4. Bleeding	4	20
3. Cardiac	8	68
4. CVA	3	19
5. Diabetic	1	10
6. Fall	13	81
7. Fire Call	2	10
8. Haz-Mat	0	0
9. Maternity	2	5
10. Medical Emergency	24	174
11. Medical Alarm	1	9
12. MVA	4	43
13. Overdose	2	11
14. Ped/MVA	0	7
15. Psych. Emergency	11	68
16. Respiratory	6	64
17. Seizures	0	18
18. Sick Person	2	31
19. Special Assignment	0	0
20. Unconscious Person	8	72
21 Fractures	1	5

Suspected COVID-19 Alarms: 0

Year to Date Calls

Paid: 735

Submitted by Kristine Shafer, Chief-Stratford Ambulance

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The Stratford Ambulance Association **Volunteer Crew** responded to **11 Alarms** in the month of **September 2020**, the following is a breakdown of the same:

	Volunteer	
	<u>Month</u>	<u>Y.T.D.</u>
Abdominal Pain	0	41
Allergic Reaction	0	0
Assault	1	2
Bleeding	0	3
Cardiac	0	13
CVA	0	4
Diabetic	0	0
Fall	2	20
Fire Call	0	2
Haz-Mat	0	0
Maternity	0	0
Medical Emergency	2	44
Medical Alarm	0	2
MVA	1	5
Overdose	1	4
Ped/MVA	0	0
Psych. Emergency	2	17
Respiratory	1	9
Seizures	0	0
Sick Person	0	3
Special Assignment	0	0
Unconscious Person	1	9
Fractures	0	1

Suspected COVID-19 Alarms: 0

Year to Date Calls

Volunteer 139

Submitted by Kristine Shafer, Chief-Stratford Ambulance

PUBLIC WORKS & LIGHTING Councilman Stephen Gandy read the reports as follows:

Sewer Utility

- Call outs for emergency service: 11
 - Performed preemptive checks and required maintenance of all manholes and pump stations
 - Work orders:
 - Replaced water-damaged ceiling tiles in the Borough Hall basement
 - Installed plastic molding on the front door at Borough Hall to reduce rain infiltration
 - Replaced broken handle on playground equipment at Saratoga Park
 - Installed new dog waste station at Yale Avenue park
 - Repaired toilet handle in Justice Center bathroom
 - Assisted the Public Works department with green waste collection
- Regular maintenance activities performed include:
- Weekly trash pickup and cleanup at Yellin School, Parkview School and Vassar Ave. ball fields
 - Bi weekly town wide metal/appliance collection.

Public Works

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- Green waste removal:
 - Chipped approximately 200 cubic yards of brush
 - Canned yard waste was collected throughout the Borough four times
 - Picked up and disposed of large logs/rounds, and stumps throughout the town
 - Cut/removed dead and low hanging limbs at 15 Homestead
- Landscaping work:
 - Mowed Saratoga Park, Coolidge Park, Veterans Park, and Hagerty Park four times
 - Mowed Hagerty/Mancini ballfields, Laureba Park, Quaker Run Trail Park borders and Pump Station #2, and Quaker Store four times
 - Mowed Railroad Tracks border lawns three times
 - Mowed Municipal Complex (Borough Hall, Justice Center, Library, Senior Center, War Memorial, and Clock area) four times
 - Mowed Sterling Arms apartment complex four times
 - Weeded corner gardens and trimmed bushes at Vassar and Atlantic, Laurel and Atlantic, Elinor, Saratoga, and Laurel and Chestnut
- General maintenance and work requests:
 - Cleared storm drains (179 inlets) twice
 - Installed 25 mph speed limit sign at Laurel and Kirkwood
 - Installed Slow Children At Play sign at 4 Winding Way Rd
 - Installed LED Crosswalk sign on Longwood in between Winding Way and Evergreen
 - Picked up 1 ton of asphalt and patched potholes throughout town
 - Assisted Ba with trash collection, metal pick up, and checking Pump stations

PUBLIC EVENTS

Councilwoman Hall reported that the Halloween will be celebrated between 3pm-7pm on October 31st. An eblast went out indicating residents may print out or pick up an "opt out" sign. Curfew will be until 7pm. Councilwoman Hall stated that there will be a Halloween House Decoration Contest. Miss Stratford and Little Miss Stratford and their courts will be decorating the town for the fall season.

OLD BUSINESS:

- ORDINANCE 2020:09 – ORDINANCE AMENDING CHAPTER 10.44 OF THE CODE OF THE BOROUGH OF STRATFORD, ENTITLED "TRAFFIC SCHEDULES," TO ESTABLISH CERTAIN TRAFFIC REGULATIONS FOR BLOCK 52, LOT 10.01

Tolomeo motioned to open the public hearing on Ordinance 2020:09. Green seconded the motion, which passed with all members present voting in favor in a Voice Vote.

There were no comments from the public.

Hall motioned to close the public hearing on Ordinance 2020:09. Tolomeo seconded the motion, which passed with all members present voting in favor in a Voice Vote.

Gilligan motioned to adopt Ordinance 2020:09. Gandy seconded the motion, which passed with all members present voting in favor in a Roll Call Vote.

NEW BUSINESS: NONE

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RESOLUTIONS:

RESOLUTIONS 2020:197 THROUGH 2020:203 WILL BE DONE AS A CONSENT AGENDA

Council can at this time request to remove any of the resolutions from the consent agenda and they can be voted on separately.

- **RES. 2020:197 – RESOLUTION PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, NJSA 10:4-12**

WHEREAS, the Governing Body of the Borough of Stratford is subject to certain requirements of the Open Public Meetings Act, NJSA 10:4-6 et seq., and

WHEREAS, the Open Public Meetings Act, NJSA 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution, and

WHEREAS, it is necessary for the Governing Body of the Borough of Stratford to discuss in a session not open to the public certain matters relating to the item or items authorized by NJSA 10:4-12b and designated below:

_____ (1) Matters required by Law to be Confidential: Any matter which, by express provision of Federal law or State statute or rule of court shall be rendered confidential or excluded from the provisions of the Open Public Meetings Act.

_____ (2) Matters Where the Release of Information Would Impair the Right to Receive Funds: Any matter in which the release of information would impair a right to receive funds from the Government of the United States.

_____ (3) Matters Involving Individual Privacy: Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including, but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.

_____ (4) Matters Relating to Collective Bargaining Agreements: Any collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body.

_____ (5) Matters Relating to the Purchase, Lease or Acquisition of Real Property or the Investment of Public Funds: Any matter involving the purchase, lease, or acquisition of real property with public funds, the setting of banking rates or investment of public funds, where it could adversely affect the public interest if discussion of such matters were disclosed.

_____ (6) Matters Relating to Public Safety and Property: Any tactics and techniques utilized in protecting the safety and property of the public, provided that their disclosure could impair such protection. Any investigations of violations of possible violations of the law.

 X (7) Matters Relating to Litigation, Negotiations and the Attorney-Client Privilege: The topic of discussion is related to Attorney/Client Privilege. These items are for #7 of the Executive Session Resolution for matter relating to litigation, contract negotiations, or the Attorney-Client Privilege.

_____ (8) Matters Relating to the Employment Relationship: Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of promotion or

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disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.

_____ (9) Matters Relating to the Potential Imposition of a Penalty: Any deliberations of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party bears responsibility.

NOW, THEREFORE BE IT RESOLVED by the Governing Body of the Borough of Stratford, assembled in public session on October 13, 2020 that an Executive Session closed to the public shall be held on October 13, 2020 at approximately 7:00 p.m. in the Justice Facility, 315 Union Avenue, Stratford, NJ or through telecommunications for the discussion of matters relating to the specified items designated above. It is anticipated that the deliberations conducted in Closed Session may be disclosed to the public upon the determination of the Governing Body that public interest will no longer be served by such confidentiality.

● **RES. 2020:198 – PROMOTE PART-TIME CLERK – LYDIA FORREST**

WHEREAS, the Borough of Stratford has determined that there is an additional need for part-time administrative support in Borough Hall; and

WHEREAS, Lydia Forrest has been employed with the Borough of Stratford as a temporary clerical assistant; and

WHEREAS, the recommendation has been submitted to the Governing Body to promote Lydia Forrest to the position of Part-Time Clerk;

NOW, THEREFORE, BE IT RESOLVED, by Mayor and Council to promote Lydia Forrest to the position of Part-Time Administrative Clerk effective October 14, 2020 at a rate of \$13.00 per hour for no more than 30 hours per week.

● **RES. 2020:199 – EXTEND APPOINTMENT OF ACTING ASSISTANT PUBLIC WORKS SUPERVISOR – ADAM KAY**

WHEREAS, the Borough of Stratford has determined that they are in need of extending the Acting Assistant Public Works Supervisor appointment beyond the initial term of October 15, 2020; and

WHEREAS, the Borough of Stratford wishes to extend this appointment for an additional 60 days; and

WHEREAS, Adam Kay has been appointed to the position upon the approval of Resolution 2020:154;

NOW, THEREFORE, BE IT RESOLVED, by Mayor and Council to extend the term of Adam Kay to the position of Acting Assistant Supervisor effective October 15, 2020 through December 14, 2020.

● **RES. 2020:200 – AWARD NJDOT FY2020 PROGRAM YEAR TRUST FUND PROJECT RESURFACING OF EVERGREEN ROAD PHASE II AND HOMESTEAD ROAD**

WHEREAS, the Borough of Stratford has received bids for the NJDOT FY2020 Program Year Trust Fund Project – Resurfacing of Evergreen Road Phase II and Homestead Road; and

WHEREAS, the lowest bid is from Paving Plus, LLC in the amount of Base Bid \$224,431.00, Alternate Bid #1 \$19,244.90, Total \$243,675.90; and

WHEREAS, the Borough Engineer has reviewed the bid documents and consulted with the Municipal CFO and has concluded to recommend the award to the low bidder; and

WHEREAS, the CFO has provided the Certification of Funds document; and

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WHEREAS, the award of said bid is contingent upon the approval of the Borough Solicitor's review; and

NOW, THEREFORE, BE IT RESOLVED, to authorize the award of the bid for the NJDOT FY2020 Program Year Project – Resurfacing of Evergreen Road Phase II and Homestead Road, to Paving Plus, LLC, P.O. Box 508, Franklinville, NJ 08322, in the amount of \$243,675.90.

- **RES. 2020:201 – AUTHORIZING THE BOROUGH OF STRATFORD TO ENTER INTO A CAMDEN COUNTY COOPERATIVE PRICING SYSTEM FOR ROAD SALT PURCHASING**

WHEREAS, the Borough of Stratford is a member of the Camden County Cooperative Pricing System ID#57-CCCPS for road salt purchasing; and

WHEREAS, the county opened bids (B-14/2020) for road salt on September 11, 2020; and

WHEREAS; the lowest responsible bidder was Atlantic Salt, Inc. for item #1 at the unit price of \$48.00 per ton and item #2 at \$62.00, with a one (1) year-option to renew; and

WHEREAS, the Board of Chosen freeholders authorized and awarded the bid to the lowest responsible bidder; and

WHEREAS, in past years Stratford has utilized the County Purchasing cooperative for road salt successfully,

NOW, THEREFORE, BE IT RESOLVED, by Mayor and Council to authorize the entering into the Camden County Cooperative Pricing System ID#57-CCCPS for road salt purchasing.

- **RES. 2020:202 – APPROVE NEW BUSINESS LICENSE – PHILADELPHIA PROVISION COMPANY**

WHEREAS, Mayor and Council of the Borough of Stratford have passed an ordinance establishing Chapter 5.04 of the code of the Borough of Stratford, known as "Business Licenses Generally".

WHEREAS, a license is required to operate or conduct any business establishment in the Borough of Stratford.

NOW, THEREFORE, BE IT RESOLVED by Mayor and Council of the Borough of Stratford that the proper investigations have been made and the following applicant has complied with the ordinance of the Borough of Stratford.

BE IT FURTHER RESOLVED, that approval of the following business' licenses has been granted by Mayor and Council.

BE IT FURTHER RESOLVED, the license may be issued upon receipt of State office approvals:

Philadelphia Provision Company
75 S. White Horse Pike
Mercantile, Food

- **RES. 2020:203 – SETTING CURFEW FOR HALLOWEEN**

BE IT RESOLVED by the Mayor and Council of the Borough of Stratford, upon the recommendation of the Stratford Police Department, a Juvenile Curfew, up to 18 years of age, is to be in effect for the period from Wednesday, October 28, 2020 through and including Saturday, October 31, 2020;

BE IT FURTHER RESOLVED, the Juvenile Curfew is also declared to be 7:00 PM from the aforesaid dates.

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Hall motioned to approve the consent agenda. Lomanno seconded the motion and all members present voted in favor in a Roll Call Vote.

APPROVAL OF BILLS:

Animal checks	1881	through	1883		
Manual checks	19973	through	19975		
Payroll checks	53036	through	53039	and	53107
Automated checks	34689	through	34775		
Various electronic transfers and potential interim payments to Atlantic City Electric, South Jersey Gas, and Constellation Energy					

Councilwoman Lomanno recused herself from voting on check number 34737. Green motioned to approve the payment of the bills. Hall seconded the motion, with all members present voted in favor in a Roll Call Vote.

COUNCIL COMMENTS:

- Councilwoman Hall – Encouraged residents to enter into the Halloween House Decorating Contest.
- Councilman Gandy – Thanked OEM Coordinator, Craig Martin. Thanked the Fire Department and Ambulance Association during COVID.
- Councilman Gilligan – Stated Tim Horton’s preconstruction meeting was earlier today. Groundbreaking will happen within the next 10 days, and they will be open for business approximately 120 days after that.
- Councilman Green – None
- Councilwoman Lomanno – None
- Councilman Tolomeo – None

GOOD AND WELFARE:

Green motioned to open the meeting to the public for Good and Welfare. Tolomeo seconded the motion, which passed with all members present voting in favor in a voice vote.

- Mike Mancini – 3 Winding Way Road – Commented on the property condition of Luk Oil. Questioned if we collect taxes on the Christian Academy and the line item in the budget entitled reserve for uncollected taxes. Questioned the status of other redevelopment projects.
- Tony Santora – 236 Winding Way Road – Thanked Mayor and Council for appointing him to the Joint Land Use Board. Commented on the professionalism of the board as it is now.
- John Gentless – 111 Union Ave – Questioned if there were any updates on the Laurel Mills Redevelopment Site.
- Tom Speer – 8 College Circle – Questioned if there were any updates on the County/Brandywine situation.
- John Gentless – 111 Union Ave – Questioned if redevelopment will be discussed in closed session.

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Lomanno motioned to close the Good and Welfare portion of the meeting. Tolomeo seconded the motion and all members present voted in favor in a voice vote.

EXECUTIVE SESSION:

Gandy motioned to go into executive session. Green seconded the motion and all members present voting in favor in a voice vote.

Hall motioned to reopen the meeting to the public. Lomanno seconded the motion and all members present voting in favor in a voice vote.

No action was taken in Executive session.

All members that were present before the executive session were present upon return to open session.

ADJOURN:

Green motioned to adjourn the meeting at 8:45 PM. Lomanno seconded the motion and all members present voted in favor in a voice vote.

Minutes respectfully submitted by:



Michaela Bosler, Acting Borough Clerk



Mayor Josh Keenan