

STRATFORD BOROUGH COUNCIL
REGULAR MEETING MINUTES
TUESDAY, MARCH 10, 2020
7:00 P.M.

CALL TO ORDER: Mayor Keenan called the meeting to order at 7:00 P.M.

STATEMENT OF ADVERTISEMENT: The Mayor read the following statement:

Notice of this meeting has been provided to the Courier Post and The Retrospect and is posted on the Borough Hall Bulletin Board stating the time and the place of the meeting.

PLEDGE OF ALLEGIANCE: Mayor Keenan led the Pledge and said an opening prayer.

ROLL CALL:

JOSH KEENAN, MAYOR – PRESENT
LINDA HALL, COUNCIL PRESIDENT – PRESENT
STEPHEN GANDY, COUNCILMAN – PRESENT
PATRICK GILLIGAN, COUNCILMAN – PRESENT
PATRICK GREEN, COUNCILMAN – PRESENT
TINA LOMANNO, COUNCILWOMAN – PRESENT
MICHAEL TOLOMEO, COUNCILMAN – PRESENT
JUSTIN STRAUSSER, BOROUGH SOLICITOR – PRESENT
RON MORELLO, POLICE CHIEF – PRESENT
CHRIS CONROY, BOROUGH ADMINISTRATOR – PRESENT
MICHAELA BOSLER, ACTING BOROUGH CLERK - PRESENT

PUBLIC PORTION FOR AGENDA ITEMS ONLY:

Lomanno motioned to open the public portion on agenda items only. Hall seconded the motion, which passed with all members present voting in favor in a voice vote.

- Mike Mancini – 3 Winding Way Rd. – In regards to Resolution 2020:100 – questioned if the Council’s request for more information on the existing ladder truck from the Agenda Meeting has been addressed. Councilman Gandy responded that the Emergency Services Committee met with the Fire Department and will be presenting their findings tonight.
- Vinny Jess – Fire Chief – Presented information about the existing ladder truck, the need for a new ladder truck, and the grant application process.

Gandy motioned to close the public portion for agenda items. Lomanno seconded the motion, which passed with all members present voting in favor in a voice vote.

- RES. 2020:091 – APPOINTMENT OF POLICE SERGEANT – JOHN BEASLEY

WHEREAS, the Mayor & Borough Council of the Borough of Stratford finds that for the health, safety and welfare of the citizens of the Municipality, that the appointment of a POLICE SERGEANT is required to assist in the management of the police force of the Borough of Stratford; and

WHEREAS, New Jersey Civil Service Commission Certification # PL200086 has been activated for the title of Police Sergeant;

NOW, THEREFORE, BE IT RESOLVED by the Mayor & Borough Council of the Borough of Stratford to appoint John M. Beasley to the position of Police Sergeant effective March 10, 2020 to fill an immediate vacancy in said title.

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Lomanno motioned to approve Resolution 2020:091. Hall seconded the motion and all members present voted in favor in a Roll Call Vote.

Oath of office to Sergeant Beasley was administered by Councilwoman Lomanno.

• RES. 2020:092 – APPOINTMENT OF POLICE CORPORAL – STEVEN SCHMIDT

WHEREAS, the Mayor and Council of the Borough of Stratford finds that for the health, safety and welfare of the citizens of the Municipality, that the appointment of a POLICE CORPORAL is required to assist in the management of the police force of the Borough of Stratford; and

WHEREAS, the Borough of Stratford Police Department may designate a Police Corporal to assist in the operations and management of the police department;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Stratford to provisionally designate Steven Schmidt to the position of Police Corporal effective March 10, 2020

Tolomeo motioned to approve Resolution 2020:092. Hall seconded the motion and all members present voted in favor in a Roll Call Vote.

Oath of office to Corporal Schmidt was administered by Councilwoman Lomanno.

REPORTS:

ORDINANCE & PROPERTY Councilman Patrick Green read the report as follows:

FEBRUARY 2020

Total number of issues inspected or re-inspected: 26

Total number of violations found: 26

•12 of the issues have been abated

•14 are pending follow up

Warning letters issued to property owners or reports to Prochamps: 12

Total number of citations issued: 0

FINANCE & REVENUE Councilman Patrick Gilligan read the report as follows:

FEBRUARY 2020

Balance as of 2-1-2020 – \$1,791,741.44

Total Receipts – \$2,977,129.63

Total Disbursements – \$2,246,609.28

Balance as of 2-29-2020 – \$2,522,261.79

Total in other Funds - \$2,158,835.02

POLICE Councilwoman Tina Lomanno read the reports as follows:

FEBRUARY 2020

28 Adult arrests,

0 Juvenile arrests,

0 assaults to police,

7 Simple assaults Complaints,

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1 Criminal Mischief Complaints,
 8 Harassment complaints,
 115 Other investigations and complaints,
 0 burglaries,
 1 robberies,
 9 thefts in the amount of \$17,200.00,
 \$10,192.00 in stolen property recovered,
 1 motor vehicle thefts,
 10 D.W.I. arrests,
 12 Narcotics arrests,
 390 Traffic summonses issued,
 18 Motor vehicle accidents,
 5 injuries from accidents,
 26 Alarm activations,

71 Total crime reports taken
 611 total calls for police service
Submitted by Ron Morello, Chief of Police

EMERGENCY SERVICES Councilman Stephen Gandy read portions of the following report.

Fire Department

The Stratford Fire Department responded to 18 Alarms 2 Drills in the month
 FEBRUARY 2020. The following list is a breakdown of the same:

	MONTH	YEAR TO DATE
Dwelling Fires	2	2
Building Fires	0	1
Investigations	2	6
Out of Town Assists	6	21
Alarm Systems	2	2
Assist Ambulance, Police, Public	2	5
Car Fires	0	0
Wires, Trees Down	1	3
Rescues & M.V.A.'s	3	4
Brush Fires	0	0
Drills	2	4

Total man hours on the above alarm drills was 337
Submitted by Stephen Gagliardi, Deputy Chief

Ambulance Association

The Stratford Ambulance Association **Paid Crew** responded to **85 Alarms**
 in the month of **FEBRUARY 2020**, the following is a breakdown of the same:

	Paid	
	Month	Y.T.D.
1. Assault	0	1
2. Bleeding	2	8
3. Cardiac	4	19
4. CVA	3	7
5. Diabetic	2	3
6. Fall	11	23
7. Fire Call	2	4

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8. Haz-Mat	0	0
9. Maternity	0	1
10. Medical Emergency	20	53
11. Medical Alarm	0	1
12. MVA	6	10
13. Overdose	3	4
14. Ped/MVA	0	2
15. Psych. Emergency	7	15
16. Respiratory	4	17
17. Seizures	3	5
18. Sick Person	9	12
19. Special Assignment	0	0
20. Unconscious Person	9	16

Year to Date Calls

Paid: 203

Submitted by Kristine Shafer, Chief-Stratford Ambulance

The Stratford Ambulance Association **Volunteer Crew** responded to **13 Alarms** in the month of **FEBRUARY 2020**, the following is a breakdown of the same:

Volunteer		
	<u>Month</u>	<u>Y.T.D.</u>
1. Assault	1	1
2. Bleeding	0	0
3. Cardiac	0	1
4. CVA	1	1
5. Diabetic	0	0
6. Fall	0	4
7. Fire Call	0	1
8. Haz-Mat	0	0
9. Maternity	0	1
10. Medical Emergency	6	15
11. Medical Alarm	1	1
12. MVA	0	0
13. Overdose	0	0
14. Ped/MVA	0	0
15. Psych. Emergency	1	5
16. Respiratory	1	6
17. Seizures	0	0
18. Sick Person	2	2
19. Special Assignment	0	0
20. Unconscious Person	0	1

Year to Date Calls

Volunteer: 39

Submitted by Kristine Shafer, Chief-Stratford Ambulance

PUBLIC WORKS & LIGHTING Councilman Michael Tolomeo read the reports as follows:

Sewer Utility

- Call outs for emergency service: 13
- Performed preemptive checks and required maintenance of all manholes and pump stations
- Work orders:

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- Painted the new foyer area at the top of the back stairs of the Justice Center and remounted fire extinguisher
- Adjusted the shelves in the Borough Hall cabinets to accommodate records books
- Installed a dog waste station at Quaker Run Trail
- Installed train show sign at railroad tracks
- Regular maintenance activities performed include:
 - Weekly trash pickup and cleanup at Yellin School, Parkview School and Vassar Ave. ball fields
 - Bi-weekly town wide metal/appliance collection

Public Works

- Cleaning of storm drains
- Painting at Police Station
- Metal pick up
- Trimming of trees with bucket truck
- Secured two garage doors at the property on Berlin Road

Councilman Tolomeo additionally read a letter of accommodation from a resident for DPW/Sewer Department Employee, Adam Kay.

PUBLIC EVENTS

Councilwoman Hall reported the Easter Egg Hunt is the next event on Saturday, April 11th on Mancini Field. Lunch will be served. SAO Opening Day is on April 4th at 9:00 a.m.. Asked residents to support the Fire Department during their Easter Flower Sale.

OLD BUSINESS: NONE

NEW BUSINESS:

- **ORDINANCE 2020:04 – SPECIAL EMERGENCY APPROPRIATION FOR RESERVE FOR MASTER PLAN**
The Clerk announced this is the first reading and introduction; the public hearing for this ordinance will be on April 14, 2020 at 7:00 p.m.

WHEREAS, it has been found necessary to make an Emergency Appropriation to meet certain extraordinary expenses incurred, or to be incurred.

WHEREAS, N.J.S.A. 40A:4-53 provides that it shall be lawful to make such appropriation, which appropriation and or the "special emergency notes" issued to finance the same shall be provided for in succeeding annual budgets by the inclusion of an appropriation of at least one-fifth of the amount authorized pursuant to this act.

NOW, THEREFORE, BE IT ORDAINED by the Governing Body of Stratford with not less that two-thirds of all the members thereof affirmatively concurring that in accordance with the provisions of N.J.S.A. 40A:4-55:

1. An emergency appropriation be and the same is hereby made for Reserve for Master Plan in the total amount of \$25,000.00.
2. That said emergency appropriation shall be provided for in full in the budgets of the next succeeding years by the inclusion of not less than \$5,000.00 in each of the next succeeding annual budgets.
3. That an "Emergency Note" not in excess of the above amount authorized pursuant to law be provided.
4. That such note shall be executed by the CFO and by the Borough Clerk.
5. That said note shall be dated April 14, 2020, may be renewed from time to time, and such note and any renewals thereof shall mature and be paid in the amount of not less than one-fifth of the total amount appropriated by this ordinance in each year after the authorization thereof.
6. A copy of the adopted ordinance will be filed with the Director of Local Government Services.

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Lomanno motioned to approve the introduction of Ordinance 2020:04. Tolomeo seconded the motion and all members present voting in favor in a Roll Call Vote.

RESOLUTIONS:

RESOLUTIONS 2020:093 THROUGH 2020:099 WILL BE DONE AS A CONSENT AGENDA

The Clerk stated that Council can at this time request to remove any of the resolutions from the consent agenda and they can be voted on separately. There were no requests to remove any of the resolutions from the consent agenda.

- **RES. 2020:093 – AUTHORIZING EXECUTION OF SHARED SERVICES AGREEMENT WITH THE STRATFORD FREE LIBRARY FOR LANDSCAPING SERVICES**

WHEREAS, the Stratford Library Board of Trustees is in need of landscaping and maintenance services; and

WHEREAS, the Borough of Stratford is capable and willing to provide said services under a shared service agreement; and

NOW THEREFORE BE IT RESOLVED by Mayor and Council to authorize the execution of the Shared Service Agreement between the Borough of Stratford and the Stratford Library Board of Trustees for landscaping and maintenance services.

- **RES. 2020:094 – TO FULLY EXTEND THE 2020 TEMPORARY BUDGET**

WHEREAS, the Borough of Stratford adopted a temporary budget for the year 2020 to be able to operate; and

WHEREAS, the Borough of Stratford at this time finds the need to fully extend the 2020 temporary budget; and

NOW THEREFORE BE IT RESOLVED, to authorize the CFO to fully extend the 2020 Budget so the functions being allocated can continue to operate without interruption until the 2020 Budget is adopted and approved.

- **RES. 2020:095 – RATIFYING COMPUTER HARDWARE PURCHASE IN THE AMOUNT OF \$7,332.98**

WHEREAS, Borough Hall is in need of updated computer hardware as a result of the discontinuation of support of the Windows 7 operating system;

WHEREAS, the Borough obtained two quotes for the purchase, one of which was in the amount of \$7,332.98 from Dell Marketing L. P. of Round Rock, Texas; and

WHEREAS, the monetary amount for the services is below the bid threshold, thus exempting them from formal bidding under the Local Public Contracts Law; and

WHEREAS, the services are necessary to promote the efficient operations and security of the Borough of Stratford.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Stratford, County of Camden and State of New Jersey that the purchase of computer hardware is hereby authorized.

- **RES. 2020:096 – SUPPORTING CAMDEN COUNTY OPEN SPACE GRANT APPLICATION FOR STRATFORD ATHLETIC ORGANIZATION**

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WHEREAS, the Stratford Athletic Organization is submitting a grant application for a Camden County Open Space Grant; and

WHEREAS, this application will continue to preserve and improve Haggerty Field on Yale Avenue which the Stratford Athletic Organization is the custodian; and

NOW, THEREFORE, BE IT RESOLVED, by Mayor and Council to support the Stratford Athletic Organization in their grant application for a Camden County Open Space Grant.

• RES. 2020:097 – RESOLUTION PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, NJSA 10:4-12

WHEREAS, the Governing Body of the Borough of Stratford is subject to certain requirements of the Open Public Meetings Act, NJSA 10:4-6 et seq., and

WHEREAS, the Open Public Meetings Act, NJSA 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution, and

WHEREAS, it is necessary for the Governing Body of the Borough of Stratford to discuss in a session not open to the public certain matters relating to the item or items authorized by NJSA 10:4-12b and designated below:

_____ (1) Matters required by Law to be Confidential: Any matter which, by express provision of Federal law or State statute or rule of court shall be rendered confidential or excluded from the provisions of the Open Public Meetings Act.

_____ (2) Matters Where the Release of Information Would Impair the Right to Receive Funds: Any matter in which the release of information would impair a right to receive funds from the Government of the United States.

_____ (3) Matters Involving Individual Privacy: Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including, but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.

_____ (4) Matters Relating to Collective Bargaining Agreements: Any collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body.

_____ (5) Matters Relating to the Purchase, Lease or Acquisition of Real Property or the Investment of Public Funds: Any matter involving the purchase, lease, or acquisition of real property with public funds, the setting of banking rates or investment of public funds, where it could adversely affect the public interest if discussion of such matters were disclosed.

_____ (6) Matters Relating to Public Safety and Property: Any tactics and techniques utilized in protecting the safety and property of the public, provided that their disclosure could impair such protection. Any investigations of violations of possible violations of the law.

_____ (7) Matters Relating to Litigation, Negotiations and the Attorney-Client Privilege: The topic of discussion is related to Attorney/Client Privilege. These items are for #7 of the Executive

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Session Resolution for matter relating to litigation, contract negotiations, or the Attorney-Client Privilege. re: Stratford Square

 X (8) Matters Relating to the Employment Relationship: Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.

_____ (9) Matters Relating to the Potential Imposition of a Penalty: Any deliberations of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party bears responsibility.

NOW, THEREFORE BE IT RESOLVED by the Governing Body of the Borough of Stratford, assembled in public session on March 10, 2020 that an Executive Session closed to the public shall be held on March 10, 2020 at approximately 7:00 p.m. in the Justice Facility, 315 Union Avenue, Stratford, NJ for the discussion of matters relating to the specified items designated above. It is anticipated that the deliberations conducted in Closed Session may be disclosed to the public upon the determination of the Governing Body that public interest will no longer be served by such confidentiality.

- RES. 2020:098 – AUTHORIZE EXECUTION OF 2020 REDEVELOPMENT PLANNER CONTRACT WITH MASER CONSULTING, P.A.

WHEREAS, the Borough of Stratford appointed Pamela Pellegrini of Maser Consulting, P.A. as a Redevelopment Planner for 2020; and

WHEREAS, the agreements have been received and reviewed at this time,

NOW, THEREFORE, BE IT RESOLVED, by Mayor and Council to authorize the execution of the agreement with Pamela Pellegrini of Maser Consulting, P.A. as Redevelopment Planner for the Borough of Stratford for 2020.

- RES. 2020:099 – AWARD CDBG 2019 PROGRAM YEAR PROJECT – RESURFACING OF HUNT AVE., BISHOP TERRACE, AND COOLIDGE AVE. – AMERICAN ASPHALT COMPANY, INC.

WHEREAS, the Borough of Stratford has received bids for the CDBG 2019 Program Year Project – Resurfacing of Hunt Ave., Bishop Terrace, and Coolidge Ave.; and

WHEREAS, the lowest bid is from American Asphalt Company, Inc. in the amount of Base Bid \$(357,602.10), Alternate Bid #1 \$(30,143.50), Alternate Bid #2 \$(25,436.80), Total \$(413,182.40); and

WHEREAS, the Borough Engineer has reviewed the bid documents and consulted with the Municipal CFO and has concluded to recommend the award to the low bidder; and

WHEREAS, the CFO has provided the Certification of Funds document; and

WHEREAS, the award of said bid is contingent upon the approval of the Borough Solicitor's review; and

NOW, THEREFORE, BE IT RESOLVED, to authorize the award of the bid for the CDBG 2019 Program Year Project – Resurfacing of Hunt Ave., Bishop Terrace, and Coolidge Ave., to American Asphalt Company, Inc., 100 W. Main Street, West Collingswood Heights, NJ 08059 in the amount of \$413,182.40.

Gilligan motioned to approve the consent agenda. Tolomeo seconded the motion and all members present voted in favor in a Roll Call Vote.

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Discussion regarding Resolution 2020:100 took place amongst Councilmembers and Michael Lewitt of the Stratford Fire Department. Councilwoman Hall stated concerns about funding the remainder of the new ladder truck in the event the grant is not awarded in the amount needed to cover the full purchase. Additionally, stated concerns about the amount of time they were given to make a decision. Councilman Green questioned when the grant applications are reviewed and awarded. Michael Lewitt responded they would not know until this fall. Councilman Gandy questioned the safety measures of the existing ladder truck. Councilman Gilligan questioned what would happen to the \$50,000.00 budgeted in the event the grant is not awarded. The Borough Administrator stated it would return to surplus.

• **RES. 2020:100 – SUPPORTING APPLICATION AND COMMITMENT OF MATCHING FUNDS FOR 2020 FEMA ASSISTANCE TO FIREFIGHTERS GRANT BY STRATFORD FIRE DEPARTMENT**

WHEREAS, the Stratford Fire Department will submit an application due March 13, 2020 for the 2020 FEMA Assistance to Firefighters Grant for the purchase of a new ladder truck; and

WHEREAS, the existing ladder truck has outlived its use and does not function properly; and

WHEREAS, the grant application would require the Borough of Stratford to make a commitment of guaranteeing five percent (5%) matching funds or a maximum of \$50,000.00 towards the purchase;

NOW THEREFORE BE IT RESOLVED, by Mayor and Council is supportive of the Stratford Fire Department’s application for the 2020 FEMA Assistance to Firefighters Grant; and

BE IT FURTHER RESOLVED that as required by the application process, Mayor and Council commits a maximum amount of \$50,000.00 in matching funds to a grant both received and accepted by the governing body.

Gandy motioned to approve Resolution 2020:100. Green seconded the motion with Gandy, Gilligan, Green, and Tolomeo in favor, Hall and Lomanno opposed, and no abstentions in a Roll Call Vote.

APPROVAL OF BILLS:

Animal checks	1844	through	1846		
Manual checks	19949	through	19951		
Payroll checks	52107	through	52110	and	52190
Automated checks	34107	through	34199		
Various electronic transfers and potential interim payments to Atlantic City Electric, Constellation Energy, and South Jersey Gas					

Green motioned to approve the payment of the bills. Hall seconded the motion. All members present voted in favor in a Roll Call Vote.

COUNCIL COMMENTS:

- Councilman Tolomeo – None
- Councilman Gandy – Thanked the Fire Department for speaking with Council. Congratulated Sergeant Beasley and Corporal Schmidt.

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- Councilwoman Lomanno – Congratulated Sergeant Beasley and Corporal Schmidt. Thanked the Fire Department for their presentation.
- Councilwoman Hall – Congratulated Sergeant Beasley and Corporal Schmidt. Thanked the Fire Department for their information and presentation.
- Councilman Gilligan – None
- Councilman Green – Congratulated Sergeant Beasley and Corporal Schmidt. Thanked the Fire Department for the information they provided.

GOOD AND WELFARE:

Gandy motioned to open the meeting to the public for Good and Welfare. Lomanno seconded the motion, which passed with all members present voting in favor in a voice vote.

- Joe Hahn – Buttonwood Rd. – Questioned the safety of the existing ladder truck and commented that it should not be used further.
- Mike Mancini – 3 Winding Way Rd. – Commented that the due diligence needs to be done prior to accepting the grant award for the purchase of a ladder truck.
- John Gentless – 111 Union Ave. – Questioned if there is any salvage value for the old Vietnam plaque. Questioned the possibility of adding additional names.
- Donna Tomkinson – Wellington Ave. – Questioned how old a dog has to be before it needs to be registered.
- Ron Morello – Police Chief – Questioned if a date for the budget meeting is set. Stated concerns about losing manpower within his department.

Lomanno motioned to close the Good and Welfare portion of the meeting. Hall seconded the motion and all members present voted in favor in a voice vote.

EXECUTIVE SESSION:

Hall motioned to go into executive session. Gandy seconded the motion and all members present voting in favor in a voice vote.

Hall motioned to close executive session. Tolomeo seconded the motion and all members present voting in favor in a voice vote.

No action was taken in Executive session.

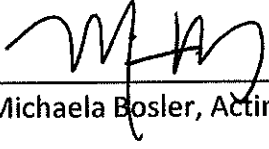
All members that were present before the executive session were present upon return to open session.

ADJOURN:

Gandy motioned to adjourn the meeting at 8:50 p.m.. Tolomeo seconded the motion and all members present voted in favor in a voice vote.

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Minutes respectfully submitted by:



Michaela Bosler, Acting Borough Clerk



Mayor Josh Keenan