

STRATFORD BOROUGH COUNCIL
REGULAR MEETING AGENDA
MARCH 10, 2020
7:00 P.M.

CALL TO ORDER: THE STRATFORD REGULAR COUNCIL MEETING FOR MARCH 10, 2020

PLEDGE OF ALLEGIANCE AND PRAYER:

STATEMENT OF ADVERTISEMENT:

Notice of this meeting has been provided to the Courier Post and The Retrospect and is posted on the Borough Hall Bulletin Board stating the time and the place of the meeting.

ROLL CALL:

MAYOR JOSH KEENAN	STUART PLATT, BOROUGH SOLICITOR
COUNCIL PRESIDENT LINDA HALL	RON MORELLO, POLICE CHIEF
COUNCILMAN STEPHEN GANDY	CHRIS CONROY, BOROUGH ADMINISTRATOR
COUNCILMAN PATRICK GILLIGAN	MICHAELA BOSLER, ACTING BOROUGH CLERK
COUNCILMAN PATRICK GREEN	
COUNCILWOMAN TINA LOMANNO	
COUNCILMAN MICHAEL TOLOMEO	

PUBLIC PORTION FOR AGENDA ITEMS ONLY:

Motion to go to open public portion on agenda items only:

Motion: _____ Second: _____ Voice Vote: _____

Motion to close public portion on agenda items:

Motion: _____ Second: _____ Voice Vote: _____

REPORTS:

ORDINANCE & PROPERTY	Councilman Patrick Green
FINANCE & REVENUE	Councilman Patrick Gilligan
POLICE	Councilwoman Tina Lomanno
EMERGENCY SERVICES	Councilman Stephen Gandy
PUBLIC WORKS & LIGHTING	Councilman Michael Tolomeo
PUBLIC EVENTS	Councilwoman Linda Hall

OLD BUSINESS: NONE

NEW BUSINESS:

ORD. 2020:04 SPECIAL EMERGENCY APPROPRIATION

This is the first reading and introduction, the public hearing for this ordinance will be on April 14, 2020 at 7:00 pm.

Motion: _____ Second: _____ RCV: _____

RESOLUTIONS:

RES. 2020:091 APPOINTMENT OF POLICE SERGEANT – JOHN BEASLEY

Motion: _____ Second: _____ RCV: _____

This agenda is subject to change

RES. 2020:092 APPOINTMENT OF POLICE CORPORAL – STEVEN SCHMIDT

Motion: _____ Second: _____ RCV: _____

RESOLUTIONS 2020:093 THROUGH 2020:097 WILL BE DONE AS A CONSENT AGENDA

Council can at this time request to remove any of the resolutions from the consent agenda and they can be voted on separately.

RES. 2020:093 AUTHORIZING EXECUTION OF SHARED SERVICE AGREEMENT WITH THE STRATFORD FREE LIBRARY FOR LANDSCAPING SERVICES

RES. 2020:094 TO FULLY EXTEND THE 2020 TEMPORARY BUDGET

RES. 2020:095 RATIFYING COMPUTER HARDWARE PURCHASE IN THE AMOUNT OF \$7,332.98

RES. 2020:096 SUPPORTING CAMDEN COUNTY OPEN SPACE GRANT APPLICATION FOR STRATFORD ATHLETIC ORGANIZATION

RES. 2020:097 RESOLUTION PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, NJSA 10:4-12
For matters relating to employment relationships

RES. 2020:098 AUTHORIZE EXECUTION OF 2020 REDEVELOPMENT PLANNER CONTRACT WITH MASER CONSULTING, P.A.

RES. 2020:099 AWARD CDBG 2019 PROGRAM YEAR PROJECT – RESURFACING OF HUNT AVE., BISHOP TERRACE, AND COOLIDGE AVE. – AMERICAN ASPHALT COMPANY, INC.

Motion: _____ Second: _____ RCV: _____

RES. 2020:100 SUPPORTING APPLICATION AND COMMITMENT OF MATCHING FUNDS FOR 2020 FEMA ASSISTANCE TO FIREFIGHTERS GRANT BY STRATFORD FIRE DEPARTMENT

Motion: _____ Second: _____ RCV: _____

APPROVAL OF BILLS:

Animal checks		through		
Manual checks		through		
Payroll checks		through		and
Payroll checks		through		
Automated checks		through		
Various electronic transfers and potential interim payments to				

Motion: _____ Second: _____ RCV: _____

COUNCIL COMMENTS:

GOOD AND WELFARE:

Motion to open the meeting to the public for Good and Welfare:

Motion: _____ Second: _____ Voice Vote: _____

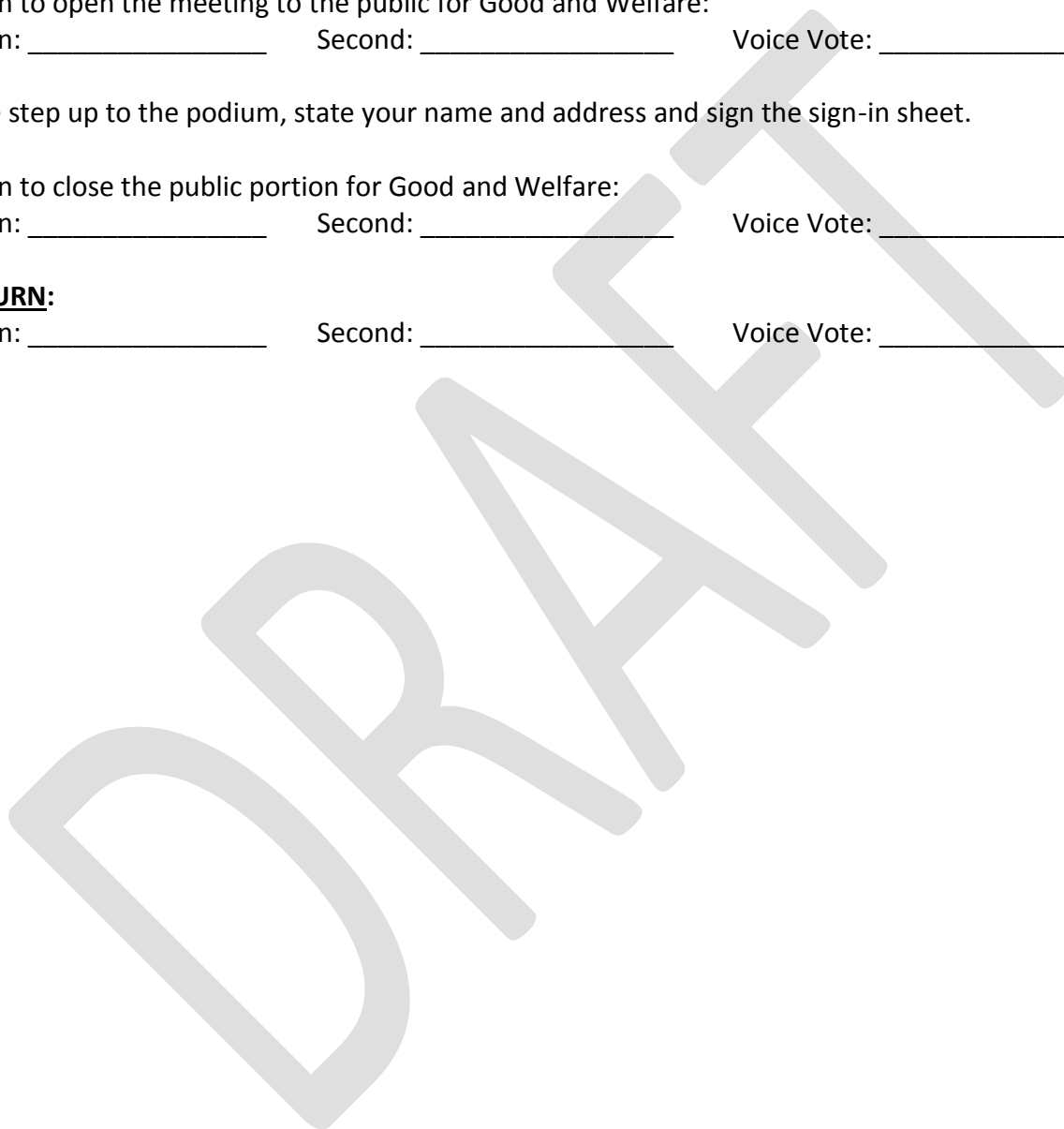
Please step up to the podium, state your name and address and sign the sign-in sheet.

Motion to close the public portion for Good and Welfare:

Motion: _____ Second: _____ Voice Vote: _____

ADJOURN:

Motion: _____ Second: _____ Voice Vote: _____



RESOLUTION 2020:091
APPOINTMENT OF POLICE SERGEANT – JOHN BEASLEY

WHEREAS, the Mayor & Borough Council of the Borough of Stratford finds that for the health, safety and welfare of the citizens of the Municipality, that the appointment of a POLICE SERGEANT is required to assist in the management of the police force of the Borough of Stratford; and

WHEREAS, New Jersey Civil Service Commission Certification # PL200086 has been activated for the title of Police Sergeant;

NOW, THEREFORE, BE IT RESOLVED by the Mayor & Borough Council of the Borough of Stratford to appoint John M. Beasley to the position of Police Sergeant effective March 10, 2020 to fill an immediate vacancy in said title.

BY: _____
JOSH KEENAN, MAYOR

ATTEST: _____
MICHAELA BOSLER,
ACTING BOROUGH CLERK

I, Michaela Bosler, Acting Borough Clerk, do hereby certify the foregoing Resolution to be a true and complete copy of a Resolution duly adopted at a public meeting of the Governing Body of the Borough of Stratford held on March 10, 2020.

MICHAELA BOSLER,
ACTING BOROUGH CLERK

RESOLUTION 2020:092
APPOINTMENT OF POLICE COPORAL – STEVEN SCHMIDT

WHEREAS, the Mayor and Council of the Borough of Stratford finds that for the health, safety and welfare of the citizens of the Municipality, that the appointment of a POLICE CORPORAL is required to assist in the management of the police force of the Borough of Stratford; and

WHEREAS, the Borough of Stratford Police Department may designate a Police Corporal to assist in the operations and management of the police department;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Stratford to provisionally designate **Steven Schmidt** to the position of Police Corporal effective March 10, 2020

BY: _____
JOSH KEENAN, MAYOR

ATTEST: _____
MICHAELA BOSLER,
ACTING BOROUGH CLERK

I, Michaela Bosler, Acting Borough Clerk, do hereby certify the foregoing Resolution to be a true and complete copy of a Resolution duly adopted at a public meeting of the Governing Body of the Borough of Stratford held on March 10, 2020.

MICHAELA BOSLER,
ACTING BOROUGH CLERK

RESOLUTION 2020:093
AUTHORIZE SHARED SERVICE AGREEMENT FOR LANDSCAPING AND MAINTENANCE SERVICES WITH THE STRATFORD LIBRARY BOARD OF TRUSTEES

WHEREAS, the Stratford Library Board of Trustees is in need of landscaping and maintenance services; and

WHEREAS, the Borough of Stratford is capable and willing to provide said services under a shared service agreement; and

NOW THEREFORE BE IT RESOLVED by Mayor and Council to authorize the execution of the Shared Service Agreement between the Borough of Stratford and the Stratford Library Board of Trustees for landscaping and maintenance services.

BY: _____
JOSH KEENAN, MAYOR

ATTEST: _____
MICHAELA BOSLER,
ACTING BOROUGH CLERK

I, Michaela Bosler, Acting Borough Clerk, do hereby certify the foregoing Resolution to be a true and complete copy of a Resolution duly adopted at a public meeting of the Governing Body of the Borough of Stratford held on March 10, 2020.

MICHAELA BOSLER,
ACTING BOROUGH CLERK

**SHARED SERVICE AGREEMENT
BY AND BETWEEN THE
BOROUGH OF STRATFORD AND THE STRATFORD FREE LIBRARY**

THIS AGREEMENT made this _____ day of February, 2020 by and between the Borough of Stratford (“Stratford”), a Municipal Corporation of the State of New Jersey, having its principal place of business located at 307 Union Avenue, Stratford, New Jersey 08084, and the Stratford Free Library (“the Library”), a public library in the State of New Jersey, having its principal place of business located at 303 Union Avenue, Stratford, New Jersey 08084;

WHEREAS, Stratford and Library are desirous of entering into a Shared Service Agreement pursuant to N.J.S.A. 40A:65-1 et seq., whereby Stratford would maintain the Library’s grounds, including cutting and edging the lawn, trimming shrubs, mulching the gardens and planting annuals, and clearing and salting the sidewalks and parking lot, as well as providing minor building maintenance services ; and

WHEREAS, by Resolution adopted _____, 2020, Stratford authorized the execution of a Shared Service Agreement with the Library for the maintenance of the Library property; and

WHEREAS, by Resolution adopted _____, 2020, the Library authorized the execution of a Shared Service Agreement with Stratford for the maintenance of the Library property; and

WHEREAS, Stratford is agreeable to providing said services;

NOW, THEREFORE, for and in consideration of the mutual covenants and agreements between the parties and for the consideration set forth below, the parties hereto agree as follows:

1. Term. The term of this agreement shall be from January 01, 2020 through and including December 31, 2020.
2. Services. Stratford shall provide the labor, equipment and fuel to complete the following services for the Library:
 - a. cutting all lawn areas owned by the Library which includes edging all sidewalk and curbed area and blowing off leaves on the same schedule and at the same time when the same landscape maintenance is being performed in the adjacent Borough buildings complex;
 - b. weeding and mulching of garden areas and planting of spring annuals and autumn mums on the same schedule and at the same time when the same task is being performed in the adjacent Borough buildings complex; mulch, spring annuals, and mums provided by Stratford;

- c. trimming of shrubs twice per year on the same schedule and at the same time when the same task is being performed in the adjacent Borough buildings complex;
- d. clearing of snow from the Library parking lot and sidewalks and salting as necessary on the same schedule and at the same time when the same task is being performed in the adjacent Borough buildings complex; salt provided by Stratford;
- e. minor building maintenance of the Library building including and limited to minor repairs, clearing of debris from the roof, and minor maintenance required for compliance with fire safety regulations, performed on request between the hours of 9 a. m. and 3 p. m.; extreme emergency assistance only is available outside of these hours; required materials paid for by the Library.

3. Fees to Stratford. The Library shall pay Stratford for the lawn maintenance, mulching, annuals and mums, shrub trimming, and plowing and sidewalk clearing services provided the sum of \$5,500.00 for the term. Payments of \$1,375.00 are to be made quarterly, due March 15, June 15, September 15, and December 15.

The Library shall pay Stratford for building maintenance services at the rate of \$100.00 per hour, minimum \$100.00, additional time billed by the half hour, and including travel time to obtain supplies; supplies to be paid for by the Library; service fee to be billed and paid when service provided.

4. Property. The Library property is the location and area known as 303 Union Ave., Stratford, Block 49, Lot 11.

5. Insurance. The Parties will keep in force, at their respective sole expense, comprehensive general liability insurance with insurance companies licensed in the State of New Jersey or with Camden County or the Joint Insurance Fund

6. Indemnification. To the fullest extent permitted by law, the Library shall indemnify, defend, and hold harmless Stratford, its agents and employees, from and against all claims, damages, losses, liabilities and expenses, including, but not limited to, attorney's fees and court costs, arising out of, resulting from or in any way relating to, either directly or indirectly:

- a. the neglect or intentional acts or omissions of the Library, its employees, agents and/or subcontractors;
- b. bodily injury, sickness and/or disease, including death, at any time resulting from such bodily injury, sickness or disease, sustained by any person while in, on or about the site and surrounding areas where such injury, sickness, disease and/or death arose out of or was in any way connected with negligence or carelessness, or failure of Stratford to properly perform the work;

- c. any liability based upon Stratford's negligence imputed to the Library;
 - d. damage to property of Stratford, the Library or any other person or entity arising out of, incident to, or in connection with Stratford's carelessness or negligence in performance of the work;
 - e. laborers, mechanics and materialmen's liens, and all other liens and charges of every character whatsoever, arising out of work to be performed by this agreement; and/or
 - f. any other cause of action which may be brought against the Library arising out of or in any way relating to Stratford's obligations hereunder.
7. Subcontractors. Stratford shall employ or subcontract only with persons and entities that are fit and skilled in the tasks assigned, and shall at all times enforce the strict discipline and good order among the employees and subcontractors engaged to perform the work. Stratford shall maintain a sufficient number of skilled laborers on the job at all times to properly and diligently perform the work in accordance with this agreement.
8. Assignment, delegation or transfer. Stratford acknowledges and agrees that the services and duties required of Stratford hereunder are personal, as a result of which Stratford shall not assign, delegate or otherwise transfer any of its rights or duties hereunder without prior written consent of the Library, such consent to be given or withheld by the Library at the Library's sole discretion, but such consent shall not be unreasonably withheld. Any attempted assignment, delegation or transfer by Stratford without such consent of the Library shall be of no force or effect whatsoever and shall be null and void.
9. Action or failure to act. It is understood and agreed by the parties that a failure or delay in the enforcement of any of the provision of this Agreement by either of the parties shall not be construed as a waiver of those provisions.
10. Affirmative Action. The parties hereto agree to incorporate herein the requirements of P.L. 1975, c. 127, as amended, and Stratford further agrees to comply with the regulations promulgated thereto by the Treasurer, as set forth at N.J.C.A. 17:27-5.2, et seq. Specifically, during the performance of this contract, Stratford agrees as follows:
- a. Stratford or subcontractor, where applicable, will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status or sex, affectional or sexual orientation. Stratford will take affirmative action to ensure that such applicants are recruited and employed, and that employees are treated during employment, without regard

to their age, race, creed, color, national origin, ancestry, marital status or sex, affectional or sexual orientation. Such action shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. Stratford agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Public Agency Compliance Officer setting forth provision of this nondiscrimination clause;

- b. Stratford or subcontractor, where applicable, will in all solicitations or advertisements for employees placed by or on behalf of Stratford, state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status or sex, affectional or sexual orientation;
- c. Stratford or subcontractor, where applicable, will send to each labor union or representative of workers with which it has a collective bargaining agreement or other contract or understanding, a notice, to be provided by the Agency Contracting Officer advising the labor union or workers' representative of Stratford's commitments under this act and shall post copies of the notice in conspicuous places available to employees and applicants for employment.
- d. Stratford or subcontractor, where applicable, agrees to comply with any regulations promulgated by the Treasurer pursuant to P.L. 1975, c. 127, as amended and supplemented from time to time and the Americans with Disabilities Act.
- e. Stratford or subcontractor agrees to attempt in good faith to employ minority and female workers consistent with the applicable county employment goals prescribed by N.J.A.C. 17:27-5.2 promulgated by the Treasurer pursuant to P.L. 1975, c.127, as amended and supplemented from time to time or in accordance with a binding determination of the applicable county employment goals determined by the Affirmative Action Office pursuant to N.J.A.C. 17:27-5.2 promulgated by the Treasurer pursuant to P.L. 1975, c.127, as amended and supplemented from time to time.
- f. Stratford or subcontractor agrees to inform in writing appropriate recruitment agencies in the area, including employment agencies, placement bureaus, colleges, universities, labor unions, that it does not discriminate on the basis of age, creed, color, national origin, ancestry, marital status or sex, affectional or sexual orientation, and that it will discontinue the uses of any recruitment agency which engages in direct or indirect discriminatory practices.

- g. Stratford or subcontractor agrees to revise any of its testing procedures, if necessary, to assure that all personnel testing conforms with the principles of job-related testing, as established by the statutes and court decisions of the State of New Jersey and as established by applicable federal law and applicable federal court decisions.
- h. Stratford or subcontractor agrees to review all procedures relating to transfer, upgrading, downgrading and layoff to ensure that all such actions are taken without regard to age, creed, color, national origin, ancestry, marital status or sex, affectional or sexual orientation, and conform with the applicable employment goals, consistent with the statutes and court decisions of the State of New Jersey, and applicable federal law and applicable federal court decisions.

Stratford and its subcontractors shall furnish such reports or other documents to the Affirmative Action Office as may be requested by the office from time to time in order to carry out the purposes of these regulations, and public agencies shall furnish such information as may be requested by the Affirmative Action Office for conducting a compliance investigation pursuant to Subchapter 10 of the Administrative Code (N.J.A.C. 17:27).

- 11. Entire understanding. This agreement sets forth the entire understanding between the Library and Stratford with respect to the subject matter hereof. No change in, addition to, or waiver of any provisions of this agreement shall be binding upon either party unless in writing, signed by all parties.
- 12. Amendments. This agreement may be amended or modified only in writing signed by both parties.
- 13. Severability. In the event that any provision or portion of this agreement shall be determined to be invalid and/or unenforceable for any reason, the remaining provisions of this agreement shall remain in full force and effect to the fullest extent permitted by law, unless the agreement, as so construed, would substantially frustrate the purpose of the parties in entering into this agreement.
- 14. Notices. All notices given pursuant to the terms of this agreement shall be sent by certified mail or hand delivered to the Borough Administrator or to the Librarian, respectively, to the addresses listed below:

If to the Borough of Stratford:

Borough of Stratford
307 Union Avenue
Stratford, NJ 08084

If to the Stratford Free Library:

Stratford Free Library
303 Union Avenue
Stratford, NJ 08084

BOROUGH OF STRATFORD

STRATFORD FREE LIBRARY

Josh Keenan, Mayor

President

Attest:

Michaela Bosler, Acting Borough Clerk

Treasurer

RESOLUTION 2020:094

TO FULLY EXTEND THE 2020 TEMPORARY BUDGET

WHEREAS, the Borough of Stratford adopted a temporary budget for the year 2020 to be able to operate; and

WHEREAS, the Borough of Stratford at this time finds the need to fully extend the 2020 temporary budget; and

NOW THEREFORE BE IT RESOLVED, to authorize the CFO to fully extend the 2020 Budget so the functions being allocated can continue to operate without interruption until the 2020 Budget is adopted and approved.

BY: _____
JOSH KEENAN, MAYOR

ATTEST: _____
MICHAELA BOSLER,
ACTING BOROUGH CLERK

I, Michaela Bosler, Acting Borough Clerk, do hereby certify the foregoing Resolution to be a true and complete copy of a Resolution duly adopted at a public meeting of the Governing Body of the Borough of Stratford at a meeting held on March 10, 2020.

MICHAELA BOSLER,
ACTING BOROUGH CLERK

RESOLUTION 2020:095
RATIFYING COMPUTER HARDWARE PURCHASE IN THE AMOUNT OF \$7,332.98

WHEREAS, Borough Hall is in need of updated computer hardware as a result of the discontinuation of support of the Windows 7 operating system;

WHEREAS, the Borough obtained two quotes for the purchase, one of which was in the amount of \$7,332.98 from Dell Marketing L. P. of Round Rock, Texas; and

WHEREAS, the monetary amount for the services is below the bid threshold, thus exempting them from formal bidding under the Local Public Contracts Law; and

WHEREAS, the services are necessary to promote the efficient operations and security of the Borough of Stratford.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Stratford, County of Camden and State of New Jersey that the purchase of computer hardware is hereby authorized.

BY: _____
JOSH KEENAN, MAYOR

ATTEST: _____
MICHAELA BOSLER,
ACTING BOROUGH CLERK

I, Michaela Bosler, Acting Borough Clerk, do hereby certify the foregoing Resolution to be a true and complete copy of a Resolution duly adopted at a public meeting of the Governing Body of the Borough of Stratford held on March 10, 2020.

MICHAELA BOSLER,
ACTING BOROUGH CLERK

RESOLUTION 2020:096

**SUPPORTING CAMDEN COUNTY OPEN SPACE GRANT APPLICATION FOR STRATFORD
ATHLETIC ORGANIZATION**

WHEREAS, the Stratford Athletic Organization is submitting a grant application for a Camden County Open Space Grant; and

WHEREAS, this application will continue to preserve and improve Haggerty Field on Yale Avenue which the Stratford Athletic Organization is the custodian; and

NOW, THEREFORE, BE IT RESOLVED, by Mayor and Council to support the Stratford Athletic Organization in their grant application for a Camden County Open Space Grant.

BY: _____
JOSH KEENAN, MAYOR

ATTEST: _____
MICHAELA BOSLER,
ACTING BOROUGH CLERK

I, Michaela Bosler, Acting Borough Clerk, do hereby certify the foregoing Resolution to be a true and complete copy of a Resolution duly adopted at a public meeting of the Governing Body of the Borough of Stratford at a meeting held on March 10, 2020.

MICHAELA BOSLER,
ACTING BOROUGH CLERK

RESOLUTION 2020:097
RESOLUTION PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN
ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT,
NJSA 10:4-12

WHEREAS, the Governing Body of the Borough of Stratford is subject to certain requirements of the *Open Public Meetings Act*, NJSA 10:4-6 et seq., and

WHEREAS, the *Open Public Meetings Act*, NJSA 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution, and

WHEREAS, it is necessary for the Governing Body of the Borough of Stratford to discuss in a session not open to the public certain matters relating to the item or items authorized by NJSA 10:4-12b and designated below:

_____ (1) ***Matters required by Law to be Confidential***: Any matter which, by express provision of Federal law or State statute or rule of court shall be rendered confidential or excluded from the provisions of the Open Public Meetings Act.

_____ (2) ***Matters Where the Release of Information Would Impair the Right to Receive Funds***: Any matter in which the release of information would impair a right to receive funds from the Government of the United States.

_____ (3) ***Matters Involving Individual Privacy***: Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including, but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.

_____ (4) ***Matters Relating to Collective Bargaining Agreements***: Any collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body.

_____ (5) ***Matters Relating to the Purchase, Lease or Acquisition of Real Property or the Investment of Public Funds***: Any matter involving the purchase, lease, or acquisition of real property with public funds, the setting of banking rates or investment of public funds, where it could adversely affect the public interest if discussion of such matters were disclosed.

_____ (6) ***Matters Relating to Public Safety and Property***: Any tactics and techniques utilized in protecting the safety and property of the public, provided that their disclosure could impair such protection. Any investigations of violations of possible violations of the law.

_____ (7) **Matters Relating to Litigation, Negotiations and the Attorney-Client Privilege:**

The topic of discussion is related to Attorney/Client Privilege. These items are for #7 of the Executive Session Resolution for matter relating to litigation, contract negotiations, or the Attorney-Client Privilege. re: Stratford Square

 X (8) **Matters Relating to the Employment Relationship:** Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.

_____ (9) **Matters Relating to the Potential Imposition of a Penalty:** Any deliberations of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party bears responsibility.

NOW, THEREFORE BE IT RESOLVED by the Governing Body of the Borough of Stratford, assembled in public session on March 10, 2020 that an Executive Session closed to the public shall be held on March 10, 2020 at approximately 7:00 p.m. in the Justice Facility, 315 Union Avenue, Stratford, NJ for the discussion of matters relating to the specified items designated above. It is anticipated that the deliberations conducted in Closed Session may be disclosed to the public upon the determination of the Governing Body that public interest will no longer be served by such confidentiality.

BY: _____
JOSH KEENAN, MAYOR

ATTEST: _____
MICHAELA BOSLER,
ACTING BOROUGH CLERK

I, Michaela Bosler, Acting Borough Clerk, do hereby certify the foregoing Resolution to be a true and complete copy of a Resolution duly adopted at a public meeting of the Governing Body of the Borough of Stratford held on March 10, 2020.

MICHAELA BOSLER,
ACTING BOROUGH CLERK

RESOLUTION 2020:098

AUTHORIZE EXECUTION OF 2020 REDEVELOPMENT PLANNER CONTRACT WITH MASER CONSULTING, P.A.

WHEREAS, the Borough of Stratford appointed Pamela Pellegrini of Maser Consulting, P.A. as a Redevelopment Planner for 2020; and

WHEREAS, the agreements have been received and reviewed at this time,

NOW, THEREFORE, BE IT RESOLVED, by Mayor and Council to authorize the execution of the agreement with Pamela Pellegrini of Maser Consulting, P.A. as Redevelopment Planner for the Borough of Stratford for 2020.

JOSH KEENAN, MAYOR

ATTEST:

MICHAELA BOSLER,
ACTING BOROUGH CLERK

I, Michaela Bosler, Acting Borough Clerk, do hereby certify the foregoing Resolution to be a true and complete copy of a Resolution duly adopted at a public meeting of the Governing Body of the Borough of Stratford held on March 10, 2020.

MICHAELA BOSLER,
ACTING BOROUGH CLERK



Engineers
Planners
Surveyors
Landscape Architects
Environmental Scientists

500 Scarborough Drive, Suite 108
Egg Harbor Township, NJ 08234
T: 609.910.4068
F: 609.390.0040
www.maserconsulting.com

AGREEMENT FOR PROFESSIONAL PLANNING SERVICES

THIS AGREEMENT is made as of January 1st, 2020.

BETWEEN: The Borough of Stratford, in the County of Camden and the State of New Jersey, hereinafter referred to as "BOROUGH";

AND: Pamela J. Pellegrini, P.E., P.P., C.M.E., of the firm of Maser Consulting, P.A., 500 Scarborough Drive, Suite 108, Egg Harbor Township, New Jersey 08234, hereinafter referred to as "CONSULTANT".

WHEREAS, the BOROUGH desires to engage the CONSULTANT to render certain technical and/or professional services herein described as Redevelopment Planner.

WHEREAS, by entering into this Agreement the BOROUGH signifies that the services to be performed by the CONSULTANT shall be considered those of a "Professional Service" in accordance with NJSA 40A:11-1 et seq.

NOW, THEREFORE, the BOROUGH and CONSULTANT, in consideration of their mutual covenants, hereinafter set forth, agree as follows to wit:

I. EMPLOYMENT OF CONSULTANT

The BOROUGH hereby agrees to engage the CONSULTANT, and the CONSULTANT hereby agrees to perform the services hereinafter set forth.

II. SCOPE OF SERVICES

The CONSULTANT shall do, perform and carry out in a satisfactory and proper manner the following services, which are from time to time authorized and requested by the BOROUGH:

- A. Advise the Borough on all matters relating to municipal redevelopment planning. He shall be available for consultation by telephone at all reasonable times.
- B. Be considered the Borough Professional Redevelopment Planner as required by State Law.
- C. Attend meetings of the Borough Council, as requested.
- D. Prepare special reports, plans, studies, applications, and similar work as requested.
- E. Testify on behalf of the Borough before Commissions, Agencies, or Courts of the



State of New Jersey, as requested.

F. Prepare amendments to development ordinances as requested.

III. DATA TO BE FURNISHED TO CONSULTANT

The Borough of Stratford and its Boards and Commissions shall furnish at no cost to the CONSULTANT such information, data, statistics, studies, etc., which may have been tabulated or completed and on file or derived from previous programs.

IV. COMPENSATION

The BOARD agrees to pay the firm of Maser Consulting, P.A. on a time and materials basis in accordance with the 2020 Rate Schedule attached hereto.

V. METHOD OF PAYMENT

Payments for all services, including review of site and subdivision plans, shall be billed on a monthly basis.

VI. FINDINGS CONFIDENTIAL

Any reports, information, data, etc., given to or prepared or assembled by the CONSULTANT under this Agreement which the BOROUGH requests to be kept as confidential shall not be made available to any individual or organization by the CONSULTANT without the prior approval of the BOROUGH.

VII. TIME OF PERFORMANCE

The services of the CONSULTANT are to commence on January 1, 2020 and shall continue in force until December 31, 2020.

This agreement may be terminated by either party by giving thirty (30) days written notice to the other at the addresses above. The BOROUGH shall be obligated to pay all outstanding bills of the CONSULTANT which are dated on or before the effective date of the termination of said agreement.

VIII. AFFIRMATIVE ACTION PROVISIONS

During the performance of this contract, the CONSULTANT agrees that, where applicable, the CONSULTANT will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status or sex. The CONSULTANT will take affirmative action to ensure that such applicants are recruited and employed, and that



employees are treated during employment, without regard to their age, race, creed, color, national origin, ancestry, marital status, or sex. The affirmative action provisions of the attached rider are also part of this agreement.

IX. AUTHORIZATION OF CONTRACT

This Contract has been authorized by Resolution of the Borough Council adopted at the meeting of the Borough of Stratford held on the 6th day of January 2020.

WITNESS:


BOROUGH OF STRATFORD

Michaela Bosler
Acting Borough Clerk


Josh Keenan
Mayor

WITNESS:

MASER CONSULTING, P.A.



Robin L. Dunn
Administrative Professional



J. Timothy Kernan, P.E., P.P., C.M.E.
Principal
c/o Maser Consulting P.A.
500 Scarborough Drive, Suite 108
Egg Harbor Township, NJ 08234



**BOROUGH OF STRATFORD, CAMDEN COUNTY, NJ
RATES ARE EFFECTIVE THROUGH DECEMBER 31, 2020**

Our professionals provide consulting services in the following disciplines at the hourly rate listed below:

Engineering Services

- Civil
- Construction Administration
- Municipal Services
- Structural
- Traffic and Transportation
- Wastewater Management
- Water Services

Other Technical Services

- Environmental
- Regulatory Compliance
- Grants
- GIS
- Recreation and Landscape Design
- Planning
- Surveying

TECHNICAL STAFF RATES

BILLING TITLES	HOURLY RATES
Project Manager	165.00
Senior Project Specialist	155.00
Project Specialist	150.00
Technical Professional	145.00
Technical Specialist	135.00
Specialist	130.00
Senior Data Technician	115.00
Senior Technical Assistant	105.00
Technical Assistant	90.00
Data Technician	85.00
Survey Crew – 1 Man w/Robotic Equipment	165.00
Additional Survey Crew Member	35.00
SUE Crew (designating) – 1 Man	115.00
Additional (designating) Member	35.00
SUE Crew (locating) – 2 Man	175.00
Additional (locating) Member	35.00
Expert Testimony	350.00
Sr. LSRP	240.00
LSRP	215.00

REIMBURSABLE EXPENSES

General Expenses	Cost + 20%
Travel (Hotel, Airfare, Meals)	Cost
Sub-Consultants/Sub-Contractors	Cost + 25%
Plotting	3.95/Each
Computer Mylars / Color Plots	75.00/Each
Photocopies	0.18/Each
Color Photocopies	1.95/Each
Document Binding	3.75/Each
Portable Media	75.00/Each
Exhibit Lamination (24"x36" or larger)	Cost + 20%
Initial Digital Signature	250.00
Additional Digital Signatures	60.00/Each
Mileage Reimbursement*	0.58/Per Mile
Field Vehicle	0.70/Per Mile

* Mileage reimbursement subject to change based upon IRS standard mileage rate

CERTIFICATE OF EMPLOYEE INFORMATION REPORT

RENEWAL

This is to certify that the contractor listed below has submitted an Employee Information Report pursuant to N.J.A.C. 17:27-1.1 et seq. and the State Treasurer has approved said report. This approval will remain in effect for the period of **15-JUL-2019** to **15-JUL-2022**

**MASER CONSULTING P.A.
331 NEWMAN SPRINGS ROAD
RED BANK NJ 07701**



Elizabeth Maher Muoio

ELIZABETH MAHER MUOIO
State Treasurer

MANDATORY EQUAL EMPLOYMENT OPPORTUNITY LANGUAGE

N.J.S.A. 10:5-31 et seq. (P.L. 1975, C. 127)

N.J.A.C. 17:27

GOODS, PROFESSIONAL SERVICE AND GENERAL SERVICE CONTRACTS

During the performance of this contract, the contractor agrees as follows:

The contractor or subcontractor, where applicable, will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Except with respect to affectional or sexual orientation and gender identity or expression, the contractor will ensure that equal employment opportunity is afforded to such applicants in recruitment and employment, and that employees are treated during employment, without regard to their age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Such equal employment opportunity shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Public Agency Compliance Officer setting forth provisions of this nondiscrimination clause.

The contractor or subcontractor, where applicable will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex.

The contractor or subcontractor will send to each labor union, with which it has a collective bargaining agreement, a notice, to be provided by the agency contracting officer, advising the labor union of the contractor's commitments under this chapter and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

The contractor or subcontractor, where applicable, agrees to comply with any regulations promulgated by the Treasurer pursuant to N.J.S.A. 10:5-31 et seq., as amended and supplemented from time to time and the Americans with Disabilities Act.

The contractor or subcontractor agrees to make good faith efforts to meet targeted county employment goals established in accordance with N.J.A.C. 17:27-5.2.

The contractor or subcontractor agrees to inform in writing its appropriate recruitment agencies including, but not limited to, employment agencies, placement bureaus, colleges, universities, and labor unions, that it does not discriminate on the basis of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, and that it will discontinue the use of any recruitment agency which engages in direct or indirect discriminatory practices.

The contractor or subcontractor agrees to revise any of its testing procedures, if necessary, to assure that all personnel testing conforms with the principles of job-related testing, as established by the statutes and court decisions of the State of New Jersey and as established by applicable Federal law and applicable Federal court decisions.

In conforming with the targeted employment goals, the contractor or subcontractor agrees to review all procedures relating to transfer, upgrading, downgrading and layoff to ensure that all such actions are taken without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, consistent with the statutes and court decisions of the State of New Jersey, and applicable Federal law and applicable Federal court decisions.

The contractor shall submit to the public agency, after notification of award but prior to execution of a goods and services contract, one of the following three documents:

- Letter of Federal Affirmative Action Plan Approval
- Certificate of Employee Information Report
- Employee Information Report Form AA302

(electronically provided by the Division and distributed to the public agency through the Division's website at www.state.nj.us/treasury/contact/compliance)

The contractor and its subcontractors shall furnish such reports or other documents to the Division of Public Contracts Equal Employment Opportunity Compliance as may be requested by the office from time to time in order to carry out the purposes of these regulations, and public agencies shall furnish such information as may be requested by the Division of Public Contracts Equal Employment Opportunity Compliance for conducting a compliance investigation pursuant to Subchapter 10 of the Administrative Code at N.J.A.C. 17:27.

Vendor Signature: _____

Date: 7/2/19

RESOLUTION 2020:099

**AWARD CDBG 2019 PROGRAM YEAR PROJECT
RESURFACING OF HUNT AVE., BISHOP TERRACE, AND COOLIDGE AVE. – AMERICAN ASPHALT
COMPANY, INC.**

WHEREAS, the Borough of Stratford has received bids for the CDBG 2019 Program Year Project – Resurfacing of Hunt Ave., Bishop Terrace, and Coolidge Ave.; and

WHEREAS, the lowest bid is from American Asphalt Company, Inc. in the amount of Base Bid \$(357,602.10), Alternate Bid #1 \$(30,143.50), Alternate Bid #2 \$(25,436.80), Total \$(413,182.40); and

WHEREAS, the Borough Engineer has reviewed the bid documents and consulted with the Municipal CFO and has concluded to recommend the award to the low bidder; and

WHEREAS, the CFO has provided the Certification of Funds document; and

WHEREAS, the award of said bid is contingent upon the approval of the Borough Solicitor's review; and

NOW, THEREFORE, BE IT RESOLVED, to authorize the award of the bid for the CDBG 2019 Program Year Project – Resurfacing of Hunt Ave., Bishop Terrace, and Coolidge Ave., to American Asphalt Company, Inc., 100 W. Main Street, West Collingswood Heights, NJ 08059 in the amount of \$413,182.40.

BY: _____
JOSH KEENAN, MAYOR

ATTEST: _____
MICHAELA BOSLER,
ACTING BOROUGH CLERK

I, Michaela Bosler, Acting Borough Clerk, do hereby certify the foregoing Resolution to be a true and complete copy of a Resolution duly adopted at a public meeting of the Governing Body of the Borough of Stratford held on March 10, 2020.

MICHAELA BOSLER,
ACTING BOROUGH CLERK

RESOLUTION 2020:100

SUPPORTING APPLICATION AND COMMITMENT OF MATCHING FUNDS FOR 2020 FEMA ASSISTANCE TO FIREFIGHTERS GRANT BY STRATFORD FIRE DEPARTMENT

WHEREAS, the Stratford Fire Department will submit an application due March 13, 2020 for the 2020 FEMA Assistance to Firefighters Grant for the purchase of a new ladder truck; and

WHEREAS, the existing ladder truck has outlived its use and does not function properly; and

WHEREAS, the grant application would require the Borough of Stratford to make a commitment of guaranteeing five percent (5%) matching funds or a maximum of \$50,000.00 towards the purchase;

NOW THEREFORE BE IT RESOLVED, by Mayor and Council is supportive of the Stratford Fire Department's application for the 2020 FEMA Assistance to Firefighters Grant; and

BE IT FURTHER RESOLVED that as required by the application process, Mayor and Council commits a maximum amount of \$50,000.00 in matching funds to a grant both received and accepted by the governing body.

BY: _____

JOSH KEENAN, MAYOR

ATTEST: _____

MICHAELA BOSLER,
ACTING BOROUGH CLERK

I, Michaela Bosler, Acting Borough Clerk, do hereby certify the foregoing Resolution to be a true and complete copy of a Resolution duly adopted at a public meeting of the Governing Body of the Borough of Stratford held on March 10, 2020.

MICHAELA BOSLER,
ACTING BOROUGH CLERK