

STRATFORD BOROUGH COUNCIL  
AGENDA MEETING/REDEVELOPMENT WORKSHOP MINUTES  
THURSDAY, MARCH 5, 2020  
7:00 P.M.

**CALL TO ORDER:** Mayor Keenan called the meeting to order at 7:00 P.M.

**PLEDGE OF ALLEGIANCE:** Mayor Keenan led the Pledge and said an opening prayer.

**STATEMENT OF ADVERTISEMENT:** The Mayor read the following statement:

Notice of this meeting has been provided to the Courier Post and The Retrospect and is posted on the Borough Hall Bulletin Board stating the time and the place of the meeting.

**ROLL CALL:**

JOSH KEENAN, MAYOR – PRESENT  
LINDA HALL, COUNCIL PRESIDENT – ARRIVED AT 8:20 PM  
STEPHEN GANDY, COUNCILMAN – PRESENT  
PATRICK GILLIGAN, COUNCILMAN – PRESENT  
PATRICK GREEN, COUNCILMAN – PRESENT  
TINA LOMANNO, COUNCILWOMAN – PRESENT  
MICHAEL TOLOMEO, COUNCILMAN – PRESENT  
STUART PLATT, BOROUGH SOLICITOR – PRESENT  
STEVEN BACH, BOROUGH ENGINEER – PRESENT  
RON MORELLO, POLICE CHIEF – PRESENT  
CHRIS CONROY, BOROUGH ADMINISTRATOR – PRESENT  
MICHAELA BOSLER, ACTING BOROUGH CLERK – PRESENT

**PUBLIC PORTION FOR AGENDA ITEMS ONLY:**

Gandy motioned to open the public portion on agenda items only. Tolomeo seconded the motion, which passed with all members present voting in favor in a voice vote.

- John Gentless – 111 Union Ave. – In regards to report item #1, questioned if there will be a budget workshop meeting.

Gilligan motioned to close the public portion for agenda items. Lomanno seconded the motion, which passed with all members present voting in favor in a voice vote.

**PRESENTATION:**

- Michael Lewitt of the Stratford Fire Department made a presentation requesting Council's commitment to match their 2020 FEMA Assistance to Firefighters Grant Application for the purchase of a new ladder truck to replace the existing one. Mr. Lewitt advised Council that in order to submit the application, Council would need to commit a 5% match (\$50,000.00) towards the purchase. Mr. Lewitt presented the need for a new ladder truck as the existing one is failing to operate properly. Council asked questions regarding the existing ladder truck including how frequently it is used, safety, and how much it would cost to fix. Council asked questions about setting up an agreement with other towns in the area. Council agreed they would like the fire department to submit more information regarding the existing ladder truck and the need to replace it to better help them make this commitment.

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**POLICE REPORT:** Chief Morello gave the following report:

- 2/9 During the afternoon, a 35 year old Sicklerville man overdosed on while sitting on the wall between Burger King and Dezi RX. Suspect fell off the wall and went down pretty hard off the 4 foot wall. 2 doses of Narcan revived the man, although he went to Jefferson Avenue with injuries from the fall.
- 2/10 During the afternoon hours, we called to a home on Warwick Rd for a house fire, upon arrival we found the residence was burning furniture in the rear yard for the purpose of reducing trash at the curbside. A warning was issued for an open burning violation
- 2/16 Around midnight, a male was carjacked by means of physical force at the A-building Bishop Ct. The victim had arrived at the apartments and was purchasing bread (bread lady) as he turned to return to his vehicle. Vehicle was recovered on 2/29 in Camden, NJ out of gas, no license plates but otherwise undamaged.
- 2/17 After midnight, we were called to an apartment in Bishop Ct for a report of assault among roommates. In this case, an alcohol fueled fight resulted in a 30 year old male being arrested for Simple Assault. Upon releasing the defendant, we were notified by Jefferson that the victim had a cracked skull, hemorrhaged and was being transported to Cooper Trauma via STAT for surgery. A rare case where we had to track down the suspect and re-arrest on upgraded charges of aggravated assault. Victim is still hospitalized.
- 2/19 A cough syrup codeine dealer attempted to pass a phony prescription at the Dezi RX. An alert pharmacist who was aware of the ring that targets ethnic pharmacies from NJ to California, upon officer's arrival, the suspect fled on foot, over the wall, and escaped into a waiting car at the diner. Officers chasing the car on foot were unable to arrest the suspects.
- 2/21 A vehicle was stolen from Columbia Avenue overnight, not yet recovered.
- 2/28 An elderly resident was "cat-fished" on a dating website online. A younger male sweet talked the victim over the course of a few weeks and she ultimately provided him with credit card/banking information. Within a few days she realized she was scammed and the fake-named young man had disappeared from the page.

Large gas line/service project will begin in April in Laurel Mills, Longwood, Buttonwood, Timber Creek, Green Tree. In all 200 services will be changed out. The project should end by the 4<sup>th</sup> of July.

Both new patrol cars were received and are out for striping. Hoping to have them on the road next month.

Ptl Beasley promotion to Sergeant is Tuesday night and Ptl Schmidt will be the designated CPL.

**ENGINEER REPORT:** Steven Bach gave the following report:

**Camden County CDBG 2020 Program Year Application – Resurfacing of Coolidge Avenue (STRAT2020-0)**

Update:

- CDBG indicated the Program will continue grouping the funding allotments to 5 to 7 larger public infrastructures projects (\$150,000-\$250,000) throughout the County for Program Year 2020 consistent with the Program Year 2019.
- The Community Development Block Grant (CDBG) program notified the Borough that applications for Year 2020 were due March 2, 2020. Our office recommended the Borough submit for reimbursement for the current project of resurfacing of Coolidge Avenue in addition to any remaining funding required to complete resurfacing Coolidge Avenue from Suburban Terrace to Bishop Terrace (See attached map).
- The application was submitted to Camden County with the approved Borough resolution on March 2.

**Camden County CDBG 2020 Program Year Application – ADA Improvements to Municipal Buildings (STRAT2020-0)**

Update:

- Our office prepared an additional application that included ADA accessibility entrance improvements to the Borough

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Hall, Justice Center, Senior Center, and Library Buildings.

**Buttonwood Road Stormwater Outfall Structure Repair**

Update:

- Our has provided a cost estimate for the anticipated improvements for this project to the Borough Administrator. Upon Borough authorization, our office expects to publicly bid this project in April for aware of contract at the May Council Meeting condition upon receipt of a favorable low bid.

Previously Reported:

- Our office has completed the existing base survey and will proceed with preparation of bid documents, plans, and specifications for public bidding of this project in 2020.

**FY 2020 NJDOT Municipal Aid Funding – Evergreen Road – Phase II**

Update:

- Our office as well as representatives of the Borough met with South Jersey Gas regarding upcoming utility work within this project's limits. South Jersey Gas indicated construction should start in the middle of March and is expected to be completed by the end of June. South Jersey Gas also indicated they will prioritize the work they have within this project's limits. Our office expects to publicly bid this project in May for award of contract at the June Council Meeting condition upon receipt of a favorable low bid.

Previously Reported:

- The NJDOT announced the department has revised the solicitation and notification schedule for accepting applications for the NJDOT FY 2020 Municipal Aid program with a deadline of July 19, 2019. NJDOT has indicated grant awards are expected to be announced in November.
- A resolution for authorization for our office to submit the application was approved at the July Council Meeting.
- Our office submitted the application on July 18, 2019, for resurfacing the remaining of Evergreen Road from the end of Phase I to Winding Way Road as well as Homestead Road from west of Winding Way Road to Longwood Drive.
- The Borough has been informed that it will be receiving a NJDOT Local Aid grant of \$300,000 towards the construction, inspection, and limited design of this project.
- It is estimated the grant amount will allow for the resurfacing of Evergreen Road from Green Valley Road (end of Phase I) to Winding Way Road and begin resurfacing approximately 500 linear feet of Homestead Road.
- Our office has forwarded a proposal to the Borough for the estimated cost of survey, design, and construction administration associated with the NJDOT FY 2020 Municipal Aid grant.
- Our office has completed the base survey and is proceeding with preparation of bid documents, plans, and specifications for public bidding of the project.
- Our office has forwarded a revised proposal to the Borough for the estimated cost of survey, design, and construction administration associated with the NJDOT FY 2020 Municipal Aid grant to be approved by resolution as required by the NJDOT Municipal Aid agreement.

**FY 2019 NJDOT Municipal Aid Funding – Evergreen Road – Phase I**

Update:

- The Contractor has indicated they expect to recommence construction the week of March 23<sup>rd</sup>.

Previously Reported:

- NJDOT has announced the department would be accepting applications for the NJDOT FY 2019 Municipal Aid program with a deadline of October 18, 2018. A resolution for authorizing our office to submit the application was passed at the September 11<sup>th</sup> Council Meeting.

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- Our office submitted an application for resurfacing of Evergreen Road from Longwood Drive to Winding Way Road.
- The Borough has been informed that it will be receiving a NJDOT Local Aid grant of \$225,000 towards the construction and inspection of this project.
- It is estimated the grant amount will allow for the resurfacing of Evergreen Road from Longwood Drive to approximately midblock between Meadowlark Road and Green Valley Road.
- Our office has revised and submitted the Capital Cost Estimate Memorandum incorporating the NJDOT grant award.
- Our office has forwarded a proposal to the Borough for the estimated cost of survey, design, and construction administration associated with the NJDOT FY 2019 Municipal Aid grant.
- Our office has completed the existing base survey and will proceed with preparation of bid documents, plans, and specifications for public bidding of this project.
- This project was publicly advertised on Friday, August 30<sup>th</sup> and the bid opening was held on Tuesday, September 10<sup>th</sup>.
- The contract was awarded at the September Council Meeting to Landberg Construction, LLC for the Base Bid, Add Alternate Bid #1, and Add Alternate Bid #2 in the amount of \$196,315.05.
- The Contractor has executed the contracts and our office has forwarded the contracts to the Borough for signatures.
- Preconstruction meeting was held on October 31, 2019, with the Contractor, our office, the Borough Administrator, the Police Chief, and a representative of South Jersey Gas present.
- Notice to Proceed was issued to the Contractor for Monday, November 18, 2019.
- Construction has commenced with the removal of trees completed. Roadway resurfacing is expected to be completed as weather permits.

**FY 2018 NJDOT Municipal Aid Funding - Sunnybrook Road and Sunnybrook Court**

Previously Reported:

- Our office has submitted for a NJDOT FY 2018 Municipal Aid application for the improvements.
- Application (MA-2018-Resurfacing of Sunnybrook Road & Sun-00413) including the cost estimate, location map, and scope of work description to reflect up to date unit costs was submitted on October 6, 2017 and three (3) certified resolutions were forwarded to NJDOT Local Aid.
- Improvements for these roadways include milling the existing roadway 2" deep with isolated areas of base repair as needed. The entire roadway will be overlaid with 2" Hot Mix Asphalt 9.5M64 Surface Course. Existing concrete curb, driveway aprons, and handicap ramps will be replaced, as needed.
- The Borough has been informed by the NJDOT that it will be receiving \$270,000 for construction and inspection of this project. The Borough is moving forward with this project and is supplementing the NJDOT grant award with \$84,220 from the 2017 Borough Bond. Our office has submitted a April 4, 2018 correspondence delineating the costs for the required inspection and construction management. Our office anticipates construction for spring / summer of 2018.
- The project was publicly advertised for bids.
- The bid opening for this project was held on April 25, 2018. Six (6) bids were received with Arawak Paving Co. with the low bid in the amount of \$221,000.00 for the Base Bid and Add Alternate Bid #1.
- The contract was awarded to Arawak Paving Co. for the Base Bid and Add Alternate Bid #1 contingent upon favorable review by the Borough Solicitor and certification of availability of funds by the Borough CFO.
- A preconstruction meeting was held on Monday, June 4, 2018, at the Borough Municipal Building between Arawak Paving, our office, Stratford Police Chief, Ben Angeli, and a representative of the Stratford Arms Apartments.
- The Notice to Proceed was issued for July 5, 2018.
- Construction is substantially complete.
- Our office has processed Payment Application #1 and submitted to Borough for approval and payment.
- Our office has issued a punchlist to the Contractor.
- The Contractor lowered the speed humps to reflect the construction plans.
- Our office is coordinating with the Contractor regarding Payment Application #2 and Change Order #1.

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- The Contractor has addressed all punchlist items.
- Our office is coordinating with the contractor regarding final quantities, final payment, Change Order #1 (final) and closeout documents.
- Our office has solicited quotes from three (3) asphalt testing companies to test the asphalt for this project per NJDOT requirements. Once testing is complete, our office will process closeout documents.
- Asphalt testing has been completed with acceptable results; therefore, our office will process closeout documents.
- Our office has submitted Final Payment and Closeout Documents including Final Change Order to the Borough for processing. Once approved, our office will forward all closeout submittals to NJDOT for project closeout and reimbursement.
- Our office is processing NJDOT project closeout for reimbursement.

**FY 2017 Road Program – Resurfacing of Rolling Road, and Sleepy Hollow Road (STRAT2017-3)**

Previously Reported:

- The project consists of resurfacing Rolling Road and Sleepy Hollow Road with select replacement of concrete curb and driveway aprons in addition to traffic striping of Longwood Drive.
- It is our understanding; the Borough has allocated \$354,220 for roadway improvements for this project.
- The Bid Opening was held on August 31, 2017. There were three (3) bidders, with the low bidder being Landberg Construction, LLC, P.O. Box 280, Mays Landing, New Jersey, in the amount of \$179,889.30 for the Base Bid and Add Alternate Bid #1.
- The contract was awarded for the Base Bid and Add Alternate Bid #1 in the amount of \$179,889.30 to Landberg Construction, LLC, and a preconstruction meeting was held on October 26<sup>th</sup>. South Jersey Gas is currently replacing their main within this project area and are expected to be completed the week of November 6<sup>th</sup>. Roadway resurfacing will commence once South Jersey Gas has finished the main replacement.
- Construction has been substantially complete with only punchlist items remaining to be completed. Our office has prepared a punchlist and is coordinating with the Contractor to address all outstanding items.
- Payment Application #2 and Change Order #1 have been processed by the Borough. Change Order #1 incorporated additional quantities and supplemental items previously approved by Resolutions 2017:218 and 2018:81.
- Change Order #2 (Final) has been forwarded to the Borough for approval by resolution. The final contract value is \$202,477.80.
- Our office has issued a punchlist to the Contractor and is coordinating schedule to complete outstanding items.
- All punchlist items have been addressed. Our office is processing closeout documents.
- Our office is processing closeout documents and will submit to the Borough.

**FY 2018 Road Program – Resurfacing of Winding Way & Coolidge Avenue (STRAT2018-1)**

Update:

- Our office is coordinating with contractor regarding closeout document submission
- Our office has submitted to the Borough a Draft Change Order #2 (Final) illustrating final contract amount and will forward the executed Charge Order #2 (Final) and Closeout Documents once received from the Contractor. Please note that Change Order #2 (Final) results in a decrease in final contract amount of \$30,563.73 from contract amount approved via Resolution 2019:161 (Change Order #1)

Previously Reported:

- The Borough is moving forward with this project and has allocated \$250,000 for the roadway improvements.
- Our office has submitted an April 4, 2018 correspondence delineating the costs of the required survey, design, and inspection / construction management.
- Our office has completed the survey of and anticipates public bid and construction for late summer of 2018.
- It the understanding of our office the Borough is considering reallocating the remaining funds (\$92,842.20) from the

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2017 Borough Bond towards this project. It is noted that the remaining funds were previously allocated to the Sunnybrook Road and Sunnybrook Court project.

- Our office has submitted a May 8, 2018 correspondence delineating the costs of the required survey, design, and inspection / construction management for included the resurfacing of a section of Coolidge Avenue with this project.
- Our office met with New Jersey American Water (NJAW) regarding pavement restoration repairs along Winding Way from Longwood Drive to Green Valley Road and Winding Way from Hillside Road to Longwood Drive (inclusive of this project limits). We will continue to coordinate with NJAW regarding a solution pavement restoration for all NJAW trenched areas of Winding Way.
- New Jersey American Water (NJAW) requested the Borough provide correspondence regarding the Borough's intention to resurface Winding Way from Hillside Road to Buttonwood Drive and waive NJAW from any further pavement restoration in this section of Winding Way. As part of this agreement, NJAW would provide trench restoration and repave (curb to curb) on Winding Way from Longwood Drive to Green Valley Road.
- The Bid Opening was held on September 6, 2018. There were two (2) bidders, with the low bidder being Charles Marandino, LLC, P.O. Box 20, Milmay, New Jersey, in the amount of \$279,538.82 for the Base Bid.
- Our office has submitted a recommendation letter (see attached) including the Bid Tabulation and Memorandum.
- Our office has prepared contracts and forwarded to the Contractor and the Borough.
- A preconstruction meeting was held on October 26<sup>th</sup>. Notice to Proceed was issued the week of November 12<sup>th</sup>.
- Performance Bond and Insurance Certificate have been forwarded to the Borough Solicitor for review.
- Construction has commenced with all concrete work, including aprons and curb, complete. Our office is coordinating with the Contractor regarding scheduling of asphalt paving as weather permits.
- Our office is also coordinating with the Contractor regarding additional concrete work, including aprons and curb along the section of Winding Way from Longwood Drive to Green Valley Road prior to NJAW resurfacing this section of Winding Way.
- Our office has processed Payment Application #1 and submitted to the Borough for approval and payment.
- A resolution was approved at the March Council meeting for the additional concrete apron and curb work associated with the NJ American Water paving to be included in this contract not to exceed 20% of the original contract value.
- The contractor (Charles Marandino, LLC) has completed additional concrete improvements along the area to be paved by New Jersey American Water.
- The paving subcontractor for New Jersey American Water (NJAW) has completed paving of Winding Way between Longwood Drive and Green Valley Road. Our office is preparing a punchlist of remaining items in need of being addressed as a result of paving operations by the NJAW paving subcontractor. Our office will coordinate with NJAW until all punchlist items have been addressed.
- The paving for the section of Winding Way under this contract has commenced and is anticipated to be completed the week of June 10<sup>th</sup>.
- The paving for the section of Winding Way under this contract has been completed.
- Our office has submitted Payment Application #2 to the Borough for approval and payment.
- Our office has prepared a punchlist of all outstanding items to be completed for this project and will coordinate with the contractor regarding completion of outstanding items.
- The pump station quick connect has been installed and all punchlist items have been addressed. Our office is coordinating with contractor regarding final payment and closeout document submission.

**CDBG 2019 Program Year Application – Resurfacing of Hunt Avenue and Bishop Terrace (STRAT2019-0)**

Update:

- This project was publically advertised February 14<sup>th</sup> and the Bid Opening was held on February 27<sup>th</sup>. There were three (3) bidders, with the low bidder being American Asphalt Company, Inc., W. Collingswood Heights, New Jersey in the amount of \$357,602.10 for the Base Bid, \$30,143.50 for Add Alternate No. 1, and \$25,436.80 for Add Alternate No. 2. Attached is a bid tabulation of the bids received.

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- We have confirmed with the Borough Administration that funding is available to award the Base Bid and Add Alternate 1 as well as Add Alternate No. 2. Attached is a schematic indicating the limits of the base bid and each of the two add alternates for discussion with Mayor and Council.

**Previously Reported:**

- The Community Development Block Grant (CDBG) program has notified participating Camden County municipalities of new allocation procedures which include funding projects of larger scale (as high as \$250,000). In addition, not all municipalities will be allocated each year (estimated at 5 to 7 projects).
- The Borough of Stratford has two (2) areas consisting of Qualified Census Tracts.
- Both Hunt Ave and Bishop Terrace are on the Borough's 2019 road priority listing and are within the Borough's Qualified Census Tracts. Therefore, our office recommended applying to the CDBG program for \$225,900 to resurface these roadways. It is noted that the Borough would be responsible to fund approximately \$7,500 of design costs if successful in obtaining the grant.
- The Community Development Block Grant (CDBG) program notified the Borough that applications for Year 2019 were originally due March 1, 2019; however, the deadline was extended to March 11, 2019. Our office submitted the application on Friday, March 8, 2019.
- A Borough resolution was approved and was submitted with this application.
- The Community Development Block Grant (CDBG) program has informed the Borough that it will be receiving a 2019 CDBG Grant Award of \$250,000 towards this project.
- Our office has submitted a proposal to Borough Council for this project.
- Our office will proceed with preparation of bid documents, plans, and specifications for public bidding of this project in 2020.
- South Jersey Gas has indicated they would like to replace a main along Bishop Terrace prior to the Borough's resurfacing project. The expected completion date for South Jersey Gas main replacement is anticipated to be February 1, 2020.
- This project will be publicly advertised the week of February 10<sup>th</sup> and the bid opening will be scheduled for the week of March 2<sup>nd</sup>. The project can then be awarded at the March Council Meeting condition upon receipt of a favorable low bid.

**APPROVAL OF MINUTES:**

- |                     |                                       |
|---------------------|---------------------------------------|
| • FEBRUARY 3, 2020  | SPECIAL MEETING                       |
| • FEBRUARY 3, 2020  | EXECUTIVE SESSION                     |
| • FEBRUARY 6, 2020  | AGENDA MEETING/REDEVELOPMENT WORKSHOP |
| • FEBRUARY 6, 2020  | EXECUTIVE SESSION                     |
| • FEBRUARY 11, 2020 | REGULAR MEETING                       |

Lomanno motioned the approval of minutes. Tolomeo seconded the motion, which passed with all members present voting in favor in a Roll Call Vote.

**OLD BUSINESS:** NONE

**NEW BUSINESS:**

**REPORT #1 – UPCOMING INTRODUCTIONS/FIRST READINGS OF ORDINANCES**

- The Clerk reported that a draft ordinance had been sent to the Ordinance and Property Committee for their review. The ordinance would amend Chapter 1.12 entitled "Fees" regarding sewer consumer units.

**REPORT #2 – UPCOMING ORDINANCE PUBLIC HEARINGS**

- The Clerk reported there are no public hearings for ordinances set for Tuesday's Regular Meeting.

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REPORT #3 – UPDATE ON RENEWAL SHARED SERVICE WITH MT. EPHRAIM FOR ELECTRICAL INSPECTOR

- The Clerk reported that the Borough has sent a draft SSA to Mt. Ephraim for their use of our Electrical Subcode Official's services. There are no further updates.

REPORT #4 – UPDATE ON SHARED SERVICE WITH BARRINGTON FOR FIRE ALLIANCE

- The Clerk reported there are no further updates at this time from Barrington.

REPORT #5 – BUDGET INFORMATION AND POTENTIAL INTRODUCTION DATE

- The Clerk reported that the budget needs to be introduced by March 30<sup>th</sup> as per Local Finance Notice 2019-16, and that Council will need to set a special meeting to introduce to meet that deadline. The Administrator reported budget information had been sent out to the governing body.

REPORT #6 – RABIES CLINIC

- The Clerk reported that the rabies clinic will be held on Saturday, March 14<sup>th</sup> between 12-3 pm at the Fire Department, and that the clinic is open to all residents of Camden County. Certification of the workers has been submitted to the Finance and Revenue Committee.

REPORT #7 – UPDATE ON SHARED SERVICE WITH LIBRARY

- The Administrator reported that the Library Board has signed the shared service agreement for the landscaping and maintenance services and is ready to submit their first payment.

In addition to the report items, the Clerk reported that Financial Disclosure Statements are due April 30<sup>th</sup>.

**RESOLUTIONS:**

**RESOLUTIONS 2020:082 THROUGH 2020:090 WILL BE DONE AS A CONSENT AGENDA**

The Clerk stated that Council can at this time request to remove any of the resolutions from the consent agenda and they can be voted on separately.

- **RES. 2020:082 – APPROVE SPECIAL EVENT LICENSE – JOHN PAUL II CARNIVAL**

WHEREAS, John Paul II School has applied to the Borough of Stratford an application for a Special Event License; and

WHEREAS, the Special Event License will be for their carnival to be held on Tuesday, May 26, 2020 through Saturday May 30, 2020; and

WHEREAS, the various municipal departments have reviewed the application prior to presenting to the Governing Body; and

WHEREAS, the following conditions are being made of the applications which all must be satisfied in compliance with the Borough of Stratford Ordinance 2009:28;

Hours of operation: 6:00 PM - 10:00 PM  
Event: John Paul II Carnival – 05/26/2020 – 05/30/2020

NOW, THEREFORE, BE IT RESOLVED, by Mayor and Council to approve the Special Event License with the above conditions for the John Paul II Carnival.

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- **RES. 2020:083 – APPROVING RAFFLE LICENSE RL697 FOR OUR LADY OF GUADALUPE PTA**

WHEREAS, The Our Lady of Guadalupe PTA has applied for and received an identification number 483-5-38843 allowing The Our Lady of Guadalupe PTA the ability to apply for a raffle license requesting proper approval; and

WHEREAS, The Our Lady of Guadalupe PTA has properly completed the raffle license application and at least 7 days have elapsed between the time the application was filed and the time that the application was submitted to the Governing Body for approval and for the Governing Body to issue their Findings and Determination; and

WHEREAS, the application, Findings and Determination form and a check payable to the Legalized Games of Chance Control Commission (LGCCC) in the amount of \$250.00 will be forwarded to the LGCCC within three days of the Governing Body's action; and

WHEREAS, that 15 days will elapse between the time the municipality forwards the application to the LGCCC and the date the license is issued to the applicant; and

WHEREAS, the Borough Clerk has reported that the legal preliminaries have been strictly complied with; and

WHEREAS, the issuing of such licenses is contingent on the LGCCC not returning the application for any reason;

NOW, THEREFORE, BE IT RESOLVED that the Borough Council be and is hereby authorized to issue a Raffle license numbered RL697 to the Our Lady of Guadalupe PTA for the raffle taking place on May 26th-30th, 2020.

- **RES. 2020:084 – APPROVING RAFFLE LICENSE RL698 FOR OUR LADY OF GUADALUPE PTA**

WHEREAS, The Our Lady of Guadalupe PTA has applied for and received an identification number 483-5-38843 allowing The Our Lady of Guadalupe PTA the ability to apply for a raffle license requesting proper approval; and

WHEREAS, The Our Lady of Guadalupe PTA has properly completed the raffle license application and at least 7 days have elapsed between the time the application was filed and the time that the application was submitted to the Governing Body for approval and for the Governing Body to issue their Findings and Determination; and

WHEREAS, the application, Findings and Determination form and a check payable to the Legalized Games of Chance Control Commission (LGCCC) in the amount of \$20.00 will be forwarded to the LGCCC within three days of the Governing Body's action; and

WHEREAS, that 15 days will elapse between the time the municipality forwards the application to the LGCCC and the date the license is issued to the applicant; and

WHEREAS, the Borough Clerk has reported that the legal preliminaries have been strictly complied with; and

WHEREAS, the issuing of such licenses is contingent on the LGCCC not returning the application for any reason;

NOW, THEREFORE, BE IT RESOLVED that the Borough Council be and is hereby authorized to issue a Raffle license numbered RL698 to the Our Lady of Guadalupe PTA for the raffle taking place on May 30th, 2020.

- **RES. 2020:085 – APPROVING FIREMEN'S ASSOCIATION APPLICATION FOR MEMBERSHIP – DYLAN JESS**

WHEREAS, the Stratford Fire Company shall submit Firemen's Association Application for Membership to the governing body for their approval; and

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WHEREAS, an application for Dylan Jess of Stratford, NJ has been submitted;

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Stratford to approve the Firemen's Association Application for Membership for Dylan Jess.

- **RES. 2020:086 – AUTHORIZE EXECUTION OF 2020 BOROUGH ENGINEER CONTRACT – BACH ASSOCIATES, PC**

WHEREAS, the Borough of Stratford appointed Steven Bach of Bach Associates, P.C. as the Borough Engineer for 2020; and

WHEREAS, the agreements have been received and reviewed at this time,

NOW, THEREFORE, BE IT RESOLVED, by Mayor and Council to authorize the execution of the agreement with Steven Bach of Bach Associates, P.C. as Borough Engineer for the Borough of Stratford for 2020.

- **RES. 2020:087 – AUTHORIZE EXECUTION OF 2020 REDEVELOPMENT PLANNER CONTRACT – BACH ASSOCIATES, PC**

WHEREAS, the Borough of Stratford appointed Steven Bach of Bach Associates, P.C. as a Redevelopment Planner for 2020; and

WHEREAS, the agreements have been received and reviewed at this time,

NOW, THEREFORE, BE IT RESOLVED, by Mayor and Council to authorize the execution of the agreement with Steven Bach of Bach Associates, P.C. as Redevelopment Planner for the Borough of Stratford for 2020.

- **RES. 2020:088 – APPROVING RAFFLE LICENSE RL699 FOR STRATFORD ATHLETIC ORGANIZATION**

WHEREAS, the Stratford Athletic Organization has applied for and received an identification number 483-5-30128 allowing the Stratford Athletic Organization the ability to apply for a raffle license requesting proper approval; and

WHEREAS, the Stratford Athletic Organization has properly completed the raffle license application and at least 7 days have elapsed between the time the application was filed and the time that the application was submitted to the Governing Body for approval and for the Governing Body to issue their Findings and Determination; and

WHEREAS, the application, Findings and Determination form and a check payable to the Legalized Games of Chance Control Commission (LGCCC) in the amount of \$20.00 will be forwarded to the LGCCC within three days of the Governing Body's action; and

WHEREAS, that 15 days will elapse between the time the municipality forwards the application to the LGCCC and the date the license is issued to the applicant; and

WHEREAS, the Borough Clerk has reported that the legal preliminaries have been strictly complied with; and

WHEREAS, the issuing of such licenses is contingent on the LGCCC not returning the application for any reason;

NOW, THEREFORE, BE IT RESOLVED that the Borough Council be and is hereby authorized to issue a Raffle license numbered RL699 to the Stratford Athletic Organization for the raffle taking place on April 4th, 2020 (rain date April 5th, 2020).

- **RES. 2020:089 – APPOINTMENT OF SPECIAL LAW ENFORCEMENT OFFICER CLASS II – ROBERT KELLY**

STRATFORD BOROUGH COUNCIL  
AGENDA MEETING/REDEVELOPMENT WORKSHOP MINUTES  
THURSDAY, MARCH 5, 2020  
7:00 P.M.

WHEREAS, the Mayor & Borough Council of the Borough of Stratford finds that for the health, safety and welfare of the citizens of the Municipality, that the appointment of Special Law Enforcement Officers Class II's are required to assist the regular police force of the Borough of Stratford; and

WHEREAS, an experienced Class II Special Law Enforcement Officers is required to serve the police department to fill an immediate vacancy that exists.

NOW, THEREFORE, BE IT RESOLVED by the Mayor & Borough Council of the Borough of Stratford to appoint Robert Kelly as Class II Special Law Enforcement Officers in accordance with 40A:14-146.14 at the rate of \$28.50 per hour.

● RES. 2020:090 – RESOLUTION PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, NJSA 10:4-12

WHEREAS, the Governing Body of the Borough of Stratford is subject to certain requirements of the Open Public Meetings Act, NJSA 10:4-6 et seq., and

WHEREAS, the Open Public Meetings Act, NJSA 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution, and

WHEREAS, it is necessary for the Governing Body of the Borough of Stratford to discuss in a session not open to the public certain matters relating to the item or items authorized by NJSA 10:4-12b and designated below:

\_\_\_\_\_ (1) Matters required by Law to be Confidential: Any matter which, by express provision of Federal law or State statute or rule of court shall be rendered confidential or excluded from the provisions of the Open Public Meetings Act.

\_\_\_\_\_ (2) Matters Where the Release of Information Would Impair the Right to Receive Funds: Any matter in which the release of information would impair a right to receive funds from the Government of the United States.

\_\_\_\_\_ (3) Matters Involving Individual Privacy: Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including, but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.

\_\_\_X\_\_\_ (4) Matters Relating to Collective Bargaining Agreements: Any collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body. (Re: Teamsters Local Unit #676)

\_\_\_\_\_ (5) Matters Relating to the Purchase, Lease or Acquisition of Real Property or the Investment of Public Funds: Any matter involving the purchase, lease, or acquisition of real property with public funds, the setting of banking rates or investment of public funds, where it could adversely affect the public interest if discussion of such matters were disclosed.

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\_\_\_\_\_ (6) Matters Relating to Public Safety and Property: Any tactics and techniques utilized in protecting the safety and property of the public, provided that their disclosure could impair such protection. Any investigations of violations of possible violations of the law.

  X   (7) Matters Relating to Litigation, Negotiations and the Attorney-Client Privilege:  
The topic of discussion is related to Attorney/Client Privilege. These items are for #7 of the Executive Session Resolution for matter relating to litigation, contract negotiations, or the Attorney-Client Privilege. (Re: E. Laurel Road Redevelopment and Stratford Square Redevelopment)

\_\_\_\_\_ (8) Matters Relating to the Employment Relationship: Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.

\_\_\_\_\_ (9) Matters Relating to the Potential Imposition of a Penalty: Any deliberations of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party bears responsibility.

NOW, THEREFORE BE IT RESOLVED by the Governing Body of the Borough of Stratford, assembled in public session on March 5, 2020 that an Executive Session closed to the public shall be held on March 5, 2020 at approximately 7:00 p.m. in the Justice Facility, 315 Union Avenue, Stratford, NJ for the discussion of matters relating to the specified items designated above. It is anticipated that the deliberations conducted in Closed Session may be disclosed to the public upon the determination of the Governing Body that public interest will no longer be served by such confidentiality.

Green motioned to approve the consent agenda. Lomanno seconded the motion and all members present voted in favor in a Roll Call Vote.

**COUNCIL COMMENTS:**

- Councilman Gandy – None
- Councilman Gilligan – None
- Councilman Green – Questioned why there is a car for sale on the Fire Department alleyway. Police Chief responded that Certified Tire owns a portion of that alleyway.
- Councilman Tolomeo – None
- Councilwoman Lomanno – None

**GOOD AND WELFARE:**

Gandy motioned to open the meeting to the public for Good and Welfare. Lomanno seconded the motion, which passed with all members present voting in favor in a voice vote.

- John Gentless – 111 Union Ave. – Suggested asking if the apartments on Bishop Terrace would be willing to contribute to the municipality's Affordable Housing obligation in exchange for having their road repaired. Questioned if there was any update on the sewer analysis; the Engineer responded their office met with the Sewer Technician and Borough Administrator and they are analyzing flow and capacity data at the existing pump stations. Expressed that Council should have plans to replace the deputy court administrator and the sergeant at the police department. Expressed he was unhappy with the removal of shrubbery at the war memorial.

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- Rob Stone – 205 Vassar Ave. – Questioned if resolutions and advertisements are required for the Borough to make a hiring decision. The Solicitor responded certain positions require resolutions. Complained that the hockey courts are locked constantly. Expressed he was unhappy about the removal of shrubbery at the war memorial.
- Mike Mancini – Winding Way Rd. – Expressed he was happy that the war memorial is going to be cleaned up. Mentioned the VFW is willing to help clean up.
- Stuart Platt – Borough Solicitor – stated his firm, Platt and Riso, would make a donation towards the replacement of shrubbery.
- Chris Conroy – Borough Administrator – Expressed the intention and purpose of removing the trees at the war memorial was not malicious and was done in an attempt to beautify the area to honor veterans. Stated there is a plan set to replace.
- John Gentless – 111 Union Ave. – Questioned why the trees were not trimmed. Discussion ensued.
- Stephen Gagliardi – 13 College Circle – Offered to donate to the war memorial project.

Gilligan motioned to close the Good and Welfare portion of the meeting. Lomanno seconded the motion and all members present voted in favor in a voice vote.

**EXECUTIVE SESSION:**

Gandy motioned to go into executive session. Lomanno seconded the motion and all members present voting in favor in a voice vote.

Lomanno motioned to close executive session. Green seconded the motion and all members present voting in favor in a voice vote.

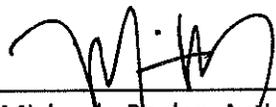
No action was taken in Executive session.

All members that were present before the executive session were present upon return to open session.

**ADJOURN:**

Lomanno motioned to adjourn the meeting at 10:09 p.m.. Tolomeo seconded the motion and all members present voted in favor in a voice vote.

Minutes respectfully submitted by:



Michaela Bosler, Acting Borough Clerk



Mayor Josh Keenan