

STRATFORD BOROUGH COUNCIL  
AGENDA MEETING/REDEVELOPMENT WORKSHOP MINUTES  
THURSDAY, JULY 9, 2020  
7:00 P.M.

**CALL TO ORDER:** Mayor Keenan called the meeting to order at 7:00 P.M.

**PLEDGE OF ALLEGIANCE:** Mayor Keenan led the Pledge and said an opening prayer.

**STATEMENT OF ADVERTISEMENT:** The Mayor read the following statement:

Notice of this meeting has been provided to the Courier Post and The Retrospect and is posted on the Borough Hall Bulletin Board stating the time and the place of the meeting.

**ROLL CALL:**

JOSH KEENAN, MAYOR – PRESENT  
LINDA HALL, COUNCIL PRESIDENT – PRESENT  
STEPHEN GANDY, COUNCILMAN – PRESENT  
PATRICK GILLIGAN, COUNCILMAN – PRESENT  
PATRICK GREEN, COUNCILMAN – PRESENT  
TINA LOMANNO, COUNCILWOMAN – PRESENT  
MICHAEL TOLOMEO, COUNCILMAN – PRESENT  
JUSTIN STRAUSSER, BOROUGH SOLICITOR – PRESENT  
CRAIG REILLY, BOROUGH ENGINEER – PRESENT  
RON MORELLO, POLICE CHIEF – ARRIVED AT 7:15 PM  
CHRIS CONROY, BOROUGH ADMINISTRATOR – PRESENT  
MICHAELA BOSLER, ACTING BOROUGH CLERK – PRESENT

**PUBLIC PORTION FOR AGENDA ITEMS ONLY:**

Gandy motioned to open the public portion on agenda items only. Tolomeo seconded the motion, which passed with all members present voting in favor in a voice vote.

- Diana Gonzalez – 36 Buttonwood Road – In regards to Resolution 2020:142, spoke about her perception of school resource officers and racial injustice, and requested Council to reconsider having school resource officers in the school district.
- Meredith Meisenheimer – 305 Cornell Ave – In regards to Resolution 2020:142, requested Council to reconsider having school resource officers in the school district. Concerned about the concept of school resource officers.
- Mike Mancini – 3 Winding Way Road – In regards to Resolutions 2020:146-2020:148, questioned the finances available to perform the tree service work. In regards to Report Item #3, commented that he feels the shared court is a good idea, and questioned if shared services for other departments are being considered. In regards to Resolution 2020:142, questioned if Council has the authority to remove school resource officers from the schools.
- Steve Gagliardi – College Circle – In regards to Resolution 2020:142, stated support for school resource officers.
- Tom Speer – 8 College Circle – In regards to Resolution 2020:142, stated responsibilities and roles of school resource officers should be prepared for the public.

STRATFORD BOROUGH COUNCIL  
AGENDA MEETING/REDEVELOPMENT WORKSHOP MINUTES  
THURSDAY, JULY 9, 2020  
7:00 P.M.

Hall motioned to close the public portion for agenda items. Gandy seconded the motion, which passed with all members present voting in favor in a voice vote.

**POLICE REPORT:** Chief Morello gave the following report:

- 6/1 Afternoon hours. Response to Somerdale for a Municipal Aid assist. Somerdale Rite Aid had been robbed at gun point. Suspect fled and motor vehicle pursuit ensued.
- 6/2 Afternoon hours. Civil disturbance team deployed to Cherry Hill Police department in mutual aid request. Protest in Cherry Hill and officers were assigned to security detail. Protest was peaceful without any protests
- 6/2, 9, 11 Officers on standby for various protests in Camden County under mutual aid program.
- 6/3 97 calls for service during a 12 hour period during the storm.
- 6/4 Afternoon hours. Peaceful protest through Stratford, Laurel Springs, Somerdale, and Hi-Nella throughout the towns. No issues to report
- 6/7 Afternoon hours. Officers responded to a call for a fall victim. 30 year old male had outdoor trimming device and fell and seriously injured himself. Was transferred to hospital for injuries.
- 6/10, 11 Two occasions of a "grandparents" scam. Individuals used public records of grandparents whose grandchildren were arrested on prior occasions. Used telephone to contact grandparents to solicit money by telling them the grandchildren were arrested and need bail money to be released. Suspects asked for \$5,000 bail. Neither case did the grandparents offer money.
- 6/17 Afternoon hours. Two children reported missing behind the bowling alley. Canvass of three towns looking for the children. Children were found in Clementon on their own, and lost contact with their parents for several hours.
- 6/23 Called to home on Warwick Road were family member cleaned out a garage and found a hand grenade. Camden County Sheriffs Department Bomb Squad came out and the grenade was found to be hollowed out.
- 6/29 Arrest made to individual who picked a lock to the Under the Sun Learning Center. Upon attempting entry, alarm went off and suspect fled on foot. Officers identified the individual from prior incidents, and individual was arrested and charged with criminal trespassing.
- 6/30 Month long drug investigation at Cornell Manor. Officers seized heroine, cocaine, methamphetamine and a few hundred dollars in cash. Two residents charged with possession with intent to distribute within 1000 feet of Yellin School. Sent to Camden County Jail.

**ENGINEER REPORT:** Steven Bach gave the following report:

**FY 2021 NJDOT Municipal Aid Funding – Homestead Road – Phase II, North Central Avenue & Kirkwood Avenue**

Update:

- The application for this project was submitted via SAGE on June 30, 2020.

Previously Reported:

- NJDOT has announced the department would be accepting applications for the NJDOT FY 2021 Municipal Aid program with a deadline of July 1, 2020. A resolution for authorizing our office to submit the application is required for the June Council Meeting.
- As directed by the Borough Administrator, our office has revisited the FY 2019 Capital Road Projects as well as conducted a brief preliminary roadway analysis for the Borough to make a recommendation to Council for the FY

STRATFORD BOROUGH COUNCIL  
AGENDA MEETING/REDEVELOPMENT WORKSHOP MINUTES  
THURSDAY, JULY 9, 2020  
7:00 P.M.

2021 NJDOT Municipal Aid Application. Based on the combination of roadway condition and NJDOT scoring criteria, our office recommends including the remainder of Homestead Road (if necessary), N. Central Avenue and Kirkwood Avenue. We have attached a FY 2020 Road Program Location Map for reference.

**Camden County CDBG 2020 Program Year Application – Resurfacing of Coolidge Avenue (STRAT2020-0)**

Previously Reported:

- CDBG indicated the Program will continue grouping the funding allotments to 5 to 7 larger public infrastructures projects (\$150,000-\$250,000) throughout the County for Program Year 2020 consistent with the Program Year 2019.
- The Community Development Block Grant (CDBG) program notified the Borough that applications for Year 2020 were due March 2, 2020. Our office recommended the Borough submit for reimbursement for the current project of resurfacing of Coolidge Avenue in addition to any remaining funding required to complete resurfacing Coolidge Avenue from Suburban Terrace to Bishop Terrace (See attached map).
- The application was submitted to Camden County with the approved Borough resolution on March 2.

**Camden County CDBG 2020 Program Year Application – ADA Improvements to Municipal Buildings (STRAT2020-0)**

Previously Reported:

- Our office prepared an additional application that included ADA accessibility entrance improvements to the Borough Hall, Justice Center, Senior Center, and Library Buildings.
- The application was submitted to Camden County with the approved Borough resolution on March 2.

**Buttonwood Road Stormwater Outfall Structure Repair**

Previously Reported:

- Our office has completed the existing base survey and will proceed with preparation of bid documents, plans, and specifications for public bidding of this project in 2020.
- Our has provided a cost estimate for the anticipated improvements for this project to the Borough Administrator. Upon Borough authorization, our office expects to publicly bid this project in April for award of contract at the May Council Meeting condition upon receipt of a favorable low bid.

**FY 2020 NJDOT Municipal Aid Funding – Evergreen Road – Phase II**

Update

- Our office expects to publicly bid this project in July for award of contract at the August Council Meeting condition upon receipt of a favorable low bid.
- South Jersey Gas is currently replacing gas main and services along Homestead Road. Our office expects the utility work to be complete prior to roadway resurfacing.

Previously Reported:

- The NJDOT announced the department has revised the solicitation and notification schedule for accepting applications for the NJDOT FY 2020 Municipal Aid program with a deadline of July 19, 2019. NJDOT has indicated grant awards are expected to be announced in November.
- A resolution for authorization for our office to submit the application was approved at the July Council Meeting.
- Our office submitted the application on July 18, 2019, for resurfacing the remaining of Evergreen Road from the end of Phase I to Winding Way Road as well as Homestead Road from west of Winding Way Road to Longwood Drive.
- The Borough has been informed that it will be receiving a NJDOT Local Aid grant of \$300,000 towards the construction, inspection, and limited design of this project.
- It is estimated the grant amount will allow for the resurfacing of Evergreen Road from Green Valley Road (end of Phase I) to Winding Way Road and begin resurfacing approximately 500 linear feet of Homestead Road.
- Our office has forwarded a proposal to the Borough for the estimated cost of survey, design, and construction administration associated with the NJDOT FY 2020 Municipal Aid grant.

**STRATFORD BOROUGH COUNCIL**  
**AGENDA MEETING/REDEVELOPMENT WORKSHOP MINUTES**  
**THURSDAY, JULY 9, 2020**  
**7:00 P.M.**

- Our office has completed the base survey and is proceeding with preparation of bid documents, plans, and specifications for public bidding of the project.
- Our office has forwarded a revised proposal to the Borough for the estimated cost of survey, design, and construction administration associated with the NJDOT FY 2020 Municipal Aid grant to be approved by resolution as required by the NJDOT Municipal Aid agreement.
- Our office as well as representatives of the Borough met with South Jersey Gas regarding upcoming utility work within this project's limits. South Jersey Gas indicated construction should start in the middle of March and is expected to be completed by the end of June. South Jersey Gas also indicated they will prioritize the work they have within this project's limits.

**FY 2019 NJDOT Municipal Aid Funding – Evergreen Road – Phase I**

Update:

- Our office has prepared a punchlist and is coordinating with the Contractor to complete all outstanding items.

Previously Reported:

- NJDOT has announced the department would be accepting applications for the NJDOT FY 2019 Municipal Aid program with a deadline of October 18, 2018. A resolution for authorizing our office to submit the application was passed at the September 11<sup>th</sup> Council Meeting.
- Our office submitted an application for resurfacing of Evergreen Road from Longwood Drive to Winding Way Road.
- The Borough has been informed that it will be receiving a NJDOT Local Aid grant of \$225,000 towards the construction and inspection of this project.
- It is estimated the grant amount will allow for the resurfacing of Evergreen Road from Longwood Drive to approximately midblock between Meadowlark Road and Green Valley Road.
- Our office has revised and submitted the Capital Cost Estimate Memorandum incorporating the NJDOT grant award.
- Our office has forwarded a proposal to the Borough for the estimated cost of survey, design, and construction administration associated with the NJDOT FY 2019 Municipal Aid grant.
- Our office has completed the existing base survey and will proceed with preparation of bid documents, plans, and specifications for public bidding of this project.
- This project was publicly advertised on Friday, August 30<sup>th</sup> and the bid opening was held on Tuesday, September 10<sup>th</sup>.
- The contract was awarded at the September Council Meeting to Landberg Construction, LLC for the Base Bid, Add Alternate Bid #1, and Add Alternate Bid #2 in the amount of \$196,315.05.
- The Contractor has executed the contracts and our office has forwarded the contracts to the Borough for signatures.
- Preconstruction meeting was held on October 31, 2019, with the Contractor, our office, the Borough Administrator, the Police Chief, and a representative of South Jersey Gas present.
- Notice to Proceed was issued to the Contractor for Monday, November 18, 2019.
- Construction has commenced with the removal of trees completed. Roadway resurfacing is expected to be completed as weather permits.
- The project is substantially complete. Our office is preparing a punchlist and coordinating with the Contractor to complete all outstanding items.
- Our office has processed Payment Application #2 and submitted to the Borough for payment.

**FY 2018 NJDOT Municipal Aid Funding - Sunnybrook Road and Sunnybrook Court**

Previously Reported:

- Our office has submitted for a NJDOT FY 2018 Municipal Aid application for the improvements.
- Application (MA-2018-Resurfacing of Sunnybrook Road & Sun-00413) including the cost estimate, location map, and scope of work description to reflect up to date unit costs was submitted on October 6, 2017 and three (3) certified resolutions were forwarded to NJDOT Local Aid.

STRATFORD BOROUGH COUNCIL  
AGENDA MEETING/REDEVELOPMENT WORKSHOP MINUTES  
THURSDAY, JULY 9, 2020  
7:00 P.M.

- Improvements for these roadways include milling the existing roadway 2" deep with isolated areas of base repair as needed. The entire roadway will be overlaid with 2" Hot Mix Asphalt 9.5M64 Surface Course. Existing concrete curb, driveway aprons, and handicap ramps will be replaced, as needed.
- The Borough has been informed by the NJDOT that it will be receiving \$270,000 for construction and inspection of this project. The Borough is moving forward with this project and is supplementing the NJDOT grant award with \$84,220 from the 2017 Borough Bond. Our office has submitted a April 4, 2018 correspondence delineating the costs for the required inspection and construction management. Our office anticipates construction for spring / summer of 2018.
- The project was publicly advertised for bids.
- The bid opening for this project was held on April 25, 2018. Six (6) bids were received with Arawak Paving Co. with the low bid in the amount of \$221,000.00 for the Base Bid and Add Alternate Bid #1.
- The contract was awarded to Arawak Paving Co. for the Base Bid and Add Alternate Bid #1 contingent upon favorable review by the Borough Solicitor and certification of availability of funds by the Borough CFO.
- A preconstruction meeting was held on Monday, June 4, 2018, at the Borough Municipal Building between Arawak Paving, our office, Stratford Police Chief, Ben Angeli, and a representative of the Stratford Arms Apartments.
- The Notice to Proceed was issued for July 5, 2018.
- Construction is substantially complete.
- Our office has processed Payment Application #1 and submitted to Borough for approval and payment.
- Our office has issued a punchlist to the Contractor.
- The Contractor lowered the speed humps to reflect the construction plans.
- Our office is coordinating with the Contractor regarding Payment Application #2 and Change Order #1.
- The Contractor has addressed all punchlist items.
- Our office is coordinating with the contractor regarding final quantities, final payment, Change Order #1 (final) and closeout documents.
- Our office has solicited quotes from three (3) asphalt testing companies to test the asphalt for this project per NJDOT requirements. Once testing is complete, our office will process closeout documents.
- Asphalt testing has been completed with acceptable results; therefore, our office will process closeout documents.
- Our office has submitted Final Payment and Closeout Documents including Final Change Order to the Borough for processing. Once approved, our office will forward all closeout submittals to NJDOT for project closeout and reimbursement.
- Our office is processing NJDOT project closeout for reimbursement.

**FY 2017 Road Program – Resurfacing of Rolling Road, and Sleepy Hollow Road (STRAT2017-3)**

Previously Reported:

- The project consists of resurfacing Rolling Road and Sleepy Hollow Road with select replacement of concrete curb and driveway aprons in addition to traffic striping of Longwood Drive.
- It is our understanding; the Borough has allocated \$354,220 for roadway improvements for this project.
- The Bid Opening was held on August 31, 2017. There were three (3) bidders, with the low bidder being Landberg Construction, LLC, P.O. Box 280, Mays Landing, New Jersey, in the amount of \$179,889.30 for the Base Bid and Add Alternate Bid #1.
- The contract was awarded for the Base Bid and Add Alternate Bid #1 in the amount of \$179,889.30 to Landberg Construction, LLC, and a preconstruction meeting was held on October 26<sup>th</sup>. South Jersey Gas is currently replacing their main within this project area and are expected to be completed the week of November 6<sup>th</sup>. Roadway resurfacing will commence once South Jersey Gas has finished the main replacement.
- Construction has been substantially complete with only punchlist items remaining to be completed. Our office has prepared a punchlist and is coordinating with the Contractor to address all outstanding items.
- Payment Application #2 and Change Order #1 have been processed by the Borough. Change Order #1 incorporated additional quantities and supplemental items previously approved by Resolutions 2017:218 and 2018:81.

STRATFORD BOROUGH COUNCIL  
AGENDA MEETING/REDEVELOPMENT WORKSHOP MINUTES  
THURSDAY, JULY 9, 2020  
7:00 P.M.

- Change Order #2 (Final) has been forwarded to the Borough for approval by resolution. The final contract value is \$202,477.80.
- Our office has issued a punchlist to the Contractor and is coordinating schedule to complete outstanding items.
- All punchlist items have been addressed. Our office is processing closeout documents.
- Our office is processing closeout documents and will submit to the Borough.

**CDBG 2019 Program Year Application – Resurfacing of Hunt Avenue and Bishop Terrace (STRAT2019-0)**

Update:

- Construction is ongoing. Bishop Terrace has been paved.

Previously Reported:

- The Community Development Block Grant (CDBG) program has notified participating Camden County municipalities of new allocation procedures which include funding projects of larger scale (as high as \$250,000). In addition, not all municipalities will be allocated each year (estimated at 5 to 7 projects).
- The Borough of Stratford has two (2) areas consisting of Qualified Census Tracts.
- Both Hunt Ave and Bishop Terrace are on the Borough's 2019 road priority listing and are within the Borough's Qualified Census Tracts. Therefore, our office recommended applying to the CDBG program for \$225,900 to resurface these roadways. It is noted that the Borough would be responsible to fund approximately \$7,500 of design costs if successful in obtaining the grant.
- The Community Development Block Grant (CDBG) program notified the Borough that applications for Year 2019 were originally due March 1, 2019; however, the deadline was extended to March 11, 2019. Our office submitted the application on Friday, March 8, 2019.
- A Borough resolution was approved and was submitted with this application.
- The Community Development Block Grant (CDBG) program has informed the Borough that it will be receiving a 2019 CDBG Grant Award of \$250,000 towards this project.
- Our office has submitted a proposal to Borough Council for this project.
- Our office will proceed with preparation of bid documents, plans, and specifications for public bidding of this project in 2020.
- South Jersey Gas has indicated they would like to replace a main along Bishop Terrace prior to the Borough's resurfacing project. The expected completion date for South Jersey Gas main replacement is anticipated to be February 1, 2020.
- This project will be publicly advertised the week of February 10<sup>th</sup> and the bid opening will be scheduled for the week of March 2<sup>nd</sup>. The project can then be awarded at the March Council Meeting condition upon receipt of a favorable low bid.
- This project was publicly advertised February 14<sup>th</sup> and the Bid Opening was held on February 27<sup>th</sup>. There were three (3) bidders, with the low bidder being American Asphalt Company, Inc., W. Collingswood Heights, New Jersey in the amount of \$357,602.10 for the Base Bid, \$30,143.50 for Add Alternate No. 1, and \$25,436.80 for Add Alternate No. 2.
- We have confirmed with the Borough Administration that funding is available to award the Base Bid and Add Alternate 1 as well as Add Alternate No. 2.
- The preconstruction meeting was held on May 14<sup>th</sup>. Notice to Proceed was issued for May 26<sup>th</sup>.
- The Contractor has indicated construction will commence on Friday, June 5<sup>th</sup> with concrete work along Hunt Avenue

**APPROVAL OF MINUTES:**

- |                |                                       |
|----------------|---------------------------------------|
| • JUNE 4, 2020 | AGENDA MEETING/REDEVELOPMENT WORKSHOP |
| • JUNE 4, 2020 | EXECUTIVE SESSION                     |
| • JUNE 9, 2020 | REGULAR MEETING                       |

STRATFORD BOROUGH COUNCIL  
AGENDA MEETING/REDEVELOPMENT WORKSHOP MINUTES  
THURSDAY, JULY 9, 2020  
7:00 P.M.

Gilligan motioned the approval of minutes. Lomanno seconded the motion, which passed with all members present voting in favor in a Roll Call Vote.

**OLD BUSINESS:**        NONE

**NEW BUSINESS:**

REPORT #1 – UPCOMING PUBLIC HEARINGS/SECOND READINGS OF ORDINANCES

- The Clerk reported there are three public hearings on Tuesday's Meeting:
  - Ordinance 2020:05 – BOND ORDINANCE PROVIDING FOR VARIOUS CAPITAL IMPROVEMENTS OF THE BOROUGH OF STRATFORD, IN THE COUNTY OF CAMDEN, NEW JERSEY, APPROPRIATING THE AGGREGATE AMOUNT OF \$424,665.00 THEREFORE AND AUTHORIZING THE ISSUANCE OF \$403,431.75 BONDS OR NOTES OF THE BOROUGH TO FINANCE PART OF THE COST THERE OF
  - Ordinance 2020:06 – AN ORDINANCE AMENDING CHAPTER 1.12, ENTITLED "FEES," OF THE CODE OF THE BOROUGH OF STRATFORD WITH RESPECT TO THE PROVISION OF PUBLIC SANITARY SEWER SERVICE
  - Ordinance 2020:07 – BOND ORDINANCE PROVIDING FOR SEWER UTILITY EMERGENCY REPAIRS OF THE BOROUGH OF STRATFORD, IN THE COUNTY OF CAMDEN, NEW JERSEY, APPROPRIATING THE AGGREGATE AMOUNT OF \$170,000.00 THEREFORE AND AUTHORIZING THE ISSUANCE OF \$170,000.00 BONDS OR NOTES OF THE BOROUGH TO FINANCE THE COST THERE OF

REPORT #2 – UPCOMING INTRODUCTIONS/FIRST READINGS OF ORDINANCES

- The Clerk reported there is one ordinance to be introduced at the next Regular Meeting:
  - Ordinance 2020:08 – AN ORDINANCE ESTABLISHING SALARIES AND SALARY RANGES FOR OFFICERS AND EMPLOYEES OF THE BOROUGH OF STRATFORD, CAMDEN COUNTY, STATE OF NEW JERSEY

REPORT #3 – SHARED COURT COMMITTEE

- Councilwoman Lomanno reported that an exploratory committee has been formed to investigate the option of joining another municipality into a shared service for municipal court. Members are Councilwoman Lomanno, Councilwoman Hall, Councilman Gandy, and Police Chief Morello.

REPORT #4 – ELECTRONICS RECYCLING POSTPONED

- The Clerk reported the second electronics recycling event has been put on hold until further notice, as Public Works needs to catch up with storm debris prior to assisting with this event.

REPORT #5 – STORM DEBRIS UPDATE

- The Clerk thanked residents for their patience with the delays in chipping and yard waste. The Clerk explained the volume of debris and lack of manpower is causing the delays, but the crew has been working extra time almost every day. The Administrator has reached out to surrounding towns for assistance from their departments, and received a quote for \$35,000 per week to perform chipping. The Clerk further reported that Stratford DPW and Magnolia DPW would be working on Saturday to work through the mass amount of chipping, and on Sunday, about 7 police officers will be out picking up debris as well.

REPORT #6 – PET LICENSE LATE FEES

- The Clerk reported that Borough Hall has received calls regarding the inability to receive rabies vaccinations up to date due to the closures of COVID-19, and that some Councilmembers felt that the registration fee should be further extended. The Clerk stated a resolution to extend the grace period, and refund any overpayments thus far has been requested to be put on the agenda.

REPORT #7 – MUNICIPAL ALLIANCE PROGRAM

- The Administrator reported that the Sterling Municipal Alliance has asked if Council would be interested in participating in the program this year, and that 70% of the grant's funding had been cut. The Administrator asked if Council was interested, and Council requested more information about the maximum amount of money that would be expected to match.

STRATFORD BOROUGH COUNCIL  
AGENDA MEETING/REDEVELOPMENT WORKSHOP MINUTES  
THURSDAY, JULY 9, 2020  
7:00 P.M.

REPORT #8 – IN PERSON MEETINGS

- The Clerk reported that Council should begin thinking about how and when they would like to resume in person meetings. The Clerk indicated that the best possible option for locations to hold in person meetings is the Senior Center.

**RESOLUTIONS:**

**RESOLUTIONS 2020:137 THROUGH 2020:149 WILL BE DONE AS A CONSENT AGENDA**

The Clerk stated that Council can at this time request to remove any of the resolutions from the consent agenda and they can be voted on separately.

Councilwoman Lomanno requested Resolution 2020:141 be removed from the consent agenda. Councilman Gandy requested Resolution 2020:142 be removed from the consent agenda.

- **RES. 2020:137 – FURTHER EXTENDING GRACE PERIOD FOR PET REGISTRATIONS**

WHEREAS, upon the adoption of Resolution 2020:102, the grace period for pet license registrations was extended to April 30, 2020; and

WHEREAS, Mayor and Council of the Borough of Stratford has closed Borough offices to the public to prevent the further spread of the corona virus (COVID-19); and

WHEREAS, Mayor and Council recognize that residents have experienced difficulty in receiving the required rabies vaccinations for their pets due the closure of veterinary offices; and

NOW THEREFORE BE IT RESOLVED by Mayor and Council of the Borough of Stratford to extend a grace period for pet registrations to September 1, 2020.

BE IT FURTHER RESOLVED the maximum late fee in the amount of \$25.00 shall apply to those individuals who do not register their pets before this deadline;

BE IT FURTHER RESOLVED Mayor and Council may authorize any further extensions as necessary.

- **RES. 2020:138 – REFUND OVERPAYMENT OF PET LICENSE REGISTRATION FEES**

WHEREAS, the Borough of Stratford has received overpayments for pet license registration fees for the following individuals listed in Exhibit A; and

WHEREAS, Mayor and Council wish to refund the overpayments paid to said individuals;

NOW, THEREFORE, BE IT RESOLVED, by Mayor and Council to authorize refunds for overpayments of pet license registration fees to individuals listed in Exhibit A.

- **RES. 2020:139 – RESOLUTION RATIFYING EXECUTION OF THE MUNICIPAL AND COUNTY AGENCY CORONAVIRUS RELIEF FUND PROGRAM REIMBURSEMENT AGREEMENT**

WHEREAS, the Borough of Stratford ("Borough") is a municipal entity organized and existing under the laws of the State of New Jersey and located in Camden County; and

STRATFORD BOROUGH COUNCIL  
AGENDA MEETING/REDEVELOPMENT WORKSHOP MINUTES  
THURSDAY, JULY 9, 2020  
7:00 P.M.

WHEREAS, Camden County has received CARES Act funds from the United States Treasury (the "Relief Funds") to be used to reimburse Camden County due to economic damage caused to them by the COVID-19 public health emergency; and

WHEREAS, as the recipient of the Relief Funds, it will be the responsibility of Camden County to disburse the Relief Funds to eligible recipients in accordance with the terms and provisions of the CARES Act and any guidelines or regulations issued by United States government or any of its agencies and/or departments; and

WHEREAS, the Camden County Board of Chosen Freeholders has determined that it is in the best interest of the citizens of Camden County to dedicate a share of the funding to reimburse Camden County municipalities and County agencies for COVID-19 related costs and expenses and has therefore created the Camden County Municipal and County Agency Coronavirus Relief Fund Program (the "Program"); and

WHEREAS, in order to be a Program participant and submit requests for reimbursement of COVID-19 related expenses, municipalities have to enter into an agreement with the County of Camden certifying that they will adhere to the procedures established by the Federal government and all New Jersey purchasing and procurement laws and regulations in addition to the procedures established by Camden County for participation in the Program; and

WHEREAS, it is in the best interest of the Borough of Stratford to participate in the Program due to having made significant expenditures of funds to address the global pandemic to protect the public's health, safety and welfare;

NOW THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Stratford, County of Camden, State of New Jersey, that the Borough hereby authorizes participation in the Camden County Municipal and County Agency Coronavirus Relief Fund Program and authorizes the Mayor and Clerk to execute the necessary agreement and any subsequent paperwork related to the Program.

BE IT FURTHER RESOLVED that a copy of this Resolution be forwarded to the County of Camden

- **RES. 2020:140 – APPROVE BUSINESS LICENSE APPLICATION FOR DOLLAR GENERAL**

WHEREAS, Mayor and Council of the Borough of Stratford have passed an ordinance establishing Chapter 5.04 of the code of the Borough of Stratford, known as "Business Licenses Generally".

WHEREAS, a license is required to operate or conduct any business establishment in the Borough of Stratford.

NOW, THEREFORE, BE IT RESOLVED by Mayor and Council of the Borough of Stratford that the proper investigations have been made and the following applicant has complied with the general laws and statutes of the State and the ordinance of the Borough of Stratford.

BE IT FURTHER RESOLVED, that approval of the following business' licenses has been granted by Mayor and Council for effective July 9, 2020:

Dollar General  
222 S. White Horse Pike  
Mercantile, Sign, Food

- **RES. 2020:143 – APPROVING AND AUTHORIZING APPLICATIONS FOR ALL FOOD OR BEVERAGE ESTABLISHMENTS, RETAIL BUSINESSES AND CERTAIN OTHER OUTDOOR EVENTS TO EXPAND THEIR FOOTPRINT TO OUTDOOR DINING, SALES AND EVENTS AREAS PURSUANT TO THE GOVERNOR'S EXECUTIVE ORDERS AND GRANTING THE ENDORSEMENT AND APPROVAL FOR ANY LICENSEES OR PERMITEES WITH A**

STRATFORD BOROUGH COUNCIL  
AGENDA MEETING/REDEVELOPMENT WORKSHOP MINUTES  
THURSDAY, JULY 9, 2020  
7:00 P.M.

**RETAIL CONSUMPTION LICENSE TO APPLY FOR A COVID-19 EXPANSION OF PREMISES PERMIT FROM THE NEW JERSEY DIVISION OF ALCOHOLIC BEVERAGE CONTROL**

WHEREAS, given the reduced risks of COVID-19 transmission outdoors, The Honorable Philip D. Murphy, Governor of the State of New Jersey, issued Executive Order 150 on June 3, 2020, allowing restaurants, bars, and other food or beverage establishments to provide in-person service at areas designated for food and/or beverage consumption ("outdoor dining") in accordance with health guidelines on June 15, 2020; and

WHEREAS, Executive Order 150 acknowledged that many restaurants or bars will not have sufficient outdoor space to serve their patrons, and thus may seek to use additional space for outdoor food and/or beverage consumption, including other areas of their property, such as parking lots, shared spaces, and sidewalks; and

WHEREAS, Executive Order 150 further acknowledged that municipalities are in the best position to make decisions on allowing restaurants or bars to expand their service footprint on their property and potentially into shared spaces, but must do so in a way that comports with public safety and in an equitable manner among restaurants or bars who may feasibly seek to use such spaces; and

WHEREAS, Executive Order 150 allows municipalities to use their existing authority to allow food or beverage establishments to expand their footprint to outdoor areas, both within their property and among municipally-governed areas including, but not limited to sidewalks; and

WHEREAS, in an effort to mitigate financial hardship and to alleviate some of the tremendous financial burden caused as a result of COVID-19 on food and beverage establishments within the Borough, the Governing Body desires to utilize the authority as outlined in Executive Order 150 to allow food or beverage establishments to expand their footprint to outdoor areas, both within their property and amongst municipally-governed areas as authorized including, but not limited to sidewalks, where appropriate; and

WHEREAS, via a Special Ruling dated June 3, 2020, the Director of the Division of Alcoholic Beverage Control ("Division") has determined it necessary to create a temporary permit, known as the COVID-19 Expansion of Premises Permit ("COVID-19 Expansion Permit"), and to enable all licensees and permittees with on-premises retail consumption privilege to apply for the COVID-19 Expansion Permit to allow for the expansion of their licensed premises into outdoor areas, either contiguous or non-contiguous to their permanently licensed premises; and

WHEREAS, the Division requires any application submitted by any licensee or permittee with on-premises retail consumption for the COVID-19 Expansion Permit to have the express endorsement or approval by the appropriate governing body officials, prior to the Division's approval of the application and issuance of the COVID-19 Expansion Permit; and

WHEREAS, in an effort to further mitigate financial hardship and provide certain businesses relief from COVID-19 on holders of on-premises retail consumption licenses and/or permits within the Borough, and to reduce any potential delay associated with the approval of such applications for a COVID-19 Expansion Permit by the Division, the Governing Body desires to grant any and all endorsements and approvals that may be needed for all applications from licensees or permittees with on-premises retail consumption privileges who are permitted to apply for the COVID-19 Expansion Permit pursuant to the Division's June 3, 2020, Special Ruling within the Borough at this time;

WHEREAS, in an effort to further mitigate financial hardship and provide certain businesses and others relief from COVID-19 operators thereof are permitted to apply for a permit to expand their footprints for outdoor retail sales, display and events areas;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Stratford, County of Camden and State of New Jersey as follows:

STRATFORD BOROUGH COUNCIL  
AGENDA MEETING/REDEVELOPMENT WORKSHOP MINUTES  
THURSDAY, JULY 9, 2020  
7:00 P.M.

1. The provisions of the WHEREAS clauses set forth above are incorporated herein by reference and made a part hereof.
  2. Upon submission by a food or beverage establishment or retail establishment or an organization wishing to have an outdoor event within the Borough of a written request and site sketch detailing the proposed expansion of their footprint to outdoor areas, which shall include, at minimum, a detailing of the location to be utilized, a barrier or separation between the outdoor areas and parking areas and drive aisles, the number of tables and seating capacity of the outdoor dining space which complies with all existing health guidelines and regulations, and establishes that the plan comports with public safety and is equitable among restaurants or bars who may be seeking the same, the Zoning Officer of the Borough of Stratford is directed to issue a temporary zoning permit authorizing the expansion of the establishment's footprint to outdoor areas, which may include areas both within the establishment's property and among municipally-governed areas including, but not limited to sidewalks.
  3. Any temporary zoning permit issued in accordance with Section 2 of this resolution shall be effective for a period of 120 days from June 15, 2020, the effective date of Executive Order 150 permitting outdoor dining and non-essential retail operation.
  4. The Governing Body of the Borough of Stratford hereby provides any and all endorsements, approvals and express permission, as may be necessary, for any licensees or permittees with on-premises retail consumption privileges to seek a COVID-19 Expansion Permit pursuant to the New Jersey Division of Alcoholic Beverage Control's June 3, 2020, under the Special Ruling within the Borough.
  5. Any and all application or permit fees for any temporary use in this application are hereby waived to the extent permitted by law.
  6. This Resolution shall take effect immediately.
- RES. 2020:144 – AUTHORIZING REQUESTS FOR PROPOSALS FOR A SHARED MUNICIPAL COURT ARRANGEMENT AND RELATED DUE DILLIGENCE

WHEREAS, the Borough of Stratford recognizes the benefit to the community in exploring costs savings by way of shared services agreements with other municipalities; and

WHEREAS, the sharing of Municipal Courts is common in many communities in Camden County and must be explored for reasons of efficiency and economy; and

WHEREAS, the Borough of Stratford recognizes that a partnership to advance shared service may be developed between entities and is authorized by N.J.S.A. 2B:12-1, et seq. and N.J.S.A. 40A:65-1, et. seq.; and

WHEREAS, according to N.J.S.A. 2B:12-1(c) two (2) or more municipalities, may by ordinance or resolution, agree to provide joint courtrooms, chambers, equipment, supplies, and employees for their municipal courts with or without establishing a joint municipal court; and

WHEREAS, reductions in state aid and increased operating expenses are leading many municipalities in New Jersey to consolidate municipal courts; and

WHEREAS, the consolidation of municipal court operations can save costs by reducing the number of court facilities; reducing staff size; sharing court security measures; and consolidating administrative oversight; and

WHEREAS, the Borough of Stratford has formulated a committee to explore opportunities for a shared municipal court.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Stratford authorizing the issuance of a Request for Proposals (RFP) from other Municipalities, or Townships within the County of Camden and further authorizes the Shared Municipal Court Committee to engage in in due diligence related to the receipt of proposals.

- RES. 2020:145 – APPOINT TEMPORARY PUBLIC WORKS LABORER – MICHAEL BAXTER

STRATFORD BOROUGH COUNCIL  
AGENDA MEETING/REDEVELOPMENT WORKSHOP MINUTES  
THURSDAY, JULY 9, 2020  
7:00 P.M.

WHEREAS, the governing body of the Borough of Stratford has authorized the hiring of a temporary Public Works Laborer to assist with seasonal duties within the Public Works Department; and

WHEREAS, the recommendation of Michael Baxter has been made to the governing body; and

NOW, THEREFORE, BE IT RESOLVED, by Mayor and Council of the Borough of Stratford to appoint Michael Baxter as a Temporary Public Works Laborer at the rate of \$12.00 per hour.

- **RES. 2020:146 – RATIFYING EMERGENCY TREE REMOVAL SERVICES WITH HARRY’S TREE SERVICE IN THE AMOUNT OF \$18,250.00**

WHEREAS, the Borough of Stratford was in need of third-party emergency tree removal or trimming services for downed trees due to a series of severe storms in the month of June; and

WHEREAS, the Borough obtained multiple quotes for the services, including quotes from state contract; and

WHEREAS, the lowest one of which was in the amount of \$18,250.00 from Harry’s Tree Service, 825 Valley Dr., Somerdale, NJ 08083; and

WHEREAS, the services were performed on an emergency basis thus exempting them from formal bidding under the Local Public Contracts Law; and

WHEREAS, the services were necessary for the continuation of public health, safety and welfare within the Borough of Stratford.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Stratford, County of Camden and State of New Jersey that the emergency tree removal service performed by Harry’s Tree Service, 825 Valley Dr., Somerdale, NJ 08083 is hereby ratified.

- **RES. 2020:147 – RATIFYING EMERGENCY TREE REMOVAL SERVICES WITH CANNINGS TREE SERVICE IN THE AMOUNT OF \$8,150.00**

WHEREAS, the Borough of Stratford was in need of third-party emergency tree removal or trimming services for downed trees due to a series of severe storms in the month of June; and

WHEREAS, the Borough obtained multiple quotes for the services, including quotes under state contract; and

WHEREAS, the lowest one of which was in the amount of \$8,150.00 from Cannings Tree Service, 76 Haddock Dr., Sewell, NJ 08080; and

WHEREAS, the services were performed on an emergency basis thus exempting them from formal bidding under the Local Public Contracts Law; and

WHEREAS, the services were necessary for the continuation of public health, safety and welfare within the Borough of Stratford.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Stratford, County of Camden and State of New Jersey that the emergency tree removal service performed by Cannings Tree Service, 76 Haddock Dr., Sewell, NJ 08080 is hereby ratified.

STRATFORD BOROUGH COUNCIL  
AGENDA MEETING/REDEVELOPMENT WORKSHOP MINUTES  
THURSDAY, JULY 9, 2020  
7:00 P.M.

- RES. 2020:148 – RATIFYING EMERGENCY TREE REMOVAL SERVICES WITH RICH TREE SERVICE IN THE AMOUNT OF \$6,000.00

WHEREAS, the Borough of Stratford was in need of third-party emergency tree removal or trimming services for downed trees due to a series of severe storms in the month of June; and

WHEREAS, the Borough obtained multiple quotes for these services, including quotes under state contract; and

WHEREAS, the lowest quote of which was in the amount of \$6,000.00 from Rich Tree Service, 325 Bergen St., South Plainfield, NJ 07080; and

WHEREAS, the services were performed on an emergency basis thus exempting them from formal bidding under the Local Public Contracts Law; and

WHEREAS, the services were necessary for the continuation of public health, safety and welfare within the Borough of Stratford.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Stratford, County of Camden and State of New Jersey that the emergency tree removal service performed by Rich Tree Service, 325 Bergen St., South Plainfield, NJ 07080 is hereby ratified.

Green motioned to approve the consent agenda. Hall seconded the motion and all members present voted in favor in a Roll Call Vote.

- RES. 2020:141 – AUTHORIZING EXECUTION OF SHARED SERVICE AGREEMENT WITH STRATFORD BOARD OF EDUCATION FOR LAWN MAINTENANCE

Lomanno motioned to table Resolution 2020:141. Tolomeo seconded the motion and all members present voted in favor in a Roll Call Vote.

- RES. 2020:142 – AUTHORIZE EXECUTION OF MEMORANDUM OF UNDERSTANDING WITH STRATFORD BOARD OF EDUCATION FOR SCHOOL RESOURCE OFFICERS

Gandy motioned to table Resolution 2020:142. Tolomeo seconded the motion and all members present voted in favor in a Roll Call Vote.

**COUNCIL COMMENTS:**

- Councilwoman Hall – Thanked the Stratford Public Works and Police Department, as well as Magnolia Public Works, for agreeing to work the upcoming weekend to ensure the chipping and yard waste collection is restored to its regular schedule.
- Councilman Gandy – Thanked the Stratford Public Works, Police Department, and Magnolia Public Works for working the weekend to finish chipping. Thanked the residents for being so patient with the delays.
- Councilman Gilligan – Thanked Stratford Public Works, Magnolia Public Works, and Police Department for their work during the upcoming weekend.
- Councilman Green – None

STRATFORD BOROUGH COUNCIL  
AGENDA MEETING/REDEVELOPMENT WORKSHOP MINUTES  
THURSDAY, JULY 9, 2020  
7:00 P.M.

- Councilwoman Lomanno – Thanked the new Superintendent of Magnolia Public Works for his assistance with getting an additional dumpster.
- Councilman Tolomeo – Thanked Stratford Public Works. Thanked Police Department for volunteering their time.

**GOOD AND WELFARE:**

Gandy motioned to open the meeting to the public for Good and Welfare. Lomanno seconded the motion, which passed with all members present voting in favor in a voice vote.

- Mike Mancini – 3 Winding Way Road – Questioned if the Clerk would continue to run meetings through Zoom when in person meetings resume. Commented that the superintendent of the school district may decide that SROs are necessary, and the school has the ability to receive that from another agency. Commented that if public works doesn't contract with the school to provide lawn service, it could increase taxes, as the school would have to hire another lawn maintenance company at most likely a high rate.
- Frank Hartman – 18 Green Tree Road – Supported the idea of continuing Zoom meetings. Supported the idea of school resource officers. Discussion ensued between Councilman Gandy and Mr. Hartman.
- John Gentless – 111 Union Ave. – Commented that the only way to get rid of the SRO is through a referendum question. Questioned if the developers of the Classical Christian Academy will retain the mansion in its entirety as it is registered as a historical structure. Discussion ensued between Councilwoman Lomanno and Mr. Gentless regarding the ability to intervene, comparing the Classical Academy JLUB application to the Stratford Square Redevelopment Site.
- Frank Hartman – 18 Green Tree Road – Commented that the Classical Christian Academy JLUB application should not be compared to the Stratford Square Redevelopment Site, as the Christian Academy is not designated as a redevelopment site.
- Tom Speer – 8 College Circle – Suggested potentially establishing a central drop off location for residents to drop off chipping. Alternatively offered his assistance in transporting collected waste.
- Steve Gagliardi – 13 College Circle – Commented that there will be a storm approaching in the next day, and offered the Fire Company's assistance to residents during the storm.
- Ron Morello – Police Chief – Commented that the should the governing body decide not to renew the memorandum of understanding for school resource officers, the school board would be able to seek a contract for such with the Camden County Metro Police Department.
- Steve Gagliardi – 13 College Circle – Supported and recommended to Mayor and Council to approve the execution of the memorandum of understanding for school resource officers.
- Frank Hartman – 18 Green Tree Road – Supported and recommended to Mayor and Council to approve the execution of the memorandum of understanding for school resource officers.
- Steve Gagliardi – 13 College Circle – Offered to discuss with Councilman Gandy the pros and cons of school resource officers.

STRATFORD BOROUGH COUNCIL  
AGENDA MEETING/REDEVELOPMENT WORKSHOP MINUTES  
THURSDAY, JULY 9, 2020  
7:00 P.M.

Gandy motioned to close the Good and Welfare portion of the meeting. Hall seconded the motion and all members present voted in favor in a voice vote.

**EXECUTIVE SESSION:**

Lomanno motioned to go into executive session. Hall seconded the motion and all members present voting in favor in a voice vote.

Hall motioned to reopen the meeting to the public. Lomanno seconded the motion and all members present voting in favor in a voice vote.

No action was taken in Executive session.

All members that were present before the executive session were present upon return to open session.

Discussion took place amongst Council and Chief Morello regarding School Resource Officers.

Councilman Gandy motioned to remove Resolution 2020:142 from the table. Lomanno seconded the motion and all members present voted in favor in a Roll Call Vote.

- RES. 2020:142 – AUTHORIZE EXECUTION OF MEMORANDUM OF UNDERSTANDING WITH STRATFORD BOARD OF EDUCATION FOR SCHOOL RESOURCE OFFICERS

WHEREAS, the Stratford School Board desires to have the services of school resource officers; and

WHEREAS, Stratford Police Department has the ability and resources to provide school resource officers at the Yellin and Parkview Schools; and

WHEREAS, the Borough of Stratford desires to provide the services of school resource officers for a period beginning on September 1, 2020, and expiring on June 30, 2021; and

WHEREAS, the parties desire to continue in a Shared Services Agreement with the Borough of Stratford providing School Resource Officers, and

WHEREAS, this agreement promotes the health and safety of the people of Stratford;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council to authorize the execution of the Memorandum of Understanding (EXHIBIT A) between Stratford Board of Education and the Borough of Stratford.

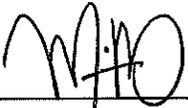
Green motioned to approve Resolution 2020:142. Lomanno seconded the motion and all members present voted in favor in a Roll Call Vote.

**ADJOURN:**

Hall motioned to adjourn the meeting at 9:31 p.m.. Lomanno seconded the motion and all members present voted in favor in a voice vote.

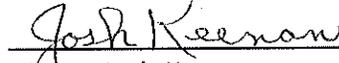
STRATFORD BOROUGH COUNCIL  
AGENDA MEETING/REDEVELOPMENT WORKSHOP MINUTES  
THURSDAY, JULY 9, 2020  
7:00 P.M.

Minutes respectfully submitted by:



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Michaela Bosler, Acting Borough Clerk



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Mayor Josh Keenan