

STRATFORD BOROUGH COUNCIL
REGULAR MEETING MINUTES
TUESDAY, JANUARY 14, 2020
7:00 P.M.

CALL TO ORDER: Mayor Keenan called the meeting to order at 7:00 P.M.

STATEMENT OF ADVERTISEMENT: The Mayor read the following statement:

Notice of this meeting has been provided to the Courier Post and The Retrospect and is posted on the Borough Hall Bulletin Board stating the time and the place of the meeting.

PLEDGE OF ALLEGIANCE: Mayor Keenan led the Pledge and said an opening prayer.

ROLL CALL:

JOSH KEENAN, MAYOR – PRESENT
LINDA HALL, COUNCIL PRESIDENT – PRESENT
STEPHEN GANDY, COUNCILMAN – PRESENT
PATRICK GILLIGAN, COUNCILMAN – PRESENT
PATRICK GREEN, COUNCILMAN – PRESENT
TINA LOMANNO, COUNCILWOMAN – PRESENT
ERIC RISO, BOROUGH SOLICITOR – PRESENT
RON MORELLO, POLICE CHIEF – PRESENT
CHRIS CONROY, BOROUGH ADMINISTRATOR – PRESENT
MICHAELA BOSLER, ACTING BOROUGH CLERK - PRESENT

PUBLIC PORTION FOR AGENDA ITEMS ONLY:

Lomanno motioned to open the public portion on agenda items only. Green seconded the motion, which passed with all members present voting in favor in a voice vote.

- John Gentless – 111 Union Ave. – Questioned the naming of Resolution 2020:049. Questioned if redevelopment will be discussed in executive session.
- Tom Speer – 8 College Circle – Questioned the purpose of Ordinance 2020:03. Questioned the necessity of appointing a Redevelopment Financial Consultant.

Gandy motioned to close the public portion for agenda items. Gilligan seconded the motion, which passed with all members present voting in favor in a voice vote.

PROCLAMATIONS

- HONORING EMPLOYEE OF THE YEAR – BA TANG – Councilman Green read the proclamation honoring the Ba Tang as the Employee of the Year for 2019.

REPORTS:

ORDINANCE & PROPERTY Councilman Patrick Green read the report as follows:

DECMEBER 2019
Total number of issues inspected or re-inspected: 24
6 of the issues were unfounded
Total number of violations found: 18
•10 of the issues have been abated
•8 are pending follow up
Warning letters issued to property owners: 7

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Total number of citations issued: 0

Additionally assisted with:
Weekly recycling can inspections
Delivering flyers to residents with leaves at the curb after leaf pick up season
Vacant/foreclosure property notification to Prochamps
Office organization and other filing
Installation of new cabinets

FINANCE & REVENUE

Councilman Patrick Gilligan read the report as follows:

DECEMBER 2019
Balance as of 12-1-19 – \$2,599,188.63
Total Receipts – \$356,613.65
Total Disbursements – \$1,246,164.63
Balance as of 12-31-19 – \$1,709,637.65
Total in other Funds - \$2,281,312.93

POLICE

Councilwoman Tina Lomanno read the reports as follows:

DECEMBER 2019
26 Adult arrests,
0 Juvenile arrests,
0 assaults to police,
5 Simple assaults Complaints,
8 Criminal Mischief Complaints,
11 Harassment complaints,
132 Other Investigations and complaints,
0 burglaries,
0 robberies,
10 thefts in the amount of \$3,250.00,
\$1,025.00 in stolen property recovered,
0 motor vehicle thefts,
6 D.W.I. arrests,
10 Narcotics arrests,
376 Traffic summonses issued,
30 Motor vehicle accidents,
3 injuries from accidents
31 Alarm activations,

81 Total crime reports taken
626 total calls for police service
Submitted by Ron Morello, Chief of Police

2019 YEAR END
382 Adult arrests,
13 Juvenile arrests,
0 Homocide
4 assaults to police,
66 Simple assaults Complaints,
55 Criminal Mischief Complaints,
144 Harassment complaints,
1319 Other investigations and complaints,

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5 burglaries (residential or commercial)
 7 robberies by weapon or force
 117 thefts in the amount of \$118,655.00,
 \$47,002.00 in stolen property recovered,
 1 motor vehicle thefts,
 119 D.W.I. arrests,
 109 Narcotics arrests,
 5514 Traffic summonses issued,
 342 Motor vehicle accidents,
 71 injuries from accidents, including 9 pedestrian accidents
 1 Fatal motor vehicle accident
 369 Alarm activations,

915 Total crime reports taken
 6274 total calls for police service

198 properties inspected
 211 property warning letters issued
 93 junk vehicle letters issued
 84 property code summonses issued
Submitted by Ron Morello, Chief of Police

EMERGENCY SERVICES

Councilman Stephen Gandy read portions of the following report.

Fire Department

The Stratford Fire Department responded to 45 Alarms 2 Drills in the month December 2019. The following list is a breakdown of the same:

	MONTH	YEAR TO DATE
Dwelling Fires	0	3
Building Fires	1	10
Investigations	4	51
Out of Town Assists	21	117
Alarm Systems	6	53
Assist Ambulance, Police, Public	6	54
Car Fires	0	3
Wires, Trees Down	0	33
Rescues & M.V.A.'s	7	83
Brush Fires	0	5
Drills	2	26

Total man hours on the above alarm drills was 415
Submitted by Stephen Gagliardi, Deputy Chief

Ambulance Association

The Stratford Ambulance Association **Paid Crew** responded to **134 Alarms** in the month of **December 2019**, the following is a breakdown of the same:

	Paid	
	<u>Month</u>	<u>Y.T.D.</u>
1. Assault	1	23
2. Bleeding	6	58
3. Cardiac	12	111

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4. CVA	2	35
5. Diabetic	0	20
6. Fall	12	152
7. Fire Call	3	40
8. Haz-Mat	0	0
9. Maternity	0	5
10. Medical Emergency	40	387
11. Medical Alarm	1	23
12. MVA	15	113
13. Overdose	2	19
14. Ped/MVA	1	11
15. Psych. Emergency	10	92
16. Respiratory	17	144
17. Seizures	7	31
18. Sick Person	3	42
19. Special Assignment	0	0
20. Unconscious Person	2	95

Year to Date Calls

Paid: 1401

Submitted by Lois Tadley, Chief-Stratford Ambulance

The Stratford Ambulance Association **Volunteer Crew** responded to **17 Alarms** in the month of **December 2019**, the following is a breakdown of the same:

Volunteer

	<u>Month</u>	<u>Y.T.D.</u>
1. Assault	0	2
2. Bleeding	1	9
3. Cardiac	0	10
4. CVA	0	1
5. Diabetic	0	1
6. Fall	0	11
7. Fire Call	0	9
8. Haz-Mat	0	0
9. Maternity	0	0
10. Medical Emergency	5	40
11. Medical Alarm	0	2
12. MVA	5	22
13. Overdose	0	2
14. Ped/MVA	0	1
15. Psych. Emergency	0	21
16. Respiratory	3	14
17. Seizures	0	7
18. Sick Person	0	5
19. Special Assignment	0	0
20. Unconscious Person	3	10

Year to Date Calls

Volunteer: 167

Submitted by Lois Tadley, Chief-Stratford Ambulance

PUBLIC WORKS & LIGHTING Councilman Patrick Green read the reports as follows:

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Sewer Utility

- Call outs for emergency service: 20
- Performed preemptive checks and required maintenance of all manholes and pump stations
- Regular maintenance activities performed include:
 - Weekly trash pickup and cleanup at Yellin School, Parkview School and Vassar Ave. ball fields
 - Bi-weekly town wide metal/appliance collection

Public Works

- Leaf machine out all month
- Removed signed nailed to poles in town
- Moved boxes and file cabinets at Borough, brought in new file cabinets weighing 1000 lbs each
- Metal pick up two times for the month
- Trash pick up at parks and borough properties
- New concrete block construction started on new bins at Public Works
- Leaf clean ups at parks and other borough properties
- Worked on snowplow equipment

PUBLIC EVENTS

Councilwoman Hall thanked the Police and Fire Departments for all of their help with the events from last year. Stated the House Decorating Contest was a success, as 15 houses had entered into the contest. 1st Place – The Balogs on Harvard Ave.; 2nd Place – The Wehrles on Elinor Ave.; 3rd Place – The McCormicks on Yale Ave.. Announced Floss’s Grooming is having their grand opening on Sunday, January 19th from 12pm-3pm. Stated if anyone had suggestions pertaining to any events for the upcoming year to send her an e-mail.

OLD BUSINESS: NONE

NEW BUSINESS:

- ORDINANCE 2020:03 – ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A:4-45.14)

The Clerk announced this is the first reading and introduction; the public hearing for this ordinance will be on February 11, 2020 at 7:00 p.m.

WHEREAS, the Local Government Cap Law, N.J.S. 40A:4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget to 2.5% unless authorized by ordinance to increase it to 3.5% over the previous year’s final appropriations, subject to certain exceptions; and,

WHEREAS, N.J.S.A. 40A:4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and

WHEREAS, the Mayor and Council of the Borough of Stratford in the County of Camden, finds it advisable and necessary to increase its CY2020 budget by up to 3.5% over the previous year’s final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and

WHEREAS, the Mayor and Council hereby determines that a 3.5% increase in the budget for said year, amounting to \$177,457.25 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and

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WHEREAS, THE Mayor and Borough Council hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Stratford, in the County of Camden, a majority of the full authorized membership of the governing body affirmatively concurring, that, in the CY2020 budget year, the final appropriations of the Borough of Stratford shall, in accordance with this ordinance and N.J.S.A. 40A:4-45.14, be increased by 3.5%, amounting to \$177,457.25 and that the CY2020 municipal budget for the Borough of Stratford be approved and adopted in accordance with this ordinance; and

BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced to be filed with the Director of the Division of Local Government Services within 5 days of introduction; and

BE IT FURTHER ORDAINED, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

Gilligan motioned to approve the introduction of Ordinance 2020:03. Lomanno seconded the motion and all members present voting in favor in a Roll Call Vote.

RESOLUTIONS:

RESOLUTIONS 2020:045 THROUGH 2020:050 WILL BE DONE AS A CONSENT AGENDA

The Clerk stated that Council can at this time request to remove any of the resolutions from the consent agenda and they can be voted on separately. There were no requests to remove any of the resolutions from the consent agenda and the Clerk read the resolutions by title.

• **RES. 2020:045 – APPOINTMENT OF RISK MANAGEMENT CONSULTANT**

WHEREAS, the Borough of Stratford (hereinafter “Local Unit”) has joined the Statewide Insurance Fund (hereinafter “Fund”), a joint insurance fund as defined in N.J.S.A. 40A:10-36 et seq.; and

WHEREAS, the Bylaws require participating members to appoint a Risk Management Consultant, as those positions are defined in the Bylaws, if requested to do so by the “Fund”; and

WHEREAS, the Local Unit has complied with relevant law with regard to the appointment of a Risk management Consultant; and

WHEREAS, the “Fund” has requested its members to appoint individuals or entities to that position; and

NOW, THEREFORE, BE IT RESOLVED by the governing body of “Local Unit”, in the County of Camden and State of New Jersey, as follows:

1. The Borough of Stratford (Local Unit) hereby appoints Charles E. Rue & Son, Inc. t/a Rue Insurance as its Risk Management Consultant.
2. The Fund Commissioner/Borough Administrator and Risk Management Consultant are hereby authorized to execute the Risk Management Consultant’s Agreement for the year 2020 in the form attached hereto.

• **RES. 2020:046 – APPOINTING STATEWIDE FUND COMMISSIONER**

WHEREAS, the Borough of Stratford (hereinafter “Local Unit”) is a member of the Statewide Insurance Fund (hereinafter “Fund”), a joint insurance fund as defined in N.J.S.A. 40A:10-36 et seq.; and

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WHEREAS, the Fund's Bylaws require participating members to appoint a Fund Commissioner;

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Borough of Stratford that Chris Conroy is hereby appointed as the Fund Commissioner for the Local Unit for the Fund Year 2020; and

BE IT FURTHER RESOLVED that Mayor Josh Keenan is hereby appointed as the Alternate Fund Commissioner for the Local Unit for the Fund Year 2020; and

BE IT FURTHER RESOLVED that the Local Unit's Fund Commissioner is authorized and directed to execute all such documents as required by the Fund.

• **RES. 2020:047 – ADOPTING DOMESTIC VIOLENCE POLICY**

WHEREAS, on or about October 15, 2019, the New Jersey Civil Service Commission issued a Statewide Domestic Violence Policy (DVP) for Public Employers, which is attached hereto; and

WHEREAS, pursuant to N.J.S.A. 11A:2-6a(b)(1), "The [Civil Service Commission] shall develop a uniform domestic violence policy, which all public employers shall adopt and distribute to their employees, regardless of whether a public employer is subject to the provisions of Title 11A, Civil Service, of the New Jersey Statutes;" and

WHEREAS, the Borough of Stratford seeks to update its Personnel Policies and Procedures Manual to comply with N.J.S.A. 11A:2-6a(b)(1).

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Stratford, County of Camden, that the Borough of Stratford Policies and Procedures Manual is updated as follows:

1. The Statewide DVP (which is attached hereto) shall be referenced and adopted in the Borough of Stratford Personnel Policies and Procedures Manual.
2. The Borough of Stratford Personnel Policies and Procedures Manual shall designate Chris Conroy and Thomas Farrell as primary and secondary Human Resources Officer (HRO) for the purposes of the DVP
3. The Table of Contents shall be updated to reflect the inclusion Borough's adoption of the Statewide DVP.

BE IT FURTHER RESOLVED that a copy of the updated Borough of Stratford Personnel Policies and Procedures Manual is on file with the Clerk's office; and

BE IT FURTHER RESOLVED that a copy of this Resolution shall be forwarded to the Borough Clerk for distribution to all Borough employees.

• **RES. 2020:048 – APPROVING CHANGE ORDER #1 (FINAL) RESURFACING OF SUNNYBROOK RD. AND SUNNYBROOK CT.**

WHEREAS, it was necessary to make changes to the contract amount to reflect adjustments to final contract value based on final quantities installed to maximize the FY2018 NJDOT grant; and

WHEREAS, Change Order #1 (Final) was developed to itemize and authorize those changes.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Stratford, County of Camden, that the following Change Order #1 (Final) documenting an increase in the sum of \$6,634.00 (3%) for a total contract cost of \$227,634.00 is hereby authorized.

BE IT FURTHER RESOLVED, that the above referenced Change Order is the first Change Order for the Resurfacing of Sunnybrook Road and Sunnybrook Court project.

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• RES. 2020:049 – APPROVING CHANGE ORDER #1 REMOVAL OF TREES OF EVERGREEN RD.

WHEREAS, it was necessary to make changes to the contract amount to reflect adjustments to the contract value based on Supplemental Items for removal of existing trees to ensure proper gutter flow and eliminate possible future tree collapse due to root damage; and

WHEREAS, Change Order #1 was developed to itemize and authorize those changes.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Stratford, County of Camden, that the following Change Order #1 documenting an increase in the sum of \$28,800.00 (14.7%) for a total contract cost of \$225,115.05 is hereby authorized.

BE IT FURTHER RESOLVED, that the above referenced Change Order is the first Change Order for the Resurfacing of Evergreen Road.

• RES. 2020:050 – A RESOLUTION PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, NJSA 10:4-12

WHEREAS, the Governing Body of the Borough of Stratford is subject to certain requirements of the Open Public Meetings Act, NJSA 10:4-6 et seq., and

WHEREAS, the Open Public Meetings Act, NJSA 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution, and

WHEREAS, it is necessary for the Governing Body of the Borough of Stratford to discuss in a session not open to the public certain matters relating to the item or items authorized by NJSA 10:4-12b and designated below:

_____ (1) Matters required by Law to be Confidential: Any matter which, by express provision of Federal law or State statute or rule of court shall be rendered confidential or excluded from the provisions of the Open Public Meetings Act.

_____ (2) Matters Where the Release of Information Would Impair the Right to Receive Funds: Any matter in which the release of information would impair a right to receive funds from the Government of the United States.

_____ (3) Matters Involving Individual Privacy: Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including, but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.

_____ (4) Matters Relating to Collective Bargaining Agreements: Any collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body.

_____ (5) Matters Relating to the Purchase, Lease or Acquisition of Real Property or the Investment of Public Funds: Any matter involving the purchase, lease, or acquisition of real property with public funds, the setting of banking rates or investment of public funds, where it could adversely affect the public interest if discussion of such matters were disclosed.

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_____ (6) Matters Relating to Public Safety and Property: Any tactics and techniques utilized in protecting the safety and property of the public, provided that their disclosure could impair such protection. Any investigations of violations of possible violations of the law.

 X (7) Matters Relating to Litigation, Negotiations and the Attorney-Client Privilege:
 The topic of discussion is related to Attorney/Client Privilege. These items are for #7 of the Executive Session Resolution for matter relating to litigation, negotiations, and the Attorney-Client Privilege.

_____ (8) Matters Relating to the Employment Relationship: Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.

_____ (9) Matters Relating to the Potential Imposition of a Penalty: Any deliberations of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party bears responsibility.

NOW, THEREFORE BE IT RESOLVED by the Governing Body of the Borough of Stratford, assembled in public session on January 14, 2020 that an Executive Session closed to the public shall be held on January 14, 2020 at approximately 7:00 p.m. in the Justice Facility, 315 Union Avenue, Stratford, NJ for the discussion of matters relating to the specified items designated above. It is anticipated that the deliberations conducted in Closed Session may be disclosed to the public upon the determination of the Governing Body that public interest will no longer be served by such confidentiality.

Hall motioned to approve the consent agenda. Green seconded the motion and all members present voted in favor in a Roll Call Vote.

APPROVAL OF BILLS:

Animal checks	1837	through	1840				
Manual checks	19936	through	19944				
Payroll checks	51758	and	51844	through	51847	and	51903
Automated checks	33885	through	34004				
Various electronic transfers and potential interim payments to South Jersey Gas, Constellation Energy, and Atlantic City Electric							

Hall motioned to approve the payment of the bills. Lomanno seconded the motion. All members present voted in favor in a Roll Call Vote.

COUNCIL COMMENTS:

- Councilman Green – Wished everyone a happy new year.
- Councilman Gilligan – None
- Councilwoman Hall – Congratulated Ba Tang for being awarded the 2019 Employee of the Year
- Councilwoman Lomanno – Congratulated Ba Tang for his award. Stated moving forward Employee of the Year will be awarded annually.
- Councilman Gandy – Wished everyone a happy new year. Congratulated Ba Tang for his award.

GOOD AND WELFARE:

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Lomanno motioned to open the meeting to the public for Good and Welfare. Hall seconded the motion, which passed with all members present voting in favor in a voice vote.

- John Gentless – 111 Union Ave. – Questioned if the Laurel Mills redevelopment agreement has been signed. Asked for update on sewer connection application and fee ordinance.
- Joe Hahn – Buttonwood Rd. – Asked for updates on the Borough and the Swim Club partnering together for a sponsored run.
- Desi Mullen – on behalf of the Knights Youth Football – introduced himself and the organization to Mayor and Council. Stated organization is looking to get more involved with the community.

Lomanno motioned to close the Good and Welfare portion of the meeting. Gandy seconded the motion and all members present voted in favor in a voice vote.

EXECUTIVE SESSION:

Lomanno motioned to go into executive session. Hall seconded the motion and all members present voting in favor in a voice vote.

Lomanno motioned to close executive session. Gandy seconded the motion and all members present voting in favor in a voice vote.

No action was taken in Executive session.

All Council members that were present before the executive session were present upon return to open session.

• **RES. 2020:051 – APPOINTMENT OF REDEVELOPMENT FINANCIAL CONSULTANT**

WHEREAS, the Local Public Contracts Law requires that the resolution authorizing the Award of contract for "Professional Services" without competitive bids must be publicly advertised;

NOW, THEREFORE, BE IT RESOLVED, by Mayor and Council of the Borough of Stratford, County of Camden, State of New Jersey, that

Robert S. Powell Jr.
Nassau Capital Advisors, LLC
12 Vandeventer Ave.
Princeton, NJ 08542

Be appointed as Redevelopment Financial Consultant for the Borough of Stratford for the year 2020 to perform the professional services ordinarily provided by a financial consultant for the Borough of Stratford and to receive such compensation as may be reasonable for such services. Said Robert S. Powell, Jr, is a financial consultant authorized by law which practice is regulated by the laws of this State.

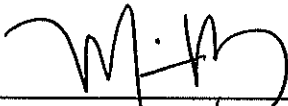
Lomanno motioned to approve the resolution. Gilligan seconded the motion and all members present voted in favor in a Roll Call Vote.

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ADJOURN:

Lomanno motioned to adjourn the meeting at 8:10 p.m.. Hall seconded the motion and all members present voted in favor in a voice vote.

Minutes respectfully submitted by:



Michaela Bosler, Acting Borough Clerk



Mayor Josh Keenan