

STRATFORD BOROUGH COUNCIL
AGENDA MEETING/REDEVELOPMENT WORKSHOP MINUTES
THURSDAY, DECEMBER 3, 2020
7:00 P.M.

CALL TO ORDER: Mayor Keenan called the meeting to order at 7:00 P.M.

PLEDGE OF ALLEGIANCE: Mayor Keenan led the Pledge and said an opening prayer.

STATEMENT OF ADVERTISEMENT: The Mayor read the following statement:

Notice of this meeting has been provided to the Courier Post and The Retrospect and is posted on the Borough Hall Bulletin Board stating the time and the place of the meeting.

ROLL CALL:

JOSH KEENAN, MAYOR – PRESENT
LINDA HALL, COUNCIL PRESIDENT – ARRIVED 7:17 PM
STEPHEN GANDY, COUNCILMAN – PRESENT
PATRICK GILLIGAN, COUNCILMAN – PRESENT
PATRICK GREEN, COUNCILMAN – PRESENT
TINA LOMANNO, COUNCILWOMAN – ABSENT
MICHAEL TOLOMEO, COUNCILMAN – PRESENT
STUART PLATT, BOROUGH SOLICITOR – PRESENT
CRAIG REILLY, BOROUGH ENGINEER – PRESENT
RON MORELLO, POLICE CHIEF – PRESENT
JOHN D. KEENAN, JR., ACTING BOROUGH ADMINISTRATOR – PRESENT
MICHAELA BOSLER, ACTING BOROUGH CLERK – PRESENT

PUBLIC PORTION FOR AGENDA ITEMS ONLY:

Tolomeo motioned to open the public portion on agenda items only. Gilligan seconded the motion, which passed with all members present voting in favor in a voice vote.

There were no comments from the public.

Gandy motioned to close the public portion for agenda items. Green seconded the motion, which passed with all members present voting in favor in a voice vote.

POLICE REPORT: Chief Morello gave the following report:

- 11/2 Afternoon hours. Responded to a call at Dollar General on White Horse Pike to a person in diabetic shock. Person was departing in their vehicle during her episode. Officers surrounded her moving vehicle down the White Horse Pike until they were able to bring her to a safe stop. The decision to do so was a great call by Officer Speer and prevented at least an accident, potentially much worse.
- 11/5 Midnight. Off duty officer observed suspicious activity of an individual peering into car windows and trying to open the door handles. Off duty officer contacted on duty officers, and a foot pursuit ensued down Princeton Ave. Man was charged with burglary in several towns.
- 11/7 Evening hours. Officers responded to Goodwill for report of a lost wallet. After review security footage, officers discovered a good Samaritan found the wallet and returned it to a cashier for safe keeping. The cashier opened the wallet, took about \$150 in cash out of the wallet, and then hid the wallet under the cash register. Officers arrested cashier and was charged with theft.

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- 11/12 Found keepsake box. Sent out an eblast that the box was found, but have not received any calls for to return.
- 11/20 Small time shoplifting event turned into a big arrest. Individual shoplifted some chocolate from CVS. Was picked up along the White Horse Pike by the bowling alley. He gave false information to the officers and turned out he was wanted for an armed robbery that occurred in San Francisco, CA in October.
- 11/21 Evening hours. Officers stopped a vehicle for speeding on Laurel Road. Individual was belligerent, refusing to cooperate and even putting vehicle in motion and came to a sudden stop. Individual was wanted for multiple traffic tickets and felt they were unjust. Officers were patient for about 10 minutes before they were able to get her out of the vehicle to arrest her.
- 11/28 Individual overdosed outside of new Dollar General store. Officers arrived and the individual had a syringe in her arm. Officers administered Narcan and transported her to Jefferson Hospital.
- 11/30 Officers on patrol observed two individuals exiting the Dollar General store with overflowing shopping carts with unbagged merchandise. Store manager flagged down the officer to report the shoplifters. Officers pulled the car over as they took off. They stole about \$300 in merchandise, but in the back seat was about \$7,000 in stolen goods from the Gap, and other outlet stores in Marlton and Gloucester Township. Charged with shoplifting and possession of stolen property.

- The Clerk had the approval of towing application on the agenda for this meeting.
- Defunded by the State for Safe and Secure Program.
- State has passed legislation for mandatory body worn cameras. Legislation gives about 7 months to comply. 70-80 million dollars in grant funds would be available for municipalities to apply for to establish the camera procedure. Annual maintenance fees for software of about \$20,000 will be associated. State agencies suggest for a town of our size, the town should budget an additional \$20,000 for labor to maintain and organize the files.
- Turned business application as incomplete.
- Crossing guards have been laid off due to schools closing.

Councilman Gilligan offered his assistance to organize video footage. Chief Morello expressed appreciation however the footage contains confidential material and cannot be viewed outside of the department.

ENGINEER REPORT: Craig Reilly gave the following report:

FY 2021 NJDOT Municipal Aid Funding – Homestead Road – Phase II, North Central Avenue & Kirkwood Avenue

Update:

- The Borough has been informed that it will be receiving an NJDOT Municipal Aid grant of \$260,000 towards the construction, inspection, and limited design of this project.
- Our office has forwarded a proposal to the Borough for the estimated cost of survey, design, and construction administration associated with the NJDOT Municipal Aid project.

Previously Reported:

- NJDOT has announced the department would be accepting applications for the NJDOT FY 2021 Municipal Aid program with a deadline of July 1, 2020. A resolution for authorizing our office to submit the application is required for the June Council Meeting.
- As directed by the Borough Administrator, our office has revisited the FY 2019 Capital Road Projects as well as conducted a brief preliminary roadway analysis for the Borough to make a recommendation to Council for the FY 2021 NJDOT Municipal Aid Application. Based on the combination of roadway condition and NJDOT scoring criteria, our office recommends including the remainder of Homestead Road (if necessary), N. Central Avenue and Kirkwood

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Avenue. We have attached a FY 2020 Road Program Location Map for reference.

- The application for this project was submitted via SAGE on June 30, 2020.

Buttonwood Road Stormwater Outfall Structure Repair

Previously Reported:

- Our office has completed the existing base survey.
- Our has provided a cost estimate for the anticipated improvements for this project to the Borough Administrator.
- Authorization for design and bidding was approved via Resolution 2020:155 at the July Council Meeting. Our office will proceed with preparation of bid documents, plans, and specifications for public bidding of this project late summer/early fall 2020.

FY 2020 NJDOT Municipal Aid Funding – Evergreen Road – Phase II & Homestead Road

Update

- The preconstruction meeting was held on December 3rd and the Notice to Proceed with be Issued for Monday, December 7th. The Contractor indicated they expect to be onsite beginning the week of December 14th, weather permitting.

Previously Reported:

- The NJDOT announced the department has revised the solicitation and notification schedule for accepting applications for the NJDOT FY 2020 Municipal Aid program with a deadline of July 19, 2019. NJDOT has indicated grant awards are expected to be announced in November.
- A resolution for authorization for our office to submit the application was approved at the July Council Meeting.
- Our office submitted the application on July 18, 2019, for resurfacing the remaining of Evergreen Road from the end of Phase I to Winding Way Road as well as Homestead Road from west of Winding Way Road to Longwood Drive.
- The Borough has been informed that it will be receiving a NJDOT Local Aid grant of \$300,000 towards the construction, inspection, and limited design of this project.
- It is estimated the grant amount will allow for the resurfacing of Evergreen Road from Green Valley Road (end of Phase I) to Winding Way Road and begin resurfacing approximately 500 linear feet of Homestead Road.
- Our office has forwarded a proposal to the Borough for the estimated cost of survey, design, and construction administration associated with the NJDOT FY 2020 Municipal Aid grant.
- Our office has completed the base survey and is proceeding with preparation of bid documents, plans, and specifications for public bidding of the project.
- Our office has forwarded a revised proposal to the Borough for the estimated cost of survey, design, and construction administration associated with the NJDOT FY 2020 Municipal Aid grant to be approved by resolution as required by the NJDOT Municipal Aid agreement.
- Our office as well as representatives of the Borough met with South Jersey Gas regarding upcoming utility work within this project's limits. South Jersey Gas indicated construction should start in the middle of March and is expected to be completed by the end of June. South Jersey Gas also indicated they will prioritize the work they have within this project's limits.
- It is the understanding of our office South Jersey Gas has completed replacing gas main and services along Evergreen Road. Our office will verify all work is completed prior to Notice to Proceed issued for this project.
- This project was publicly advertised on Friday, September 25th and the bid opening was held on Wednesday, October 7th.
- Our office has issued a letter recommending the contract be awarded to the lowest apparent bidder being Paving Plus, LLC for the Base Bid and Add Alternate Bid #1 in the amount of \$243,675.90
- Contracts have been executed by the Contractor and forwarded to the Borough for execution.

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FY 2019 NJDOT Municipal Aid Funding – Evergreen Road – Phase I

Previously Reported:

- NJDOT has announced the department would be accepting applications for the NJDOT FY 2019 Municipal Aid program with a deadline of October 18, 2018. A resolution for authorizing our office to submit the application was passed at the September 11th Council Meeting.
- Our office submitted an application for resurfacing of Evergreen Road from Longwood Drive to Winding Way Road.
- The Borough has been informed that it will be receiving a NJDOT Local Aid grant of \$225,000 towards the construction and inspection of this project.
- It is estimated the grant amount will allow for the resurfacing of Evergreen Road from Longwood Drive to approximately midblock between Meadowlark Road and Green Valley Road.
- Our office has revised and submitted the Capital Cost Estimate Memorandum incorporating the NJDOT grant award.
- Our office has forwarded a proposal to the Borough for the estimated cost of survey, design, and construction administration associated with the NJDOT FY 2019 Municipal Aid grant.
- Our office has completed the existing base survey and will proceed with preparation of bid documents, plans, and specifications for public bidding of this project.
- This project was publicly advertised on Friday, August 30th and the bid opening was held on Tuesday, September 10th.
- The contract was awarded at the September Council Meeting to Landberg Construction, LLC for the Base Bid, Add Alternate Bid #1, and Add Alternate Bid #2 in the amount of \$196,315.05.
- The Contractor has executed the contracts and our office has forwarded the contracts to the Borough for signatures.
- Preconstruction meeting was held on October 31, 2019, with the Contractor, our office, the Borough Administrator, the Police Chief, and a representative of South Jersey Gas present.
- Notice to Proceed was issued to the Contractor for Monday, November 18, 2019.
- Construction has commenced with the removal of trees completed. Roadway resurfacing is expected to be completed as weather permits.
- The project is substantially complete. Our office is preparing a punchlist and coordinating with the Contractor to complete all outstanding items.
- Our office has processed Payment Application #2 and submitted to the Borough for payment.
- Our office has prepared a punchlist and is coordinating with the Contractor to complete all outstanding items.
- Contractor has commenced completing outstanding items on punchlist.

CDBG 2019 Program Year Application – Resurfacing of Hunt Avenue and Bishop Terrace (STRAT2019-0)

Update:

- Our office has prepared the punchlist for any outstanding construction items and is coordinating with the Contractor regarding completion schedule.

Previously Reported:

- The Community Development Block Grant (CDBG) program has notified participating Camden County municipalities of new allocation procedures which include funding projects of larger scale (as high as \$250,000). In addition, not all municipalities will be allocated each year (estimated at 5 to 7 projects).
- The Borough of Stratford has two (2) areas consisting of Qualified Census Tracts.
- Both Hunt Ave and Bishop Terrace are on the Borough's 2019 road priority listing and are within the Borough's Qualified Census Tracts. Therefore, our office recommended applying to the CDBG program for \$225,900 to resurface these roadways. It is noted that the Borough would be responsible to fund approximately \$7,500 of design costs if successful in obtaining the grant.
- The Community Development Block Grant (CDBG) program notified the Borough that applications for Year 2019 were originally due March 1, 2019; however, the deadline was extended to March 11, 2019. Our office submitted the

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application on Friday, March 8, 2019.

- A Borough resolution was approved and was submitted with this application.
- The Community Development Block Grant (CDBG) program has informed the Borough that it will be receiving a 2019 CDBG Grant Award of \$250,000 towards this project.
- Our office has submitted a proposal to Borough Council for this project.
- Our office will proceed with preparation of bid documents, plans, and specifications for public bidding of this project in 2020.
- South Jersey Gas has indicated they would like to replace a main along Bishop Terrace prior to the Borough's resurfacing project. The expected completion date for South Jersey Gas main replacement is anticipated to be February 1, 2020.
- This project will be publicly advertised the week of February 10th and the bid opening will be scheduled for the week of March 2nd. The project can then be awarded at the March Council Meeting condition upon receipt of a favorable low bid.
- This project was publicly advertised February 14th and the Bid Opening was held on February 27th. There were three (3) bidders, with the low bidder being American Asphalt Company, Inc., W. Collingswood Heights, New Jersey in the amount of \$357,602.10 for the Base Bid, \$30,143.50 for Add Alternate No. 1, and \$25,436.80 for Add Alternate No. 2.
- We have confirmed with the Borough Administration that funding is available to award the Base Bid and Add Alternate 1 as well as Add Alternate No. 2.
- The preconstruction meeting was held on May 14th. Notice to Proceed was issued for May 26th.
- The Contractor has indicated construction will commence on Friday, June 5th with concrete work along Hunt Avenue
- Construction is substantially complete. Our office is completing a punchlist with all outstanding items and will coordinate with the contractor to complete in a timely manner.
- Our office has processed Payment Application #2 and submitted to Borough for approval and payment.

APPROVAL OF MINUTES:

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|---------------------|---------------------------------------|
| • NOVEMBER 5, 2020 | AGENDA MEETING/REDEVELOPMENT WORKSHOP |
| • NOVEMBER 5, 2020 | EXECUTIVE SESSION |
| • NOVEMBER 10, 2020 | REGULAR MEETING |

Green abstained from the approval of the Agenda Meeting/Redevelopment Workshop and Executive Session of November 5, 2020.

Gilligan motioned the approval of minutes. Tolomeo seconded the motion, which passed with all members present voting in favor in a Roll Call Vote.

OLD BUSINESS: NONE

NEW BUSINESS:

REPORT #1 – UPCOMING PUBLIC HEARINGS/SECOND READINGS OF ORDINANCES

- The Clerk reported there is one public hearing scheduled for the Regular Meeting of December 8, 2020
 - Ordinance 2020:10 – Amending Ordinance 2020:08 Establishing Salaries

REPORT #2 – UPCOMING INTRODUCTIONS/FIRST READINGS OF ORDINANCES

- The Clerk reported there are no ordinances scheduled at this time to be introduced at the Regular Meeting of December 8, 2020.

REPORT #3 – REQUEST FOR QUALIFICATIONS FOR 2021 PROFESSIONALS

- The Clerk reported that RFQ's for 2021 Professionals are due on December 10, 2020 by 4:00 PM.

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RESOLUTIONS:

RESOLUTIONS 2020:216 THROUGH 2020:224 WILL BE DONE AS A CONSENT AGENDA

The Clerk stated that Council can at this time request to remove any of the resolutions from the consent agenda and they can be voted on separately.

● **RES. 2020:216 – ALLOW TOTALLY DISABLED VETERAN’S TAX EXEMPTION – 209 WINDING WAY ROAD**

WHEREAS, an application has been received from Anthony J. Bersito at 209 Winding Way Road, Block 110, Lot 9, for an exemption from the payment of property taxes; and

WHEREAS, Anthony J. Bersito suffered from a service-connected disability and has been declared 100% permanently and totally disabled by the U.S. Veterans Administration; and

WHEREAS, the Tax Assessor has determined that Anthony J. Bersito has submitted the required documentation and is entitled to an exemption from property taxes;

NOW, THEREFORE, BE IT RESOLVED, by Mayor and Council of the Borough of Stratford to place Mr. Bersito’s property on the Exempt Property List effective September 9, 2020;

BE IT FURTHER RESOLVED that property taxes billed for the year 2020 in the amount of \$2,276.77 be canceled.

● **RES. 2020:217 – AUTHORIZING AGREEMENT WITH CUNNINGHAM 1 HOUR CLEANER FOR POLICE STAFF DRY CLEANING SERVICES FOR YEAR 2021**

WHEREAS, the Borough of Stratford and Cunningham 1-Hour Cleaner have negotiated a dry-cleaning service agreement (Exhibit A); and

WHEREAS, the Borough of Stratford is in need of a dry-cleaning service for the police staff for the year 2021; and

NOW, THEREFORE, BE IT RESOLVED, by Mayor and Council to authorize the execution of the Agreement between the Borough of Stratford and Cunningham 1-Hour Cleaner for dry cleaning services for the police staff for 2021.

● **RES. 2020:218 – AUTHORIZING THE BOROUGH OF STRATFORD TO ENTER INTO A SECOND-YEAR RENEWAL OPTION UNDER CAMDEN COUNTY COOPERATIVE PRICING SYSTEM FOR DEER CARCASS REMOVAL SERVICES**

WHEREAS, the County of Camden has received bids for Deer Carcass and Removal Services under the Camden County Cooperative Pricing System, System Identifier #57-CCCPS; and

WHEREAS, said bid provided for a second-year option renewal at the rate of \$65.00 per carcass removal; and

WHEREAS, the Borough of Stratford wants to participate in this Camden County Cooperative Agreement for Deer Carcass Removal Service, LLC in the amount of \$65.00 per deer carcass removal; and

NOW, THEREFORE, BE IT RESOLVED, by Council to authorize the participation with the County of Camden Cooperative Agreement for Deer Carcass Removal Service, LLC of Cream Ridge for the amount of \$65.00 per deer carcass removal.

● **RES. 2020:219 – APPOINT TOWING SERVICE – TOMKINSON’S AUTO REPAIR AND TOWING**

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WHEREAS, the Borough of Stratford has enacted Ordinance 2014:20 entitled Providing for an Orderly System for Towing Services; and

WHEREAS, there was one application received November 16, 2020; and

WHEREAS, the Police Chief has completed the review and has made a recommendation to appoint the one applicant;

NOW, THEREFORE, BE IT RESOLVED, to appoint Tomkinson's Auto Repair & Towing, Inc. as the contractor for the term January 1, 2021 through December 31, 2022, with a one-year extension option.

- **RES. 2020:220 – AUTHORIZE SHARED SERVICE AGREEMENT FOR MECHANICAL REPAIRS AND MAINTENANCE OF MUNICIPAL VEHICLES AND PUBLIC WORKS EQUIPMENT WITH THE BOROUGH OF MAGNOLIA**

WHEREAS, the Borough of Stratford is in need of services in the form of mechanical repairs and maintenance of municipal vehicles and public works equipment; and

WHEREAS, the Borough of Magnolia has the facility and capability to perform mechanical repairs and maintenance of municipal vehicles and public works equipment; and

NOW THEREFORE BE IT RESOLVED by Mayor and Council to authorize the execution of the Shared Service Agreement between the Borough of Stratford and the Borough of Magnolia for the service of mechanical repairs and maintenance of municipal vehicles and public works equipment for the year 2021.

- **RES. 2020:221 – AUTHORIZE SHARED SERVICE AGREEMENT FOR CERTIFIED RECYCLING COORDINATOR WITH THE BOROUGH OF MAGNOLIA**

WHEREAS, the Borough of Stratford is in need of a Certified Recycling Coordinator to certify the annual recycling report due April 30, 2021; and

WHEREAS, the Borough of Magnolia has a Certified Recycling Coordinator and is willing to provide us with his services; and

NOW THEREFORE BE IT RESOLVED by Mayor and Council to authorize the execution of the Shared Service Agreement between the Borough of Stratford and the Borough of Magnolia for a Certified Recycling Coordinator.

- **RES. 2020:222 – APPOINTMENT OF ANIMAL CONTROL OFFICER – INDEPENDENT ANIMAL CARE SERVICES LLC**

WHEREAS, the State requires that each Municipality to appoint an Animal Control Officer; and

WHEREAS, Mayor and Council of the Borough of Stratford engaged the services of Robert Chabot of Independent Animal Control Services LLC, of Blackwood, NJ appointed as Animal Control Officer; and

WHEREAS, the Borough wishes to renew the Animal Control Services Contract for 2021 under the same terms and conditions of the current contract for animal control services;

NOW, THEREFORE, BE IT RESOLVED, by Mayor and Council to authorize the execution of the "Renewal of Animal Control Services Contract for 2021" with Independent Animal Control Services LLC.

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- RES. 2020:223 – RESOLUTION PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, NJSA 10:4-12

WHEREAS, the Governing Body of the Borough of Stratford is subject to certain requirements of the Open Public Meetings Act, NJSA 10:4-6 et seq., and

WHEREAS, the Open Public Meetings Act, NJSA 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution, and

WHEREAS, it is necessary for the Governing Body of the Borough of Stratford to discuss in a session not open to the public certain matters relating to the item or items authorized by NJSA 10:4-12b and designated below:

_____ (1) Matters required by Law to be Confidential: Any matter which, by express provision of Federal law or State statute or rule of court shall be rendered confidential or excluded from the provisions of the Open Public Meetings Act.

_____ (2) Matters Where the Release of Information Would Impair the Right to Receive Funds: Any matter in which the release of information would impair a right to receive funds from the Government of the United States.

_____ (3) Matters Involving Individual Privacy: Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including, but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.

_____ (4) Matters Relating to Collective Bargaining Agreements: Any collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body.

_____ (5) Matters Relating to the Purchase, Lease or Acquisition of Real Property or the Investment of Public Funds: Any matter involving the purchase, lease, or acquisition of real property with public funds, the setting of banking rates or investment of public funds, where it could adversely affect the public interest if discussion of such matters were disclosed.

_____ (6) Matters Relating to Public Safety and Property: Any tactics and techniques utilized in protecting the safety and property of the public, provided that their disclosure could impair such protection. Any investigations of violations of possible violations of the law.

 X (7) Matters Relating to Litigation, Negotiations and the Attorney-Client Privilege: The topic of discussion is related to Attorney/Client Privilege. These items are for #7 of the Executive Session Resolution for matter relating to litigation, contract negotiations, or the Attorney-Client Privilege.

_____ (8) Matters Relating to the Employment Relationship: Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.

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_____ (9) Matters Relating to the Potential Imposition of a Penalty: Any deliberations of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party bears responsibility.

NOW, THEREFORE BE IT RESOLVED by the Governing Body of the Borough of Stratford, assembled in public session on December 3, 2020 that an Executive Session closed to the public shall be held on December 3, 2020 at approximately 7:00 p.m. in the Justice Facility, 315 Union Avenue, Stratford, NJ or through telecommunications for the discussion of matters relating to the specified items designated above. It is anticipated that the deliberations conducted in Closed Session may be disclosed to the public upon the determination of the Governing Body that public interest will no longer be served by such confidentiality.

● **RES. 2020:224 – APPOINTMENT OF ANIMAL SHELTER – VOORHEES ANIMAL ORPHANAGE**

WHEREAS, the State requires that each Municipality to appoint an Animal Shelter for the ACO to utilize; and

WHEREAS, the Voorhees Animal Orphanage has submitted a proposal for 2021; and

WHEREAS Mayor and Council of the Borough of Stratford appoints The Voorhees Animal Orphanage as the Animal Shelter for the Borough of Stratford for the year 2021; and

NOW, THEREFORE, BE IT RESOLVED, by Mayor and Council to authorize the Borough Clerk to sign an Agreement between the Borough of Stratford and The Voorhees Animal Orphanage for such services for the year 2021.

Tolomeo motioned to approve the consent agenda. Hall seconded the motion and all members present voted in favor in a Roll Call Vote.

COUNCIL COMMENTS:

- Councilwoman Hall – Thanked everyone who attended and helped, including Fire Department, Police Department, Tom Stone, and the Clerk, with the Tree Lighting.
- Councilman Gandy – Thanked OEM, Police Department, and Fire Department for all they do on a monthly basis. Reminded everyone to wear their masks and practice social distance.
- Councilman Gilligan – None
- Councilman Green – Questioned how the search for a full time Business Administrator was progressing. Councilman Gilligan commented that the search has continued and interviews are being scheduled. Thanked John Keenan for stepping in on an interim basis.
- Councilman Tolomeo – Commented that the Public Works Department is still picking up the leaves around town and chipping will not be done.

GOOD AND WELFARE:

Gandy motioned to open the meeting to the public for Good and Welfare. Gilligan seconded the motion, which passed with all members present voting in favor in a voice vote.

- John Gentless – 111 Union Ave. – Questioned where the Sterling Pharmacy would be located if they receive their approvals. Questioned what the preconstruction meeting that was held today was for. Questioned what part of Central Ave will be covered under the next road project. Questioned if there was any update on the sewer flow study on Berlin Road.

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Hall motioned to close the Good and Welfare portion of the meeting. Tolomeo seconded the motion and all members present voted in favor in a voice vote.

EXECUTIVE SESSION:

Gilligan motioned to go into executive session. Gandy seconded the motion and all members present voting in favor in a voice vote.

Hall motioned to reopen the meeting to the public. Gilligan seconded the motion and all members present voting in favor in a voice vote.

No action was taken in Executive session.

All members that were present before the executive session were present upon return to open session.

ADJOURN:

Green motioned to adjourn the meeting at 8:15 p.m.. Gilligan seconded the motion and all members present voted in favor in a voice vote.

Minutes respectfully submitted by:



Michaela Bosler, Acting Borough Clerk



Mayor Josh Keenan