

STRATFORD BOROUGH COUNCIL  
AGENDA MEETING MINUTES  
THURSDAY JANUARY 3, 2019  
7:00 P.M.

**CALL TO ORDER:** Mayor Keenan called the meeting to order at 7:00 P.M.

**PLEDGE OF ALLEGIANCE:** Mayor Keenan led the Pledge and said an opening prayer.

**STATEMENT OF ADVERTISEMENT:** The Mayor read the following statement:

Notice of this meeting has been provided to the Courier Post and Central Record and is posted on the Borough Hall Bulletin Board stating the time and the place of the meeting.

**ROLL CALL:**

MAYOR JOSH KEENAN - PRESENT  
COUNCIL PRESIDENT TINA LOMANNO - PRESENT  
TOM COLLINS, COUNCILMAN - PRESENT  
PATRICK GILLIGAN, COUNCILMAN - PRESENT  
PATRICK GREEN, COUNCILMAN- PRESENT  
LINDA HALL, COUNCILWOMAN- PRESENT  
FRANK HARTMAN, COUNCILMAN – PRESENT  
ALEN ARNAUTOVIC, BOROUGH SOLICITOR – PRESENT  
STEVEN BACH, BOROUGH ENGINEER - PRESENT  
RON MORELLO, POLICE CHIEF - PRESENT  
BEN ANGELI, BOROUGH CLERK - PRESENT

**PUBLIC PORTION FOR AGENDA ITEMS ONLY:**

Hartman motioned to open the public portion on agenda items only. Gilligan seconded the motion, which passed with all members present voting in favor in a voice vote.

No questions or comments from the public.

Hartman motioned to close the public portion for agenda items. Collins seconded the motion, which passed with all members present voting in favor in a voice vote.

**POLICE REPORT:** Chief Morello gave the following:

- 12/2 – During the afternoon, we were again called to the home by a neighbor to check on the wellbeing of an elderly resident, mail again piling up. We had been there before when we found the resident asleep. On this occasion, we received no reply and no signs the female was sleeping in her bedroom. Officers decided to force the rear door to find nobody home. After scrolling the resident’s caller ID we found a Florida telephone number. Determined the resident had gone south for the holidays and had no stopped her mail, oxygen, or newspaper deliveries.
- 12/3, 12/4, 12/5, 12/6 – We had a series of criminal mischiefs. Drive by shootings were occurring to parked and moving vehicles, homes were being hit by a fully automatic paintball gun. The crimes were occurring from Lindenwold to Lawnside. After two witnesses provided two partial license plates, detectives located the vehicle which was registered to a business in Clayton. As it turns out, the employee arrested and charged was no kid, but a 33-year-old Voorhees man who thought destroying peoples’ property with paint was “no big deal”
- 12/6 – During the evening hours, officers and fire department responded to a home on Colby for a house fire, a small space heater in a playroom was the culprit. No injuries.

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- 12/7 – Officer Romeo (Humane Law Enforcement Officer) charged an ex-resident with animal cruelty and related offenses after a family moved from a home on Arlington Avenue and abandoned their pit bull in the rear yard of the home after eviction. The animal was left without food, water, or shelter.
- 12/14, 12/15, 12/16 – On these occasions, nurses were assaulted by patients within Jefferson Hospital.
- 12/25 – Christmas night, a paramedic was chased away from Jefferson Hospital by lunatic with an aluminum baseball bat at the bus stop. The male flagged the vehicle down for assistance and as the driver stopped, the suspect produced a bat and started swinging it at the medic. The medic fled and contacted the police. Officer arrived and the suspect was convinced to drop the bat and he was ultimately arrested. Crazy man stated his body is electrocuted by each ambulance that passes by therefore he was going to destroy the vehicles. He was charged accordingly and taken to the crisis center where he was released within a few hours.
- 12/27 – During the afternoon hours, we had another OD at the Burger King. This was the same Waterford man who overdosed while driving on WHP and took out 5 cars and the Pep Boys sign. He was revived with a double dose of Narcan.
- 12/28 – UPS Driver motor vehicle accident on Laurel Road
- NJ Highway Traffic Safety awarded us an equipment grant to purchase two Pedestrian Crosswalk Flashing signs (solar) which will be placed on Warwick Rd. at the mid-street crossing.
- Safe and Secure Grant was applied for to partially fund an officer's salary again in 2019 (resolution)
- SRO's are now deployed in both schools. SRO Williams is regular at Parkview and off duty personnel are filling in at SRO rate until we can staff the position with a retiree.

**ENGINEER REPORT:** Steven Bach gave the following report:

**FY 2019 NJDOT Municipal Aid Funding – Evergreen Road**

Previously Reported:

- NJDOT has announced the department would be accepting applications for the NJDOT FY 2019 Municipal Aid program with a deadline of October 18, 2018. A resolution for authorizing our office to submit the application was passed at the September 11<sup>th</sup> Council Meeting.
- Our office submitted an application for resurfacing of Evergreen Road from Longwood Drive to Winding Way Road.

**FY 2018 NJDOT Municipal Aid Funding - Sunnybrook Road and Sunnybrook Court**

Update:

- The Contractor continues to address punchlist items.

Previously Reported:

- Our office has submitted for a NJDOT FY 2018 Municipal Aid application for the improvements of Sunnybrook Road and Sunnybrook Court. A resolution for authorization for our office to submit application was passed at the September Council Meeting.
- Application (MA-2018-Resurfacing of Sunnybrook Road & Sun-00413) including the cost estimate, location map, and scope of work description to reflect up to date unit costs was submitted on October 6, 2017 and three (3) certified resolutions were forwarded to NJDOT Local Aid.
- Improvements for these roadways include milling the existing roadway 2" deep with isolated areas of base repair as needed. The entire roadway will be overlaid with 2" Hot Mix Asphalt 9.5M64 Surface Course. Existing concrete curb, driveway aprons, and handicap ramps will be replaced, as needed.

The Borough has been informed by the NJDOT that it will be receiving \$270,000 for construction and inspection of this project. The Borough is moving forward with this project and is supplementing the NJDOT grant award with \$84,220 from the 2017 Borough Bond. Our office has submitted a April 4, 2018 correspondence delineating the costs for the required inspection and construction management. Our office anticipates construction for spring / summer of 2018.

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- The project was publicly advertised for bids.
- The bid opening for this project was held on April 25, 2018. Six (6) bids were received with Arawak Paving Co. with the low bid in the amount of \$221,000.00 for the Base Bid and Add Alternate Bid #1.
- The contract was awarded to Arawak Paving Co. for the Base Bid and Add Alternate Bid #1 contingent upon favorable review by the Borough Solicitor and certification of availability of funds by the Borough CFO.
- A preconstruction meeting was held on Monday, June 4, 2018, at the Borough Municipal Building between Arawak Paving, our office, Stratford Police Chief, Ben Angeli, and a representative of the Stratford Arms Apartments.
- The Notice to Proceed was issued for July 5, 2018.
- Construction is substantially complete.
- Our office has processed Payment Application #1 and submitted to Borough for approval and payment.
- Our office has issued a punchlist to the Contractor.
- The Contractor lowered the speed humps to reflect the construction plans.
- Our office is coordinating with the Contractor regarding Payment Application #2 and Change Order #1.

**FY 2017 Road Program – Resurfacing of Rolling Road, and Sleepy Hollow Road (STRAT2017-3)**

Update:

- The contractor has provided closeout documents with the exception of the maintenance bond. Our office will process closeout documents and will submit to the Borough once Maintenance Bond has been provided.

Previously Reported:

- The project consists of resurfacing Rolling Road and Sleepy Hollow Road with select replacement of concrete curb and driveway aprons in addition to traffic striping of Longwood Drive.
- It is our understanding; the Borough has allocated \$354,220 for roadway improvements for this project.
- The Bid Opening was held on August 31, 2017. There were three (3) bidders, with the low bidder being Landberg Construction, LLC, P.O. Box 280, Mays Landing, New Jersey, in the amount of \$179,889.30 for the Base Bid and Add Alternate Bid #1.
- The contract was awarded for the Base Bid and Add Alternate Bid #1 in the amount of \$179,889.30 to Landberg Construction, LLC, and a preconstruction meeting was held on October 26<sup>th</sup>. South Jersey Gas is currently replacing their main within this project area and are expected to be completed the week of November 6<sup>th</sup>. Roadway resurfacing will commence once South Jersey Gas has finished the main replacement.
- Construction has been substantially complete with only punchlist items remaining to be completed. Our office has prepared a punchlist and is coordinating with the Contractor to address all outstanding items.
- Payment Application #2 and Change Order #1 have been processed by the Borough. Change Order #1 incorporated additional quantities and supplemental items previously approved by Resolutions 2017:218 and 2018:81.

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- Change Order #2 (Final) has been forwarded to the Borough for approval by resolution. The final contract value is \$202,477.80.
- Our office has issued a punchlist to the Contractor and is coordinating schedule to complete outstanding items.
- All punchlist items have been addressed. Our office is processing closeout documents.

**FY 2018 Road Program – Resurfacing of Winding Way & Coolidge Avenue (STRAT2018-1)**

Update:

- Construction has commenced with all concrete work, including aprons and curb, complete. Our office is coordinating with the Contractor regarding scheduling of asphalt paving.

Previously Reported:

- The Borough is moving forward with this project and has allocated \$250,000 for the roadway improvements.
- Our office has submitted an April 4, 2018 correspondence delineating the costs of the required survey, design, and inspection / construction management.
- Our office has completed the survey of and anticipates public bid and construction for late summer of 2018.
- It the understanding of our office the Borough is considering reallocating the remaining funds (\$92,842.20) from the 2017 Borough Bond towards this project. It is noted that the remaining funds were previously allocated to the Sunnybrook Road and Sunnybrook Court project.
- Our office has submitted a May 8, 2018 correspondence delineating the costs of the required survey, design, and inspection / construction management for included the resurfacing of a section of Coolidge Avenue with this project.
- Our office met with New Jersey American Water (NJAW) regarding pavement restoration repairs along Winding Way from Longwood Drive to Green Valley Road and Winding Way from Hillside Road to Longwood Drive (inclusive of this project limits). We will continue to coordinate with NJAW regarding a solution pavement restoration for all NJAW trenched areas of Winding Way.
- New Jersey American Water (NJAW) requested the Borough provide correspondence regarding the Borough's intention to resurface Winding Way from Hillside Road to Buttonwood Drive and waive NJAW from any further pavement restoration in this section of Winding Way. As part of this agreement, NJAW would provide trench restoration and repave (curb to curb) on Winding Way from Longwood Drive to Green Valley Road.
- The Bid Opening was held on September 6, 2018. There were two (2) bidders, with the low bidder being Charles Marandino, LLC, P.O. Box 20, Milmay, New Jersey, in the amount of \$279,538.82 for the Base Bid.
- Our office has submitted a recommendation letter (see attached) including the Bid Tabulation and Memorandum.
- Our office has prepared contracts and forwarded to the Contractor and the Borough.
- A preconstruction meeting was held on October 26<sup>th</sup>. Notice to Proceed was issued the week of November 12<sup>th</sup>.

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Performance Bond and Insurance Certificate have been forwarded to the Borough Solicitor for review.

**CDBG 2018 Program Year Application – Resurfacing of Hunt Avenue and Bishop Terrace (STRAT2018-0)**

Previously Reported:

- The Community Development Block Grant (CDBG) program has notified participating Camden County municipalities of new allocation procedures which include funding projects of larger scale (as high as \$250,000). In addition, not all municipalities will be allocated each year (estimated at 5 to 7 projects).
- The Borough of Stratford has two (2) areas consisting of Qualified Census Tracts.
- Both Hunt Ave and Bishop Terrace are on the Borough's 2018 road priority listing and are within the Borough's Qualified Census Tracts. Therefore, our office recommended applying to the CDBG program for \$225,900 to resurface these roadways. It is noted that the Borough would be responsible to fund approximately \$7,500 of design costs if successful in obtaining the grant.
- The Community Development Block Grant (CDBG) program has notified our office of the Camden County municipalities awarded grants for the 2018 Program Year. Unfortunately, the Stratford Borough application was not successful.
- Our office recommends the Borough resubmit this application for the CDBG 2019 Program Year Application in the spring of 2019.

**OLD BUSINESS: NONE**

**NEW BUSINESS:**

- REPORT #1 – BOND ORDINANCE INTRO FOR TUESDAY
  - Date set for Tuesday, January 8, 2019.
- REPORT #2 – BUCKET TRUCKS
  - Public Works will be renting a bucket truck soon, but there is no definite date set for when that will be received.
- REPORT #3 – WISH LISTS FROM DEPARTMENTS
  - The Clerk stated that Council should contact their respective department heads and gather wish list items for budget preparation.
- REPORT #4 – SCHOOL CHOICE PROCLAMATION NEXT WEEK
  - School Choice Proclamation is typically done this time each year. The Clerk stated Council should decide whether or not they are in support of the School Choice Program. Discussion amongst the Council ensued, and Council decided they would like to leave it off of the agenda for Tuesday.
- REPORT #5 – ORDINANCE COMMITTEE
  - The Clerk stated that the Solicitor would like to get together with the Ordinance and Property Committee to discuss the ordinances that they are currently working on or that have been suggested.
- RES. 2019:26 – APPROVING BINGO LICENSE BL674 FOR OUR LADY OF GUADALUPE PTA

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WHEREAS, The Our Lady of Guadalupe PTA has applied for and received an identification number 483-5-38843 allowing The Our Lady of Guadalupe PTA the ability to apply for a raffle license requesting proper approval; and

WHEREAS, The Our Lady of Guadalupe PTA has properly completed the raffle license application and at least 7 days have elapsed between the time the application was filed and the time that the application was submitted to the Governing Body for approval and for the Governing Body to issue their Findings and Determination; and

WHEREAS, the application, Findings and Determination form and a check payable to the Legalized Games of Chance Control Commission (LGCCC) in the amount of \$20.00 will be forwarded to the LGCCC within three days of the Governing Body's action; and

WHEREAS, that 15 days will elapse between the time the municipality forwards the application to the LGCCC and the date the license is issued to the applicant; and

WHEREAS, the Borough Clerk has reported that the legal preliminaries have been strictly complied with; and

WHEREAS, the issuing of such licenses is contingent on the LGCCC not returning the application for any reason;

NOW, THEREFORE, BE IT RESOLVED that the Borough Council be and is hereby authorized to issue a Raffle license numbered RL674 to the Our Lady of Guadalupe PTA for the raffle taking place on January 26, 2019.

Gilligan motioned to approve the resolution. Green seconded the motion and all members present voted in favor in a Voice Vote.

**COUNCIL COMMENTS:**

- Councilwoman Lomanno – Thanked Council for appointing her as Council President. Complimented the Fire Department during the Santa visits.
- Councilwoman Hall – Suggested honoring the Yellin Choir at a Council Meeting.
- Councilman Green – Stated he is looking forward to another three years as a Member of Council.
- Councilman Gilligan – None
- Councilman Hartman – Stated he is happy to be a Member of Council for another three years and is looking forward to finishing up outstanding redevelopment projects. Stated he is
- Councilman Collins – None

Mayor Keenan asked Council to respond to the list of questions sent out in regards to having a college in town for NJ League of Municipalities Magazine. He stated Rowan is interested in meeting with some members of Council to discuss the college's future plans.

**GOOD AND WELFARE:**

Hartman motioned to open the meeting to the public for Good and Welfare. Hall seconded the motion, which passed with all members present voting in favor in a voice vote.

No questions or comments from the public.

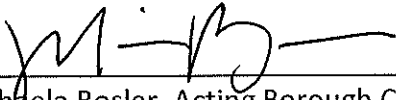
Hartman motioned to close the Good and Welfare portion of the meeting. Collins seconded the motion and all members present voted in favor in a voice vote.


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**ADJOURN:**

Hartman motioned to adjourn the meeting. Collins seconded the motion and all members present voted in favor in a voice vote.

Minutes respectfully submitted by:

  
\_\_\_\_\_  
Michaela Bosler, Acting Borough Clerk

  
\_\_\_\_\_  
Mayor Josh Keenan