

STRATFORD BOROUGH COUNCIL
AGENDA MEETING MINUTES
THURSDAY FEBRUARY 7, 2019
7:00 P.M.

CALL TO ORDER: Mayor Keenan called the meeting to order at 7:00 P.M.

PLEDGE OF ALLEGIANCE: Mayor Keenan led the Pledge and said an opening prayer.

STATEMENT OF ADVERTISEMENT: The Mayor read the following statement:

Notice of this meeting has been provided to the Courier Post and The Retrospect and is posted on the Borough Hall Bulletin Board stating the time and the place of the meeting.

ROLL CALL:

MAYOR JOSH KEENAN - PRESENT
COUNCIL PRESIDENT TINA LOMANNO - PRESENT
TOM COLLINS, COUNCILMAN - PRESENT
PATRICK GILLIGAN, COUNCILMAN - PRESENT
PATRICK GREEN, COUNCILMAN- PRESENT
LINDA HALL, COUNCILWOMAN- ABSENT
FRANK HARTMAN, COUNCILMAN – PRESENT
ALEN ARNAUTOVIC, BOROUGH SOLICITOR – PRESENT
STEVEN BACH, BOROUGH ENGINEER - PRESENT
RON MORELLO, POLICE CHIEF - PRESENT
MICHAELA BOSLER, DEPUTY BOROUGH CLERK – PRESENT
BEN ANGELI, BOROUGH CLERK - PRESENT

PUBLIC PORTION FOR AGENDA ITEMS ONLY:

Hartman motioned to open the public portion on agenda items only. Collins seconded the motion, which passed with all members present voting in favor in a voice vote.

No questions or comments from the public.

Green motioned to close the public portion for agenda items. Gilligan seconded the motion, which passed with all members present voting in favor in a voice vote.

POLICE REPORT: Chief Morello gave the following:

- 1/5 – During the evening, we were called to the rear of the new Desi Pharmacy for a report of gas leak. Upon arrival, we found it to be the main line feeding the complex that had been smashed by a delivery truck who fled the scene. The plaza along with Burger King was evacuated until South Jersey Gas arrived to shut off the gas. Fortunately, nobody was injured, as it could have been much worse.
- 1/6 – During the afternoon, we responded to a home on Bucknell for a domestic dispute. Upon arrival, we found the male suspect had beaten and strangled his girlfriend causing serious injury. Male was arrested after running from the home on foot. He was sent to CCJ on aggravated assault charges.
- 1/7 – During the morning, we responded to Whitman Avenue in regards to a female threatening suicide with a knife, as officers arrived, they found the female in a bedroom with a knife. This was a tiny bedroom with a king-sized bed in it, the setting created a real hairy situation to get control of her. As they came through the door, the female sliced both her wrists. After a brief encounter, the bloody female was corralled and ultimately transported to crisis.
- 1/8 – During the afternoon, we were called to a home on the 200 block of Harvard for a domestic dispute involving brother (both in their 50's). As we arrived, the mother and younger son were outside of the home and reported the oldest son had totally lost his mind and was threatening to harm them. As the officers attempted to contact the male, he retreated into the

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home and barricaded the front and back doors with 2X4 that he had cut to size to fortify the doors. As backup arrived, we forced entry into the home at which time the suspect retreated to an upstairs bedroom which he also fortified with a plank and chain. Luckily, we were able to take the door off the frame with two kicks and took the psychotic male into custody after a brief struggle. He has not yet been released from the mental hospital where he's being treated for paranoia and schizophrenia. A protracted and potentially increasingly dangerous standoff was averted by the decision to enter the home right away.

- 1/9 – Overnight a pedestrian walking on Laurel Road was robbed at gunpoint of \$3.00 and a speed line pass by another pedestrian who approached him near the Christian Academy. No suspects in this case.
- 1/14 – At 7:00 p.m. on a Sunday evening, Del Bueno's Bakery was broken into and a safe was pried from the floor. Suspect(s) in this case have been identified and will be arrested this weekend.
- 1/15 – During the evening, US Petroleum was robbed at gunpoint. No injuries were reported; about \$900.00 was stolen from the attendant. We have filed charges against a 17-year-old from Gloucester Township who was involved in a series of gas station and 7-11 robberies around Camden County.
- 1/20 – Councilwoman Hall received a call about the pit bull at large in the Saratoga Park – the same female from Laurel Springs who was ticketed before, returned to run her dog at large for a second time. She was cited again.
- 1/22 – During the morning hours, we responded to a home on Sunnybrook Ct. for an unconscious 60-year-old female. She was found to be deceased and determined to be natural causes.
- 1/24 – A patient in Kennedy reported he was sexually assaulted in the ER while in a sedated state. No witnesses, no suspects and we are awaiting the results of a Sex Assault Test Kit to see if there is physical evidence that he was in fact sodomized while under sedation. Precise Auto – 72 Berlin Rd. business license approved. Desi Pharmacy – 25 S. White Horse Pike business license approved non-pharmaceutical sales (they still do not have a federal DEA dispensary license).
- 1/24 – During the cold snap, the condensation line in the brand-new heater froze up causing a major leak in the upstairs bathroom. This should be warranty repairs by Focus HVAC but yet another ceiling and light fixture was compromised. Same day, the copper piping in the rear boiler room froze and busted, creating quite a flood and mess. Galezniak Plumbing responded to make the repair. Same date, the front door to the Justice Facility fell apart. \$400.00 repair Arnold Locksmith was required to secure the door.
- With Mr. Cook no longer crossing for us at Parkview, our timid substitutes are having a hard time with drivers not following the established traffic flow procedures we have long established at the school. Signs have been ordered and I revised our traffic ordinance to restrict left turns on and from Parkview during school hours.

ENGINEER REPORT: Steven Bach gave the following report:

FY 2019 NJDOT Municipal Aid Funding – Evergreen Road

Previously Reported:

- NJDOT has announced the department would be accepting applications for the NJDOT FY 2019 Municipal Aid program with a deadline of October 18, 2018. A resolution for authorizing our office to submit the application was passed at the September 11th Council Meeting.
- Our office submitted an application for resurfacing of Evergreen Road from Longwood Drive to Winding Way Road.

FY 2018 NJDOT Municipal Aid Funding - Sunnybrook Road and Sunnybrook Court

Update:

- The Contractor continues to address punchlist items.
- Our office is coordinating with the Contractor to complete additional improvements within the construction area to maximize grant funding for this project.

Previously Reported:

- Our office has submitted for a NJDOT FY 2018 Municipal Aid application for the improvements of Sunnybrook Road

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and Sunnybrook Court. A resolution for authorization for our office to submit application was passed at the September Council Meeting.

- Application (MA-2018-Resurfacing of Sunnybrook Road & Sun-00413) including the cost estimate, location map, and scope of work description to reflect up to date unit costs was submitted on October 6, 2017 and three (3) certified resolutions were forwarded to NJDOT Local Aid.
- Improvements for these roadways include milling the existing roadway 2" deep with isolated areas of base repair as needed. The entire roadway will be overlaid with 2" Hot Mix Asphalt 9.5M64 Surface Course. Existing concrete curb, driveway aprons, and handicap ramps will be replaced, as needed.
- The Borough has been informed by the NJDOT that it will be receiving \$270,000 for construction and inspection of this project. The Borough is moving forward with this project and is supplementing the NJDOT grant award with \$84,220 from the 2017 Borough Bond. Our office has submitted a April 4, 2018 correspondence delineating the costs for the required inspection and construction management. Our office anticipates construction for spring / summer of 2018.
- The project was publicly advertised for bids.
- The bid opening for this project was held on April 25, 2018. Six (6) bids were received with Arawak Paving Co. with the low bid in the amount of \$221,000.00 for the Base Bid and Add Alternate Bid #1.
- The contract was awarded to Arawak Paving Co. for the Base Bid and Add Alternate Bid #1 contingent upon favorable review by the Borough Solicitor and certification of availability of funds by the Borough CFO.
- A preconstruction meeting was held on Monday, June 4, 2018, at the Borough Municipal Building between Arawak Paving, our office, Stratford Police Chief, Ben Angeli, and a representative of the Stratford Arms Apartments.
- The Notice to Proceed was issued for July 5, 2018.
- Construction is substantially complete.
- Our office has processed Payment Application #1 and submitted to Borough for approval and payment.
- Our office has issued a punchlist to the Contractor.
- The Contractor lowered the speed humps to reflect the construction plans.
- Our office is coordinating with the Contractor regarding Payment Application #2 and Change Order #1.

FY 2017 Road Program – Resurfacing of Rolling Road, and Sleepy Hollow Road (STRAT2017-3)

Update:

- Our office is processing closeout documents and will submit to the Borough.

Previously Reported:

- The project consists of resurfacing Rolling Road and Sleepy Hollow Road with select replacement of concrete curb and driveway aprons in addition to traffic striping of Longwood Drive.
- It is our understanding; the Borough has allocated \$354,220 for roadway improvements for this project.

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- The Bid Opening was held on August 31, 2017. There were three (3) bidders, with the low bidder being Landberg Construction, LLC, P.O. Box 280, Mays Landing, New Jersey, in the amount of \$179,889.30 for the Base Bid and Add Alternate Bid #1.
- The contract was awarded for the Base Bid and Add Alternate Bid #1 in the amount of \$179,889.30 to Landberg Construction, LLC, and a preconstruction meeting was held on October 26th. South Jersey Gas is currently replacing their main within this project area and are expected to be completed the week of November 6th. Roadway resurfacing will commence once South Jersey Gas has finished the main replacement.
- Construction has been substantially complete with only punchlist items remaining to be completed. Our office has prepared a punchlist and is coordinating with the Contractor to address all outstanding items.
- Payment Application #2 and Change Order #1 have been processed by the Borough. Change Order #1 incorporated additional quantities and supplemental items previously approved by Resolutions 2017:218 and 2018:81.
- Change Order #2 (Final) has been forwarded to the Borough for approval by resolution. The final contract value is \$202,477.80.
- Our office has issued a punchlist to the Contractor and is coordinating schedule to complete outstanding items.
- All punchlist items have been addressed. Our office is processing closeout documents.

FY 2018 Road Program – Resurfacing of Winding Way & Coolidge Avenue (STRAT2018-1)

Update:

- Construction has commenced with all concrete work, including aprons and curb, complete. Our office is coordinating with the Contractor regarding scheduling of asphalt paving as weather permits.
- Our office is also coordinating with the Contractor regarding additional concrete work, including aprons and curb along the section of Winding Way from Longwood Drive to Green Valley Road prior to NJAW resurfacing this section of Winding Way.

Previously Reported:

- The Borough is moving forward with this project and has allocated \$250,000 for the roadway improvements.
- Our office has submitted an April 4, 2018 correspondence delineating the costs of the required survey, design, and inspection / construction management.
- Our office has completed the survey of and anticipates public bid and construction for late summer of 2018.
- It the understanding of our office the Borough is considering reallocating the remaining funds (\$92,842.20) from the 2017 Borough Bond towards this project. It is noted that the remaining funds were previously allocated to the Sunnybrook Road and Sunnybrook Court project.
- Our office has submitted a May 8, 2018 correspondence delineating the costs of the required survey, design, and inspection / construction management for included the resurfacing of a section of Coolidge Avenue with this project.
- Our office met with New Jersey American Water (NJAW) regarding pavement restoration repairs along Winding Way from Longwood Drive to Green Valley Road and Winding Way from Hillside Road to Longwood Drive (inclusive of this project limits). We will continue to coordinate with NJAW regarding a solution pavement restoration for all NJAW

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trenched areas of Winding Way.

- New Jersey American Water (NJAW) requested the Borough provide correspondence regarding the Borough's intention to resurface Winding Way from Hillside Road to Buttonwood Drive and waive NJAW from any further pavement restoration in this section of Winding Way. As part of this agreement, NJAW would provide trench restoration and repave (curb to curb) on Winding Way from Longwood Drive to Green Valley Road.
- The Bid Opening was held on September 6, 2018. There were two (2) bidders, with the low bidder being Charles Marandino, LLC, P.O. Box 20, Milmay, New Jersey, in the amount of \$279,538.82 for the Base Bid.
- Our office has submitted a recommendation letter (see attached) including the Bid Tabulation and Memorandum.
- Our office has prepared contracts and forwarded to the Contractor and the Borough.
- A preconstruction meeting was held on October 26th. Notice to Proceed was issued the week of November 12th
- Performance Bond and Insurance Certificate have been forwarded to the Borough Solicitor for review.

CDBG 2019 Program Year Application – Resurfacing of Hunt Avenue and Bishop Terrace (STRAT2019-0)

Update:

- The Community Development Block Grant (CDBG) program has notified the Borough that applications for Year 2019 are due March 1, 2019. Our office recommends the Borough resubmit this application for the CDBG 2019 Program Year Application.
- A Borough resolution will be required to be submitted with this application.

Previously Reported:

- The Community Development Block Grant (CDBG) program has notified participating Camden County municipalities of new allocation procedures which include funding projects of larger scale (as high as \$250,000). In addition, not all municipalities will be allocated each year (estimated at 5 to 7 projects).
- The Borough of Stratford has two (2) areas consisting of Qualified Census Tracts.
- Both Hunt Ave and Bishop Terrace are on the Borough's 2019 road priority listing and are within the Borough's Qualified Census Tracts. Therefore, our office recommended applying to the CDBG program for \$225,900 to resurface these roadways. It is noted that the Borough would be responsible to fund approximately \$7,500 of design costs if successful in obtaining the grant.
- Our office recommends the Borough resubmit this application for the CDBG 2019 Program Year Application in the spring of 2019.

APPROVAL OF MINUTES:

- OCTOBER 4, 2018 – AGENDA MEETING
- NOVEMBER 8, 2018 – AGENDA MEETING
- NOVEMBER 13, 2018 – REGULAR MEETING
- DECEMBER 19, 2018 – SPECIAL MEETING
- JULY 10, 2018 – EXECUTIVE SESSION

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- NOVEMBER 18, 2018 – EXECUTIVE SESSION
- DECEMBER 19, 2018 – EXECUTIVE SESSION
 - Green motioned the approval of minutes. Lomanno seconded the motion, which passed with all members present voting in favor in a Roll Call Vote.
 - Hartman abstaining from October 4th and November 13th.
 - Gilligan abstaining from November 13th.

OLD BUSINESS: NONE

NEW BUSINESS:

- REPORT #1 – ORDINANCE 2019:01 ON FOR SECOND READING AND HEARING
 - The public hearing and adoption for Ordinance 2019:01 is scheduled for the Regular Meeting on Tuesday, February 12, 2019.
- REPORT #2 – ROWAN MEETING 2-25-2019 AT 6:00 WHO WILL BE ATTENDING
 - Mayor and Council decided the Mayor, Councilman Gilligan, and Councilman Hartman will be attending the meeting.
- REPORT #3 – BUCKET TRUCK
 - Public Works will be out with the bucket truck on Friday. There were issues renting the truck which caused the delay. The Public Works Supervisor has been given a list of stumps and totem poles to be removed.
- REPORT #4 – RESOLUTION FOR RECYCLING REPORT SUBMISSION – JILL MCCREA
 - Resolution to have Jill McCrea submit the recycling report will be on the agenda for the Regular Meeting on Tuesday, February 12, 2019.
- REPORT #5 – SPECIAL EMERGENCY APPROPRIATION ORDINANCE
 - The first reading and introduction of this ordinance is scheduled for the Regular Meeting on Tuesday, February 12, 2019. Funds can be used for redevelopment and codification expenses.
- REPORT #6 – APPROVAL OF PROFESSIONAL CONTRACTS
 - Resolution to executive the contracts for professional services will be on the agenda for the Regular Meeting on Tuesday, February 12, 2019.
- REPORT #7 – TWO SOLID WASTE DISPOSAL RESOLUTIONS FOR TUESDAY
 - Resolutions will be on the agenda for the Regular Meeting on Tuesday, February 12, 2019.
- REPORT #8 – RESOLUTIONS APPOINTING INSPECTORS, OFFICIALS, AND BOROUGH CLERK
 - Resolutions to appoint construction officials and inspectors, and the Borough Clerk will be on the agenda for the Regular Meeting on Tuesday, February 12, 2019.
- REPORT #9 – ROBO CALL/EBLAST NOTICE OUT WITH MARCH SEWER BILLS

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- With the installation of the new phone system is underway, the Clerk suggested setting up a voluntary “robo call” system. The system will provide a similar service that the e-blast provides – announcing the closing of Borough Hall, meeting dates, etc.. There is no extra charge for setting this up, and may be beneficial to residents who do not access the e-blast service. Flyer to sign up for e-blast and robo call will be sent out with the sewer bills in March.
- **REPORT #10 – CLEANING SERVICE**
 - There have been issues with cleaning service and the contract is up for renewal. The supervisor of the cleaning service has been contacted for evaluation of their performance.

RESOLUTIONS 2019:32 THROUGH 2019:45 WILL BE DONE AS A CONSENT AGENDA

The Clerk stated that Council can at this time request to remove any of the resolutions from the consent agenda and they can be voted on separately. There were no requests to remove any of the resolutions from the consent agenda and the Clerk read the resolutions by title.

- **RES. 2019:32 – AUTHORIZE RENTAL OF BUCKET TRUCK**

WHEREAS, the Borough is in 2017 and 2018 rented a bucket truck with much success for Public Works employees to trim trees located on Borough property or in the Borough right-of-way; and

WHEREAS, the Borough obtained two (2) quotes for the renting the truck, the lowest of which was \$2600.00 from TNT Equipment Sales and Rental, located at 1850 Union Landing Road, Cinnaminson, New Jersey 08077; and

WHEREAS, the monetary amount for the rental services was below the bid threshold, thus exempting them from formal bidding under the Local Public Contracts Law; and

WHEREAS, the rental of the bucket truck and trimming of the trees are necessary to promote the public health, safety and welfare in the Borough of Stratford.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Stratford, County of Camden and State of New Jersey that the rental services provided by TNT Equipment Sales and Rentals in the amount of \$2600.00 is hereby ratified.

- **RES. 2019:33 – AUTHORIZE SIGNING OF MOU FOR AGENCIES USING THE CAMDEN COUNTY PUBLIC SAFETY RADIO COMMUNICATIONS SYSTEM**

WHEREAS, the County of Camden transferred radio equipment to the Stratford Borough Police Department and other emergency services units in 2013; and

WHEREAS, the radio equipment and the installation of same was of no cost to the Borough of Stratford; and

WHEREAS, in order to continue the arrangement, the County requires the Borough of Stratford to sign the Memo of Understanding outlining the responsibility of each party,

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council, to authorize the proper parties of the Borough of Stratford to execute the County MOU as it relates to the radio equipment for the Police Department and other public safety entities.

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- RES. 2019:34 – APPROVING RAFFLE LICENSE RL675 FOR KNIGHTS OF COLUMBUS

WHEREAS, The Knights of Columbus Holy Family Council #7800 has applied for and received an identification number 483-6-30939 allowing The Knights of Columbus Holy Family Council #7800 the ability to apply for a raffle license requesting proper approval; and

WHEREAS, The Knights of Columbus Holy Family Council #7800 has properly completed the raffle license application and at least 7 days have elapsed between the time the application was filed and the time that the application was submitted to the Governing Body for approval and for the Governing Body to issue their Findings and Determination; and

WHEREAS, the application, Findings and Determination form and a check payable to the Legalized Games of Chance Control Commission (LGCCC) in the amount of \$60.00 will be forwarded to the LGCCC within three days of the Governing Body's action; and

WHEREAS, that 15 days will elapse between the time the municipality forwards the application to the LGCCC and the date the license is issued to the applicant; and

WHEREAS, the Borough Clerk has reported that the legal preliminaries have been strictly complied with; and

WHEREAS, the issuing of such licenses is contingent on the LGCCC not returning the application for any reason;

NOW, THEREFORE, BE IT RESOLVED that the Borough Council be and is hereby authorized to issue a Raffle license numbered RL675 to The Knights of Columbus Holy Family Council #7800 for the raffle taking place on April 6, 2019.

- RES. 2019:35 – APPROVING RAFFLE LICENSE RL676 FOR KNIGHTS OF COLUMBUS

WHEREAS, The Knights of Columbus Holy Family Council #7800 has applied for and received an identification number 483-6-30939 allowing The Knights of Columbus Holy Family Council #7800 the ability to apply for a raffle license requesting proper approval; and

WHEREAS, The Knights of Columbus Holy Family Council #7800 has properly completed the raffle license application and at least 7 days have elapsed between the time the application was filed and the time that the application was submitted to the Governing Body for approval and for the Governing Body to issue their Findings and Determination; and

WHEREAS, the application, Findings and Determination form and a check payable to the Legalized Games of Chance Control Commission (LGCCC) in the amount of \$20.00 will be forwarded to the LGCCC within three days of the Governing Body's action; and

WHEREAS, that 15 days will elapse between the time the municipality forwards the application to the LGCCC and the date the license is issued to the applicant; and

WHEREAS, the Borough Clerk has reported that the legal preliminaries have been strictly complied with; and

WHEREAS, the issuing of such licenses is contingent on the LGCCC not returning the application for any reason;

NOW, THEREFORE, BE IT RESOLVED that the Borough Council be and is hereby authorized to issue a Raffle license numbered RL676 to The Knights of Columbus Holy Family Council #7800 for the raffle taking place on April 6, 2019.

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- RES. 2019:36 – APPROVING WINDOW AND CAPPING REPAIR OF TEN WINDOWS IN JUSTICE FACILITY (\$4,500.00)

WHEREAS, the Borough is in need of repairing ten leaking windows and capping in the Borough Justice Facility; and

WHEREAS, the Borough obtained two (2) quotes for the repair services, the lowest of which was \$4500.00 from House Medics, LLC, 127 Vassar Ave, Stratford, NJ; and

WHEREAS, the monetary amount for the repair services is below the bid threshold, thus exempting them from formal bidding under the Local Public Contracts Law; and

WHEREAS, the repair services are necessary to promote the public health, safety and welfare in the Borough of Stratford.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Stratford, County of Camden and State of New Jersey that the repair services to be performed by House Medics, LLC in the amount of \$4500.00 is approved.

- RES. 2019:37 – APPROVING REPAIRING ROOF LEKS AT FIRE HOUSE AND SENIOR CENTER (\$4,400.00)

WHEREAS, the Borough is in need of repairing leaking roofs in the Fire House and the Senior center; and

WHEREAS, the Borough obtained two (2) quotes for the repair services, the lowest of which was \$4400.00 from D.D.S, 221 County House Road, Sewell, NJ 08080; and

WHEREAS, the monetary amount for the repair services is below the bid threshold, thus exempting them from formal bidding under the Local Public Contracts Law; and

WHEREAS, the repair services are necessary to promote the public health, safety and welfare in the Borough of Stratford.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Stratford, County of Camden and State of New Jersey that the repair services to be performed by D.D.S. of Sewell, NJ in the amount of \$4400.00 is approved.

- RES. 2019:38 – RATIFYING FRONT DOOR REPAIR AT BOROUGH HALL (\$3,309.00)

WHEREAS, the Borough is in need of repairing the main outside entrance door at Borough Hall; and

WHEREAS, the Borough obtained two (2) quotes for the repair services, one of which was \$3309.00 from Arnold's Safe and Lock Co., Inc at 3615 Haddonfield Road, Pennsauken, NJ, 08109 was the most advantageous; and

WHEREAS, the monetary amount for the repair services is below the bid threshold, thus exempting them from formal bidding under the Local Public Contracts Law; and

WHEREAS, the repair services are necessary to promote the public health, safety and welfare in the Borough of Stratford.

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NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Stratford, County of Camden and State of New Jersey that the repair services to be performed by Arnold's Safe and Lock Co., Inc at 3615 Haddonfield Road, Pennsauken, NJ is ratified.

● RES. 2019:39 – APPROVING REPAIRING LEAKS IN BASEMENT IN THE BOROUGH HALL (\$4,255.00)

WHEREAS, the Borough is in need of repairing leaks in the outside walls of the basement at Borough Hall and sealing the outside wall to prevent further leaks; and

WHEREAS, the Borough obtained two (2) quotes for the repair services, the lowest of which was \$4255.00 from R. Volpe Building and remodeling, 411 10th Avenue, Haddon Heights, NJ 08035; and

WHEREAS, the monetary amount for the repair services is below the bid threshold, thus exempting them from formal bidding under the Local Public Contracts Law; and

WHEREAS, the repair services are necessary to promote the public health, safety and welfare in the Borough of Stratford.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Stratford, County of Camden and State of New Jersey that the repair services to be performed by R. Volpe Building and Remodeling, of Haddon Heights, NJ in the amount of \$4255.00 is approved.

● RES. 2019:40 – AUTHORIZING RELEASE OF CERTAIN EXECUTIVE SESSION MINUTES

WHEREAS, the Stratford Council, as permitted by the Open Public Meetings Act, N.J.S.A. 10:4-6, et seq. conducts portions of municipal meetings closed to the public from time to time if permitted by one of the enumerated exceptions in the law; and

WHEREAS, in 2018, the Borough Council conducted such meetings on the following topics:

| Date: | Exemption: | Topic |
|-------------------|--|---|
| July 10, 2018 | Personnel, Litigation, Purchase of property | Employee matter, Lawsuit Property purchase |
| November 8, 2018 | Personnel | Discussion about Borough Clerk |
| December 19, 2018 | Negotiations, Litigation | Trash contract, Lawsuits, Enforcement matter |

* Redactions remain on minutes to be released. Attorney to annually review minutes to determine when/if information may be released.

WHEREAS, in accordance with the Open Public Meetings Act, minutes of closed session meetings must be released to the public when:

- With respect to litigation, negotiations, collective bargaining and attorney-client privileged matters, at the conclusion of said litigation or negotiations where, in the opinion of the solicitor, release is appropriate and will not compromise the Borough's ability to engage in future negotiation, reveal litigation tactics or otherwise violate the attorney-client privilege;

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- With respect to the acquisition of property at such time as the property is acquired or the acquisition is abandoned;
- With regard to personnel and/or employment relationship matters at such time as the affected employee shall authorize the release of such information, and/or in accordance with South Jersey Pub. Co. v. N.J. Expressway Auth., 124 N.J. 478 (1991);
- With respect to matters required by law to be confidential, public safety, which may affect the receipt of government funds or the imposition of a penalty at such time as the need for confidentiality no longer exists.

WHEREAS, the Borough Solicitor reviewed the minutes of closed sessions involving the matters identified above and authorizes release of same, recognizing that certain matters continue to remain confidential for the reasons indicated.

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Stratford, County of Camden, State of New Jersey that Executive Session Meetings heretofore held on the foregoing subjects be and they are hereby released to the public unless redactions have been identified by the Borough Solicitor.

BE IT FURTHER RESOLVED, that the Borough Solicitor shall review the above-indicated minutes annually to determine if the need for confidentiality remains and the same shall be released without further action of this Council if and when the Solicitor determines that release is appropriate.

- **RES. 2019:41 – AUTHORIZE EXECUTION OF THE GLOUCESTER TOWNSHIP MATERIAL CERTIFICATION FORM FOR LEAF DUMPING**

WHEREAS, the Borough of Stratford dumps leaves at the Gloucester Twp. MUA site; and

WHEREAS, annually the Gloucester Twp. MUA requires each municipality to execute a Material Certification Form,

NOW, THEREFORE, BE IT RESOLVED, by Mayor and Council to authorize the execution of the Gloucester Twp. MUA Material Certification Form.

- **RES. 2019:42 – AUTHORIZE SHARED SERVICE AGREEMENT FOR BUILDING SUBCODE OFFICIAL/PLAN REVIEW OFFICIAL**

WHEREAS, the Borough of Stratford is in need of a Building SubCode Official/ Plan Review official; and

WHEREAS, the Township of Voorhees has offered a Shared Service Agreement for their Building Subcode Official/ Plan Review Official for the term beginning January 1, 2019 through December 31, 2019,

NOW, THEREFORE, BE IT RESOVLED, to authorize the proper officials of the Borough of Stratford to execute the Shared Service Agreement with the Township of Voorhees for Building Subcode Official/ Plan review Official services from January 1, 2019 through December 31, 2019 contingent on the agreement being approved by the Borough Solicitor.

- **RES. 2019:43 – A RESOLUTION FOR PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, NJSA 10:4-12**
WHEREAS, the Governing Body of the Borough of Stratford is subject to certain requirements of the Open Public Meetings Act, NJSA 10:4-6 et seq., and

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WHEREAS, the Open Public Meetings Act, NJSA 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution, and

WHEREAS, it is necessary for the Governing Body of the Borough of Stratford to discuss in a session not open to the public certain matters relating to the item or items authorized by NJSA 10:4-12b and designated below:

_____ (1) Matters required by Law to be Confidential: Any matter which, by express provision of Federal law or State statute or rule of court shall be rendered confidential or excluded from the provisions of the Open Public Meetings Act.

_____ (2) Matters Where the Release of Information Would Impair the Right to Receive Funds: Any matter in which the release of information would impair a right to receive funds from the Government of the United States.

_____ (3) Matters Involving Individual Privacy: Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including, but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.

_____ (4) Matters Relating to Collective Bargaining Agreements: Any collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body.

_____ (5) Matters Relating to the Purchase, Lease or Acquisition of Real Property or the Investment of Public Funds: Any matter involving the purchase, lease, or acquisition of real property with public funds, the setting of banking rates or investment of public funds, where it could adversely affect the public interest if discussion of such matters were disclosed.

_____ (6) Matters Relating to Public Safety and Property: Any tactics and techniques utilized in protecting the safety and property of the public, provided that their disclosure could impair such protection. Any investigations of violations of possible violations of the law.

 X (7) Matters Relating to Litigation, Negotiations and the Attorney-Client Privilege:
The topic of discussion is related to Attorney/Client Privilege. These items are for #7 of the Executive Session Resolution for matter relating to litigation, negotiations, and the Attorney-Client Privilege.

_____ (8) Matters Relating to the Employment Relationship: Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.

_____ (9) Matters Relating to the Potential Imposition of a Penalty: Any deliberations of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party bears responsibility.

NOW, THEREFORE BE IT RESOLVED by the Governing Body of the Borough of Stratford, assembled in public session on February 7, 2019 that an Executive Session closed to the public shall be held on February 7, 2019 at approximately 7:00

STRATFORD BOROUGH COUNCIL
AGENDA MEETING MINUTES
THURSDAY FEBRUARY 7, 2019
7:00 P.M.

p.m. in the Justice Facility, 315 Union Avenue, Stratford, NJ for the discussion of matters relating to the specified items designated above. It is anticipated that the deliberations conducted in Closed Session may be disclosed to the public upon the determination of the Governing Body that public interest will no longer be served by such confidentiality.

- RES. 2019:44 – APPROVING NEW MERCHANTILE LICENSE FOR PRECISE AUTO

WHEREAS, Mayor and Council of the Borough of Stratford have passed an ordinance establishing Chapter 5.04 of the code of the Borough of Stratford, known as “Business Licenses Generally”.

WHEREAS, a license is required to operate or conduct any business establishment in the Borough of Stratford.

NOW, THEREFORE, BE IT RESOLVED by Mayor and Council of the Borough of Stratford that the proper investigations have been made and the following applicant has complied with the general laws and statutes of the State and the ordinance of the Borough of Stratford.

BE IT FURTHER RESOLVED, that approval of the following business’ licenses has been granted by Mayor and Council for effective February 8, 2019:

Precise Auto
72 Berlin Rd.
Mercantile

- RES. 2019:45 – APPROVING NEW MERCHANTILE LICENSE FOR DESI PHARMACY

WHEREAS, Mayor and Council of the Borough of Stratford have passed an ordinance establishing Chapter 5.04 of the code of the Borough of Stratford, known as “Business Licenses Generally”.

WHEREAS, a license is required to operate or conduct any business establishment in the Borough of Stratford.

NOW, THEREFORE, BE IT RESOLVED by Mayor and Council of the Borough of Stratford that the proper investigations have been made and the following applicant has complied with the general laws and statutes of the State and the ordinance of the Borough of Stratford.

BE IT FURTHER RESOLVED, that approval of the following business’ licenses has been granted by Mayor and Council for effective February 8, 2019:

Desi Pharmacy
25 S. White Horse Pike
Mercantile, Sign, Food

Gilligan motioned to approve the consent agenda. Hartman seconded the motion and all members present voted in favor in a Roll Call Vote.

COUNCIL COMMENTS:

- Councilwoman Lomanno – None
- Councilman Collins – None
- Councilman Green – None
- Councilman Gilligan – None
- Councilman Hartman – Listed the businesses that are using the Knox Box so far.

STRATFORD BOROUGH COUNCIL
AGENDA MEETING MINUTES
THURSDAY FEBRUARY 7, 2019
7:00 P.M.

Mayor Keenan asked Council to respond to the list of questions sent out in regards to having a college in town for NJ League of Municipalities Magazine. He stated Rowan is interested in meeting with some members of Council to discuss the college's future plans.

GOOD AND WELFARE:

Collins motioned to open the meeting to the public for Good and Welfare. Lomanno seconded the motion, which passed with all members present voting in favor in a voice vote.

Agnes Moore – Laureba Ave. – Questioned which part of Coolidge Ave. is scheduled to be repaired. Questioned the progress of Berlin Road redevelopment. Expressed concerns about the tree on the curb out front of her property.

Collins motioned to close the Good and Welfare portion of the meeting. Hartman seconded the motion and all members present voted in favor in a voice vote.

EXECUTIVE SESSION:

Hartman motioned to go into executive session. Lomanno seconded the motion and all members present voting in favor in a voice vote.

Lomanno motioned to close executive session. Collins seconded the motion and all members present voting in favor in a voice vote.

No action was taken in Executive session.


All members that were present before the executive session, were present upon return to open session.

No members of the public were in attendance after the executive session.

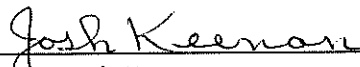
ADJOURN:

Collins motioned to adjourn the meeting. Hartman seconded the motion and all members present voted in favor in a voice vote.

Minutes respectfully submitted by:



Michaela Bosler, Acting Borough Clerk



Mayor Josh Keenan