

STRATFORD BOROUGH COUNCIL
REGULAR MEETING AGENDA
DECEMBER 10, 2019
7:00 P.M.

CALL TO ORDER: THE STRATFORD REGULAR COUNCIL MEETING FOR DECEMBER 10, 2019

PLEDGE OF ALLEGIANCE AND PRAYER:

STATEMENT OF ADVERTISEMENT:

Notice of this meeting has been provided to the Courier Post and The Retrospect and is posted on the Borough Hall Bulletin Board stating the time and the place of the meeting.

ROLL CALL:

MAYOR JOSH KEENAN	COUNCILMAN FRANK HARTMAN
COUNCIL PRESIDENT TINA LOMANNO	STUART PLATT, BOROUGH SOLICITOR
COUNCILMAN TOM COLLINS	RON MORELLO, POLICE CHIEF
COUNCILMAN PATRICK GILLIGAN	CHRIS CONROY, BOROUGH ADMINISTRATOR
COUNCILMAN PATRICK GREEN	MICHAELA BOSLER, ACTING BOROUGH CLERK
COUNCILWOMAN LINDA HALL	

PUBLIC PORTION FOR AGENDA ITEMS ONLY:

Motion to go to open public portion on agenda items only:

Motion: _____ Second: _____ Voice Vote: _____

Motion to close public portion on agenda items:

Motion: _____ Second: _____ Voice Vote: _____

PROCLAMATION

HONORING ORGANIZATIONS' PARTICIPATION IN CLEAN COMMUNITIES PROJECTS IN 2019

REPORTS:

ORDINANCE & PROPERTY	Councilman Patrick Green
FINANCE & REVENUE	Councilman Patrick Gilligan
POLICE	Councilwoman Tina Lomanno
EMERGENCY SERVICES	Councilman Frank Hartman
PUBLIC WORKS & LIGHTING	Councilman Tom Collins
PUBLIC EVENTS	Councilwoman Linda Hall

OLD BUSINESS:

ORDINANCE 2019:19 AN ORDINANCE AMENDING CHAPTER 1.12, ENTITLED "FEES," AND CHAPTER 8.20, ENTITLED "BUREAU OF FIRE SAFETY," OF THE CODE OF THE BOROUGH OF STRATFORD

Motion to open the public hearing on ORD. 2019:19: _____ Second: _____ Voice Vote: _____

Motion to close the public hearing on ORD. 2019:19: _____ Second: _____ Voice Vote: _____

Motion to adopt ORD 2019:19: _____ Second: _____ RCV: _____

This agenda is subject to change

ORDINANCE 2019:21 AN ORDINANCE AMENDING CHAPTER 2.12, ENTITLED "POLICE DEPARTMENT," OF THE CODE OF THE BOROUGH OF STRATFORD

Motion to open the public hearing on ORD. 2019:21: _____ Second: _____ Voice Vote: _____
Motion to close the public hearing on ORD. 2019:21: _____ Second: _____ Voice Vote: _____
Motion to adopt ORD 2019:21: _____ Second: _____ RCV: _____

ORDINANCE 2019:22 AMENDING ORDINANCE 2019:15 ESTABLISHING SALARIES

Motion to open the public hearing on ORD. 2019:22: _____ Second: _____ Voice Vote: _____
Motion to close the public hearing on ORD. 2019:22: _____ Second: _____ Voice Vote: _____
Motion to adopt ORD 2019:22: _____ Second: _____ RCV: _____

NEW BUSINESS: NONE

RESOLUTIONS:

RESOLUTIONS 2019:259 THROUGH 2019:266 WILL BE DONE AS A CONSENT AGENDA

Council can at this time request to remove any of the resolutions from the consent agenda and they can be voted on separately.

RES. 2019:259 A RESOLUTION PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, NJSA 10:4-12
Items of discussion fall under item #7 – Matters Relating to Litigation, Negotiations and the Attorney-Client Privilege

RES. 2019:260 AUTHORIZING THE EXECUTION OF SHARED SERVICE AGREEMENT WITH THE BOROUGH OF BARRINGTON FOR CERTAIN BUREAU OF FIRE PREVENTION SERVICES

RES. 2019:261 PROMOTE TEMPORARY EMPLOYEE TO LABORER 1 – JOSEPH TRANTAS

RES. 2019:262 ALLOWING PROPERTY TAX EXEMPTION FOR PERMANENTLY AND TOTALLY DISABLED VETERAN – 7 HILLCREST ROAD

RES. 2019:263 AUTHORIZING BOROUGH ENGINEER TO DESIGN SPECIFICATIONS AND RECEIVE BIDS FOR EVERGREEN ROAD (PHASE II) AND HOMESTEAD ROAD

RES. 2019:264 AUTHORIZE PURCHASE OF MATERIALS AND CONSTRUCTION SERVICES TO BUILD RETENTION CONTAINERS FOR ROAD SALT AND COLLECTED RECYCLING MATERIALS FROM HIGH STANDARD CONSTRUCTION INC

RES. 2019:265 CHAPTER 159 – HOLIDAY DWI CRACKDOWN GRANT (\$5,500.00)

RES. 2019:266 BUDGET TRANSFERS

Motion: _____ Second: _____ RCV: _____

RESOLUTION OF THE BOROUGH COUNCIL OF THE BOROUGH OF STRATFORD
AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR AFFORDABLE
HOUSING PLANNING CONSULTANT SERVICES

Motion: _____ Second: _____ RCV: _____

APPROVAL OF BILLS:

Animal checks		through		
Manual checks		through		
Payroll checks		through		and
Payroll checks		through		
Automated checks		through		
Various electronic transfers and potential interim payments to				

Motion: _____ Second: _____ RCV: _____

COUNCIL COMMENTS:

GOOD AND WELFARE:

Motion to open the meeting to the public for Good and Welfare:

Motion: _____ Second: _____ Voice Vote: _____

Please step up to the podium, state your name and address and sign the sign-in sheet.

Motion to close the public portion for Good and Welfare:

Motion: _____ Second: _____ Voice Vote: _____

EXECUTIVE SESSION:

Motion to go into Executive Session:

Motion: _____ Second: _____ Voice Vote _____

Motion to leave Executive Session:

Motion: _____ Second: _____ Voice Vote _____

ADJOURN:

Motion: _____ Second: _____ Voice Vote: _____

PROCLAMATION

HONORING ORGANIZATIONS' PARTICIPATION IN CLEAN COMMUNITIES PROJECTS IN 2019

WHEREAS, the Borough of Stratford is a proud, clean community located within County of Camden, State of New Jersey; and

WHEREAS, the Borough of Stratford reached out to organizations of Sterling High School in 2019 to participate in Clean Communities Grant sponsored projects within Stratford; and

WHEREAS, in June 2019, the Sterling Women's Lacrosse team, led by their coach Michelle Clayborne, cleared both of the alleyways of trash and refuse between Suburban Terrace and Laureba Avenue, and between Suburban Terrace and Wellington Avenue; and

WHEREAS, in September 2019, the Sterling Women's Tennis team, led by their coach Rob Strauss, picked up trash along both sides of Warwick Road, from Sterling Arms Condominiums to Laurel Road; and

WHEREAS, in September 2019, the Sterling Cheerleading team, led by their coach Sierra Jordan, picked up trash along both sides of Atlantic Avenue, from Wykagyl Road to Trenton Avenue; and

WHEREAS, in November 2019, Allied Health students, led by their teacher Mike Goffredo, picked up trash in Mancini and Hagerty Park, along both sides of Longwood Drive and Vassar Avenue, from Homestead Road to Atlantic Avenue, and along both sides of West Harvard Avenue, from Vassar Avenue to the back fence line of the Swim Club, and along the Veteran's Memorial side of Laurel Road and both sides of Union Avenue, from the White Horse Pike to Kirkwood Avenue, and along Kirkwood Avenue, from Laurel Road to Princeton Avenue on the Library side; and

WHEREAS, the members of these organizations dedicated their time and efforts in clearing trash and refuse from the streets, alleys, curbs, and sidewalk areas for the betterment of the Borough of Stratford and its residents.

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Stratford to honor the Sterling Women's Lacrosse team, Women's Tennis team, Cheerleading team, Allied Health students, and their coaches and teachers for their service and participation in Clean Communities projects in 2019.

IN TESTIMONY WHEREOF, I have hereunto subscribed our names and seal of the Borough of Stratford to be affixed hereto.

Mayor Josh Keenan

December 10, 2019

ORDINANCE 2019:19

AN ORDINANCE AMENDING CHAPTER 1.12, ENTITLED "FEES," AND CHAPTER 8.20, ENTITLED "BUREAU OF FIRE SAFETY," OF THE CODE OF THE BOROUGH OF STRATFORD

WHEREAS, the Borough of Stratford is a municipal corporation organized and operating under the laws of the State of New Jersey; and

WHEREAS, pursuant to N.J.S.A. 40A:14-118 the Mayor and Borough Council, by ordinance, may create and establish, as an executive and enforcement function of the Borough government, a police force, whether as a department or as a division, bureau or other agency thereof, and provide for the maintenance, regulation and control thereof; and

WHEREAS, pursuant to N.J.S.A. 40:48-2 the Mayor and Borough Council may make, amend, repeal and enforce such other ordinances, regulations, rules and by-laws not contrary to the laws of this state or of the United States, as it may deem necessary and proper for the good government, order and protection of persons and property, and for the preservation of the public health, safety and welfare of the Borough and its inhabitants; and

WHEREAS, the Mayor and Borough Council deem it in the best interest of the Borough to amend Chapter 1.12, entitled "Fees" and Chapter 8.20, entitled "Bureau of Fire Safety."

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the Borough of Stratford that the Code of the Borough of Stratford is hereby amended, revised and/or supplemented as follows:

SECTION 1. Chapter 1.12 of the Code of the Borough of Stratford, entitled "Fees," is amended as follows:

1.12.270 Bureau of Fire Safety permit and certificate of fire code status fees from Section 8.20.080 of Chapter 8.20.

<u>Permit Type</u>	<u>Fee</u>
Type I	\$ 64.00
Type I (Open flame public gatherings)	\$ 64.00
Type I (Unoccupied or vacant bldgs, structures 2500 sq ft or more but less than 12,000 sq engrossed floor area)	\$ 64.00
Type II (Propane exchange)	\$ 258.00
Type II (Propane & Forklift exchange)	\$ 516.00
Type II (Fumigation/Fogging)	\$ 258.00
Type II (Unoccupied or vacant bldgs, structures 12,000 sq or more but less than 100,000 engrossed floor area)	\$ 258.00
Type III	\$ 499.00
Type III (Unoccupied or vacant bldgs, structures 100,000 engrossed floor area)	\$ 499.00
Type IV	\$ 767.00

Type V

\$1,773.00

- B. Application. Application shall be made to the Fire Official for the uses and/or activities set forth in this Section. No application for a permit shall be acted upon unless such application is submitted ten (10) working days prior to an inspection.
- C. Code Status Reports. The fee for a Fire Code Status Report shall be \$90.00
- D. Fire Reports. (excluding requests made pursuant to OPRA) the cost for a detailed fire investigation summary report will be as follows:

Fire cause and origin reports	\$130.00 (Fire report only)
Fire scene photos	\$ 60.00 (Fire photos only)
Total for both report and photos	\$190.00

1.12.280 Bureau of Fire Safety inspection, registration, carbon monoxide detector, smoke detector and fire extinguisher compliance fees from Section 8.20.110 of Chapter 8.20.

- A. The local enforcing agency shall carry out non-life-hazard inspection uses and/or activities. Failure to register with this Office within 30 days of receipt of bill will result in your annual fee being doubled. If doubled annual registration fee is not paid within 60 days, then that will result in court and legal action. The annual registration fees for non-life hazard uses and/or activities will be as follows:

- 1. Residential buildings with dwelling units not listed as life-hazard by the New Jersey Bureau of Fire Safety, except one- or two-family owner-occupied units:

<u>Unit Size</u>	<u>Fee</u>
1 to 3 units	\$103.00
Rental properties-home	\$103.00
4 to 10 units	\$188.00
11 to 20 units	\$251.00
21 to 40 units	\$304.00
41 to 60 units	\$362.00
61 to 80 units	\$420.00
81 to 100 units	\$478.00
101 to 120 units	\$536.00
121 to 140 units	\$594.00
141 to 160 units	\$652.00
161 to 180 units	\$710.00
181 to 200 units	\$768.00

201 to 220 units	\$826.00
221 to 240 units	\$884.00
241 to 260 units	\$942.00
261 to 280 units	\$1001.00
281 to 300 units	\$1059.00
301 to 320 units	\$1117.00
321 to 340 units	\$1175.00
341 to 360 units	\$1236.00
361 to 380 units	\$1291.00
381 to 400 units	\$1349.00
401 to 420 units	\$1407.00

2. Commercial or industrial use group includes all buildings not listed as life-hazard by the New Jersey Bureau of Fire Safety. Each floor or story shall be calculated as separate areas for total building calculation.

<u>Building Size</u>	<u>Fee</u>
Building with or without attached dwelling units not in excess of 1000 square feet	\$90.00
Building with or without attached dwelling units in excess of 1001 square feet not exceeding 3000 square feet	\$149.00
Buildings in excess of 3001 square feet not exceeding 9000 square feet	\$188.00
Buildings in excess of 9001 square feet not exceeding 15,000 square feet	\$304.00
Buildings in excess of 15,001 square feet not exceeding 50,000 square feet	\$412.00
Buildings in excess of 50,001 square feet not exceeding 100,000 square feet	\$490.00
Buildings in excess of 100,001 square feet not exceeding 200,000 square feet	\$844.00
Buildings in excess of 200,001 square feet not exceeding 300,000 square feet	\$1,199.00

For each additional 100,000 square feet or part thereof \$ 380.00

3. Smoke and carbon monoxide detector inspections. Smoke and carbon monoxide detector inspections, to be conducted on all one- and two-family residential dwellings for resale being sold within the local enforcing agency shall be charged as follows:

Request received 14+ business days prior	\$56.00
Request received 8 to 13 business days prior	\$64.00
Request received 4 to 7 business days prior	\$96.00
Request received 3 business days or less prior	\$161.00

The above fee entitles the applicant to one (1) inspection and one (1) re-inspection. A third (3rd) visit requires a new application and new fee.

A certificate is valid for a period of ninety days from the date of issuance.

SECTION 3. Chapter 8.20 of the Code of the Borough of Stratford, entitled "Bureau of Fire Safety," is amended as follows:

8.20.110 - Responsibilities for installation of devices and inspections; fees; violations and penalties.

- A. [No Changes.]
- B. [No Changes.]
- C. Prior to the sale of any premises within the Borough of Stratford, it shall be inspected for compliance by the Stratford Fire Official or his designee for compliance with this chapter, whereupon a certificate of compliance will be issued. The fee schedule will be as set forth in Chapter 1.12.
- D. Registration fees for residential buildings with dwelling units not listed as life-hazard by the New Jersey Bureau of Fire Safety, except one- or two-family owner-occupied units shall be as set forth in Chapter 1.12
- E. [No Changes.]
- F. Registration fees for commercial or industrial use groups shall be as set forth in Chapter 1.12.
- G. [Reserved.]
- H. [Reserved.]
- I. Inspection fees for smoke and carbon monoxide detector shall be as set forth in Chapter 1.12.

SECTION 3. Except as set forth in Sections 1 and 2 above, the balance of the Code of the Borough of Stratford shall not be affected by this Ordinance.

SECTION 4. All Ordinances contrary to the provisions of this Ordinance are hereby repealed to the extent that they are inconsistent herewith.

SECTION 5. If the provisions of any section, subsection, paragraph, subdivision, or clause of this Ordinance shall be judged invalid by a court of competent jurisdiction, such order of judgment shall not affect or invalidate the remainder of any section, subsection, paragraph, subdivision, or clause of this Ordinance.

SECTION 6. This Ordinance shall take effect immediately upon posting, publication, final passage in the manner prescribed by law.

Mayor Josh Keenan

Adopted:

ATTEST:

Michaela Bosler, Acting Borough Clerk

PUBLIC NOTICE

Notice is hereby given that the foregoing ordinance was introduced and passed on the first reading at a meeting of the Governing Body held on the 12th day of November, 2019 and will be considered for final passage on the 10th day of December, 2019 at a meeting to be held at the Stratford Justice Facility, 315 Union Avenue, Stratford, NJ.

Michaela Bosler, Acting Borough Clerk

ORDINANCE 2019:21

AN ORDINANCE AMENDING CHAPTER 2.12, ENTITLED "POLICE DEPARTMENT," OF THE CODE OF THE BOROUGH OF STRATFORD

WHEREAS, the Borough of Stratford is a municipal corporation organized and operating under the laws of the State of New Jersey; and

WHEREAS, pursuant to N.J.S.A. 40A:14-118 the Mayor and Borough Council, by ordinance, may create and establish, as an executive and enforcement function of the Borough government, a police force, whether as a department or as a division, bureau or other agency thereof, and provide for the maintenance, regulation and control thereof; and

WHEREAS, pursuant to N.J.S.A. 40:48-2 the Mayor and Borough Council may make, amend, repeal and enforce such other ordinances, regulations, rules and by-laws not contrary to the laws of this state or of the United States, as it may deem necessary and proper for the good government, order and protection of persons and property, and for the preservation of the public health, safety and welfare of the Borough and its inhabitants; and

WHEREAS, the Mayor and Borough Council deem it in the best interest of the Borough to Amend Chapter 2.12 by creating the office of Confidential Assistant and delegating to that office a portion of the executive responsibilities of the Borough as outlined herein; and

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the Borough of Stratford that the Code of the Borough of Stratford is hereby amended, revised and/or supplemented as follows:

SECTION 1. Chapter 2.12 of the Code of the Borough of Stratford, entitled "Police Department," is hereby amended, revised, and/or supplement to read as follows:

ARTICLE 6 – Confidential Assistant

2.12.210 Position established.

A. The position of Confidential Assistant in and for the Borough of Stratford is hereby established.

2.12.220 Compensation

A. The Confidential Assistant shall be paid a salary fixed and adopted by the Council in the annual Salary Ordinance.

2.12.230 General responsibilities.

A. Provides complex and specialized administrative support to Chief of Police, which includes human resource functions, administrative duties; serves as liaison to a department head.

- B. Schedules meetings and ensures that appropriate materials are shared prior to the meeting date; follows up on assigned tasks for completion and ensures that information received meets the requirements of the request.
- C. Serves as office manager, manages the police records function and all personnel assigned thereto.
- D. Performs any and all related duties as required.

SECTION 2. Except as set forth in Section 1 above, the balance of the Code of the Borough of Stratford shall not be affected by this Ordinance.

SECTION 3. All Ordinances contrary to the provisions of this Ordinance are hereby repealed to the extent that they are inconsistent herewith.

SECTION 4. If the provisions of any section, subsection, paragraph, subdivision, or clause of this Ordinance shall be judged invalid by a court of competent jurisdiction, such order of judgment shall not affect or invalidate the remainder of any section, subsection, paragraph, subdivision, or clause of this Ordinance.

SECTION 5. This Ordinance shall take effect immediately upon posting, publication, and final passage in the manner prescribed by law.

Mayor Josh Keenan

Adopted:

ATTEST:

Michaela Bosler, Acting Borough Clerk

PUBLIC NOTICE

Notice is hereby given that the foregoing ordinance was introduced and passed on the first reading at a meeting of the Governing Body held on the 12th day of November, 2019 and will be considered for final passage on the 10th day of December, 2019 at a meeting to be held at the Stratford Justice Facility, 315 Union Avenue, Stratford, NJ.

Michaela Bosler, Acting Borough Clerk

ORDINANCE 2019:22

AMENDING ORDINANCE 2019:15 ESTABLISHING SALARIES

WHEREAS, it has become necessary to amend certain salaries set forth in ordinance 2019:15

NOW THEREFORE BE IT RESOLVED by Mayor and Council of the Borough of Stratford, County of Camden, and State of New Jersey that Ordinance 2019:15 is amended to include the salary range for the following positions as follows:

Section 1:

Confidential Assistant	\$39,500.00 – 49,500.00
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Section 2. All Ordinances contrary to the provisions of this Ordinance are hereby repealed to the extent that they are inconsistent herewith.

Section 3. If the provisions of any section, subsection, paragraph, subdivision, or clause of this Ordinance shall be judged invalid by a court of competent jurisdiction, such order of judgment shall not affect or invalidate the remainder of any section, subsection, paragraph, subdivision, or clause of this Ordinance.

Section 4. This Ordinance shall take effect immediately upon posting, publication and final passage in the manner prescribed by law.

Mayor Josh Keenan

Adopted:

ATTEST:

Michaela Bosler, Acting Borough Clerk

PUBLIC NOTICE

Notice is hereby given that the foregoing ordinance was introduced and passed on the first reading at a meeting of the Governing Body held on the 12th day of November, 2019 and will be considered for final passage on the 10th day of December, 2019 at a meeting to be held at the Stratford Justice Facility, 315 Union Avenue, Stratford, NJ.

Michaela Bosler, Acting Borough Clerk

RESOLUTION 2019:259
A RESOLUTION PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN
ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT,
NJSA 10:4-12

WHEREAS, the Governing Body of the Borough of Stratford is subject to certain requirements of the *Open Public Meetings Act*, NJSA 10:4-6 et seq., and

WHEREAS, the *Open Public Meetings Act*, NJSA 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution, and

WHEREAS, it is necessary for the Governing Body of the Borough of Stratford to discuss in a session not open to the public certain matters relating to the item or items authorized by NJSA 10:4-12b and designated below:

_____ (1) ***Matters required by Law to be Confidential:*** Any matter which, by express provision of Federal law or State statute or rule of court shall be rendered confidential or excluded from the provisions of the Open Public Meetings Act.

_____ (2) ***Matters Where the Release of Information Would Impair the Right to Receive Funds:*** Any matter in which the release of information would impair a right to receive funds from the Government of the United States.

_____ (3) ***Matters Involving Individual Privacy:*** Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including, but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.

_____ (4) ***Matters Relating to Collective Bargaining Agreements:*** Any collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body.

_____ (5) ***Matters Relating to the Purchase, Lease or Acquisition of Real Property or the Investment of Public Funds:*** Any matter involving the purchase, lease, or acquisition of real property with public funds, the setting of banking rates or investment of public funds, where it could adversely affect the public interest if discussion of such matters were disclosed.

_____ (6) ***Matters Relating to Public Safety and Property:*** Any tactics and techniques utilized in protecting the safety and property of the public, provided that their disclosure could impair such protection. Any investigations of violations of possible violations of the law.

X (7) **Matters Relating to Litigation, Negotiations and the Attorney-Client Privilege:**
The topic of discussion is related to Attorney/Client Privilege. These items are for #7 of the Executive Session Resolution for matter relating to litigation, negotiations, and the Attorney-Client Privilege.

 (8) **Matters Relating to the Employment Relationship:** Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.

 (9) **Matters Relating to the Potential Imposition of a Penalty:** Any deliberations of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party bears responsibility.

NOW, THEREFORE BE IT RESOLVED by the Governing Body of the Borough of Stratford, assembled in public session on December 10, 2019 that an Executive Session closed to the public shall be held on December 10, 2019 at approximately 7:00 p.m. in the Justice Facility, 315 Union Avenue, Stratford, NJ for the discussion of matters relating to the specified items designated above. It is anticipated that the deliberations conducted in Closed Session may be disclosed to the public upon the determination of the Governing Body that public interest will no longer be served by such confidentiality.

BY: _____
 JOSH KEENAN, MAYOR

ATTEST: _____
 MICHAELA BOSLER,
 ACTING BOROUGH CLERK

I, Michaela Bosler, Acting Borough Clerk, do hereby certify the foregoing Resolution to be a true and complete copy of a Resolution duly adopted at a public meeting of the Governing Body of the Borough of Stratford held on December 10, 2019.

MICHAELA BOSLER,
ACTING BOROUGH CLERK

RESOLUTION 2019:260
AUTHORIZING THE EXECUTION OF SHARED SERVICE AGREEMENT WITH THE BOROUGH
OF BARRINGTON FOR CERTAIN BUREAU OF FIRE PREVENTION SERVICES

WHEREAS, the Borough of Stratford is in need of certain Bureau of Fire Prevention Services; and

WHEREAS, the Borough of Barrington has offered a Shared Service Agreement for certain Bureau of Fire Prevention services for the term beginning January 1, 2020 through December 31, 2022; and

NOW, THEREFORE, BE IT RESOVLED, to authorize the proper officials of the Borough of Stratford to execute the Shared Service Agreement with the Borough of Barrington for certain Bureau of Fire Prevention services from January 1, 2020 through December 31, 2022.

BY: _____
JOSH KEENAN, MAYOR

ATTEST: _____
MICHAELA BOSLER,
ACTING BOROUGH CLERK

I, Michaela Bosler, Acting Borough Clerk, do hereby certify the foregoing Resolution to be a true and complete copy of a Resolution duly adopted at a public meeting of the Governing Body of the Borough of Stratford held on December 10, 2019.

MICHAELA BOSLER,
ACTING BOROUGH CLERK

REVISED SHARED SERVICES AGREEMENT BY AND AMONG THE BOROUGHS OF BARRINGTON, LAWNSIDE, OAKLYN, MAGNOLIA, HI-NELLA, MOUNT EPHRAIM AND STRATFORD, RELATIVE TO PROVIDING OF CERTAIN BUREAU OF FIRE PREVENTION SERVICES BY THE BOROUGH OF BARRINGTON

THIS SHARED SERVICES AGREEMENT, pursuant to N.J.S.A. 40A:65-1 et seq. entered into by and between the Borough of Barrington, a body politic and corporate of the State of New Jersey with offices located at 229 Trenton Avenue, Barrington, NJ, 08007 (Barrington), the Borough of Lawnside, a body politic and corporate of the State of New Jersey with offices located at 4 Douglas Avenue, Lawnside, NJ, 08045 (Lawnside), the Borough of Oaklyn, a body politic and corporate of the State of New Jersey with offices located at 500 White Horse Pike, Oaklyn, NJ, 08107 (Oaklyn), the Borough of Magnolia, a body politic and corporate of the State of New Jersey with offices located at 438 West Evesham Road, Magnolia, NJ, 08049 (Magnolia), the Borough of Hi-Nella, a body politic and corporate of the State of New Jersey with offices located at 100 Wykagyl Road, Hi-Nella, NJ, 08083 (Hi-Nella), the Borough of Mount Ephraim, a body politic and corporate of the State of New Jersey with offices located at 121 South Black Horse Pike, Mount Ephraim, NJ, 08059 (Mount Ephraim) and the Borough of Stratford, a body politic and corporate of the State of New Jersey with offices located at 307 Union Avenue, Stratford, NJ, 08084. The effective date of this Shared Services Agreement is January 1, 2020.

WITNESSETH

WHEREAS, the Borough of Barrington (hereinafter "Barrington") is a municipal entity organized under the laws of the State of New Jersey and located in Camden County; and

WHEREAS, the Borough of Lawnside (hereinafter "Lawnside") is a municipal entity organized under the laws of the State of New Jersey and located in Camden County; and

WHEREAS, the Borough of Oaklyn (hereinafter "Oaklyn") is a municipal entity organized under the laws of the State of New Jersey and located in Camden County; and

WHEREAS, the Borough of Magnolia (hereinafter "Magnolia") is a municipal entity organized under the laws of the State of New Jersey and located in Camden County; and

WHEREAS, the Borough of Hi-Nella (hereinafter "Hi-Nella") is a municipal entity organized under the laws of the State of New Jersey and located in Camden County; and

WHEREAS, the Borough of Mount Ephraim (hereinafter "Mount Ephraim") is a municipal entity organized under the laws of the State of New Jersey and located in Camden County; and

WHEREAS, the Borough of Stratford (hereinafter "Stratford") is a municipal entity organized under the laws of the State of New Jersey and located in Camden County; and

WHEREAS, said the Mayor and Borough Council of the Borough of Barrington, duly elected pursuant to statute, after a careful study, have concluded that the residents and/or property owners of Barrington will best be served by this Shared Services Agreement by establishing and maintaining a Bureau of Fire Prevention, and sharing the services to be provided to the residents and/or property owners of the Borough of Barrington by the employees of this Bureau of Fire Prevention, and operating as a Regional Fire Prevention Alliance, with the parties to this Shared Services Agreement; and

WHEREAS, said the Mayor and Borough Council of the Borough of Lawnside, duly elected pursuant to statute, after a careful study, have concluded that the residents and/or property owners of Lawnside will best be served by this Shared Services Agreement by allowing the employees of the Barrington Bureau of Fire Prevention, operating as a Regional Fire Prevention Alliance, to provide the same services to the residents and/or property owners of the Borough of Lawnside as it provides to the residents and/or property owners of the Borough of Barrington, pursuant to this Shared Services Agreement; and

WHEREAS, said the Mayor and Borough Council of the Borough of Oaklyn, duly elected pursuant to statute, after a careful study, have concluded that the residents and/or property owners of Oaklyn will best be served by this Shared Services Agreement by allowing the employees of the Barrington Bureau of Fire Prevention, operating as a Regional Fire Prevention Alliance, to provide the same services to the residents and/or property owners of the Borough of Oaklyn as it provides to the residents and/or property owners of the Borough of Barrington, pursuant to this Shared Services Agreement; and

WHEREAS, said the Mayor and Borough Council of the Borough of Magnolia, duly elected pursuant to statute, after a careful study, have concluded that the residents and/or property owners of Magnolia will best be served by this Shared Services Agreement by allowing the employees of the Barrington Bureau of Fire Prevention, operating as a Regional Fire Prevention Alliance, to provide the same services to the residents and/or property owners of the Borough of Magnolia as it provides to the residents and/or property owners of the Borough of Barrington, pursuant to this Shared Services Agreement; and

WHEREAS, said the Mayor and Borough Council of the Borough of Hi-Nella, duly elected pursuant to statute, after a careful study, have concluded that the residents and/or property owners of Hi-Nella will best be served by this Shared Services Agreement by allowing the employees of the Barrington Bureau of Fire Prevention, operating as a Regional Fire Prevention Alliance, to provide the same services to the residents and/or property owners of the Borough of Hi-Nella as it provides to the residents and/or property owners of the Borough of Barrington, pursuant to this Shared Services Agreement; and

WHEREAS, said the Mayor and Borough Commissioners of the Borough of Mount Ephraim, duly elected pursuant to statute, after a careful study, have concluded that the residents and/or property owners of Mount Ephraim will best be served by this Shared Services Agreement by allowing the employees of the Barrington Bureau of Fire Prevention, operating as a Regional

Fire Prevention Alliance, to provide the same services to the residents and/or property owners of the Borough of Mount Ephraim as it provides to the residents and/or property owners of the Borough of Barrington, pursuant to this Shared Services Agreement; and

WHEREAS, said the Mayor and Borough Council of the Borough of Stratford, duly elected pursuant to statute, after a careful study, have concluded that the residents and/or property owners of Stratford will best be served by this Shared Services Agreement by allowing the employees of the Barrington Bureau of Fire Prevention, operating as a Regional Fire Prevention Alliance, to provide the same services to the residents and/or property owners of the Borough of Stratford as it provides to the residents and/or property owners of the Borough of Barrington, pursuant to this Shared Services Agreement; and

WHEREAS, by negotiations previously had between the referenced municipalities, the terms and provisions hereafter set forth were determined and agreed thereto;

WHEREAS, this document constitutes a renewal of the Shared Services Agreement entered into by the parties previously, and its terms and conditions, if in conflict, supersede the terms and conditions of any previous Shared Services Agreement; and

WHEREAS, this revised agreement reflects the addition of the Borough of Stratford to the Regional Fire Alliance; and

WHEREAS, the referenced municipalities intend by virtue of this document to set forth the terms and conditions of this Shared Services Agreement;

WHEREAS, the proper and respective public officials were authorized to execute this Shared Services Agreement pursuant to Resolutions of their respective public entities, attached hereto and made a part of this Shared Services Agreement;

NOW, THEREFORE, AND IN CONSIDERATION of the mutual promises set forth herein, the parties hereto agree as follows:

1. PURPOSE

The purpose for the Shared Services Agreement is for the operation and maintenance of a Bureau of Fire Prevention, and permitting same to operate as a Regional Fire Prevention Alliance for the Secondary Municipalities, with its office located within the municipal complex of the Borough of Barrington with an address of 219 Clements Bridge Road in Barrington, New Jersey.

2. TERM

This Shared Services Agreement shall have a term of three (3) years, commencing on January 1, 2020, and terminating on December 31, 2022.

3. LOCAL ENFORCING AGENCY DESIGNATION

It is hereby agreed by and among the parties to this Shared Services Agreement that Barrington, through its Bureau of Fire Prevention, operating as a Regional Fire Prevention Alliance, shall continue to be designated as the "Local Enforcing Agency," and that Lawnside, Oaklyn, Magnolia, Hi-Nella, Mount Ephraim and Stratford shall each be designated as a "Secondary Municipality," respectively, and that each respective Secondary Municipality shall designate Barrington, by Ordinance, to be its "Local Enforcing Agency." Each "Secondary Municipality" authorizes any charges and/or violations issued by the "Local Enforcing Agency" to be adjudicated in Barrington's Municipal Court. It is hereby agreed by and among the parties that the Local Enforcing Agency shall be responsible for the employment of, and decision making regarding all personnel and equipment to be utilized in furtherance of this Agreement.

4. PAYMENT FOR SERVICES

It is hereby agreed by and among the parties to this Shared Services Agreement that the billing for, and the payment for, all services provided to the residents and/or property owners of the Secondary Municipalities under this Agreement shall be made directly to the Local Enforcing Agency at its address listed above, to be used by the Local Enforcing Agency to defray the costs the Local Enforcing Agency incurs in the operation of its Bureau of Fire Prevention, operating as a Regional Fire Prevention Alliance. It is furthermore agreed that Local Enforcing Agency and Secondary Municipalities will amend its respective Ordinances, as appropriate, to provide for a uniform schedule of fees to be imposed by the Local Enforcing Agency in providing its services to the Secondary Municipalities under this Agreement.

It is hereby agreed by and among the parties to this Shared Services Agreement that should the Local Enforcing Agency generate a surplus in the operation of its Bureau of Fire Prevention, operating as a Regional Fire Prevention Alliance, this surplus shall be disbursed to the Local Enforcing Agency and Secondary Municipalities on a pro-rata basis to be used by the Local Enforcing Agency and Secondary Municipalities in its respective fire prevention education programs. Concurrently, it is hereby agreed by and among the parties to this Shared Services Agreement that should the Local Enforcing Agency incur a deficit in the operation of its Bureau of Fire Prevention, operating as a Regional Fire Prevention Alliance, the Local Enforcing Agency and Secondary Municipalities shall cure this deficit by a contribution on a pro-rata basis to the Local Enforcing Agency. The calculation of the pro-rata share of the Local Enforcing Agency and of the respective Secondary Municipality shall be based upon the annual percentage of inspection fee revenue (exclusive of any fines) generated within the Local Enforcing Agency and/or within the respective Secondary Municipality as it relates to the total annual inspection fee revenue (exclusive of any fines) generated by the Barrington Bureau of Fire Prevention, operating as a Regional Fire Prevention Alliance. Disbursement of surplus funds or demand for contributions to cure any deficit shall be made on or before January 31 in the succeeding calendar year.

It is further agreed by and among the parties to this Shared Services Agreement that any penalties collected by the Local Enforcing Agency shall be remitted to the respective Secondary Municipality for disposition consistent with the New Jersey Uniform Fire Safety Act, N.J.S.A. 52:27D-192 et seq.

Lastly, it is agreed by and among the parties to this Shared Services Agreement that the payment for all services provided by the Local Enforcing Agency to the Secondary Municipalities relative to services provided outside the scope of this Agreement including, but not limited to overtime to respond to a fire or emergency call, fire investigation or inspection at a town event outside normal business hours, shall be billed by the Local Enforcing Agency to the respective Secondary Municipality at the actual cost incurred by the Local Enforcing Agency for providing the service.

5. AUDIT

Pursuant to the Single Audit Act of 1984, Barrington, Lawnside, Oaklyn, Magnolia, Hi-Nella, Mount Ephraim and Stratford, collectively, and/or their agents, shall be permitted to examine any and all records relevant to this Shared Services Agreement and shall make the same available upon demand at a reasonable time and place for the purpose of auditing the records, reports and documents relative to this Shared Services Agreement.

Irrespective of this requirement, the Local Enforcing Agency shall provide the appropriate financial information to each Secondary Municipality as to the operation of its Bureau of Fire Prevention, operating as a Regional Fire Prevention Alliance, within thirty (30) days of the end of each calendar year.

Additionally, representatives of the Local Enforcing Agency and each Secondary Municipality shall meet at a minimum on or before April 1 of each calendar year this Agreement is in force and effect to discuss any issues regarding the operation of the Barrington Bureau of Fire Prevention, operating as a Regional Fire Prevention Alliance, within each of the Secondary Municipalities and to review the annual Budget for the Alliance.

6. INDEMNIFICATION

Barrington, Lawnside, Oaklyn, Magnolia, Hi-Nella, Mount Ephraim and Stratford, collectively, shall indemnify and hold each other harmless and defend each other, its elected officials, employees, officers and agents, from and against all liability, claims, suits, losses, damages, costs and demands, on account of bodily injury, including death or property damage, arising out of or connected with the performance of the services under this Shared Services Agreement.

The execution and delivery of this Shared Services Agreement shall not be construed to confer any right of action against Barrington, Lawnside, Oaklyn, Magnolia, Hi-Nella, Mount Ephraim and Stratford on behalf of any other person, natural or otherwise, for any failure, neglect or breach of any term, covenant or condition thereof. The Shared Services Agreement and all of its terms, conditions and provisions are solely for the benefit of Barrington, Lawnside, Oaklyn, Magnolia, Hi-Nella, Mount Ephraim and Stratford, and it is understood and agreed between the parties hereto that the sole remedy in the event of any failure or breach of this Shared Services Agreement shall be the termination hereof.

7. NOTICES

All notices hereunder shall be in writing and sent certified mail, return receipt requested for the Borough of Barrington to the Borough Clerk, Borough of Barrington, at 229 Trenton Avenue, Barrington, NJ, 08007; for the Borough of Lawnside to the Borough Clerk, Borough of Lawnside, 4 Douglas Avenue, Lawnside, NJ, 08045; for the Borough of Oaklyn to the Borough Clerk, Borough of Oaklyn, 500 White Horse Pike, Oaklyn, NJ, 08107; for the Borough of Magnolia to the Borough Clerk, Borough of Magnolia, 438 West Evesham Road, Magnolia, NJ, 08049; for the Borough of Hi-Nella to the Borough Clerk, Borough of Hi-Nella, 100 Wykagyl Road, Hi-Nella, NJ, 08083; for the Borough of Mount Ephraim to the Borough Clerk, Borough of Mount Ephraim, 121 South Black Horse Pike, Mount Ephraim, NJ, 08059; and for the Borough of Stratford to the Borough Clerk, Borough of Stratford, 307 Union Avenue, Stratford, NJ, 08084.

8. MISCELLANEOUS

The following provisions shall apply to this Shared Services Agreement:

a. Construction of this Shared Services Agreement

The parties acknowledge that this Shared Services Agreement was prepared under New Jersey Law and shall therefore be interpreted under the laws of that State.

b. Amendments

This Shared Services Agreement may not be amended, altered or modified in any manner except in writing signed by all of the parties hereto.

c. Headings

This section and any other headings contained in this Shared Services Agreement are for references only and shall not affect the meaning and interpretation of this Shared Services Agreement.

d. Invalid Clause

The invalidity of any clause contained herein shall not render any other provision invalid and the balance of this Shared Services Agreement shall be binding upon all parties hereto.

e. Entire Shared Services Agreement

This Shared Services Agreement shall consist of the entire Shared Services Agreement of the parties and it is acknowledged that there is no side or oral Shared Services Agreements relating to this undertaking as set forth.

f. Assignability

This Shared Services Agreement and all rights, duties and obligations contained herein may not be assigned without all of the parties' prior written permission.

g. Affirmative Action

The affirmative action provisions set forth in the document attached hereto as Exhibit "A" are incorporated herein and made a part hereof.

h. Funding

In accordance with the provisions of N.J.S.A. 40A:11-15, this Shared Services Agreement is subject to the availability and appropriation of sufficient funds in the year in which it is in effect.

i. Waiver

It is understood and agreed by the parties that a failure or delay in the enforcement of any of the provisions of this Shared Services Agreement by any or all of the parties shall not be construed as a waiver of those provisions.

j. Renewal of Shared Services Agreement

This Shared Services Agreement shall automatically renew for additional three year terms upon approval by resolution from each of the participating municipalities. It is further agreed that any of the municipalities can terminate participation in this Shared Services Agreement by submitting written notice 90 days prior to the expiration of said Agreement.

BOROUGH OF BARRINGTON

IN WITNESS WHEREOF, the appropriate elected officials of the Borough of Barrington have placed their signatures and appropriate seals on this _____ day of September, 2019.

BY: _____
Robert Klaus, Mayor

ATTEST: _____
Terry Shannon, Clerk/RMC

.....
BOROUGH OF LAWNSIDE

IN WITNESS WHEREOF, the appropriate elected officials of the Borough of Lawnside have placed their signatures and appropriate seals on this _____ day of September, 2019.

BY: _____
Mary Ann Wardlow, Mayor

ATTEST: _____
Marsharee Wright, Acting Clerk

.....
BOROUGH OF OAKLYN

IN WITNESS WHEREOF, the appropriate elected officials of the Borough of Oaklyn have placed their signatures and appropriate seals on this _____ day of September, 2019.

BY: _____
Robert Forbes, Mayor

ATTEST: _____
Bonnie Taft, Clerk/RMC

BOROUGH OF MAGNOLIA

IN WITNESS WHEREOF, the appropriate elected officials of the Borough of Magnolia have placed their signatures and appropriate seals on this _____ day of _____ 2019.

BY: _____
BettyAnn Cowling-Carson, Mayor

ATTEST: _____
Christine Pippet, Acting Clerk

.....
BOROUGH OF HI-NELLA

IN WITNESS WHEREOF, the appropriate elected officials of the Borough of Hi-Nella have placed their signatures and appropriate seals on this _____ day of _____, 2019.

BY: _____
Meredith Dobbs, Mayor

ATTEST: _____
Phyllis Twisler, Clerk/RMC

.....
BOROUGH OF MOUNT EPHRAIM

IN WITNESS WHEREOF, the appropriate elected officials of the Borough of Mount Ephraim have placed their signatures and appropriate seals on this _____ day of _____, 2019.

BY: _____
Joseph Wolk, Mayor

ATTEST: _____
Terry Shannon, Clerk/RMC

.....
BOROUGH OF STRATFORD

IN WITNESS WHEREOF, the appropriate elected officials of the Borough of Stratford have placed their signatures and appropriate seals on this _____ day of _____, 2019.

BY: _____
Josh Keenan, Mayor

ATTEST: _____
Michaela Bosler, Acting Clerk

EXHIBIT "A"

**P.L. 1975, C. 127 (N.J.A.C. 17:27)
MANDATORY AFFIRMATIVE ACTION LANGUAGE
PROCUREMENT, PROFESSIONAL AND SERVICE CONTRACTS**

During the performance of this Contract, the Contractor agrees as follows:

The Contractor or Subcontractor, where applicable, will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status, sex, affectional or sexual orientation. The Contractor will take affirmative action to ensure that such applicants are recruited and employed, and that employees are treated during employment, without regard to their age, race, creed, color, national origin, ancestry, marital status, sex, affectional or sexual orientation. Such action shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The Contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Public Agency Compliance Officer setting forth provisions of this nondiscrimination clause;

The Contractor or Subcontractor, where applicable will, in all solicitations or advertisements for employees placed by or on behalf of the Contractor, state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status, sex, affectional or sexual orientation;

The Contractor or Subcontractor, where applicable, will send to each labor union or representative or workers with which it has a collective bargaining Contract or other Contract or understanding, a notice, to be provided by the agency contracting officer advising the labor union or workers' representative of the Contractor's commitments under this act and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

The Contractor or Subcontractor, where applicable, agrees to comply with the regulations promulgated by the Treasurer pursuant to P.L. 1975, c. 127, as amended and supplemented from time to time and the Americans with Disabilities Act.

The Contractor or Subcontractor agrees to attempt in good faith to employ minority and female workers consistent with the applicable county employment goals prescribed by N.J.A.C. 17:27-5.2 promulgated by the Treasurer pursuant to P.L. 1975, c. 127, as amended and supplemented from time to time or in accordance with a binding determination of the applicable county employment goals determined by the Affirmative Action Office pursuant to N.J.A.C. 17:27-5.2 promulgated by the Treasurer pursuant to P.L. 1975, c. 127, as amended and supplemented from time to time.

The Contractor or Subcontractor agrees to inform in writing appropriate recruitment agencies in the area, including employment agencies, placement bureaus, colleges, universities, labor unions, that it does not discriminate on the basis of age, creed, color, national origin, ancestry, marital status, sex, affectional or sexual orientation, and that it will discontinue the use of any recruitment agency which engages in direct or indirect discriminatory practices.

The Contractor or Subcontractor agrees to revise any of its testing procedures, if necessary, to assure that all personnel testing conforms with the principles of job-related testing, as established by the statutes and court decisions of the State of New Jersey and as established by applicable Federal law and applicable Federal court decisions.

The Contractor or Subcontractor agrees to review all procedures relating to transfer, upgrading, downgrading and layoff to ensure that all such actions are taken without regard to age, creed, color, national origin, ancestry, marital status, sex, affectional or sexual orientation, and conform with the applicable employment goals, consistent with the statutes and court decisions of the State of New Jersey, and applicable Federal law and applicable Federal court decisions.

The Contractor and its Subcontractors shall furnish such reports or other documents to the Affirmative Action Office as may be requested by the office from time to time in order to carry out the purposes of these regulations, and public agencies shall furnish such information as may be requested by the Affirmative Action Office for conducting a compliance investigation pursuant to Subchapter 10 of the Administrative Code (N.J.A.C. 17:27).

RESOLUTION 2019:261

PROMOTE TEMPORARY EMPLOYEE TO LABORER 1 – JOSEPH TRANTAS

WHEREAS, the Borough of Stratford has determined that they are in need of promoting a temporary employee to the Laborer 1 position in the Public Works Department and the Sewer Department; and

WHEREAS, the recommendation has been submitted to the Governing Body of Joseph Trantas to be promoted to the Laborer 1 position,

NOW, THEREFORE, BE IT RESOLVED, by Mayor and Council to promote Joseph Trantas to the position of Laborer 1, effective December 10, 2019.

BY: _____
JOSH KEENAN, MAYOR

ATTEST: _____
MICHAELA BOSLER,
ACTING BOROUGH CLERK

I, Michaela Bosler, Acting Borough Clerk, do hereby certify the foregoing Resolution to be a true and complete copy of a Resolution duly adopted at a public meeting of the Governing Body of the Borough of Stratford held on December 10, 2019.

MICHAELA BOSLER,
ACTING BOROUGH CLERK

RESOLUTION 2019:262
ALLOWING PROPERTY TAX EXEMPTION FOR PERMANENTLY AND TOTALLY DISABLED
VETERAN – 7 HILLCREST ROAD

WHEREAS, an application has been received from Martin L Keck at 7 Hillcrest Road, Block 105, Lot 5, for an exemption from the payment of property taxes; and

WHEREAS, Martin L Keck suffered from a service-connected disability and has been declared 100% permanently and totally disabled by the U.S. Veterans Administration; and

WHEREAS, the Tax Assessor has determined that Martin L Keck. has submitted the required documentation and is entitled to an exemption from property taxes;

NOW, THEREFORE, BE IT RESOLVED by Mayor and Council of the Borough of Stratford to place Mr. Keck's property on the Exempt Property List effective October 11, 2019.

FURTHER BE IT RESOLVED that property taxes billed for the 4th quarter 2019 in the amount of \$1,681.12 be canceled and \$63.47 be refunded to Martin and Carol Keck.

BY: _____
JOSH KEENAN, MAYOR

ATTEST: _____
MICHAELA BOSLER,
ACTING BOROUGH CLERK

I, Michaela Bosler, Acting Borough Clerk, do hereby certify the foregoing Resolution to be a true and complete copy of a Resolution duly adopted at a public meeting of the Governing Body of the Borough of Stratford held on December 10, 2019.

MICHAELA BOSLER,
ACTING BOROUGH CLERK

RESOLUTION 2019:263
AUTHORIZING BOROUGH ENGINEER TO DESIGN SPECIFICATIONS AND RECEIVE BIDS FOR
EVERGREEN ROAD (PHASE II) AND HOMESTEAD ROAD

WHEREAS, the Borough of Stratford has budgeted capital funding and has been awarded a FY2020 NJDOT Grant in the amount of \$300,000 for road improvements to Evergreen Road (Phase II) and Homestead Road; and

WHEREAS, the design of plans and specifications, and advertisement for bids is required for this road improvement.

NOW, THEREFORE BE IT RESOLVED by Mayor and Council of the Borough of Stratford to authorize the Borough Engineer to begin the design plans and specifications, and to advertise and receive bids for the Evergreen Road (Phase II) and Homestead Road road improvements.

BY: _____
JOSH KEENAN, MAYOR

ATTEST: _____
MICHAELA BOSLER,
ACTING BOROUGH CLERK

I, Michaela Bosler, Acting Borough Clerk, do hereby certify the foregoing Resolution to be a true and complete copy of a Resolution duly adopted at a public meeting of the Governing Body of the Borough of Stratford held on December 10, 2019.

MICHAELA BOSLER,
ACTING BOROUGH CLERK

RESOLUTION 2019:264

**AUTHORIZE PURCHASE OF MATERIALS AND CONSTRUCTION SERVICES TO BUILD
RETENTION CONTAINERS FOR ROAD SALT AND COLLECTED RECYCLING MATERIALS
FROM HIGH STANDARD CONSTRUCTION INC**

WHEREAS, the Borough of Stratford is in need of purchasing materials and construction services to build bins for the purpose of retaining road salt and collected recyclable materials per instruction from NJDEP; and

WHEREAS, the Borough has obtained two (2) quotes for said purchase, the most acceptable of which was in the amount of \$7,460.00 from High Standard Construction, Inc of 458 Elwood Avenue, Pitman, NJ 08071; and

WHEREAS, the monetary amount for said purchase was below the bid threshold, thus exempting them from formal bidding under the Local Public Contracts Law; and

WHEREAS, the purchase is necessary to ensure the storage containers are in regulation with NJDEP standards; and

WHEREAS, the purchase will be made contingent on the approval and availability of capital funds; and

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Stratford to purchase materials and construction services associated with the construction of retention containers for road salt and collected recyclable materials from High Standard Construction, Inc of 458 Elwood Avenue, Pitman, NJ 08071; in the amount of \$7,460.00.

BY: _____
JOSH KEENAN, MAYOR

ATTEST: _____
MICHAELA BOSLER,
ACTING BOROUGH CLERK

I, Michaela Bosler, Acting Borough Clerk, do hereby certify the foregoing Resolution to be a true and complete copy of a Resolution duly adopted at a public meeting of the Governing Body of the Borough of Stratford held on December 10, 2019.

MICHAELA BOSLER,
ACTING BOROUGH CLERK

RESOLUTION 2019:265
CHAPTER 159 – HOLIDAY DWI CRACKDOWN GRANT
(\$5,500.00)

WHEREAS, N.J.S.A. 40A:40-87 provides that the Director of the Division of Local Finance may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of any item of appropriation for equal amount; and

NOW, THEREFORE, BE IT RESOLVED that the Borough of Stratford hereby requests the Director of the Division of Local Finance to approve the insertion of an item of revenue in the budget for the year 2019 in the amount of Five thousand and five hundred dollars and no cents (\$5,500.00) Holiday DWI Crackdown Grant which item is now available pursuant to the provision of statute; and

BE IT FURTHER RESOLVED, that a like sum of Five thousand and five hundred dollars and no cents (\$5,500.00) be and the same is hereby appropriated under the caption of:

HOLIDAY DWI CRACKDOWN GRANT

BE IT FURTHER RESOLVED, that the above is the result of monies received from the State of New Jersey and was deposited into the proper account.

BY: _____
JOSH KEENAN, MAYOR

ATTEST: _____
MICHAELA BOSLER,
ACTING BOROUGH CLERK

I, Michaela Bosler, Acting Borough Clerk, do hereby certify the foregoing Resolution to be a true and complete copy of a Resolution duly adopted at a public meeting of the Governing Body of the Borough of Stratford held on December 10, 2019.

MICHAELA BOSLER,
ACTING BOROUGH CLERK

RESOLUTION 2019:266

BUDGET TRANSFER

DECEMBER 10, 2019

FROM:

Group Insurance OE 25,300.00

TO:

Social Security OE 25,000.00
Water OE 300.00

BY: _____

JOSH KEENAN, MAYOR

ATTEST: _____

MICHAELA BOSLER,
ACTING BOROUGH CLERK

I, Michaela Bosler, Acting Borough Clerk, do hereby certify the foregoing Resolution to be a true and complete copy of a Resolution duly adopted at a public meeting of the Governing Body of the Borough of Stratford held on December 10, 2019.

MICHAELA BOSLER,
ACTING BOROUGH CLERK

RESOLUTION 2019:267

**RESOLUTION OF THE BOROUGH COUNCIL OF THE BOROUGH OF STRATFORD
AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR AFFORDABLE
HOUSING PLANNING CONSULTANT SERVICES**

WHEREAS, the Borough of Stratford is in need of professional planning services related to implementation of and compliance with the Borough's affordable housing settlement and plan; and

WHEREAS, the Borough has received a proposal for services, essential to implementation of the Borough's Court approved affordable housing plan, from LFB Land Planning, prepared by Leah Furey Bruder, PP, AICP, dated November 15, 2019 attached hereto and made a part hereof as Exhibit "A" ("Proposal"); and

WHEREAS, LFB Land Planning provides professional planning services related to implementation and compliance with affordable housing settlements and plans on a professional basis; and

WHEREAS, the Borough has the need to acquire the professional services from LFB Land Planning to be provided hereunder as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5; and

WHEREAS, it is expected that the value of the services will not exceed \$6,500 in one (1) year; and

WHEREAS, LFB Land Planning has certified that it did not make a reportable campaign contribution during the one-year preceding the award of the Contract pursuant to N.J.S.A. 19:44A-20.8; and

WHEREAS, LFB Land Planning has completed a Business Entity Disclosure Certification which certifies that it has not made any reportable contributions to a political or candidate committee in the Borough of Stratford in the previous one (1) year and that the contract will prohibit LFB Land Planning from making any reportable contributions through the term of the contract; and

NOW, THEREFORE, BE IT RESOLVED, by Mayor and Council of the Borough of Stratford, County of Camden and State of New Jersey, that the Borough hereby approves the Proposal with LFB Land Planning, dated November 15, 2019 to provide professional planning services related to the Borough's implementation and compliance with affordable housing settlements and plans for the reasons set forth above; and

BE IT FURTHER RESOLVED that the Proposal and the Business Entity Certification be placed on file with the Resolution; and

BE IT FURTHER RESOLVED that the Clerk shall publish such notice, if any, as required under the law.

BY: _____
JOSH KEENAN, MAYOR

ATTEST: _____
MICHAELA BOSLER,
ACTING BOROUGH CLERK

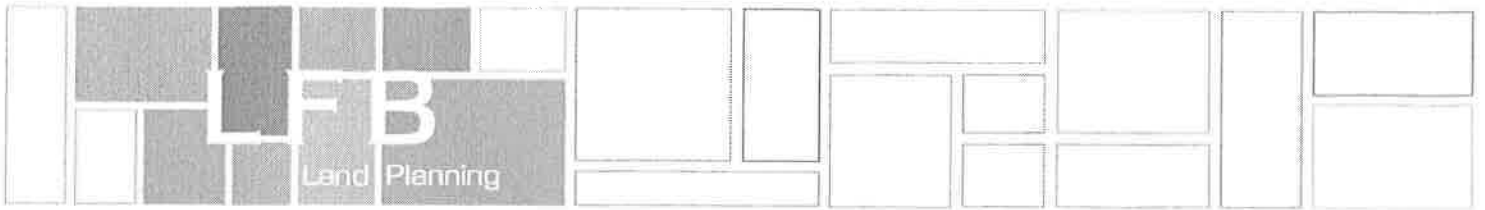
I, Michaela Bosler, Acting Borough Clerk, do hereby certify the foregoing Resolution to be a true and complete copy of a Resolution duly adopted at a public meeting of the Governing Body of the Borough of Stratford held on December 10, 2019.

MICHAELA BOSLER,
ACTING BOROUGH CLERK

DRAFT

**RESOLUTION 2019:267
EXHIBIT "A" ("Proposal")**

DRAFT



November 15, 2019

Tina Lomanno, Council President
Stratford Borough
307 Union Avenue
Stratford, NJ 08084

Re: Proposal for Affordable Housing Planning Consultant Services

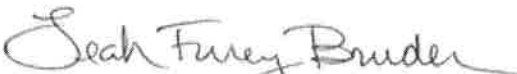
Dear Council President Lomanno,

I am pleased to provide you with a proposal for professional planning services related to implementation of and compliance with the Borough's affordable housing settlement and plan. From my observations it seems that Stratford has been responsive to changing market conditions and a changing regulatory environment and has taken proactive steps to create a fair share plan that is both realistic and robust, and that encourages adaptive reuse and revitalization of obsolete properties, as well as infill on underused properties. I would be happy to work with you and other Borough officials to further advance the Borough's planning goals.

I am familiar with the challenges and opportunities inherent the creation and implementation of a Fair Share Plan and I am prepared to work with the Borough to efficiently and effectively achieve the Borough's objectives. The tasks outlined herein will assist the Borough in getting to the finish line with Prior Rounds and Third Round Fair Share compliance and ensuring that necessary documents and regulations are in place as affordable units are approved and placed into service.

The proposal that follows includes a scope of work and a cost estimate. I am available to meet with you, the Mayor and Borough Council if you would like to discuss the scope of work or my proposal in more detail. You can reach me by email at lfbplan@gmail.com or by phone at (609)605-3838. Thank you in advance for your consideration.

Yours truly,


Leah Furey Bruder, PP, AICP

I. **Contact Information and Office Location**

Leah Furey Bruder, PP, AICP
LFB Land Planning
22 Coates Street
Medford, NJ 08055
(609)605-3838
lfbplan@gmail.com

Mailing Address:

PO Box 262
Medford, NJ 08055

II. **Executive Summary and Qualifications**

LFB Land Planning is highly qualified to perform the requested planning services. Not only has Leah worked with Stratford Borough on its initial redevelopment planning efforts in 2010 and 2011 providing familiarity with the area, but she has overseen the affordable housing planning and implementation effort in Evesham Township for thirteen (13) years. She also has complementary experience in many other municipalities in New Jersey and with private entities seeking to attain redevelopment designations, inclusionary zoning changes, and land development approvals. This varied but synergistic experience enables Leah to understand the complexities involved in land use planning from multiple perspectives.

Leah has a firm understanding of the history of affordable housing and redevelopment law in New Jersey, and has 19 years of experience working in the land use planning field. She is an effective communicator and has prepared housing plans, redevelopment plans, master plans, and land development regulations/ordinances for communities ranging in area from one square mile to one hundred square miles, and recognizes that there is not a one size fits all approach to addressing land use planning needs. Her experience includes working in approximately 50 towns in New Jersey, some in service to municipalities and some on the private side. She is well prepared to work with the Borough to address current issues and land planning needs. She has made countless presentations to Planning Boards, Zoning Boards, and governing bodies, and has provided governing bodies and planning boards with information about land use rules and regulations, current trends, and relevant examples, and has made timely policy recommendations.

Over the course of her career Leah has developed collaborative relationships across the disciplines that intersect with land use planning. Together with a firm knowledge base and the relevant skills, these relationships will assist in achieving the Borough's desired outcomes and in achieving Fair Share compliance.

III. Fee Proposal

The professional planning work requested by the Borough will be done on an hourly time-charge basis, billed at \$145 per hour with an estimated cost not to exceed \$6,500. It is anticipated that the affordable housing planning work will be a continuation of the efforts already well underway toward Prior Round and Third Round compliance and will include the tasks listed below. If the scope of work changes significantly, I will provide an adjusted estimate for review and approval. Planning services will be invoiced monthly.

IV. Scope of Work

The following tasks are proposed in connection with the preparation and implementation of fair share compliance documents:

- A. Prepare draft of inclusionary R4 zoning district ordinance.
- B. Coordinate with Borough to select and appoint a Municipal Housing Liaison (MHL) and direct MHL to necessary training.
- C. Update Mandatory Development Fee Ordinance and recommend adoption. Coordinate with Borough CFO to set up Affordable Housing Trust Fund (AHTF) including necessary documents and tri-party agreement.
- D. Draft a Spending Plan for AHTF if funds are anticipated, coordinate with Borough, and prepare resolution for adoption of Spending Plan.
- E. Prepare Affirmative Marketing Plan and resolution for adoption of same.
- F. Prepare updated Affordable Housing Ordinance (also known as "Fair Share Ordinance") for review and adoption by Borough Council.
- G. Coordinate with affordable housing developers and providers to ensure that necessary affordability restrictions are filed and that documentation is provided to the Borough to ensure that the units are creditable.
- H. Work with Borough solicitor to communicate with and transmit information to Fair Share Housing Center for review as necessary and provide support to solicitor as needed for compliance.

V. Staffing Plan

All planning services to Stratford Borough will be performed by Leah Furey Bruder, PP, AICP; who is licensed to practice professional planning in the State of New Jersey. Leah's resume is provided on page 6 of this proposal.

VI. References

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5. Jason Schaeffer
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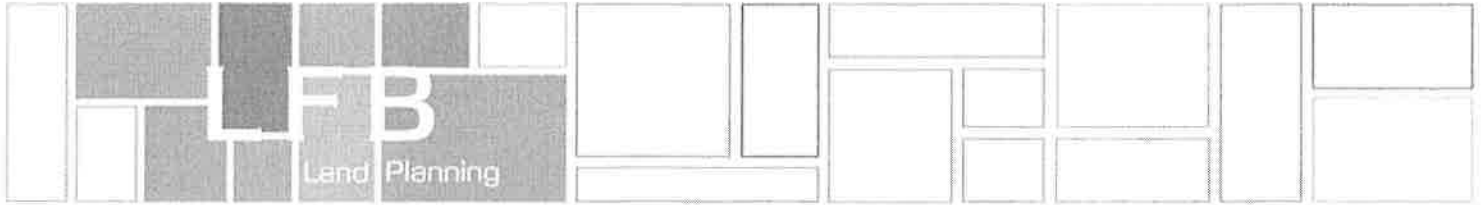
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VII. Litigation

Leah Furey Bruder has not been involved in any litigation and has not been subject to any professional disciplinary action, nor has she been the subject of any investigations or litigation matters over the course of her career.

VIII. Conflicts of Interest

We are unaware of any conflicts of interest at this time. If any conflicts of interest arise, they will be disclosed.



Leah Furey Bruder, PP, AICP LFB Land Planning

Professional Licenses:

New Jersey Professional Planner -
License No. 33LI00585100
(July 2004)

Professional Accreditations:

American Institute of Certified Planners -
Planner 021181
(July 2004)

Professional Affiliations:

American Planning Association,
NJ Chapter APA Executive Committee
New Jersey Future, Member

Education:

Rutgers University
New Brunswick, NJ
Bloustein School of Planning and
Policy
Master of City Regional Planning
(MCRP)

American University
Washington, DC
Bachelor of Arts, International
Development

Experience Summary:

Leah Furey Bruder is a licensed Professional Planner and a Member of the American Institute of Certified Planners. Ms. Furey Bruder has experience working with municipal government, with non-profit organizations, and in private consulting practice. Ms. Furey Bruder has served numerous planning boards, zoning boards and governing bodies throughout southern New Jersey. For municipal clients, Ms. Furey Bruder has prepared master plans, master plan reexaminations, redevelopment investigations and plans, housing plans, land development ordinances, design standards and public involvement strategies. She also routinely provides professional planning advice to governing bodies, planning boards and zoning boards of adjustment, including proactively addressing land use concerns, assisting them in visualizing and communicating about important land use decisions, reviewing development applications, and providing expert testimony.

Ms. Furey Bruder has extensive experience in the preparation and design of comprehensive plans, housing plans, and redevelopment plans that present a balance between locally appropriate development, growing a viable local economy, and the conservation of environmental assets and local character. Ms. Furey Bruder has worked with municipal clients, county planning offices and state agencies to support planning and design in accordance with a community's vision and capacity.

Private sector land planning specialties include facilitating communication between land owners/developers and municipalities and other regulators, site feasibility analysis, fiscal impact analysis, creation of alternative development options and designs, achieving land development approvals, and providing expert testimony.