

STRATFORD BOROUGH COUNCIL
AGENDA MEETING/REDEVELOPMENT WORKSHOP MINUTES
THURSDAY, DECEMBER 5, 2019
7:00 P.M.

CALL TO ORDER: Mayor Keenan called the meeting to order at 7:00 P.M.

PLEDGE OF ALLEGIANCE: Mayor Keenan led the Pledge and said an opening prayer.

STATEMENT OF ADVERTISEMENT: The Mayor read the following statement:

Notice of this meeting has been provided to the Courier Post and The Retrospect and is posted on the Borough Hall Bulletin Board stating the time and the place of the meeting.

ROLL CALL:

MAYOR JOSH KEENAN – PRESENT
COUNCIL PRESIDENT TINA LOMANNO – PRESENT
TOM COLLINS, COUNCILMAN – PRESENT
PATRICK GILLIGAN, COUNCILMAN – PRESENT
PATRICK GREEN, COUNCILMAN – PRESENT
LINDA HALL, COUNCILWOMAN – PRESENT
FRANK HARTMAN, COUNCILMAN – PRESENT
ALEN ARNAUTOVIC, BOROUGH SOLICITOR – PRESENT
STEVEN BACH, BOROUGH ENGINEER – PRESENT
RON MORELLO, POLICE CHIEF – PRESENT
CHRIS CONROY, BOROUGH ADMINISTRATOR – PRESENT
MICHAELA BOSLER, ACTING BOROUGH CLERK – PRESENT

PUBLIC PORTION FOR AGENDA ITEMS ONLY:

Hartman motioned to open the public portion on agenda items only. Lomanno seconded the motion, which passed with all members present voting in favor in a voice vote.

- John Gentless – 111 Union Ave. – Asked if there will be a redevelopment workshop at the end of the meeting. Questioned the reason for the purchase of the fire proof cabinet. Discussed with the Borough Engineer whether the removal of certain trees on Evergreen Road is necessary. Suggested reinstating the Shade Tree Commission. Believes the Special Meeting of December 17th was not advertised properly.

Gilligan motioned to close the public portion for agenda items. Lomanno seconded the motion, which passed with all members present voting in favor in a voice vote.

POLICE REPORT: Chief Morello gave the following report:

- | | |
|-------|---|
| 11/10 | During the morning hours, we were called to Woodmere Apts for a foul odor coming from an apartment. After gaining entry, it was determined to be an Unattended Sudden death, 65-year-old male, Woodmere Apartments determined to be natural causes. |
| 11/11 | During the afternoon, we were called to the bridge on Laurel Road for a report of a male threatening suicide by jumping over the dam. Subject was literally talked off the bridge and taken to Crisis. |
| 11/17 | During the evening, we were alerted to a shooting that occurred on Wellington Avenue. This was a drug deal gone bad. |

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- 11/19 During the evening, we were called to a home on Homestead Road for a report of an elderly male the disappeared without a trace after leaving a Doctor's office in Philadelphia. Located after a two-state manhunt. Located in Virtua after a roadside medical event in NJ.
- 11/24 During the evening, hours, we had a walk-in complaint where a mother reported her four children were sexually molested by a family member. The incident occurred over the past year in Pasco County Florida. Female recently moved to Woodmere Apts and now was seeking a restraining order against the family member. TRO was our case, however we spent days facilitating the investigation with Pasco County regarding the molestation offenses.
- 11/26 On the night before Thanksgiving, we were called to Sterling Arms Condo's where the Maintenance man realized two weeks' worth of mail had been piling up. 85-year-old female was found dead within the home.
- 11/28 During the overnight hours, we received a report of two Coyote's being spotted near the Christian Academy. Pictures taken by the motorists proved this was likely the case. We've had similar sightings over the years in the area. No cause for alarm at this time, GT and Lindenwold have had similar encounters, no harm to humans have been posed and of course we have no idea how many could be in the Timber creek Run ravine area.
- 11/25-17 There were acts of criminal mischief at the DPW yard, broken window and damaged property. We determined there is a broken gate along the woods like where the actors are entering the yard with relative ease.
- Please two report, two months in a row without overdoses or deaths.
- Winner Ford still has no time line for the delivery of the two police vehicles we ordered back in May. They are attributing the delay to a labor dispute in Detroit.
- Officer Butler and Romeo are assigned at 5:30pm for the tree lighting public event on Friday. As usual, they will close down Union Avenue and VFW to thru traffic.

Effective 1/1/2020, Scott Beasley will once again retire from the department; he served as a detective for the past 12 months while we had vacancies. Andrew Rebecca has been designated as a detective and will undergo- additional training. Sgt Jess was reassigned to the day-watch and will continue to learn the day-to-day operations of the department. Sgt Johnson was placed back on a patrol shift, filling the void left by Sgt Jess being assigned to day watch.

ENGINEER REPORT: Steven Bach gave the following report:

Buttonwood Road Stormwater Outfall Structure Repair

Previously Reported:

- Our office has completed the existing base survey and will proceed with preparation of bid documents, plans, and specifications for public bidding of this project in 2020.

FY 2020 NJDOT Municipal Aid Funding – Evergreen Road – Phase II

Update:

- The Borough has been informed that it will be receiving a NJDOT Local Aid grant of \$300,000 towards the construction, inspection, and limited design of this project.
- It is estimated the grant amount will allow for the resurfacing of Evergreen Road from Green Valley Road (end of Phase I) to Winding Way Road and begin resurfacing approximately 500 linear feet of Homestead Road.
- Our office has forwarded a proposal to the Borough for the estimated cost of survey, design, and construction administration associated with the NJDOT FY 2020 Municipal Aid grant.

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Previously Reported:

- The NJDOT announced the department has revised the solicitation and notification schedule for accepting applications for the NJDOT FY 2020 Municipal Aid program with a deadline of July 19, 2019. NJDOT has indicated grant awards are expected to be announced in November.
- A resolution for authorization for our office to submit the application was approved at the July Council Meeting.
- Our office submitted the application on July 18, 2019, for resurfacing the remaining of Evergreen Road from the end of Phase I to Winding Way Road as well as Homestead Road from west of Winding Way Road to Longwood Drive.

FY 2019 NJDOT Municipal Aid Funding – Evergreen Road – Phase I

Update:

- Notice to Proceed was issued to the Contractor for Monday, November 18, 2019.

Previously Reported:

- NJDOT has announced the department would be accepting applications for the NJDOT FY 2019 Municipal Aid program with a deadline of October 18, 2018. A resolution for authorizing our office to submit the application was passed at the September 11th Council Meeting.
- Our office submitted an application for resurfacing of Evergreen Road from Longwood Drive to Winding Way Road.
- The Borough has been informed that it will be receiving a NJDOT Local Aid grant of \$225,000 towards the construction and inspection of this project.
- It is estimated the grant amount will allow for the resurfacing of Evergreen Road from Longwood Drive to approximately midblock between Meadowlark Road and Green Valley Road.
- Our office has revised and submitted the Capital Cost Estimate Memorandum incorporating the NJDOT grant award.
- Our office has forwarded a proposal to the Borough for the estimated cost of survey, design, and construction administration associated with the NJDOT FY 2019 Municipal Aid grant.
- Our office has completed the existing base survey and will proceed with preparation of bid documents, plans, and specifications for public bidding of this project.
- This project was publicly advertised on Friday, August 30th and the bid opening was held on Tuesday, September 10th.
- The contract was awarded at the September Council Meeting to Landberg Construction, LLC for the Base Bid, Add Alternate Bid #1, and Add Alternate Bid #2 in the amount of \$196,315.05.
- The Contractor has executed the contracts and our office has forwarded the contracts to the Borough for signatures.
- Preconstruction meeting was held on October 31, 2019, with the Contractor, our office, the Borough Administrator, the Police Chief, and a representative of South Jersey Gas present.

FY 2018 NJDOT Municipal Aid Funding - Sunnybrook Road and Sunnybrook Court

Previously Reported:

- Our office has submitted for a NJDOT FY 2018 Municipal Aid application for the improvements.
- Application (MA-2018-Resurfacing of Sunnybrook Road & Sun-00413) including the cost estimate, location map, and scope of work description to reflect up to date unit costs was submitted on October 6, 2017 and three (3) certified resolutions were forwarded to NJDOT Local Aid.
- Improvements for these roadways include milling the existing roadway 2" deep with isolated areas of base repair as needed. The entire roadway will be overlaid with 2" Hot Mix Asphalt 9.5M64 Surface Course. Existing concrete curb, driveway aprons, and handicap ramps will be replaced, as needed.
- The Borough has been informed by the NJDOT that it will be receiving \$270,000 for construction and inspection of this project. The Borough is moving forward with this project and is supplementing the NJDOT grant award with \$84,220 from the 2017 Borough Bond. Our office has submitted a April 4, 2018 correspondence delineating the costs for the required inspection and construction management. Our office anticipates construction for spring / summer of 2018.

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- The project was publicly advertised for bids.
- The bid opening for this project was held on April 25, 2018. Six (6) bids were received with Arawak Paving Co. with the low bid in the amount of \$221,000.00 for the Base Bid and Add Alternate Bid #1.
- The contract was awarded to Arawak Paving Co. for the Base Bid and Add Alternate Bid #1 contingent upon favorable review by the Borough Solicitor and certification of availability of funds by the Borough CFO.
- A preconstruction meeting was held on Monday, June 4, 2018, at the Borough Municipal Building between Arawak Paving, our office, Stratford Police Chief, Ben Angeli, and a representative of the Stratford Arms Apartments.
- The Notice to Proceed was issued for July 5, 2018.
- Construction is substantially complete.
- Our office has processed Payment Application #1 and submitted to Borough for approval and payment.
- Our office has issued a punchlist to the Contractor.
- The Contractor lowered the speed humps to reflect the construction plans.
- Our office is coordinating with the Contractor regarding Payment Application #2 and Change Order #1.
- The Contractor has addressed all punchlist items.
- Our office is coordinating with the contractor regarding final quantities, final payment, Change Order #1 (final) and closeout documents.
- Our office has solicited quotes from three (3) asphalt testing companies to test the asphalt for this project per NJDOT requirements. Once testing is complete, our office will process closeout documents.
- Asphalt testing has been completed with acceptable results; therefore, our office will process closeout documents.

FY 2017 Road Program – Resurfacing of Rolling Road, and Sleepy Hollow Road (STRAT2017-3)

Previously Reported:

- The project consists of resurfacing Rolling Road and Sleepy Hollow Road with select replacement of concrete curb and driveway aprons in addition to traffic striping of Longwood Drive.
- It is our understanding; the Borough has allocated \$354,220 for roadway improvements for this project.
- The Bid Opening was held on August 31, 2017. There were three (3) bidders, with the low bidder being Landberg Construction, LLC, P.O. Box 280, Mays Landing, New Jersey, in the amount of \$179,889.30 for the Base Bid and Add Alternate Bid #1.
- The contract was awarded for the Base Bid and Add Alternate Bid #1 in the amount of \$179,889.30 to Landberg Construction, LLC, and a preconstruction meeting was held on October 26th. South Jersey Gas is currently replacing their main within this project area and are expected to be completed the week of November 6th. Roadway resurfacing will commence once South Jersey Gas has finished the main replacement.
- Construction has been substantially complete with only punchlist items remaining to be completed. Our office has prepared a punchlist and is coordinating with the Contractor to address all outstanding items.
- Payment Application #2 and Change Order #1 have been processed by the Borough. Change Order #1 incorporated additional quantities and supplemental items previously approved by Resolutions 2017:218 and 2018:81.
- Change Order #2 (Final) has been forwarded to the Borough for approval by resolution. The final contract value is \$202,477.80.
- Our office has issued a punchlist to the Contractor and is coordinating schedule to complete outstanding items.
- All punchlist items have been addressed. Our office is processing closeout documents.
- Our office is processing closeout documents and will submit to the Borough.

FY 2018 Road Program – Resurfacing of Winding Way & Coolidge Avenue (STRAT2018-1)

Update:

- The contractor has indicated the pump station quick connect will be installed the week of December 16th

Previously Reported:

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- The Borough is moving forward with this project and has allocated \$250,000 for the roadway improvements.
- Our office has submitted an April 4, 2018 correspondence delineating the costs of the required survey, design, and inspection / construction management.
- Our office has completed the survey of and anticipates public bid and construction for late summer of 2018.
- It the understanding of our office the Borough is considering reallocating the remaining funds (\$92,842.20) from the 2017 Borough Bond towards this project. It is noted that the remaining funds were previously allocated to the Sunnybrook Road and Sunnybrook Court project.
- Our office has submitted a May 8, 2018 correspondence delineating the costs of the required survey, design, and inspection / construction management for included the resurfacing of a section of Coolidge Avenue with this project.
- Our office met with New Jersey American Water (NJAW) regarding pavement restoration repairs along Winding Way from Longwood Drive to Green Valley Road and Winding Way from Hillside Road to Longwood Drive (inclusive of this project limits). We will continue to coordinate with NJAW regarding a solution pavement restoration for all NJAW trenched areas of Winding Way.
- New Jersey American Water (NJAW) requested the Borough provide correspondence regarding the Borough's intention to resurface Winding Way from Hillside Road to Buttonwood Drive and waive NJAW from any further pavement restoration in this section of Winding Way. As part of this agreement, NJAW would provide trench restoration and repave (curb to curb) on Winding Way from Longwood Drive to Green Valley Road.
- The Bid Opening was held on September 6, 2018. There were two (2) bidders, with the low bidder being Charles Marandino, LLC, P.O. Box 20, Milmay, New Jersey, in the amount of \$279,538.82 for the Base Bid.
- Our office has submitted a recommendation letter (see attached) including the Bid Tabulation and Memorandum.
- Our office has prepared contracts and forwarded to the Contractor and the Borough.
- A preconstruction meeting was held on October 26th. Notice to Proceed was issued the week of November 12th.
- Performance Bond and Insurance Certificate have been forwarded to the Borough Solicitor for review.
- Construction has commenced with all concrete work, including aprons and curb, complete. Our office is coordinating with the Contractor regarding scheduling of asphalt paving as weather permits.
- Our office is also coordinating with the Contractor regarding additional concrete work, including aprons and curb along the section of Winding Way from Longwood Drive to Green Valley Road prior to NJAW resurfacing this section of Winding Way.
- Our office has processed Payment Application #1 and submitted to the Borough for approval and payment.
- A resolution was approved at the March Council meeting for the additional concrete apron and curb work associated with the NJ American Water paving to be included in this contract not to exceed 20% of the original contract value.
- The contractor (Charles Marandino, LLC) has completed additional concrete improvements along the area to be paved by New Jersey American Water.
- The paving subcontractor for New Jersey American Water (NJAW) has completed paving of Winding Way between Longwood Drive and Green Valley Road. Our office is preparing a punchlist of remaining items in need of being addressed as a result of paving operations by the NJAW paving subcontractor. Our office will coordinate with NJAW until all punchlist items have been addressed.
- The paving for the section of Winding Way under this contract has commenced and is anticipated to be completed the week of June 10th.
- The paving for the section of Winding Way under this contract has been completed.
- Our office has submitted Payment Application #2 to the Borough for approval and payment.
- Our office has prepared a punchlist of all outstanding items to be completed for this project and will coordinate with the contractor regarding completion of outstanding items.

CDBG 2019 Program Year Application – Resurfacing of Hunt Avenue and Bishop Terrace (STRAT2019-0)

Update:

- South Jersey Gas has indicated they would like to replace a main along Bishop Terrace prior to the Borough's resurfacing project. The expected completion date for South Jersey Gas main replacement is anticipated to be

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February 1, 2020.

Previously Reported:

- The Community Development Block Grant (CDBG) program has notified participating Camden County municipalities of new allocation procedures which include funding projects of larger scale (as high as \$250,000). In addition, not all municipalities will be allocated each year (estimated at 5 to 7 projects).
- The Borough of Stratford has two (2) areas consisting of Qualified Census Tracts.
- Both Hunt Ave and Bishop Terrace are on the Borough's 2019 road priority listing and are within the Borough's Qualified Census Tracts. Therefore, our office recommended applying to the CDBG program for \$225,900 to resurface these roadways. It is noted that the Borough would be responsible to fund approximately \$7,500 of design costs if successful in obtaining the grant.
- The Community Development Block Grant (CDBG) program notified the Borough that applications for Year 2019 were originally due March 1, 2019; however, the deadline was extended to March 11, 2019. Our office submitted the application on Friday, March 8, 2019.
- A Borough resolution was approved and was submitted with this application.
- The Community Development Block Grant (CDBG) program has informed the Borough that it will be receiving a 2019 CDBG Grant Award of \$250,000 towards this project.
- Our office has submitted a proposal to Borough Council for this project.
- Our office will proceed with preparation of bid documents, plans, and specifications for public bidding of this project in 2020.

APPROVAL OF MINUTES:

- | | |
|---------------------|---------------------------------------|
| • NOVEMBER 7, 2019 | AGENDA MEETING/REDEVELOPMENT WORKSHOP |
| • NOVEMBER 7, 2019 | EXECUTIVE SESSION |
| • NOVEMBER 12, 2019 | REGULAR MEETING |

Lomanno abstained from the Agenda Meeting/Redevelopment Workshop of November 7, 2019 and the Executive Session of November 7, 2019.

Green abstained from the Agenda Meeting/Redevelopment Workshop of November 7, 2019 and the Executive Session of November 7, 2019.

Hall abstained from the Executive Session of November 7, 2019.

Hartman abstained from the Regular Meeting of November 12, 2019.

Lomanno motioned the approval of minutes. Hall seconded the motion, which passed with all members present voting in favor in a Roll Call Vote.

OLD BUSINESS: NONE

NEW BUSINESS:

REPORT #1 – SPECIAL MEETING FOR TUESDAY, DECEMBER 17th

- Special Meeting for Tuesday, December 17th has been advertised in both the Courier Post and the Retrospect. The purpose of this meeting is to hold a public hearing and consider the adoption of Ordinance 2019:20, as well as any other business deemed necessary before the end of the 2019.

REPORT #2 – PUBLIC HEARINGS FOR TUESDAY, DECEMBER 10th – ORDINANCE 2019:19, 2019:21, AND 2019:22

- Public hearing and consideration for adoption of Ordinance 2019:19, 2019:21, and 2019:22 will be held at the Regular Meeting of Tuesday, December 10th.

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- Ordinance 2019:19 – AN ORDINANCE AMENDING CHAPTER 1.12, ENTITLED “FEES,” AND CHAPTER 8.20, ENTITLED “BUREAU OF FIRE SAFETY,” OF THE CODE OF THE BOROUGH OF STRATFORD
- Ordinance 2019:21 – AN ORDINANCE AMENDING CHAPTER 2.12, ENTITLED “POLICE DEPARTMENT,” OF THE CODE OF THE BOROUGH OF STRATFORD
- Ordinance 2019:22 – AMENDING ORDINANCE 2019:15 ESTABLISHING SALARIES
- Notice of public hearings have been sent to the Courier. Copies of these ordinances can be view on the bulletin board in Borough Hall, and will be made available upon request.

REPORT #3 – PUBLIC HEARING FOR TUESDAY, DECEMBER 17th – ORDINANCE 2019:20

- Public hearing and consideration for adoption of Ordinance 2019:20 will be held at the Special Meeting of Tuesday, December 17th.
 - Ordinance 2019:20 – ORDINANCE OF THE BOROUGH OF STRATFORD, COUNTY OF CAMDEN AND STATE OF NEW JERSEY, ADOPTING A REDEVELOPMENT PLAN FOR BLOCK 53, LOTS 1, 2, 3, 4, 5 and 6 ON THE OFFICIAL TAX MAP OF THE BOROUGH OF STRATFORD IN ACCORDANCE WITH THE REQUIREMENTS OF THE LOCAL REDEVELOPMENT AND HOUSING LAW (N.J.S.A. 40A:12A-1, et seq.) (“LRHL”)
- Notice of public hearing has been sent to the Courier. Copies of this ordinance can be view on the bulletin board in Borough Hall, and will be made available upon request.

REPORT #4 – PROCLAMATION HONORING PARTICIPANTS OF CLEAN COMMUNITIES PROJECTS – TUESDAY, DECEMBER 10th

- There will be a proclamation for the Regular Meeting of Tuesday, December 10th, honoring the Sterling High School clubs and teams that participated in Clean Community sponsored projects this year.

REPORT #5 – RFQS DUE 12/11/2019

- Advertisement for the solicitation of RFQs have been sent. RFQ’s are due Wednesday, December 11th. Specifications are available on the Borough website.

REPORT #6 – REORGANIZATION MEETING DATE – MONDAY, JANUARY 6, 2020

- The date for Mayor and Council’s Reorganization Meeting of 2020 has been set. The meeting will be held on Monday, January 6th, 2020 at 7:00 p.m. downstairs of this building.

REPORT #7 – ADDITIONAL ELECTRONIC RECYCLING DATES FOR 2020

- Recently, the Administrator had reached out to Magnum Recycling to schedule the electronic recycling week in January. She had inquired about potentially adding more dates to provide this service to our residents, which she learned would be no cost to us aside from DPW’s time to take what was collected to their facility.
- The Clerk requested Council’s permission to schedule this event 3 more times throughout the year in April, July, and October. Council agreed.

REPORT #8 – POTENTIAL SHARED SERVICE WITH LIBRARY

- The Administrator reported that the Library will not be contributing some of its dedicated funds to the Borough. The Borough has provided landscaping and building maintenance services to the Library in recent years, although in the more distant past, the Library contracted those services itself.
- The Administrator suggested offering the Library a contract proposal to provide some services which will help formalize what the Borough provides the Library for building and property maintenance. Additionally, the Borough will notify the Library that we will be billing them for their portion of the employer’s pension liability owed the state. Discussion ensued about the potential terms of the agreement.

RESOLUTIONS:

RESOLUTIONS 2019:243 THROUGH 2019:258 WILL BE DONE AS A CONSENT AGENDA

The Clerk stated that Council can at this time request to remove any of the resolutions from the consent agenda and they can be voted on separately.

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Discussion about the necessity of purchasing the fire proof cabinets ensued.

There were no requests to remove any of the resolutions from the consent agenda and the Clerk read the resolutions by title.

- **RES. 2019:243 – DESIGNATION OF JUNK VEHICLE AND AUTHORIZATION OF DESTRUCTION – 2001 FORD WINDSTAR**

WHEREAS, the Borough of Stratford Police Department is in possession of a 2001 Ford Windstar Van – VIN#2FMDA52461BB36785; and

WHEREAS, it has been determined said vehicle has no value nor use to the Borough of Stratford; and

WHEREAS, the Police Department wishes to dispose of said vehicle.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Stratford to designate the 2001 Ford Windstar – VIN#2FMDA52461BB36785 – as junk, and authorize the disposal or destruction of said vehicle.

- **RES. 2019:244 – RATIFY SALE OF POLICE CAR – 2010 FORD EXPLORER**

WHEREAS, the Borough of Stratford Police Department had a vehicle which no longer served any purpose for vehicular use; and

WHEREAS, the vehicle is a 2010 Ford Explorer VIN#1FMEU7D81AUA90526 which is no longer road worthy; and

WHEREAS, the vehicle was offered for public sale at a minimum bid of \$1,900.00; and

WHEREAS, a bid of \$1,920.00 was received.

NOW, THEREFORE, BE IT RESOLVED, by Mayor and Council to ratify the sale of the vehicle for \$1,920.00.

- **RES. 2019:245 – APPOINTMENT OF POLICE OFFICER – BRETT SMALL**

WHEREAS, the Mayor & Borough Council of the Borough of Stratford finds that for the health, safety and welfare of the citizens of the Municipality, that the appointment of Police Officers are needed.

NOW, THEREFORE, BE IT RESOLVED by the Mayor & Borough Council of the Borough of Stratford to appoint effective November 22, 2019

BRETT T. SMALL

As Full Time POLICE OFFICERS previously hired part time from New Jersey Civil Service Commission, Certified List # OL19133, dated 11/4/2019, with a starting salary \$48,713.99

- **RES. 2019:246 – REFUND DEPOSIT OF STREET OPENING PERMIT – 312 CHESTNUT AVE.**

WHEREAS, the Borough of Stratford issued street opening permit #1737 to Grabowski Plumbing for 312 Chestnut Avenue for the replacement of a lateral on September 6, 2018; and

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WHEREAS, the Borough of Stratford collected a deposit of \$1,000.00 from Grabowski Plumbing to ensure to proper repair of the road; and

WHEREAS, it has been determined that the road has been repaired properly and is in good condition after 12 months of the excavation;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Stratford to refund the deposit made by Grabowski Plumbing for street opening permit #1737 for the replacement of a lateral for 312 Chestnut Avenue.

- **RES. 2019:247 – AUTHORIZE PURCHASE OF TWO FIRE PROOF STORAGE CABINETS FROM WB MASON**

WHEREAS, the Borough of Stratford is in need of two fire proof storage cabinets in Borough Hall; and

WHEREAS, the Borough has obtained two (2) quotes for the fire proof, the lowest of which was \$7,403.96 from W.B. Mason, P.O. Box 55840, Boston, MA 02205-5840; and

WHEREAS, the monetary amount for the two fire proof cabinets was below the bid threshold, thus exempting them from formal bidding under the Local Public Contracts Law; and

WHEREAS, the purchase is necessary to protect the vital records of the Borough of Stratford in the event of a fire or any other disastrous event; and

WHEREAS, the purchase will be made contingent on the approval and availability of capital funds; and

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Stratford to purchase two fire proof storage cabinets from W.B. Mason, P.O. Box 55840, Boston, MA 02205-5840 in the amount of \$7,403.96.

- **RES. 2019:248 – AUTHORIZE SHARED SERVICE AGREEMENT FOR MECHANICAL REPAIRS AND MAINTENANCE OF MUNICIPAL VEHICLES AND PUBLIC WORKS EQUIPMENT WITH THE BOROUGH OF MAGNOLIA FOR 2020**

WHEREAS, the Borough of Stratford is in need of services in the form of mechanical repairs and maintenance of municipal vehicles and public works equipment; and

WHEREAS, the Borough of Magnolia has the facility and capability to perform mechanical repairs and maintenance of municipal vehicles and public works equipment; and

NOW THEREFORE BE IT RESOLVED by Mayor and Council to authorize the execution of the Shared Service Agreement between the Borough of Stratford and the Borough of Magnolia for the service of mechanical repairs and maintenance of municipal vehicles and public works equipment for the year 2020.

- **RES. 2019:249 – APPOINTMENT OF ANIMAL SHELTER – VOORHEES ANIMAL ORPHANAGE**

WHEREAS, the State requires that each Municipality to appoint an Animal Shelter for the ACO to utilize; and

WHEREAS, The Voorhees Animal Orphanage has submitted a proposal for 2020; and

WHEREAS Mayor and Council of the Borough of Stratford appoints The Voorhees Animal Orphanage as the Animal Shelter for the Borough of Stratford for the year 2020; and

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NOW, THEREFORE, BE IT RESOLVED, by Mayor and Council to authorize the Borough Clerk to sign an Agreement between the Borough of Stratford and The Voorhees Animal Orphanage for such services for the year 2020.

- **RES. 2019:250 – RATIFYING EMERGENCY TREE REMOVAL SERVICES WITH RICH TREE SERVICE INC IN THE AMOUNT OF \$4,190.00**

WHEREAS, the Borough is in need of third-party tree removal and trimming services for a tree located in the Borough right-of-way at 31 Evergreen Road; and

WHEREAS, the Borough obtained two quotes for the services, one of which was in the amount of \$4,190.00 from Rich Tree Service, Inc. of 325 Bergen Street, South Plainfield, NJ 07080; and

WHEREAS, the monetary amount for the services is below the bid threshold, thus exempting them from formal bidding under the Local Public Contracts Law; and

WHEREAS, the services are necessary to promote the public health, safety and welfare in the Borough of Stratford.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Stratford, County of Camden and State of New Jersey that the emergency tree removal service performed by Rich Tree Service, Inc. at 325 Bergen Street, South Plainfield, NJ 07080 is hereby ratified.

- **RES. 2019:251 – AUTHORIZING TREE REMOVAL SERVICES WITH RICH TREE SERVICE INC IN THE AMOUNT OF \$3,075.00**

WHEREAS, the Borough is in need of third-party tree removal and trimming services for trees located on Borough property or in the Borough right-of-way; and

WHEREAS, the Borough obtained two quotes for the services, one of which was in the amount of \$3,075.00 from Rich Tree Service, Inc. of 325 Bergen Street, South Plainfield, NJ 07080; and

WHEREAS, the monetary amount for the services is below the bid threshold, thus exempting them from formal bidding under the Local Public Contracts Law; and

WHEREAS, the services are necessary to promote the public health, safety and welfare in the Borough of Stratford.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Stratford, County of Camden and State of New Jersey that the tree removal services performed by Rich Tree Service, Inc. of 325 Bergen Street, South Plainfield, NJ 07080 is hereby authorized.

- **RES. 2019:252 – AUTHORIZING TREE REMOVAL SERVICES WITH HARRY’S TREE SERVICE IN THE AMOUNT OF \$3,350.00**

WHEREAS, the Borough is in need of third-party tree removal and trimming services for trees located on Borough property or in the Borough right-of-way; and

WHEREAS, the Borough obtained two quotes for the services, one of which was in the amount of \$3,350.00 from Harry’s Tree Service, LLC of 825 Valley Drive, Somerdale, NJ 08083; and

WHEREAS, the monetary amount for the services is below the bid threshold, thus exempting them from formal bidding under the Local Public Contracts Law; and

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WHEREAS, the services are necessary to promote the public health, safety and welfare in the Borough of Stratford.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Stratford, County of Camden and State of New Jersey that the tree removal services performed by Harry's Tree Service, LLC of 825 Valley Drive, Somerdale, NJ 08083 is hereby authorized.

- **RES. 2019:253 – APPROVING BINGO LICENSE BL691 FOR OUR LADY OF GUADALUPE PARISH**

WHEREAS, Our Lady of Guadalupe Parish has applied for and received an identification number 256-1-38846 allowing Our Lady of Guadalupe Parish the ability to conduct games of bingo with proper approval; and

WHEREAS, Our Lady of Guadalupe Parish has properly completed the bingo license application and at least 7 days have elapsed between the time the application was filed and the time that the Borough Council made their findings and determination and filed it and a check to the Legalized Games of Chance Control Commission in the amount of \$1,060.00 and that 15 days will elapse between the time the municipality forwards the application to the control commission and the date the license is issued to the applicant; and

WHEREAS, the Borough Clerk has reported that the legal preliminaries have been strictly complied with; and

WHEREAS, the issuing of such licenses is contingent on the LGCCC not returning the application for any reason;

NOW, THEREFORE, BE IT RESOLVED that the Borough Council be and is hereby authorized to issue a Bingo license numbered BL691 to Our Lady of Guadalupe Parish for games of bingo taking place on various dates in December 2019 and January-December 2020.

- **RES. 2019:254 – APPROVING BINGO LICENSE BL692 FOR PTA OUR LADY OF GUADALUPE**

WHEREAS, PTA Our Lady of Guadalupe has applied for and received an identification number 483-5-38843 allowing PTA Our Lady of Guadalupe the ability to conduct games of bingo with proper approval; and

WHEREAS, PTA Our Lady of Guadalupe has properly completed the bingo license application and at least 7 days have elapsed between the time the application was filed and the time that the Borough Council made their findings and determination and filed it and a check to the Legalized Games of Chance Control Commission in the amount of \$1,060.00 and that 15 days will elapse between the time the municipality forwards the application to the control commission and the date the license is issued to the applicant; and

WHEREAS, the Borough Clerk has reported that the legal preliminaries have been strictly complied with; and

WHEREAS, the issuing of such licenses is contingent on the LGCCC not returning the application for any reason;

NOW, THEREFORE, BE IT RESOLVED that the Borough Council be and is hereby authorized to issue a Bingo license numbered BL692 to PTA Our Lady of Guadalupe for games of bingo taking place on various dates in December 2019 and January-December 2020.

- **RES. 2019:255 – APPROVING RAFFLE LICENSE RL693 FOR PTA OUR LADY OF GUADALUPE**

WHEREAS, PTA Our Lady of Guadalupe has applied for and received an identification number 483-5-38843 allowing PTA Our Lady of Guadalupe the ability to apply for a raffle license requesting proper approval; and

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WHEREAS, PTA Our Lady of Guadalupe has properly completed the raffle license application and at least 7 days have elapsed between the time the application was filed and the time that the application was submitted to the Governing Body for approval and for the Governing Body to issue their Findings and Determination; and

WHEREAS, the application, Findings and Determination form and a check payable to the Legalized Games of Chance Control Commission (LGCCC) in the amount of \$750.00 will be forwarded to the LGCCC within three days of the Governing Body's action; and

WHEREAS, that 15 days will elapse between the time the municipality forwards the application to the LGCCC and the date the license is issued to the applicant; and

WHEREAS, the Borough Clerk has reported that the legal preliminaries have been strictly complied with; and

WHEREAS, the issuing of such licenses is contingent on the LGCCC not returning the application for any reason;

NOW, THEREFORE, BE IT RESOLVED that the Borough Council be and is hereby authorized to issue a Raffle license numbered RL693 to the PTA Our Lady of Guadalupe for the raffle taking place on various days in December 2019 and January-December 2020.

- **RES. 2019:256 – APPROVING RAFFLE LICENSE RL694 FOR PTA OUR LADY OF GUADALUPE**

WHEREAS, PTA Our Lady of Guadalupe has applied for and received an identification number 483-5-38843 allowing PTA Our Lady of Guadalupe the ability to apply for a raffle license requesting proper approval; and

WHEREAS, PTA Our Lady of Guadalupe has properly completed the raffle license application and at least 7 days have elapsed between the time the application was filed and the time that the application was submitted to the Governing Body for approval and for the Governing Body to issue their Findings and Determination; and

WHEREAS, the application, Findings and Determination form and a check payable to the Legalized Games of Chance Control Commission (LGCCC) in the amount of \$20.00 will be forwarded to the LGCCC within three days of the Governing Body's action; and

WHEREAS, that 15 days will elapse between the time the municipality forwards the application to the LGCCC and the date the license is issued to the applicant; and

WHEREAS, the Borough Clerk has reported that the legal preliminaries have been strictly complied with; and

WHEREAS, the issuing of such licenses is contingent on the LGCCC not returning the application for any reason;

NOW, THEREFORE, BE IT RESOLVED that the Borough Council be and is hereby authorized to issue a Raffle license numbered RL694 to the PTA Our Lady of Guadalupe for the raffle taking place on January 25, 2020.

- **RES. 2019:257 – APPOINTMENT OF ANIMAL CONTROL OFFICER – INDEPENDENT ANIMAL CARE SERVICES, LLC**

WHEREAS, the State requires that each Municipality to appoint an Animal Control Officer; and

WHEREAS, Mayor and Council of the Borough of Stratford engaged the services of Robert Chabot of Independent Animal Control Services LLC, of Blackwood, NJ to be appointed as Animal Control Officer for 2018 and 2019; and

WHEREAS, Independent Animal Control Services LLC has provided quality service for the year; and

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WHEREAS, the agreement signed in 2018 had an option for two additional years at the same rate; and

WHEREAS, the Borough wishes to exercise the option for a second additional year to extend to December 31, 2020;

NOW, THEREFORE, BE IT RESOLVED, by Mayor and Council to authorize the execution of the "Extension of Animal Control Services Contract for 2020" with Independent Animal Control Services LLC.

• **RES. 2019:258 – MAINTENANCE LIENS**

WHEREAS, there exists vacant property in the Borough of Stratford; and

WHEREAS, the last known record owner has been duly notified to maintain the property; and

WHEREAS, Stratford Contracted Services/Stratford employees to be utilized to maintain the property; and

WHEREAS, the following amount is due for services rendered:

Address	Block/lot	description of svc	date of svc	cost of svc	Total to be liened
109 E. LAUREL RD	40/8	Lawn maintenance	10/2/2019	45.00	45.00
TOTAL					45.00

NOW, THEREFORE, BE IT RESOLVED by Mayor and Council to authorize a lien on the above noted properties for the work completed by the Borough on behalf of the property owner.

Green motioned to approve the consent agenda. Hartman seconded the motion and all members present voted in favor in a Roll Call Vote.

COUNCIL COMMENTS:

- Councilwoman Lomanno – Thanked Steve Bach for explanation on the tree removal of Evergreen Road. Suggested having the holiday party at a new location this year.
- Councilwoman Hall – Announced the Tree Lighting will be held on December 6th.
- Councilman Collins – None
- Councilman Green – None
- Councilman Gilligan – None
- Councilman Hartman – Announced he will be resigning from Council as of December 31, 2019 due to health issues.
- Mayor Keenan – Stated he will be submitting a letter regarding the handicapped accessibility of Borough buildings to Councilman Green, Councilman Gilligan, and the Borough Engineer. Requested adding signs to the Justice Facility indicating court is held at that location.

GOOD AND WELFARE:

Green motioned to open the meeting to the public for Good and Welfare. Hall seconded the motion, which passed with all members present voting in favor in a voice vote.

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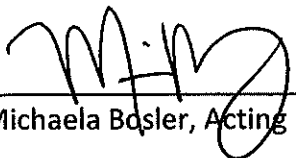
- Mike Mancini – Winding Way Road – Requested an explanation from the Borough Engineer regarding the trees on Evergreen Road. Suggested scanning vital statistics records. Questioned why the Borough needs a library.
- John Gentless – 111 Union Ave. – Thanked Councilman Hartman for his service to Council. Stated the funding of the library was a referendum question. Asked for an update on the sewer connection fee and application ordinance. Commented on potentially purchasing an automatic trash truck and having recycling every other week. Asked for update on Bradlees redevelopment site.

Hall motioned to close the Good and Welfare portion of the meeting. Lomanno seconded the motion and all members present voted in favor in a voice vote.

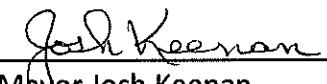
ADJOURN:

Hartman motioned to adjourn the meeting at 8:05 p.m.. Lomanno seconded the motion and all members present voted in favor in a voice vote.

Minutes respectfully submitted by:



Michaela Bosler, Acting Borough Clerk



Mayor Josh Keenan