

STRATFORD BOROUGH COUNCIL
REGULAR MEETING MINUTES
TUESDAY, AUGUST 13, 2019
7:00 P.M.

CALL TO ORDER: Mayor Keenan called the meeting to order at 7:00 P.M.

STATEMENT OF ADVERTISEMENT: The Mayor read the following statement:

Notice of this meeting has been provided to the Courier Post and The Retrospect and is posted on the Borough Hall Bulletin Board stating the time and the place of the meeting.

PLEDGE OF ALLEGIANCE: Mayor Keenan led the Pledge and said an opening prayer.

ROLL CALL:

MAYOR JOSH KEENAN – PRESENT
COUNCIL PRESIDENT TINA LOMANNO – PRESENT
TOM COLLINS, COUNCILMAN – PRESENT
PATRICK GILLIGAN, COUNCILMAN – PRESENT
PATRICK GREEN, COUNCILMAN – PRESENT
LINDA HALL, COUNCILWOMAN – PRESENT
FRANK HARTMAN, COUNCILMAN – PRESENT
ERIC RISO, BOROUGH SOLICITOR – PRESENT
RON MORELLO, POLICE CHIEF – PRESENT
CHRIS CONROY, BOROUGH ADMINISTRATOR – PRESENT
MICHAELA BOSLER, ACTING BOROUGH CLERK - PRESENT

PUBLIC PORTION FOR AGENDA ITEMS ONLY:

Hall motioned to open the public portion on agenda items only. Lomanno seconded the motion, which passed with all members present voting in favor in a voice vote.

No comments from the public were made.

Green motioned to close the public portion for agenda items. Gilligan seconded the motion, which passed with all members present voting in favor in a voice vote.

PROCLAMATIONS

- HONORING AMAZING TRANSFORMATIONS – Councilman Collins read the proclamation for Amazing Transformations honoring Amazing Transformations for the service they provide to children, parents, and educators of the South Jersey community.

REPORTS:

ORDINANCE & PROPERTY Councilman Patrick Green read the report as follows:

Total number of properties inspected: 55
Pending issues from the previous month: 18
 14 of the pending issues abated
Total number of violations found: 36
 5 of the issues have been abated
 1 of the issues were unfounded
 16 of the issues are pending follow up
Warning letters issued to property owners: 19

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Citations issued: 31
Submitted by Michaela Bosler, Acting Borough Clerk

FINANCE & REVENUE

Councilman Patrick Gilligan read the report as follows:

Balance as of 7-1-19 – \$1,059,417.48
Total Receipts – \$2,005,269.05
Total Disbursements – \$2,269,708.59
Balance as of 7-30-19 – \$794,977.94
Total in other Funds - \$2,338,687.25

POLICE

Councilwoman Tina Lomanno read the report as follows:

34 Adult arrests,
1 Juvenile arrests,
1 assaults to police,
4 Simple assaults Complaints,
5 Criminal Mischief Complaints,
6 Harassment complaints,
102 Other investigations and complaints,
1 burglaries,
0 robberies,
9 thefts in the amount of \$1,725.00,
\$6,200.00 in stolen property recovered,
0 motor vehicle thefts,
9 D.W.I. arrests,
6 Narcotics arrests,
502 Traffic summonses issued,
21 Motor vehicle accidents,
5 injuries from accidents
32 Alarm activations,

82 Total crime reports taken
697 total calls for police service

19 Properties inspected
19 Warning letters issued
31 Code Summonses Issued
Submitted by Ron Morello, Chief of Police

EMERGENCY SERVICES

Councilman Frank Hartman read portions of the following reports:

Fire Department

The Stratford Fire Department responded to 52 Alarms 2 Drills in the month July 2019. The following list is a breakdown of the same:

Dwelling Fires	1
Building Fires	1
Investigations	5
Out of Town Assists	16
Alarm Systems	7
Assist Ambulance, Police, Public	3
Car Fires	0

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Wires, Trees Down	11
Rescues & M.V.A.'s	9
Brush Fires	1
Drills	2

Total man hours on the above alarm drills was 498
Submitted by Stephen Gagliardi, Deputy Chief

Ambulance Association

The Stratford Ambulance Association **Paid Crew** responded to 126 Alarms
in the month of **July 2019**, the following is a breakdown of the same:

	Paid	
	<u>Month</u>	<u>Y.T.D.</u>
1. Assault	5	16
2. Bleeding	6	34
3. Cardiac	11	59
4. CVA	0	20
5. Diabetic	0	10
6. Fall	13	81
7. Fire Call	4	19
8. Haz-Mat	0	0
9. Maternity	1	2
10. Medical Emergency	39	229
11. Medical Alarm	0	14
12. MVA	13	64
13. Overdose	2	12
14. Ped/MVA	0	7
15. Psych. Emergency	6	49
16. Respiratory	6	80
17. Seizures	2	16
18. Sick Person	3	27
19. Special Assignment	0	0
20. Unconscious Person	15	58

Year to Date Calls

Paid: 797

Submitted by Lois Tadley, Chief-Stratford Ambulance

The Stratford Ambulance Association **Volunteer Crew** responded to 15 Alarms
in the month of **July 2019**, the following is a breakdown of the same:

	Volunteer	
	<u>Month</u>	<u>Y.T.D.</u>
1. Assault	0	0
2. Bleeding	0	7
3. Cardiac	1	8
4. CVA	0	0
5. Diabetic	0	0
6. Fall	2	9
7. Fire Call	0	6
8. Haz-Mat	0	0
9. Maternity	0	0
10. Medical Emergency	5	21
11. Medical Alarm	0	2
12. MVA	2	13
13. Overdose	0	2

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14. Ped/MVA	0	0
15. Psych. Emergency	0	13
16. Respiratory	0	9
17. Seizures	4	5
18. Sick Person	1	4
19. Special Assignment	0	0
20. Unconscious Person	0	3

Year to Date Calls

Volunteer: 102

Submitted by Lois Tadley, Chief-Stratford Ambulance

PUBLIC WORKS & LIGHTING Councilman Tom Collins read the reports as follows:

Sewer Utility

- Call outs for emergency service: 7
- Performed preemptive checks and required maintenance of all manholes and pump stations
- Sewer line maintenance performed: N/A
- Work requests performed:
 - Readjusted the front entrance door at the Justice Center
 - Stationed "No Parking" signs and traffic cones in preparation for the 4th of July parade and removed them at the conclusion of the parade
 - Replaced burnt out lightbulbs in police station patrol room
 - Boarded up the vacant property located at 112 Stratford Avenue
 - Cleared storm drains throughout the Borough on July 11 and July 18
 - Collected "Road Work" signs at the completion of work done along Atlantic Avenue
 - Assisted the Public Works Supervisor in yard waste collection
- Regular maintenance activities performed include:
 - Weekly trash pickup and cleanup at Yellin School, Parkview School and Vassar Ave. ball fields
 - Bi-weekly town wide metal/appliance collection

Public Works

- Yard waste pick up four times for the month
- Chipper two times for the month
- Cutting of schools, Sterling Arms, and railroad
- Cutting of parks, ballfields, and all other borough properties
- Set up and break down for the 4th of July event
- Removal of signs nailed to the poles on corners
- Metal pick up
- Ran whole town for pothole repair
- Clean up of storm damage and storm drains for heavy storms on July 18th and July 24th

PUBLIC EVENTS

Councilwoman Hall thanked everyone in attendance of the first Stratford hosted National Night Out, and thanked all of the people who contributed to the event, especially Officer Dan Camburn. Announced the Swim Club has a special running during the month of August. Stated schools will be open on September 5th. Announced that the first Little Miss Stratford will be hosted during the fall.

OLD BUSINESS:

- ORDINANCE 2019:15 – AN ORDINANCE ESTABLISHING SALARIES AND SALARY RANGES FOR OFFICERS AND EMPLOYEES OF THE BOROUGH OF STRATFORD, CAMDEN COUNTY, STATE OF NEW JERSEY

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Hartman motioned to open the public hearing on ordinance 2019:15. Lomanno seconded the motion, which passed with all members present voting in favor in a Voice Vote.

No comments were made from the public.

Hartman motioned to close the public hearing on ordinance 2019:15. Hall seconded the motion, which passed with all members present voting in favor in a Voice Vote.

Gilligan motioned to adopt Ordinance 2019:15. Lomanno seconded the motion, which passed with all members present voting in favor in a Roll Call Vote.

- ORDINANCE 2019:16 – AN ORDINANCE OF THE BOROUGH OF STRATFORD, COUNTY OF CAMDEN, AND STATE OF NEW JERSEY, AMENDING CHAPTER 8.56, ENTITLED “BOARD OF HEALTH REGULATIONS,” OF THE CODE OF THE BOROUGH OF STRATFORD

Collins motioned to open the public hearing on ordinance 2019:16. Hall seconded the motion, which passed with all members present voting in favor in a Voice Vote.

No comments were made from the public.

Green motioned to close the public hearing on ordinance 2019:16. Lomanno seconded the motion, which passed with all members present voting in favor in a Voice Vote.

Hartman motioned to adopt Ordinance 2019:16. Hall seconded the motion, which passed with all members present voting in favor in a Roll Call Vote.

NEW BUSINESS:

- ORDINANCE 2019:17 – AN ORDINANCE AMENDING CHAPTER 2.20, ENTITLED “MUNICIPAL COURT,” OF THE CODE OF THE BOROUGH OF STRATFORD

This is the first reading and introduction, the public hearing for this ordinance will be on September 10, 2019 at 7:00 p.m..

WHEREAS, the Borough of Stratford is a municipal corporation organized and operating under the laws of the State of New Jersey; and

WHEREAS, Chapter 2.20, entitled “Municipal Court,” of the Code of the Borough of Stratford, establishes a municipal court known as the “Municipal Court of the Borough of Stratford”; and

WHEREAS, pursuant to N.J.S.A. 2B:12-10, the governing body of any municipality shall provide for an administrator or other necessary employees for the municipal court; and

WHEREAS, pursuant to N.J.S.A. 40:48-2 the Mayor and Borough Council may make, amend, repeal and enforce such other ordinances, regulations, rules and by-laws not contrary to the laws of this state or of the United States, as it may deem necessary and proper for the good government, order and protection of persons and property, and for the preservation of the public health, safety and welfare of the Borough and its inhabitants; and

WHEREAS, the Mayor and Borough Council deem it in the best interest of the Borough to Amend Chapter 2.20 to provide for the positions of Court Administrator and Deputy Court Administrator and delegate to said positions certain responsibilities as outlined herein;

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NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the Borough of Stratford that the Code of the Borough of Stratford is hereby amended, revised and/or supplemented as follows:

SECTION 1. Chapter 2.08 of the Code of the Borough of Stratford, entitled "Borough Officers," is hereby amended, revised, and/or supplement to read as follows:

CHAPTER 2.20 – MUNICIPAL COURT

2.20.010 to 2.20.060

[No Changes]

2.20.070 – Court administrator; deputy court administrator.

A. *Positions established.*

There are hereby created, established and/or ratified in the Borough of Stratford the positions of Administrator of the Municipal Court of the Borough of Stratford ("the Court Administrator") and Deputy Administrator of the Municipal Court of the Borough of Stratford ("the Deputy Court Administrator") pursuant to N.J.S.A. 2B:12-10.

B. *Appointment; compensation.*

1. The Court Administrator shall be appointed by Borough Council. The Court Administrator shall be paid a salary fixed and adopted by the Borough Council in the annual salary ordinance.

2. The Deputy Court Administrator shall be appointed by Borough Council. The Deputy Court Administrator shall be paid a salary fixed and adopted by the Borough Council in the annual salary ordinance.

C. *Court administrator; general responsibilities; qualifications.*

1. The Court Administrator shall serve pursuant to and in accordance with N.J.S.A. 2B:12-1, et seq. Under direction of the municipal judge, the Court Administrator shall have charge of and performs quasi-judicial and administrative functions related to the operation of a municipal court. In accordance with N.J.S.A. 2B:12-13, the Court Administrator shall have the authority granted by law and the Rules of Court to administrators and clerks of courts of record.

2. The Court Administrator shall satisfy all requirements outlined in N.J.S.A. 2B:12-11 and be certified as a Municipal Court Administrator in accordance with and subject to the exceptions outlined in N.J.S.A. 2B:12-11.

D. *Deputy court administrator; general responsibilities.*

Pursuant to and in accordance with N.J.S.A. 2B:12-1, et seq., the Deputy Court Administrator, under direction of the Court Administrator, shall assist in supervising and/or performing quasi-judicial and administrative functions related to the operation of a municipal court and/or assist in other related duties as required.

E. *Vacancies.*

The judge of the municipal court may designate in writing an acting Court Administrator or Deputy Court Administrator to serve temporarily for an absent Court Administrator or Deputy Court Administrator until the absent Court Administrator or Deputy Court Administrator returns or a new Court Administrator or Deputy Court Administrator is appointed. The acting Court Administrator or acting Deputy Court Administrator shall be paid at a rate established by the judge but not exceeding that established for the Court Administrator or Deputy Court Administrator by Borough Council.

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SECTION 2. Except as set forth in Section 1 above, the balance of the Code of the Borough of Stratford shall not be affected by this Ordinance.

SECTION 3. All Ordinances contrary to the provisions of this Ordinance are hereby repealed to the extent that they are inconsistent herewith.

SECTION 4. If the provisions of any section, subsection, paragraph, subdivision, or clause of this Ordinance shall be judged invalid by a court of competent jurisdiction, such order of judgment shall not affect or invalidate the remainder of any section, subsection, paragraph, subdivision, or clause of this Ordinance.

SECTION 5. This Ordinance shall take effect immediately upon posting, publication, and final passage in the manner prescribed by law.

Hall motioned to approve the introduction of Ordinance 2019:17. Lomanno seconded the motion and all members present voting in favor in a Roll Call Vote.

○ **ORDINANCE 2019:18 – AMENDING ORDINANCE 2019:15 ESTABLISHING SALARIES**

This is the first reading and introduction, the public hearing for this ordinance will be on September 10, 2019 at 7:00 p.m..

WHEREAS, it has become necessary to amend certain salaries set forth in ordinance 2019:15

NOW THEREFORE BE IT RESOLVED by Mayor and Council of the Borough of Stratford, County of Camden, and State of New Jersey that Ordinance 2019:15 is amended to include the salary range for the following positions as follows:

Section 1: Delete:

Court Secretary	\$34,612.17-\$41,000.00
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Section 2: Add:

Deputy Court Administrator	\$30,000.00-\$45,000.00
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Section 2. All Ordinances contrary to the provisions of this Ordinance are hereby repealed to the extent that they are inconsistent herewith.

Section 3. If the provisions of any section, subsection, paragraph, subdivision, or clause of this Ordinance shall be judged invalid by a court of competent jurisdiction, such order of judgment shall not affect or invalidate the remainder of any section, subsection, paragraph, subdivision, or clause of this Ordinance.

Section 4. This Ordinance shall take effect immediately upon posting, publication and final passage in the manner prescribed by law.

Hartman motioned to approve the introduction of Ordinance 2019:18. Collins seconded the motion and all members present voting in favor in a Roll Call Vote.

RESOLUTIONS:

RESOLUTIONS 2019:172 THROUGH 2019:179 WILL BE DONE AS A CONSENT AGENDA

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The Clerk stated that Council can at this time request to remove any of the resolutions from the consent agenda and they can be voted on separately. There were no requests to remove any of the resolutions from the consent agenda and the Clerk read the resolutions by title.

○ RES. 2019:172 – AUTHORIZING SHARED SERVICE AGREEMENT WITH ROWAN UNIVERSITY TO PURCHASE ROAD SALT

WHEREAS, the Borough of Stratford has participated in a Shared Service Agreement with Rowan University for the last several years in supplying road salt for Rowan University to purchase; and

WHEREAS, Rowan desires to renew the current three-year agreement; and

NOW, THEREFORE, BE IT RESOLVED, to authorize the execution of the Shared Service Agreement between the Borough of Stratford and Rowan University for three years for road salt.

○ RES. 2019:173 – REFUND OVERPAYMENT OF TAXES – BLOCK 1, LOT 10

WHEREAS, an overpayment was received in the Tax Collector's office for Block 1, Lot 10 - 4 Curtis Court;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Stratford the the amount of 1,778.16 be disbursed to CoreLogic Real Estate Tax Service for the overpayment.

○ RES. 2019:174 – REFUND OVERPAYMENT OF TAXES – BLOCK 88, LOT 6

WHEREAS, an overpayment was received in the Tax Collector's office for Block 88, Lot 6 - 112 Hillside Road;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Stratford the the amount of \$1,897.88 be disbursed to Corelogic Tax Service for the overpayment.

○ RES. 2019:175 – APPROVING RAFFLE LICENSE RL689 FOR STRATFORD ATHLETIC ORGANIZATION

WHEREAS, Stratford Athletic Organization has applied for and received an identification number 483-5-30128 allowing Stratford Athletic Organization the ability to apply for a raffle license requesting proper approval; and

WHEREAS, Stratford Athletic Organization has properly completed the raffle license application and at least 7 days have elapsed between the time the application was filed and the time that the application was submitted to the Governing Body for approval and for the Governing Body to issue their Findings and Determination; and

WHEREAS, the application, Findings and Determination form and a check payable to the Legalized Games of Chance Control Commission (LGCCC) in the amount of \$20.00 will be forwarded to the LGCCC within three days of the Governing Body's action; and

WHEREAS, that 15 days will elapse between the time the municipality forwards the application to the LGCCC and the date the license is issued to the applicant; and

WHEREAS, the Borough Clerk has reported that the legal preliminaries have been strictly complied with; and

WHEREAS, the issuing of such licenses is contingent on the LGCCC not returning the application for any reason;

NOW, THEREFORE, BE IT RESOLVED that the Borough Council be and is hereby authorized to issue a Raffle license numbered RL689 to Stratford Athletic Organization for the raffle taking place on December 6, 2019.

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- RES. 2019:176 – ACCEPTING RESIGNATION OF SPECIAL LAW ENFORCEMENT OFFICER – CLASS II – MICHAEL WILLIAMS

WHEREAS, Michael Williams has been appointed by Mayor and Council and has been serving as a Special Law Enforcement Officer - Class II of the Borough of Stratford; and

WHEREAS, the Borough of Stratford has received notice of resignation from Michael Williams effective immediately;

NOW, THEREFORE, BE IT RESOLVED that Mayor and Council of the Borough of Stratford accept Michael Williams' resignation on August 13, 2019.

- RES. 2019:177 – APPOINTMENT OF SPECIAL LAW ENFORCEMENT OFFICER – CLASS II – STEPHEN PACIFICO

WHEREAS, the Mayor and Council of the Borough of Stratford finds that for the health, safety and welfare of the citizens of the Municipality, that the appointment of Special Law Enforcement Officers are required to assist the regular police force of the Borough of Stratford; and

WHEREAS, a Special Law Enforcement Officer – Class III is required to serve the Stratford School District as a School Resource Officer.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Stratford to appoint as Special Law Enforcement Officer – Class III in accordance with N.J.S.A. 40A:14-146.14:

STEPHEN PACIFICO

BE IT FURTHER RESOLVED that the appointment shall be made contingent on the applicant's satisfactory background check.

- RES. 2019:178 – APPROVING RAFFLE LICENSE RL690 FOR KNIGHTS OF COLUMBUS HOLY FAMILY COUNCIL #7800

WHEREAS, Knights of Columbus Holy Family Council #7800 has applied for and received an identification number 483-6-30939 allowing Knights of Columbus Holy Family Council #7800 the ability to apply for a raffle license requesting proper approval; and

WHEREAS, Knights of Columbus Holy Family Council #7800 has properly completed the raffle license application and at least 7 days have elapsed between the time the application was filed and the time that the application was submitted to the Governing Body for approval and for the Governing Body to issue their Findings and Determination; and

WHEREAS, the application, Findings and Determination form and a check payable to the Legalized Games of Chance Control Commission (LGCCC) in the amount of \$60.00 will be forwarded to the LGCCC within three days of the Governing Body's action; and

WHEREAS, that 15 days will elapse between the time the municipality forwards the application to the LGCCC and the date the license is issued to the applicant; and

WHEREAS, the Borough Clerk has reported that the legal preliminaries have been strictly complied with; and

WHEREAS, the issuing of such licenses is contingent on the LGCCC not returning the application for any reason;

NOW, THEREFORE, BE IT RESOLVED that the Borough Council be and is hereby authorized to issue a Raffle license numbered RL690 to Knights of Columbus Holy Family Council #7800 for the raffle taking place on December 15, 2019.

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- RES. 2019:179 – ACCEPTING RESIGNATION OF SPECIAL LAW ENFORCEMENT OFFICER – CLASS II – JOSEPH SHANAHAN

WHEREAS, Joseph Shanahan has been appointed by Mayor and Council and has been serving as a Special Law Enforcement Officer - Class II of the Borough of Stratford; and

WHEREAS, the Borough of Stratford has received notice of resignation from Joseph Shanahan effective September 2, 2019;

NOW, THEREFORE, BE IT RESOLVED that Mayor and Council of the Borough of Stratford accept Joseph Shanahan’s resignation effective September 2, 2019.

Gilligan motioned to approve the consent agenda. Hall seconded the motion and all members present voted in favor in a Roll Call Vote.

APPROVAL OF BILLS:

Animal checks	1818	through	1821				
Manual checks	19906	through	19910	and	19912		
Payroll checks	50985	and	51041	through	51044	and	51106
Automated checks	33401	through	33500				
Various electronic transfers and potential interim payments to Atlantic City Electric, Constellation Energy, Purchase Power, South Jersey Gas, and UGI							

Collins motioned to approve the payment of the bills. Lomanno seconded the motion. All members present voted in favor in a Roll Call Vote.

COUNCIL COMMENTS:

- Councilwoman Hall – Congratulated Amazing Transformations.
- Councilman Collins – None
- Councilman Hartman – Congratulated Amazing Transformations. Thanked attendees and contributors of National Night Out.
- Councilwoman Lomanno – Thanked Officer Dan Camburn for organizing National Night Out.
- Councilman Gilligan – Stated National Night Out was a nice event.
- Councilman Green – None

GOOD AND WELFARE:

Hartman motioned to open the meeting to the public for Good and Welfare. Hall seconded the motion, which passed with all members present voting in favor in a voice vote.

- Jeff Kirkonis – 100 Cornell Ave. – Concerned about the abandoned property at 109 Cornell Ave.

Hartman motioned to close the Good and Welfare portion of the meeting. Lomanno seconded the motion and all members present voted in favor in a voice vote.

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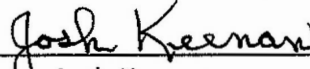
ADJOURN:

Collins motioned to adjourn the meeting at 7:26 p.m.. Hall seconded the motion and all members present voted in favor in a voice vote.

Minutes respectfully submitted by:



Michaela Bosler, Acting Borough Clerk



Mayor Josh Keenan