

STRATFORD BOROUGH COUNCIL
REGULAR MEETING MINUTES
TUESDAY OCTOBER 9, 2018
7:00 P.M.

CALL TO ORDER: Mayor Keenan called the meeting to order at 7:00 P.M.

PLEDGE OF ALLEGIANCE: Mayor Keenan led the Pledge and said an opening prayer.

STATEMENT OF ADVERTISEMENT: The Mayor read the following statement:

Notice of this meeting has been provided to the Courier Post and Central Record and is posted on the Borough Hall Bulletin Board stating the time and the place of the meeting.

ROLL CALL:

MAYOR JOSH KEENAN - PRESENT
COUNCIL PRESIDENT FRANK HARTMAN- PRESENT
TOM COLLINS, COUNCILMAN - PRESENT
PATRICK GILLIGAN, COUNCILMAN - PRESENT
PATRICK GREEN, COUNCILMAN- PRESENT
LINDA HALL, COUNCILWOMAN- PRESENT
TINA LOMANNO, COUNCILWOMAN – ARRIVED AT 7:12 PM
ALEN ARNAUTOVIC, SOLICITOR
VINNIE JESS, ACTING POLICE CHIEF - PRESENT
MICHAELA BOSLER, DEPUTY CLERK - PRESENT
BEN ANGELI, BOROUGH CLERK - PRESENT

PUBLIC PORTION FOR AGENDA ITEMS ONLY:

Hartman motioned to open the public portion on agenda items only. Gilligan seconded the motion, which passed with all members present voting in favor in a voice vote.

No questions or comments from the public.

Collins motioned to close the public portion for agenda items. Hall seconded the motion, which passed with all members present voting in favor in a voice vote.

REPORTS:

ORDINANCE & PROPERTY Councilman Patrick Green read the Code Enforcement report as follows:

Follow Up's: 23
Warning Letters: 37
Violations Resolved: 33
Complaints Signed: 19
19 summons issued for failing to register dog licenses
Submitted by Stephen Gagliardi, Code Enforcement Officer

FINANCE & REVENUE Councilman Patrick Gilligan read his report as follows:

Balance as of 9-1-18 – \$2,157,304.36
Total Receipts - \$675,346.66
Total Disbursements - \$1,430,761.44
Balance as of 9-30-18 – \$1,401,889.58
Total in other Funds - \$2,308,937.83

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EMERGENCY SERVICES Councilman Frank Hartman read portions of the following reports:

Fire Department

The Stratford Fire Department responded to 28 Alarms 2 Drills in the month September 2018. The following list is a breakdown of the same:

	MONTH	YEAR TO DATE
Dwelling Fires	0	8
Building Fires	0	8
Investigations	0	19
Out of Town Assists	17	131
Alarm Systems	4	50
Assist Ambulance, Police, Public	2	46
Car Fires	1	3
Wires, Trees Down	3	32
Rescues & M.V.A.'s	7	28
Brush Fires	1	7
Drills	2	21

Total man hours on the above alarm drills was 297
Submitted by Stephen Gagliardi, Deputy Chief

Ambulance Association

The Stratford Ambulance Association **Paid Crew** responded to 111 Alarms in the month of **September 2018**, the following is a breakdown of the same:

	<u>Paid</u>	
	<u>Month</u>	<u>Y.T.D.</u>
1. Assault	2	13
2. Bleeding	3	20
3. Cardiac	6	80
4. CVA	1	16
5. Diabetic	2	11
6. Fall	12	121
7. Fire Call	2	25
8. Haz-Mat	0	0
9. Maternity	0	3
10. Medical Emergency	32	283
11. Medical Alarm	4	13
12. MVA	14	77
13. Overdose	5	28
14. Ped/MVA	1	9
15. Psych. Emergency	8	66
16. Respiratory	5	80
17. Seizures	5	28
18. Sick Person	3	33
19. Special Assignment	0	2
20. Unconscious Person	6	77

Year to Date Calls

Paid: 985

Submitted by Lois Tadley, Chief-Stratford Ambulance

The Stratford Ambulance Association **Volunteer Crew** responded to **11 Alarms**

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in the month of **September 2018**, the following is a breakdown of the same:

	Volunteer	
	Month	Y.T.D.
1. Assault	0	2
2. Bleeding	1	8
3. Cardiac	0	11
4. CVA	0	2
5. Diabetic	1	3
6. Fall	0	9
7. Fire Call	0	2
8. Haz-Mat	0	0
9. Maternity	0	0
10. Medical Emergency	2	40
11. Medical Alarm	0	0
12. MVA	1	11
13. Overdose	2	6
14. Ped/MVA	0	1
15. Psych. Emergency	2	18
16. Respiratory	1	11
17. Seizures	0	2
18. Sick Person	1	4
19. Special Assignment	0	0
20. Unconscious Person	0	7

Year to Date Calls

Volunteer: 137

Submitted by Lois Tadley, Chief-Stratford Ambulance

PUBLIC WORKS & LIGHTING Councilman Tom Collins read his reports as follows:

Sewer Utility

- Call outs for emergency service: 11
- Performed preemptive checks and required maintenance of all manholes and pump stations
- Sewer line maintenance performed: 5417 linear feet of root control application
- Work requests performed:
 - Obtained supplies and performed maintenance to correct state fire inspection violations at the Borough Hall, Library, and Senior Center
 - Fixed picnic tables at the Yale Ave. ball field
 - Repaired the baseboard and replaced light bulbs at the Library
 - Repaired vandalism of the windows and locks of the sewer building and garage
- Regular maintenance activities performed include:
 - Weekly trash pickup and cleanup at Yellin School, Parkview School and Vassar Ave. ball fields
 - Clearing of debris from storm drains after rain
 - Bi-weekly town wide metal/appliance collection

Public Works

- Cleaning of storm drains
- Chipper out two times for the month
- Changed oil, air cleaners and fuel filters in all trucks and leaf machines
- Washed both leaf machines and checked it completely over
- Had meeting with 3M salesman about reflective tape for speed bumps
- Cutting of grass at schools, Sterling Arms and railroad
- Cutting of grass at parks, ballfields, and Borough properties

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- Planting of two large tree's that were stored behind pole barn four years ago

Additionally, Councilman Collins read a letter expressing gratitude from the Stratford Library regarding the help of Public Works and the Sewer Utility department

PUBLIC EVENTS

Councilwoman Linda Hall stated the Scarecrow Contest is underway – letters have been sent to businesses for participation. Scarecrows are to be put along Warwick Rd. to give participating businesses advertisement and help make the center of town look nice. The Halloween Parade will be October 27th. Laurel Manor will be having a Halloween Celebration on October 25th and they encourage all residents to join.

POLICE

Councilman Gilligan read the report as follows

48 Adult arrests,
1 Juvenile arrests,
3 assaults to police,
5 Simple assaults Complaints,
6 Criminal Mischief Complaints,
8 Harassment complaints,
139 Other investigations and complaints,
0 burglaries,
1 robberies,
6 thefts in the amount of \$5,325.00,
\$14,600.00 in stolen property recovered,
1 motor vehicle thefts,
12 D.W.I. arrests,
11 Narcotics arrests,
481 Traffic summonses issued,
47 Motor vehicle accidents,
7 injuries from accidents including one from a school bus in Parkview School,
27 Alarm activations,
83 Total crime reports taken

707 total calls for police service
2 Properties inspected
Submitted by Ron Morello, Chief of Police

OLD BUSINESS: NONE

NEW BUSINESS:

- ORDINANCE 2018:12 AMENDING ORDINANCE 2018:05 ESTABLISHING SALARIES

This is the first reading and introduction, the public hearing for this ordinance will be on November 13, 2018 at 7:00.

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Hartman motioned to approve the introduction of Ordinance 2018:06. Hall seconded the motion and all members present voting in favor in a Roll Call Vote.

RESOLUTIONS 2018-193 THROUGH 2018-195 WILL BE DONE AS A CONSENT AGENDA

The Clerk stated that Council can at this time request to remove any of the resolutions from the consent agenda and they can be voted on separately. There were no requests to remove any of the resolutions from the consent agenda and the Clerk read the resolutions by title.

○ **RES. 2018:193 AMEND GUIDELINES FOR CREDIT CARD PURCHASES BY THE BOROUGH OF STRATFORD AND CERTAIN RELATED AGENCIES**

WHEREAS, the Borough has determined that the use of credit purchase relationships with certain vendors accessible by credit card purchases is beneficial to the efficient operations of the Borough; and

WHEREAS, such credit purchases relationships are permissible if they meet certain conditions and restrictions as defined under NJAC 5:30-9A.4; and

WHEREAS, the Borough has determined to use credit card purchase relationships accessible by credit card purchase meeting the terms of NJAC 5:30-9A.4 for use at retail outlets of the following vendors: 7-11(Wright Express), Home Depot, Lowe's, Office Depot; and

WHEREAS, the Borough Credit Card Policy (exhibit A) has been reviewed by the CFO and Auditor and approved as meeting all requirements; and

WHEREAS, the Borough has determined that it is necessary to add the Phillips 66 gasoline card to the credit cards included in the Borough's credit card policy.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Stratford, County of Camden and State of New Jersey that the Borough of Stratford Credit Card Policy and Guidelines be authorized with the addition of the Phillips 66 gasoline card and put into effect.

○ **RES. 2018:194 – APPOINT DEPUTY CUSTODIAN OF RECORDS**

WHEREAS, the Borough of Stratford is in need of a Deputy Custodian of records; and

WHEREAS, the personnel committee has recommended that Deputy Municipal Clerk, Michaela Bosler is the best candidate for the position; and

NOW, THEREFORE, BE IT RESOLVED, by Mayor and Council to appoint MICHAELA BOSLER as the Deputy Custodian of records to begin immediately.

○ **RES. 2018:195 – PROMOTE TEMPORARY EMPLOYEE TO LABORER 1**

WHEREAS, the Borough of Stratford has determined that they are in need of promoting a temporary employee to the Laborer 1 position in the Public Works Department and the Sewer Department; and

WHEREAS, the recommendation has been submitted to the Governing Body of Michael Giffin of Stratford, NJ to be promoted to the Laborer 1 position,

NOW, THEREFORE, BE IT RESOLVED, by Mayor and Council to promote Michael Giffin to the position of Laborer 1, effective October 1, 2018.

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Gilligan motioned to approve the consent agenda. Hartman seconded the motion and all members present voted in favor in a Roll Call Vote.

APPROVAL OF BILLS:

Animal checks	1779	through	1781	
Manual checks	19858	through	19860	
Payroll checks	49317	through	49321	and
Payroll checks	49388	through	49389	
Automated checks	32313	through	32404	
Various electronic transfers and potential interim payments to ACE,SJE,SJF,Line systems, Fleet Phillips 66				

Collins motioned to approve the payment of the bills. Hall seconded the motion. All members present voted in favor in a Roll Call Vote.

COUNCIL COMMENTS:

- Councilman Green – None
- Councilman Gilligan – None
- Councilman Hartman – None
- Councilman Collins – Councilman Collins stated the Public Works department is now fully staff and expressed gratitude for each employee in the department.
- Councilwoman Hall – None
- Councilwoman Lomanno – None

- Mayor Keenan stated there was correspondence from the Borough of Magnolia requesting a meeting in regards to the Fourth of July celebration and possibility of fireworks at Sterling High School. Councilman Green stated there was surplus funds available. Councilwoman Hall stated she is hoping to have fireworks as long as the funds are available and she will go to the meeting. Councilwoman Lomanno said that the letter stated that Sterling may have fireworks, and the possibility of this all depends on Sterling’s ability to host.

GOOD AND WELFARE:

Hartman motioned to open the meeting to the public for Good and Welfare. Collins seconded the motion, which passed with all members present voting in favor in a voice vote.

- Mayor Keenan asked about the process of notifying residents of rodent problems in town. The Clerk responded that letters and flyers for rodent prevention are sent out within a block radius of the property that contacts Borough Hall. If the problem persists and spreads to other streets, the health department will be contacted for further inspection. There had been an issue on Pennsylvania Ave. that required this step.

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- Steve Gagliardi – Code Enforcement – stated that chickens were sighted at a property on Warwick Rd. which could have led to this problem. He had inspected the property, sent a letter to correct the issue, and determined upon follow up the chickens are no longer there.
- The Clerk continued to explain the rodent problem on Pennsylvania Ave., and the process the Borough is taking to correct the issue, with many other towns having similar problems along the railroad tracks. The Clerk stated the best way to prevent rodents are cleaning up after your pets, keeping your trash covered, and not feeding stray cats and other wildlife.

Hartman motioned to close the Good and Welfare portion of the meeting. Collins seconded the motion and all members present voted in favor in a voice vote


ADJOURN:

Gilligan motioned to adjourn the meeting at 7:21 PM. Collins seconded the motion and all members present voted in favor in a voice vote.

Minutes respectfully submitted by:



Michaela Bosler, Deputy Borough Clerk



Mayor Josh Keenan