

**BOROUGH OF STRATFORD**  
**COUNTY OF CAMDEN**  
**REPORT OF AUDIT**  
**FOR THE YEAR ENDED DECEMBER 31, 2019**

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**BOROUGH OF STRATFORD**

**PART I**

**REPORT OF AUDIT OF FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED DECEMBER 31, 2019**

## **INDEPENDENT AUDITOR'S REPORT**

The Honorable Mayor and  
Members of the Borough Council  
Borough of Stratford  
Stratford, New Jersey 08084

### **Report on the Financial Statements**

We have audited the accompanying statements of assets, liabilities, reserves and fund balance - regulatory basis of the various funds of the Borough of Stratford, in the County of Camden, State of New Jersey, as of December 31, 2019 and 2018, and the related statements of operations and changes in fund balance - regulatory basis for the years then ended, and the related statement of revenues - regulatory basis, statement of expenditures - regulatory basis, and statement of general fixed asset group of accounts - regulatory basis for the year ended December 31, 2019, and the related notes to the financial statements, which collectively comprise the Borough's basic financial statements as listed in the table of contents.

### ***Management's Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with the financial reporting provisions of the Division of Local Government Services, Department of Community Affairs, State of New Jersey; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### ***Auditor's Responsibility***

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and in compliance with audit requirements as prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

**14200**

***Opinions***

*Basis for Adverse Opinion on Accounting Principles Generally Accepted in the United States of America*

As described in note 1 to the financial statements, the financial statements are prepared by the Borough on the basis of the financial reporting provisions of the Division of Local Government Services, Department of Community Affairs, State of New Jersey, which is a basis of accounting other than accounting principles generally accepted in the United States of America, to meet the requirements of the State of New Jersey.

The effects on the financial statements of the variances between the regulatory basis of accounting described in note 1 and accounting principles generally accepted in the United States of America, although not reasonably determinable, are presumed to be material.

*Adverse Opinion on Accounting Principles Generally Accepted in the United States of America*

In our opinion, because of the significance of the matter discussed in the “*Basis for Adverse Opinion on Accounting Principles Generally Accepted in the United States of America*” paragraph, the financial statements referred to above do not present fairly, in accordance with accounting principles generally accepted in the United States of America, the financial position of the Borough of Stratford, in the County of Camden, State of New Jersey, as of December 31, 2019 and 2018, or the results of its operations and changes in fund balance for the years then ended.

*Opinion on Regulatory Basis of Accounting*

In our opinion, the financial statements referred to previously present fairly, in all material respects, the assets, liabilities, reserves and fund balance - regulatory basis of the various funds of the Borough of Stratford, in the County of Camden, State of New Jersey, as of December 31, 2019 and 2018, and the results of its operations and changes in fund balance - regulatory basis of such funds for the years then ended, and the revenues - regulatory basis and expenditures - regulatory basis of the various funds, and general fixed asset group of accounts - regulatory basis, for the year ended December 31, 2019, in conformity with accounting principles and practices prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey, as described in note 1.

***Other Matters***

*Other Information*

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Borough’s basic financial statements. The supplemental statements and schedules presented for the various funds, as listed in the table of contents, are presented for purposes of additional analysis as required by the Division of Local Government Services, Department of Community Affairs, State of New Jersey, and are not a required part of the basic financial statements.

The supplemental statements and schedules presented for the various funds are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the supplemental statements and schedules described in the previous paragraph are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

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**Other Reporting Required by *Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated October 22, 2020 on our consideration of the Borough of Stratford, in the County of Camden, State of New Jersey, internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Borough of Stratford's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Borough of Stratford's internal control over financial reporting and compliance.

Respectfully submitted,



BOWMAN & COMPANY LLP  
Certified Public Accountants  
& Consultants



Scott P. Barron  
Certified Public Accountant  
Registered Municipal Accountant

Voorhees, New Jersey  
October 22, 2020



**REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE  
AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN  
ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

**INDEPENDENT AUDITOR'S REPORT**

The Honorable Mayor and  
Members of the Borough Council  
Borough of Stratford  
Stratford, New Jersey 08084

We have audited, in accordance with the auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States; and the audit requirements as prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey, the financial statements prepared on a regulatory basis of accounting prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey, of the Borough of Stratford, in the County of Camden, State of New Jersey, as of and for the year ended December 31, 2019, and the related notes to the financial statements, which collectively comprise the Borough's basic financial statements, and have issued our report thereon dated October 22, 2020. That report indicated that the Borough of Stratford's financial statements were not prepared in accordance with accounting principles generally accepted in the United States of America, but were prepared on a regulatory basis of accounting prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey.

**Internal Control over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the Borough of Stratford's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Borough of Stratford's internal control. Accordingly, we do not express an opinion on the effectiveness of the Borough of Stratford's internal control.

*A deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. *A material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. *A significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

**Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the Borough of Stratford's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*, and audit requirements as prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey.

**Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* and audit requirements as prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey, in considering the Borough's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Respectfully submitted,



BOWMAN & COMPANY LLP  
Certified Public Accountants  
& Consultants



Scott P. Barron  
Certified Public Accountant  
Registered Municipal Accountant

Voorhees, New Jersey  
October 22, 2020

**BOROUGH OF STRATFORD**  
CURRENT FUND

Statements of Assets, Liabilities, Reserves and Fund Balance -- Regulatory Basis  
As of December 31, 2019 and 2018

ASSETS:	<u>Ref.</u>	<u>2019</u>	<u>2018</u>
Regular Fund:			
Cash	SA-1	\$ 1,617,687.99	\$ 1,452,723.86
Change Funds	SA-3	<u>120.00</u>	<u>120.00</u>
		<u>1,617,807.99</u>	<u>1,452,843.86</u>
Receivables and Other Assets with Full Reserves:			
Delinquent Property Taxes Receivable	SA-5	513,491.55	307,078.81
Tax Title Liens Receivable	SA-6	5,641.42	4,895.00
Maintenance Liens Receivable	SA-7	3,943.89	5,667.00
Revenue Accounts Receivable	SA-8	30,099.68	32,265.65
Property Acquired for Taxes (at Assessed Valuation)	SA-9	613,700.00	613,700.00
Interfund Accounts Receivable:			
Due from Federal and State Grant Fund	SA-24		27,752.73
Due from Animal Control Fund	SB-2	8.93	9.07
Due from Trust - Other Fund	SB-7	17,562.33	17,611.68
Due from General Capital Fund	SC-4	208.77	239.64
Due from Sewer Utility Operating Fund	D-3	<u>97.00</u>	<u>          </u>
		<u>1,184,753.57</u>	<u>1,009,219.58</u>
Deferred Charges:			
Emergency Authorization	A-3		30,000.00
Special Emergency Authorizations (40A:4-55)	SA-10	<u>164,000.00</u>	<u>198,000.00</u>
		<u>164,000.00</u>	<u>228,000.00</u>
Total Regular Fund		<u>2,966,561.56</u>	<u>2,690,063.44</u>
Federal and State Grant Fund:			
Cash	SA-1	91,949.66	
Federal and State Grants Receivable	SA-23	<u>545,455.66</u>	<u>513,106.69</u>
Total Federal and State Grant Fund		<u>637,405.32</u>	<u>513,106.69</u>
Total Assets		<u>\$ 3,603,966.88</u>	<u>\$ 3,203,170.13</u>

(Continued)

**BOROUGH OF STRATFORD**  
CURRENT FUND

Statements of Assets, Liabilities, Reserves and Fund Balance -- Regulatory Basis  
As of December 31, 2019 and 2018

LIABILITIES, RESERVES AND FUND BALANCE:	<u>Ref.</u>	<u>2019</u>	<u>2018</u>
Regular Fund:			
Liabilities:			
Appropriation Reserves	A-3, SA-11	\$ 291,190.29	\$ 320,119.38
Reserve for Encumbrances	A-3, SA-11	90,343.04	24,596.11
Contracts Payable			
Due to Bank	A	0.60	0.60
Due to State of New Jersey - Veterans' and Senior Citizens' Deductions	SA-12	8,742.65	10,696.08
Prepaid Taxes	SA-13	122,285.29	93,292.67
Tax Overpayments	SA-14	23,683.82	2,907.12
Due to County - Added and Omitted Taxes	SA-16	36,639.54	117.13
Due to County - Brandywine PILOT	A-1	6,223.16	
Reserve for Whitman Ave Townhouses	SA-20	7,604.08	7,626.30
Reserve for Master Plan	SA-21	10,306.20	7,737.07
Reserve for Revision and Codification of Ordinances	SA-22		0.74
Reserve for Tax Revaluation	A	4,711.00	4,711.00
Reserve for Tax Map	A	25.43	25.43
		<u>601,755.10</u>	<u>471,829.63</u>
Reserves for Receivables and Other Assets		1,184,753.57	1,009,219.58
Fund Balance	A-1	<u>1,180,052.89</u>	<u>1,209,014.23</u>
Total Regular Fund		<u>2,966,561.56</u>	<u>2,690,063.44</u>
Federal and State Grant Fund:			
Due to Current Fund	SA-24		27,752.73
Reserve for Federal and State Grants - Unappropriated	SA-25	1,800.39	
Contracts Payable	SA-26	6,820.00	
Reserve for Encumbrances	SA-27	257,520.51	29,291.20
Reserve for Federal and State Grants - Appropriated	SA-27	<u>371,264.42</u>	<u>456,062.76</u>
Total Federal and State Grant Fund		<u>637,405.32</u>	<u>513,106.69</u>
Total Liabilities, Reserves and Fund Balance		<u>\$ 3,603,966.88</u>	<u>\$ 3,203,170.13</u>

The accompanying Notes to Financial Statements are an integral part of this statement.

**BOROUGH OF STRATFORD**  
CURRENT FUND

Statements of Operations and Changes in Fund Balance -- Regulatory Basis  
For the Years Ended December 31, 2019 and 2018

	<u>2019</u>	<u>2018</u>
<u>Revenue and Other Income Realized</u>		
Surplus Utilized	\$ 561,982.57	\$ 423,000.00
Miscellaneous Revenues Anticipated	2,168,401.71	2,084,791.58
Receipts from Delinquent Taxes	273,817.84	342,628.81
Receipts from Current Taxes	17,813,767.85	17,367,039.49
Non-Budget Revenues	105,931.17	171,221.53
Other Credits to Income:		
Unexpended Balance of Appropriation Reserves	223,911.75	220,653.19
Lapsed Tax Sale Premium Bids - Due Trust Other Fund	18,500.00	16,000.00
Liquidation of Reserves for:		
Due from Federal and State Grant Fund	27,752.73	
Due from Animal Control Fund	0.14	
Due from Trust - Other Fund	49.35	14,100.90
Due from General Capital Fund	30.87	
	<hr/>	<hr/>
Total Income	21,194,145.98	20,639,435.50
<u>Expenditures</u>		
Budget and Emergency Appropriations:		
Operations Within "CAPS":		
Salaries and Wages	2,370,936.64	2,235,771.78
Other Expenses	2,043,641.26	2,220,884.86
Deferred Charges and Statutory Expenditures Within "CAPS"	680,629.16	612,949.29
Operations Excluded from "CAPS":		
Salaries and Wages	241,601.74	180,201.89
Other Expenses	256,641.13	283,462.34
Capital Improvements Excluded from "CAPS"	253,000.00	298,000.00
Municipal Debt Service Excluded from "CAPS"	649,956.91	585,792.37
Deferred Charges Excluded from "CAPS"	89,000.00	49,000.00
County Taxes Payable	3,537,498.85	3,591,868.01
County Share of Added and Omitted Taxes	36,639.54	117.13
County Share of Stratford Square PILOT	6,223.16	
Local School District Taxes Payable	7,727,481.00	7,290,754.00
Regional High School Taxes	2,734,281.00	2,760,949.50
Open Space Trust Fund Tax Payable	57,247.36	57,247.36
Due to State of New Jersey - Prior Year Veteran and Senior Citizens' Deduction Disallowed by Collector	1,250.00	2,750.00
Creation of Reserves for:		
Interfund Advances in the Current Year:		
Due from Federal and State Grant Fund		27,752.73
Due from Trust - Other Fund		4.95
Due from General Capital Fund		80.55
Due from Sewer Utility Operating Fund	97.00	
	<hr/>	<hr/>
Total Expenditures	20,686,124.75	20,197,586.76

(Continued)

**BOROUGH OF STRATFORD**  
**CURRENT FUND**  
 Statements of Operations and Changes in Fund Balance -- Regulatory Basis  
 For the Years Ended December 31, 2019 and 2018

	<u>2019</u>	<u>2018</u>
Excess in Revenue	\$ 508,021.23	\$ 441,848.74
Adjustments to Income before Surplus:		
Expenditures included above which are by Statute Deferred		
Charges to Budget of Succeeding Year	<u>25,000.00</u>	<u>80,000.00</u>
Statutory Excess to Fund Balance	533,021.23	521,848.74
<u>Fund Balance</u>		
Balance January 1	<u>1,209,014.23</u>	<u>1,110,165.49</u>
	1,742,035.46	1,632,014.23
Decreased by:		
Utilization as Anticipated Revenue	<u>561,982.57</u>	<u>423,000.00</u>
Balance December 31	<u>\$ 1,180,052.89</u>	<u>\$ 1,209,014.23</u>

The accompanying Notes to Financial Statements are an integral part of this statement.

**BOROUGH OF STRATFORD**  
**CURRENT FUND**  
Statement of Revenues -- Regulatory Basis  
For the Year Ended December 31, 2019

	<u>Anticipated</u>		<u>Realized</u>	<u>Excess or (Deficit)</u>
	<u>Budget</u>	<u>Special N.J.S. 40A:4-87</u>		
Surplus Anticipated	\$ 561,982.57		\$ 561,982.57	
Miscellaneous Revenues:				
Local Revenues:				
Licenses:				
Alcoholic Beverages	5,000.00		5,000.00	
Other	12,000.00		3,386.00	\$ (8,614.00)
Fees and Permits	74,000.00		58,381.60	(15,618.40)
Fines and Costs:				
Municipal Court	295,000.00		361,897.73	66,897.73
Interest and Costs on Taxes	75,000.00		75,300.65	300.65
Interest on Investments and Deposits	7,000.00		16,177.43	9,177.43
<b>Total Local Revenues</b>	<b>468,000.00</b>		<b>520,143.41</b>	<b>52,143.41</b>
State Aid Without Offsetting Appropriations:				
Energy Receipts Tax (P.L. 1997, Chapter 162 & 167)	720,632.00		720,632.00	
<b>Total State Aid Without Offsetting Appropriations</b>	<b>720,632.00</b>		<b>720,632.00</b>	
Special Items of General Revenue Anticipated with Prior Written Consent of Director of Local Government Services - Interlocal Municipal Service Agreements Offset With Appropriations				
Shared Services Stratford Schools	18,360.00		27,910.00	9,550.00
Shared Services School Resource Officer	76,000.00		70,671.40	(5,328.60)
<b>Total Interlocal Municipal Service Agreement Offset with Appropriations</b>	<b>94,360.00</b>		<b>98,581.40</b>	<b>4,221.40</b>
Special Items of General Revenue Anticipated with Prior Written Consent of Director of Local Government Services - Public and Private Revenues Offset with Appropriations:				
Alcohol Education and Rehabilitation Grant		\$ 5,224.35	5,224.35	
Body Armor Replacement Fund	2,046.98		2,046.98	
Camden County DWI Task Force		70,200.00	70,200.00	
Clean Communities Program		14,734.50	14,734.50	
Click It or Ticket		5,500.00	5,500.00	
Distracted Driver Statewide Crackdown		5,500.00	5,500.00	
Drive Sober or Get Pulled Over -- Labor Day Crackdown		5,500.00	5,500.00	
Year-End Crackdown		5,500.00	5,500.00	
Drunk Driving Enforcement Fund		14,980.63	14,980.63	
DWI Sobriety Checkpoint		4,640.00	4,640.00	
Municipal Alliance Against Drug and Alcohol Abuse		31,746.16	31,746.16	
New Jersey Department of Transportation Trust Fund		225,000.00	225,000.00	
Pedestrian Safety Education & Enforcement Fund		11,225.00	11,225.00	
Private Grant SIF Risk Control	1,971.76		1,971.76	
Recycling Tonnage Grant	5,618.18		5,618.18	
Safe and Secure Community Program - P.L. 1994, Chapter 220		30,000.00	30,000.00	
<b>Total Special Items of General Revenue Anticipated with Prior Written Consent of Director of Local Government Services - Public and Private Revenues Offset with Appropriations</b>	<b>9,636.92</b>	<b>429,750.64</b>	<b>439,387.56</b>	
Special Items of General Revenue Anticipated with Prior Written Consent of Director of Local Government Services - Other Special Items:				
Property Maintenance	12,615.00		12,614.88	(0.12)
Library Property Maintenance	10,000.00		10,000.00	
Delaware River Port Authority	15,000.00		15,000.00	
Conrail Property Maintenance	3,300.00		3,300.00	
Cable Television Franchise Fees	24,279.20		24,279.20	
Contributions from Rowan University	50,000.00		50,000.00	
Payments In Lieu of Taxes - Kennedy Hospital	150,000.00		150,000.00	
Payments In Lieu of Taxes - Stratford Square	156,104.00		124,463.26	(31,640.74)

(Continued)

**BOROUGH OF STRATFORD**  
**CURRENT FUND**  
Statement of Revenues -- Regulatory Basis  
For the Year Ended December 31, 2019

	<u>Anticipated</u>		<u>Realized</u>	<u>Excess or (Deficit)</u>
	<u>Budget</u>	<u>Special N.J.S. 40A:4-87</u>		
Total Special Items of General Revenue Anticipated with Prior Written Consent of Director of Local Government Services - Other Special Items	\$ 421,298.20		\$ 389,657.34	\$ (31,640.86)
Total Miscellaneous Revenues Anticipated	1,713,927.12	\$ 429,750.64	2,168,401.71	24,723.95
Receipts from Delinquent Taxes	290,000.00		273,817.84	(16,182.16)
Amount to be Raised by Taxes for Support of Municipal Budget:				
Local Tax for Municipal Purposes including Reserve for Uncollected Taxes	3,875,500.00		3,975,050.50	99,550.50
Minimum Library Tax	145,366.05		145,366.05	
Total Amount to be Raised by Taxes for Support of Municipal Budget	4,020,866.05		4,120,416.55	99,550.50
Total General Revenues	6,586,775.74	429,750.64	7,124,618.67	108,092.29
Non-Budget Revenues			105,931.17	105,931.17
Total Revenues	<u>\$ 6,586,775.74</u>	<u>\$ 429,750.64</u>	<u>\$ 7,230,549.84</u>	<u>\$ 214,023.46</u>

(Continued)



**BOROUGH OF STRATFORD**  
**CURRENT FUND**  
Statement of Revenues -- Regulatory Basis  
For the Year Ended December 31, 2019

Analysis of Realized Revenues

Allocation of Current Tax Collections:

Revenue from Collections		\$ 17,813,767.85
Allocated to:		
Schools, County Taxes and Open Space Trust Fund		14,149,023.75
Balance for Support of Municipal Budget Appropriations		3,664,744.10
Add: Appropriation "Reserve for Uncollected Taxes"		455,672.45
Amount for Support of Municipal Budget Appropriations		\$ 4,120,416.55

Receipts from Delinquent Taxes:

Delinquent Tax Collections		\$ 273,817.84
Tax Title Lien Collections		-
		\$ 273,817.84

Licenses -- Other:

Clerk:		
Mercantile License		\$ 3,281.00
Registrar of Vital Statistics:		
Marriage/ Civil Union Licenses		105.00
		\$ 3,386.00

Fees and Permits:

Registrar of Vital Statistics:		
Birth Certificates	\$ 22,340.00	
Death Certificates	2,020.00	
Vital Statistics Direct State of NJ	580.00	
Marriage/ Domestic Partnership Certificate Copies	460.00	
		\$ 25,400.00
Clerk:		
Food Permit	120.00	
Miscellaneous Fees	235.90	
OPRA Requests	7.70	
Rental Registrations	9,350.00	
Sign Permit	9,646.00	
Street Opening Permits	13,592.00	
200 Foot Search	20.00	
Zoning Fees	10.00	
		32,981.60
		\$ 58,381.60

Interest Earned on Investments and Deposits:

Revenue Accounts Receivable:		
Collections by Treasurer		\$ 9,959.75
Due from Animal Control Fund		116.57
Due from Trust - Other Fund		3,562.64
Due from General Capital Fund		2,538.47
		\$ 16,177.43

(Continued)

**BOROUGH OF STRATFORD**  
**CURRENT FUND**  
Statement of Revenues -- Regulatory Basis  
For the Year Ended December 31, 2019

Analysis of Non-Budget Revenues

Miscellaneous Revenues not Anticipated:

Treasurer:

Receipts:

Administration Fees	\$ 17,819.95
Donations	19,599.00
FEMA Reimbursement	242.45
Insurance Dividends	6,676.00
Marriage and Civil Unions	200.00
Payment in Lieu of Taxes	60.00
Police Fees and Permits	2,694.52
Road Opening Program Inspections	5,150.00
Sale of Assets	2,109.00
State Motor Vehicle Inspections	4,253.25
Vacant Property Registrations	<u>43,200.00</u>

\$ 102,004.17

Collections made by Collector:

Maintenance Liens

3,927.00

\$ 105,931.17

The accompanying Notes to Financial Statements are an integral part of this statement.

**BOROUGH OF STRATFORD**  
CURRENT FUND

Statement of Expenditures -- Regulatory Basis  
For the Year Ended December 31, 2019

	<u>Budget</u>	<u>Budget After Modification</u>	<u>Paid or Charged</u>		<u>Unexpended Balance Canceled</u>
			<u>Expended</u>	<u>Encumbered</u>	
OPERATIONS -- WITHIN "CAPS"					
General Government Functions:					
General Administration:					
Salaries and Wages	\$ 155,059.06	\$ 155,059.06	\$ 142,967.45	\$ 3,077.75	\$ 12,091.61
Other Expenses	26,050.00	28,750.00	23,918.93		1,753.32
Elections:					
Other Expenses	5,100.00	5,100.00	5,100.00		
Financial Administration (Treasury):					
Salaries and Wages	86,898.94	86,898.94	78,053.75		8,845.19
Other Expenses	4,216.00	4,216.00	3,547.07	600.11	68.82
Audit Services:					
Other Expenses	39,100.00	39,100.00	39,100.00		
Collection of Taxes					
Salaries and Wages	69,646.55	69,646.55	69,356.39		290.16
Other Expenses	8,805.00	8,805.00	5,855.60	2,817.52	131.88
Assessment of Taxes:					
Salaries and Wages	21,356.58	21,356.58	21,356.58		
Other Expenses	8,150.00	8,150.00	7,319.88	518.40	311.72
Legal Services and Costs					
Salaries and Wages	14,280.00	14,280.00	14,280.00		
Other Expenses	76,000.00	76,000.00	48,591.25	3,825.00	23,583.75
Engineering Services and Costs					
Other Expenses	8,000.00	8,000.00	7,185.00	245.00	570.00
Municipal Court					
Salaries and Wages	166,526.35	164,526.35	145,932.66		18,593.69
Other Expenses	37,100.00	39,600.00	36,948.70	608.11	2,043.19
Public Defender					
Salaries and Wages	10.00				
Land Use Administration:					
Municipal Land Use Law (N.J.S.A. 40:55D-1)					
Planning Board					
Salaries and Wages	12,093.79	12,093.79	8,844.90		3,248.89
Other Expenses (N.J.S.A. 40A:4-55 +\$25,000.00)	6,100.00	31,100.00	27,526.06	535.72	3,038.22
Insurance:					
Other Insurance Premiums	109,000.00	112,649.00	112,649.00		
Worker Compensation Insurance	50,961.00	50,961.00	50,961.00		
Group Insurance for Employees	577,388.04	539,976.72	495,954.70	2,119.89	41,902.13
Health Benefits Waivers	16,569.60	14,912.64	14,912.64		

(Continued)

**BOROUGH OF STRATFORD**  
CURRENT FUND

Statement of Expenditures -- Regulatory Basis  
For the Year Ended December 31, 2019

	<u>Budget</u>	<u>Budget After Modification</u>	<u>Paid or Charged</u>		<u>Unexpended Balance Canceled</u>
			<u>Expended</u>	<u>Encumbered</u>	
<b>OPERATIONS -- WITHIN "CAPS" (CONT'D)</b>					
Public Safety Functions:					
Police					
Salaries and Wages	\$ 1,674,212.15	\$ 1,674,212.15	\$ 1,631,398.49	\$ 7,306.86	\$ 42,813.66
Other Expenses	102,520.00	102,520.00	67,887.40		27,325.74
Office of Emergency Management					
Other Expenses	5,350.00	5,350.00	4,320.04	234.32	795.64
Aid to Volunteer Ambulance Companies	20,000.00	17,525.78	17,525.78		
Fire					
Fire Hydrant Service					
Fire Department	54,000.00	51,296.00	46,677.87		4,618.13
Uniform Fire Safety and Inspection Act	47,500.00	47,500.00	46,159.23	1,071.05	269.72
Salaries and Wages					
Other Expenses	1,800.00	1,668.50	1,668.50		
Public Work Functions:					
Public Works Department:					
Salaries and Wages	148,538.02	148,538.02	135,435.76		13,102.26
Other Expenses	19,100.00	19,100.00	15,137.82	611.10	3,351.08
Solid Waste Collection					
Other Expenses	339,111.62	346,021.62	332,409.97	2,688.42	10,923.23
Public Buildings and Grounds					
Other Expenses	23,000.00	26,923.00	17,572.56	7,876.67	1,473.77
Shade Tree Commission					
Other Expenses	6,000.00	6,000.00	6,000.00		
Maintenance of Motor Vehicles:					
Other Expenses	47,000.00	47,000.00	21,911.94	3,701.26	21,386.80
Health and Human Services Functions:					
Board of Health					
Salaries and Wages	21,325.20	21,325.20	19,370.84		1,954.36
Other Expenses	1,700.00	1,700.00	974.26	725.74	
Environmental Commission (N.J.S. 40:56A-1)					
Other Expenses	2,500.00	2,500.00	2,500.00		

**BOROUGH OF STRATFORD**  
CURRENT FUND

Statement of Expenditures -- Regulatory Basis  
For the Year Ended December 31, 2019

	Budget	Budget After Modification	Paid or Charged			Unexpended Balance Canceled
			Expended	Encumbered	Reserved	
<b>OPERATIONS -- WITHIN "CAPS" (CONT'D)</b>						
Utility Expenses and Bulk Purchases:						
Electricity	\$ 45,000.00	\$ 45,000.00	\$ 37,135.63	\$ 2,300.00	\$ 5,564.37	
Street Lighting	23,000.00	19,987.00	18,421.13	1,510.00	55.87	
Telephone	17,100.00	21,415.00	17,291.28	1,533.90	2,589.82	
Water	1,300.00	1,600.00	1,327.58	135.48	136.94	
Gas (Natural or Propane)	13,500.00	13,500.00	10,621.19		2,878.81	
Sewerage Processing and Disposal	1,810.00	1,810.00	1,513.30		296.70	
Gasoline	50,300.00	50,300.00	35,725.45	3,567.45	11,007.10	
Landfill / Solid Waste Disposal Costs:						
Solid Waste Disposal	235,000.00	235,104.00	205,424.80	16,104.66	13,574.54	
Other Common Operating Functions (Unclassified)	3,000.00	3,000.00	3,000.00			
Celebration of Public Events, Anniversaries or Holiday				74.31	3,768.86	
Other Expenses	12,500.00	12,500.00	8,656.83			
<b>Total Operations Including Contingent - within "CAPS"</b>	<b>4,414,577.90</b>	<b>4,414,577.90</b>	<b>4,066,429.21</b>	<b>63,788.72</b>	<b>284,359.97</b>	
Detail:						
Salaries and Wages	2,372,946.64	2,370,936.64	2,269,996.82		100,939.82	
Other Expenses (Including Contingent)	2,041,631.26	2,043,641.26	1,796,432.39	63,788.72	183,420.15	
<b>DEFERRED CHARGES AND STATUTORY EXPENDITURES MUNICIPAL -- WITHIN "CAPS"</b>						
Statutory Expenditures:						
Contribution to:						
Public Employees Retirement System	97,501.16	97,501.16	97,193.00		308.16	
Police and Firemen's Retirement System of N.J.	376,818.00	376,818.00	376,818.00			
Defined Contribution Retirement Program	10.00	10.00			10.00	
Unemployment Compensation Insurance	21,300.00	21,300.00	21,055.57		244.43	
Social Security System (O.A.S.I.)	160,000.00	185,000.00	178,732.27		6,267.73	
<b>Total Deferred Charges and Statutory Expenditures Municipal -- Within "CAPS"</b>	<b>655,629.16</b>	<b>680,629.16</b>	<b>673,798.84</b>		<b>6,830.32</b>	
<b>Total General Appropriations for Municipal Purposes -- Within "CAPS"</b>	<b>5,070,207.06</b>	<b>5,095,207.06</b>	<b>4,740,228.05</b>	<b>63,788.72</b>	<b>291,190.29</b>	

(Continued)

**BOROUGH OF STRATFORD  
CURRENT FUND**

Statement of Expenditures -- Regulatory Basis  
For the Year Ended December 31, 2019

	<u>Budget</u>	<u>Budget After Modification</u>	<u>Paid or Charged</u>		<u>Unexpended Balance Canceled</u>
			<u>Expended</u>	<u>Encumbered</u>	
<b>OPERATIONS -- EXCLUDED FROM "CAPS"</b>					
Maintenance of Free Public Library	\$ 145,366.05	\$ 145,366.05	\$ 145,366.05		
Other Expenses					
Municipal Court - Court Bailiff	8,500.00	8,500.00	8,500.00		
Salaries and Wages					
Municipal Court - Court Security	8,500.00	8,500.00	8,500.00		
Salaries and Wages					
<b>Total Other Operations - Excluded from "CAPS"</b>	<b>162,366.05</b>	<b>162,366.05</b>	<b>162,366.05</b>		
Interlocal Municipal Service Agreements:					
Stratford School Shared Service	18,360.00	18,360.00	18,360.00		
School Resource Officer	76,000.00	76,000.00	76,000.00		
<b>Total Interlocal Municipal Service Agreements</b>	<b>94,360.00</b>	<b>94,360.00</b>	<b>94,360.00</b>		
<b>Additional Appropriations Offset by Revenues (N.J.S. 40A:4-45.3h):</b>					
PILOT to Stratford School District	24,532.76	24,532.76		\$ 24,532.76	
<b>Public and Private Programs Offset by Revenues:</b>					
Alcohol Education and Rehabilitation (N.J.S. 40A:4-87, \$5,224.35+)		5,224.35	5,224.35		
Body Armor Replacement Fund	2,046.98	2,046.98	2,046.98		
Camden County DWI Task Force (N.J.S. 40A:4-87, \$70,200.00+)		70,200.00	70,200.00		
Clean Communities Program (N.J.S. 40A:4-87, \$14,734.50+)		14,734.50	14,734.50		
Click It or Ticket (N.J.S. 40A:4-87, \$5,500.00+)		5,500.00	5,500.00		
Distracted Driver Statewide Crackdown (N.J.S. 40A:4-87, \$5,500.00+)		5,500.00	5,500.00		
Drive Sober or Get Pulled Over --					
Labor Day Crackdown (N.J.S. 40A:4-87, \$5,500.00+)		5,500.00	5,500.00		
Year-End Crackdown (N.J.S. 40A:4-87, \$5,500.00+)		5,500.00	5,500.00		
Drunk Driving Enforcement Fund (N.J.S. 40A:4-87, \$14,980.63+)		14,980.63	14,980.63		
DWI Sobriety Checkpoint (\$4,640.00+)		4,640.00	4,640.00		
Municipal Alliance Against Drug and Alcohol Abuse -					
Matching Funds	2,596.50	2,596.50	2,596.50		
Municipal Alliance Against Drug and Alcohol Abuse					
(N.J.S. 40A:4-87, \$31,746.16+)		31,746.16	31,746.16		
Pedestrian Safety Education & Enforcement Fund					
(N.J.S. 40A:4-87, \$11,225.00+)		11,225.00	11,225.00		

**BOROUGH OF STRATFORD**  
**CURRENT FUND**

Statement of Expenditures -- Regulatory Basis  
 For the Year Ended December 31, 2019

	<u>Budget</u>	<u>Budget After Modification</u>	<u>Paid or Charged</u>			<u>Unexpended Balance Canceled</u>
			<u>Expended</u>	<u>Encumbered</u>	<u>Reserved</u>	
<b>OPERATIONS -- EXCLUDED FROM "CAPS" (CONT'D)</b>						
Public and Private Programs Offset by Revenues (Cont'd):						
Private Grant SIF Risk Control	\$ 1,971.76	\$ 1,971.76	\$ 1,971.76			
Recycling Tonnage Grant	5,618.18	5,618.18	5,618.18			
Safe and Secure Grant Program (N.J.S. 40A:4-87, \$30,000.00+)	30,000.00	30,000.00	30,000.00			
Total Public and Private Programs Offset by Revenues	12,233.42	216,984.06	216,984.06			
Total Operations -- Excluded from "CAPS"	293,492.23	498,242.87	473,710.11	\$ 24,532.76		
Detail:						
Salaries and Wages	113,331.76	241,601.74	241,601.74			
Other Expenses	180,160.47	256,641.13	232,108.37	24,532.76		
<b>CAPITAL IMPROVEMENTS -- EXCLUDED FROM "CAPS"</b>						
Capital Improvement Fund	25,000.00	25,000.00	25,000.00			
Capital Outlay -- Computers	3,000.00	3,000.00	978.44	2,021.56		
Public and Private Programs Offset by Revenues:						
New Jersey Department of Transportation Trust Fund		225,000.00	225,000.00			
Total Capital Improvement Excluded from "CAPS"	28,000.00	253,000.00	250,978.44	2,021.56		
<b>MUNICIPAL DEBT SERVICE -- EXCLUDED FROM "CAPS"</b>						
Payment of Bond Anticipation Notes and Capital Notes Interest on Notes	578,404.00	578,404.00	578,404.00			
	72,000.00	72,000.00	71,552.91		\$ 447.09	
Total Municipal Debt Service -- Excluded from "CAPS"	650,404.00	650,404.00	649,956.91		447.09	
<b>DEFERRED CHARGES - Municipal - Excluded from "CAPS"</b>						
Emergency Authorizations	30,000.00	30,000.00	30,000.00			
Special Emergency Authorizations	59,000.00	59,000.00	59,000.00			
Total Deferred Charges - Municipal -- Excluded from "CAPS"	89,000.00	89,000.00	89,000.00			
Total General Appropriations for Municipal Purposes -- Excluded from "CAPS"	1,060,896.23	1,490,646.87	1,463,645.46	26,554.32	447.09	
Subtotal General Appropriations	6,131,103.29	6,585,853.93	6,203,873.51	90,343.04	\$ 291,190.29	447.09

(Continued)

**BOROUGH OF STRATFORD**  
CURRENT FUND

Statement of Expenditures -- Regulatory Basis  
For the Year Ended December 31, 2019

	<u>Budget</u>	<u>Budget After Modification</u>	<u>Expended</u>	<u>Paid or Charged Encumbered</u>	<u>Reserved</u>	<u>Unexpended Balance Canceled</u>
Reserve for Uncollected Taxes	\$ 455,672.45	\$ 455,672.45	\$ 455,672.45			
Total General Appropriations	<u>\$ 6,586,775.74</u>	<u>\$ 7,041,526.38</u>	<u>\$ 6,659,545.96</u>	<u>\$ 90,343.04</u>	<u>\$ 291,190.29</u>	<u>\$ 447.09</u>
Appropriated by N.J.S. 40A:4-87		\$ 429,750.64				
Appropriated by Special Emergency N.J.S. 40A:4-53		25,000.00				
Budget		<u>6,586,775.74</u>				
		<u>\$ 7,041,526.38</u>				
Refunds -- Receipts			\$ (12,411.21)			
Reserve for Federal and State Grants -- Appropriated			439,387.56			
Due Trust - Other Fund:						
Reserve for Compensated Absence Payable			3,000.00			
Reserve for Municipal Alliance Grant			2,596.50			
Reserve for Master Plan			25,000.00			
Due General Capital Fund			25,000.00			
Deferred Charges						
Emergency Authorizations			30,000.00			
Special Emergencies			59,000.00			
Reserve for Uncollected Taxes			455,672.45			
Disbursements			<u>5,632,300.66</u>			
			<u>\$ 6,659,545.96</u>			

The accompanying Notes to Financial Statements are an integral part of this statement.



**BOROUGH OF STRATFORD**  
**TRUST FUNDS**  
 Statements of Assets, Liabilities and Reserves -- Regulatory Basis  
 As of December 31, 2019 and 2018

	<u>Ref.</u>	<u>2019</u>	<u>2018</u>
ASSETS:			
Animal Control Fund:			
Cash	SB-1	<u>\$ 20,055.65</u>	<u>\$ 20,181.86</u>
Open Space Trust Fund:			
Cash	SB-1	<u>71,314.44</u>	<u>52,303.33</u>
Other Funds:			
Cash	SB-1	682,881.96	849,995.41
Community Development Block Grants Receivable	SB-6	<u>250,200.00</u>	<u>19,492.00</u>
Total Other Funds		<u>933,081.96</u>	<u>869,487.41</u>
Total Assets		<u><u>\$ 1,024,452.05</u></u>	<u><u>\$ 941,972.60</u></u>

(Continued)

**BOROUGH OF STRATFORD**  
**TRUST FUNDS**  
 Statements of Assets, Liabilities and Reserves -- Regulatory Basis  
 As of December 31, 2019 and 2018

	<u>Ref.</u>	<u>2019</u>	<u>2018</u>
<b>LIABILITIES AND RESERVES:</b>			
<b>Animal Control Fund:</b>			
Due to Current Fund	SB-2	\$ 8.93	\$ 9.07
Due to State of New Jersey -- Registration Fees	SB-3	3.60	
Reserve for Animal Control Fund Expenditures	SB-4	<u>20,043.12</u>	<u>20,172.79</u>
Total Animal Control Fund		<u>20,055.65</u>	<u>20,181.86</u>
<b>Open Space Trust Fund:</b>			
Reserve for Parks Open Space Expenditures	SB-5	<u>71,314.44</u>	<u>52,303.33</u>
Total Open Space Trust Fund		<u>71,314.44</u>	<u>52,303.33</u>
<b>Other Funds:</b>			
Due Current Fund	SB-7	17,562.33	17,611.68
Payroll Deductions Payable	SB-8	30,721.17	32,575.46
Due to State of New Jersey -- DCA Fees	SB-9	1,330.48	1,440.48
<b>Miscellaneous Trust Reserves:</b>			
Community Development Block Grants	SB-10	250,200.00	10,062.00
Compensated Absences	SB-10	47,931.67	70,019.97
Dedicated Funds Collected for Penalties	SB-10	928.20	1,283.45
Developers' Escrow	SB-10	105,776.30	35,124.79
Economic Development Commission	SB-10	204.05	204.05
Green Team	SB-10	1,005.11	1,005.11
Historical Preservation	SB-10	1,653.41	1,861.08
Municipal Alliance Grant	SB-10	28,097.47	30,029.65
Outside Liens Redemption	SB-10	866.87	21,990.31
Outside Premiums - 2013 Sale	SB-10		16,500.00
Outside Premiums - 2015 Sale	SB-10		2,000.00
Outside Premiums - 2016 Sale	SB-10		156,400.00
Outside Premiums - 2017 Sale	SB-10	131,800.00	228,200.00
Outside Premiums - 2018 Sale	SB-10	26,400.00	94,300.00
Outside Premiums - 2019 Sale	SB-10	175,900.00	
Outside Police Employment	SB-10	54,910.88	62,310.88
Parking Offense Adjudication Act	SB-10	426.00	328.00
Police Training	SB-10	7,700.82	11,501.03
Public Defender	SB-10	6,962.14	1,261.86
Regular Penalties	SB-10		2,452.50
Snow Removal	SB-10	9,927.00	5,927.00
Special Law Enforcement	SB-10	4,419.15	5,330.93
Unemployment Claims Payable	SB-10	21,277.84	29,514.04
Uniform Construction Code and Local Enforcement Agency	SB-10	<u>7,081.07</u>	<u>30,253.14</u>
Total Other Funds		<u>933,081.96</u>	<u>869,487.41</u>
Total Liabilities and Reserves		<u>\$ 1,024,452.05</u>	<u>\$ 941,972.60</u>

The accompanying Notes to Financial Statements are an integral part of this statement.

**BOROUGH OF STRATFORD**  
**OPEN SPACE TRUST FUND**  
 Statement of Revenues--Regulatory Basis  
 For the Year Ended December 31, 2019

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	<u>Anticipated Budget</u>	<u>Realized</u>	<u>Excess (Deficit)</u>
Amount to be Raised by Taxation	\$ 57,247.36	\$ 57,247.36	
Miscellaneous		307.01	\$ 307.01
	<u>\$ 57,247.36</u>	<u>\$ 57,554.37</u>	<u>\$ 307.01</u>

Analysis of Realized Revenues:

Receipts:

Open Space Tax Levy	\$ 57,247.36	
Interest Earned on Deposits		307.01
		<u>\$ 57,554.37</u>

The accompanying Notes to Financial Statements are an integral part of this statement.

**BOROUGH OF STRATFORD**  
**OPEN SPACE TRUST FUND**  
 Statement of Expenditures--Regulatory Basis  
 For the Year Ended December 31, 2019

	<u>Appropriations</u>		<u>Paid or Charged</u>		<u>Lapsed to Reserve</u>
	<u>Original Budget</u>	<u>Budget After Modification</u>	<u>Expended</u>	<u>Encumbered</u>	
Operating:					
Development of Lands for Recreation and Conservation:					
Other Expenses	\$ 28,623.68	\$ 28,623.68	\$ 21,740.00		\$ 6,883.68
	<u>28,623.68</u>	<u>28,623.68</u>	<u>16,803.26</u>		<u>11,820.42</u>
Maintenance of Lands for Recreation and Conservation:					
Other Expenses	\$ 57,247.36	\$ 57,247.36	\$ 38,543.26	\$ -	\$ 18,704.10
	<u>\$ 57,247.36</u>	<u>\$ 57,247.36</u>	<u>\$ 38,543.26</u>	<u>\$ -</u>	<u>\$ 18,704.10</u>

The accompanying Notes to Financial Statements are an integral part of this statement.

**BOROUGH OF STRATFORD**  
**GENERAL CAPITAL FUND**  
 Statements of Assets, Liabilities, Reserves and Fund Balance -- Regulatory Basis  
 As of December 31, 2019 and 2018

ASSETS:	<u>Ref.</u>	<u>2019</u>	<u>2018</u>
Cash	SC-1	\$ 482,293.47	\$ 560,610.44
Deferred Charges to Future Taxation:			
Unfunded	SC-3	<u>3,652,111.50</u>	<u>3,682,603.00</u>
Total Assets		<u>\$ 4,134,404.97</u>	<u>\$ 4,243,213.44</u>
LIABILITIES AND RESERVES:			
Due to Current Fund	SC-4	\$ 208.77	\$ 239.64
Improvement Authorizations:			
Funded	SC-5		12,500.00
Unfunded	SC-5	377,806.33	500,538.03
Contracts Payable	SC-6	7,532.45	7,925.45
Reserve for Encumbrances	SC-7	95,748.84	34,572.74
Capital Improvement Fund	SC-8	997.08	4,834.58
Bond Anticipation Notes	SC-9	<u>3,652,111.50</u>	<u>3,682,603.00</u>
Total Liabilities and Reserves		<u>\$ 4,134,404.97</u>	<u>\$ 4,243,213.44</u>

The accompanying Notes to Financial Statements are an integral part of this statement.

**BOROUGH OF STRATFORD**  
**SEWER UTILITY FUNDS**  
 Statements of Assets, Liabilities, Reserves and Fund Balance-- Regulatory Basis  
 As of December 31, 2019 and 2018

<u>ASSETS</u>	<u>Ref.</u>	<u>2019</u>	<u>2018</u>
Operating Fund:			
Cash and Investments	SD-1	\$ 1,072,318.38	\$ 933,934.83
Change Fund	D	20.00	20.00
Due from Sewer Utility Capital Fund	D	0.01	0.01
		<u>1,072,338.39</u>	<u>933,954.84</u>
Receivables with Full Reserves:			
Sewer Rents Receivable	SD-4	14,882.62	17,378.91
Total Operating Fund		<u>1,087,221.01</u>	<u>951,333.75</u>
Capital Fund:			
Cash	SD-1	0.01	0.01
Fixed Capital	SD-5	3,523,942.36	3,523,942.36
Total Capital Fund		<u>3,523,942.37</u>	<u>3,523,942.37</u>
		<u>\$ 4,611,163.38</u>	<u>\$ 4,475,276.12</u>
<u>LIABILITIES, RESERVES</u>			
<u>AND FUND BALANCE</u>			
Operating Fund:			
Liabilities:			
Due to Current Fund	D-3	\$ 97.00	
Appropriation Reserves	D-3/SD-6	27,339.58	\$ 20,075.60
Reserve for Encumbrances	D-3/SD-6	11,554.14	2,051.20
Prepaid Sewer Rents	SD-7	2,208.90	1,586.89
Accrued Interest on Bond Anticipation Notes	SD-8	840.29	1,111.20
		<u>42,039.91</u>	<u>24,824.89</u>
Reserve for Receivables		14,882.62	17,378.91
Fund Balance	D-1	1,030,298.48	909,129.95
Total Operating Fund		<u>1,087,221.01</u>	<u>951,333.75</u>
Capital Fund:			
Due to Sewer Utility Operating Fund	D	0.01	0.01
Reserve for Amortization	SD-9	3,421,342.36	3,404,242.36
Bond Anticipation Notes	SD-10	102,600.00	119,700.00
Total Capital Fund		<u>3,523,942.37</u>	<u>3,523,942.37</u>
		<u>\$ 4,611,163.38</u>	<u>\$ 4,475,276.12</u>

The accompanying Notes to Financial Statements are an integral part of this statement.

**BOROUGH OF STRATFORD**  
**SEWER UTILITY OPERATING FUND**  
 Statements of Operations and Changes in Fund Balance--Regulatory Basis  
 For the Years Ended December 31, 2019 and 2018

<u>Revenue and Other</u> <u>Income Realized</u>	<u>2019</u>	<u>2018</u>
Operating Surplus Anticipated	\$ 15,000.00	\$ 20,000.00
Sewer Rents and Liens	445,631.30	445,387.73
Miscellaneous	23,997.59	18,682.19
Unexpended Balance of Appropriation Reserves	<u>15,496.36</u>	<u>26,723.12</u>
Total Income	<u>500,125.25</u>	<u>510,793.04</u>
 <u>Expenditures</u>		
Operating	321,626.03	297,770.99
Debt Service	19,180.69	19,216.66
Deferred Charges and Regulatory Expenditures	23,150.00	23,150.00
Refund of Prior Year Revenue -- Tax Overpayments	<u>                    </u>	<u>572.50</u>
Total Expenditures	<u>363,956.72</u>	<u>340,710.15</u>
Excess in Revenue	136,168.53	170,082.89
 <u>Fund Balance</u>		
Balance Jan. 1	<u>909,129.95</u>	<u>759,047.06</u>
Decreased by:	1,045,298.48	929,129.95
Utilized as Revenue	<u>15,000.00</u>	<u>20,000.00</u>
Balance Dec. 31	<u>\$ 1,030,298.48</u>	<u>\$ 909,129.95</u>

The accompanying Notes to Financial Statements are an integral part of this statement.

**BOROUGH OF STRATFORD**  
**SEWER UTILITY OPERATING FUND**  
Statement of Revenues--Regulatory Basis  
For the Year Ended December 31, 2019

	<u>Anticipated Budget</u>	<u>Realized</u>	<u>Excess (Deficit)</u>
Sewer Operating Surplus Anticipated	\$ 15,000.00	\$ 15,000.00	
Sewer Rents	334,000.00	445,631.30	\$ 111,631.30
Miscellaneous	<u>15,227.63</u>	<u>23,997.59</u>	<u>8,769.96</u>
	<u>\$ 364,227.63</u>	<u>\$ 484,628.89</u>	<u>\$ 120,401.26</u>

Analysis of Realized Revenues:

Sewer Rents Receivable:

Collections	\$ 444,044.41
Prepayments Applied	<u>1,586.89</u>
	<u>\$ 445,631.30</u>

Miscellaneous:

Treasurer:	
Interest Earned on Deposits	\$ 17,817.67
Collector:	
Interest and Costs on Delinquent Accounts	<u>6,179.92</u>
	<u>\$ 23,997.59</u>

The accompanying Notes to Financial Statements are an integral part of this statement.



**BOROUGH OF STRATFORD**  
**SEWER UTILITY OPERATING FUND**  
 Statement of Expenditures--Regulatory Basis  
 For the Year Ended December 31, 2019

	Appropriations		Paid or Charged		Unexpended Balance Canceled
	Original Budget	Budget After Modification	Expended	Encumbrances	
Operating:					
Salaries and Wages	\$ 170,084.03	\$ 170,084.03	\$ 158,640.55		\$ 11,443.48
Other Expenses	151,542.00	151,542.00	124,257.51	\$ 11,554.14	15,730.35
<b>Total Operating</b>	<b>321,626.03</b>	<b>321,626.03</b>	<b>282,898.06</b>	<b>11,554.14</b>	<b>27,173.83</b>
Debt Service:					
Payment of Bond Anticipation Notes	17,100.00	17,100.00	17,100.00		
Interest on Notes	2,351.60	2,351.60	2,080.69		\$ 270.91
<b>Total Debt Service</b>	<b>19,451.60</b>	<b>19,451.60</b>	<b>19,180.69</b>		<b>270.91</b>
Deferred Charges and Regulatory Expenditures:					
Regulatory Expenditures:					
Contribution to:					
Social Security System (O.A.S.I.)	13,000.00	13,000.00	12,897.48		102.52
Unemployment Compensation Insurance & Disability (N.J.S.43:21-3 et seq.)	150.00	150.00	86.77		63.23
Public Employees Retirement System	10,000.00	10,000.00	10,000.00		
<b>Total Deferred Charges and Regulatory Expenditures</b>	<b>23,150.00</b>	<b>23,150.00</b>	<b>22,984.25</b>		<b>165.75</b>
	<b>\$ 364,227.63</b>	<b>\$ 364,227.63</b>	<b>\$ 325,063.00</b>	<b>\$ 11,554.14</b>	<b>\$ 27,339.58</b>
Disbursements			\$ 323,197.31		
Accrued Interest on Notes			2,080.69		
Due Current Fund:					
Payments made by Current Fund			97.00		
Receipts -- Refunds			(312.00)		
			<b>\$ 325,063.00</b>		

The accompanying Notes to Financial Statements are an integral part of this statement.

**BOROUGH OF STRATFORD**  
**GENERAL FIXED ASSET GROUP OF ACCOUNTS**  
Statement of General Fixed Asset Group of Accounts -- Regulatory Basis  
For the Year Ended December 31, 2019

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	Balance <u>Dec. 31, 2018</u>	<u>Additions</u>	<u>Deletions</u>	Balance <u>Dec. 31, 2019</u>
Fixed Assets:				
Land (at Assessed Valuation)	\$ 996,900.00			\$ 996,900.00
Buildings	2,554,252.14			2,554,252.14
Equipment	170,427.40			170,427.40
Fire Equipment	59,692.20			59,692.20
Vehicles	2,792,671.20	\$ 120,386.05	\$ 63,955.00	2,849,102.25
	<hr/>			
Total Fixed Assets	\$ 6,573,942.94	\$ 120,386.05	\$ 63,955.00	\$ 6,630,373.99
	<hr/>			
Total Investment in Fixed Assets	\$ 6,573,942.94	\$ 120,386.05	\$ 63,955.00	\$ 6,630,373.99
	<hr/>			

The accompanying Notes to Financial Statements are an integral part of this statement.

**BOROUGH OF STRATFORD**  
Notes to Financial Statements  
For the Year Ended December 31, 2019

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**Note 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

**Description of Financial Reporting Entity** - The Borough of Stratford (hereafter referred to as the "Borough") was incorporated as a Borough by an act of the New Jersey legislature on February 13, 1925 from Clementon Township one of seven municipalities created from the now-defunct Township. The Borough, located in Camden County, New Jersey, has a total area of 1.548 square miles, and is located approximately sixteen and one half miles from the City of Philadelphia. The Borough borders Gloucester Township, and the Boroughs of Hi-Nella, Laurel Springs, Lindenwold and Somerdale. According to the 2010 census, the population is 7,040.

The Borough is governed under the Mayor-Council form of government, with a six-member Borough Council and a Mayor. The Borough Council members are elected directly by the voters in partisan elections to serve three-year terms of office on a staggered basis, with two seats coming up for election each year. The Mayor is elected directly by the voters for a four-year term of office. Legislative and executive power is vested in the Council.

**Component Units** - The financial statements of the component units of the Borough are not presented in accordance with Governmental Accounting Standards Board (GASB) Statement No. 14, *The Financial Reporting Entity*, as amended. If the provisions of the aforementioned GASB Statement, as amended had been complied with, the financial statements of the following component units would have been either blended or discretely presented with the financial statements of the Borough, the primary government:

Stratford Public Library  
303 Union Avenue  
Stratford, New Jersey 08084

Annual financial reports may be inspected directly at the offices of these component units during regular business hours.

**Measurement Focus, Basis of Accounting and Financial Statement Presentation** - The financial statements of the Borough contain all funds and account groups in accordance with the *Requirements of Audit* (the "*Requirements*") as promulgated by the State of New Jersey, Department of Community Affairs, Division of Local Government Services. The principles and practices established by the *Requirements* are designed primarily for determining compliance with legal provisions and budgetary restrictions and as a means of reporting on the stewardship of public officials with respect to public funds. Generally, the financial statements are presented using the flow of current financial resources measurement focus and modified accrual basis of accounting with minor exceptions as mandated by these *Requirements*. In addition, the prescribed accounting principles previously referred to differ in certain respects from accounting principles generally accepted in the United States of America applicable to local government units. The more significant differences are explained in this note.

**Note 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONT'D)**

**Measurement Focus, Basis of Accounting and Financial Statement Presentation (Cont'd)** - In accordance with the *Requirements*, the Borough accounts for its financial transactions through the use of separate funds and an account group which are described as follows:

**Current Fund** - The current fund accounts for resources and expenditures for governmental operations of a general nature, including federal and state grant funds.

**Trust Funds** - The various trust funds account for receipts, custodianship, and disbursement of funds in accordance with the purpose for which each reserve was created.

**General Capital Fund** - The general capital fund accounts for receipt and disbursement of funds for the acquisition of general capital facilities, other than those acquired in the current fund.

**Sewer Utility Operating and Capital Funds** - The sewer utility operating and capital funds account for the operations and acquisition of capital facilities of the municipally owned sewer operations.

**General Fixed Asset Group of Accounts** - The general fixed asset group of accounts is utilized to account for property, land, buildings, and equipment that have been acquired by other governmental funds.

**Budgets and Budgetary Accounting** - The Borough must adopt an annual budget for its current, municipal open space, and sewer utility funds in accordance with N.J.S.A. 40A:4 et seq. N.J.S.A. 40A:4-5 requires the governing body to introduce and approve the annual municipal budget no later than February 10 of each year. At introduction, the governing body shall fix the time and place for a public hearing on the budget and must advertise the time and place at least ten days prior to the hearing in a newspaper published and circulating in the municipality. The public hearing must not be held less than twenty-eight days after the date the budget was introduced. After the hearing has been held, the governing body may, by majority vote, adopt the budget or may amend the budget in accordance with N.J.S.A. 40A:4-9. Amendments to adopted budgets, if any, are detailed in the statements of revenues and expenditures.

An extension of the statutory dates for introduction, approval, and adoption of the municipal budget may be granted by the Director of the Division of Local Government Services, with the permission of the Local Finance Board.

Budgets are adopted on the same basis of accounting utilized for the preparation of the Borough's financial statements.

**Cash, Cash Equivalents and Investments** - Cash and cash equivalents include petty cash, change funds and cash on deposit with public depositories. All certificates of deposit are recorded as cash regardless of the date of maturity. Investments are stated at cost; therefore, unrealized gains or losses on investments have not been recorded.

New Jersey municipal units are required by N.J.S.A. 40A:5-14 to deposit public funds in a bank or trust company having its place of business in the State of New Jersey and organized under the laws of the United States or of the State of New Jersey or in the New Jersey Cash Management Fund. N.J.S.A. 40A:5-15.1 provides a list of investments which may be purchased by New Jersey municipal units. In addition, other State statutes permit investments in obligations issued by local authorities and other state agencies.

**Note 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONT'D)**

**Cash, Cash Equivalents and Investments (Cont'd)** - N.J.S.A. 17:9-41 et seq. establishes the requirements for the security of deposits of governmental units. The statute requires that no governmental unit shall deposit public funds in a public depository unless such funds are secured in accordance with the Governmental Unit Deposit Protection Act ("GUDPA"), a multiple financial institutional collateral pool, which was enacted in 1970 to protect governmental units from a loss of funds on deposit with a failed banking institution in New Jersey. Public depositories include State or federally chartered banks, savings banks or associations located in or having a branch office in the State of New Jersey, the deposits of which are federally insured. All public depositories must pledge collateral, having a market value at least equal to five percent of the average daily balance of collected public funds, to secure the deposits of governmental units. If a public depository fails, the collateral it has pledged, plus the collateral of all other public depositories, is available to pay the amount of their deposits to the governmental units.

The cash management plan adopted by the Borough requires it to deposit funds in public depositories protected from loss under the provisions of the Act.

**Interfunds** - Interfund receivables and payables that arise from transactions between funds are recorded by all funds affected by such transactions in the period in which the transaction is executed. Interfund receivables in the current fund are recorded with offsetting reserves which are created by charges to operations. Income is recognized in the year the receivables are liquidated. Interfund receivables in the other funds are not offset by reserves.

**Inventories of Supplies** - The costs of inventories of supplies for all funds are recorded as expenditures at the time individual items are purchased. The costs of inventories are not included on the various statements of assets, liabilities, reserves and fund balance.

**General Fixed Assets** - Accounting for governmental fixed assets, as required by N.J.A.C. 5:30-5.6, differs in certain respects from accounting principles generally accepted in the United States of America. In accordance with the regulations, all local units, including municipalities, must maintain a general fixed assets reporting system that establishes and maintains a physical inventory of nonexpendable, tangible property as defined and limited by the U.S. Office of Management and *Budget's Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Part 200, §200.12), except that the useful life of such property is at least five years. The Borough has adopted a capitalization threshold of \$5,000.00, the maximum amount allowed by the Circular. Generally, assets are valued at historical cost; however, assets acquired prior to December 31, 1985 are valued at actual historical cost or estimated historical cost. No depreciation of general fixed assets is recorded. Donated general fixed assets are recorded at acquisition value as of the date of the transaction. Interest costs relative to the acquisition of general fixed assets are recorded as expenditures when paid. Public domain ("infrastructure") general fixed assets consisting of certain improvements such as roads, bridges, curbs and gutters, streets and sidewalks and drainage systems are not capitalized. Expenditures for construction in progress are recorded in the capital funds until such time as the construction is completed and put into operation. The Borough is required to maintain a subsidiary ledger detailing fixed assets records to control additions, retirements, and transfers of fixed assets. In addition, a statement of general fixed asset group of accounts, reflecting the activity for the year, must be included in the Borough's basic financial statements.

The regulations require that general fixed assets, whether constructed or acquired through purchase, grant or gift be included in the aforementioned inventory. In addition, property management standards must be maintained that include accurate records indicating asset description, source, ownership, acquisition cost and date, the percentage of Federal participation (if any), and the location, use, and condition of the asset. Periodically, physical inventories must be taken and reconciled with these records. Lastly, all fixed assets must be adequately controlled to safeguard against loss, damage, or theft.

**Note 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONT'D)**

**Utility Fixed Assets** - Property and equipment purchased by a utility fund are recorded in the utility capital account at cost and are adjusted for disposition and abandonment. The amounts shown do not represent replacement cost or current value. The reserve for amortization and deferred reserve for amortization accounts in the utility capital fund represent charges to operations for the cost of acquisition of property and equipment, improvements, and contributed capital.

**Foreclosed Property** - Foreclosed property is recorded in the current fund at the assessed valuation when such property was acquired and is fully reserved. Ordinarily it is the intention of the municipality to resell foreclosed property in order to recover all or a portion of the delinquent taxes or assessments and to return the property to a taxpaying basis. For this reason the value of foreclosed property has not been included in the general fixed asset group of accounts. If such property is converted to a municipal use, it will be recorded in the general fixed asset group of accounts.

**Deferred Charges** - The recognition of certain expenditures is deferred to future periods. These expenditures, or deferred charges, are generally overexpenditures of legally adopted budget appropriations or emergency appropriations made in accordance with N.J.S.A. 40A:4-46 et seq. Deferred charges are subsequently raised as items of appropriation in budgets of succeeding years.

**Liens Sold for Other Governmental Units** - Liens sold on behalf of other governmental units are not recorded on the records of the tax collector until such liens are collected. Upon their collection, such liens are recorded as a liability due to the governmental unit net of the costs of the initial sale. The related costs of sale are recognized as revenue when received.

**Fund Balance** - Fund balances included in the current fund and sewer utility operating fund represent amounts available for anticipation as revenue in future years' budgets, with certain restrictions.

**Revenues** - Revenues are recorded when received in cash except for certain amounts which are due from other governmental units. Revenue from federal and state grants is realized when anticipated as such in the Borough's budget. Receivables for property taxes are recorded with offsetting reserves on the statement of assets, liabilities, reserves and fund balance of the Borough's current fund; accordingly, such amounts are not recorded as revenue until collected. Other amounts that are due to the Borough which are susceptible to accrual are also recorded as receivables with offsetting reserves and recorded as revenue when received.

**Property Tax Revenues** - Property tax revenues are collected in quarterly installments due February 1, May 1, August 1, and November 1. The amount of tax levied includes not only the amount required in support of the Borough's annual budget, but also the amounts required in support of the budgets of the County of Camden, the Borough of Stratford School District, and the Sterling Regional High School District. Unpaid property taxes are subject to tax sale in accordance with the statutes.

**School Taxes** - The Borough is responsible for levying, collecting, and remitting school taxes for the Borough of Stratford School District and the Sterling Regional High School District. Operations is charged for the full amount required to be raised from taxation to operate the local school district for the period from January 1 to December 31. For the regional high school district, operations is charged for the Borough's share of the amount required to be raised by taxation for the period from July 1 to June 30, increased by the amount deferred at December 31, 2018 and decreased by the amount deferred at December 31, 2019.

**County Taxes** - The municipality is responsible for levying, collecting, and remitting county taxes for the County of Camden. County taxes are determined on a calendar year by the County Board of Taxation based upon the ratables required to be certified to them on January 10 of each year. Operations is charged for the amount due to the County for the year, based upon the ratables required to be certified to the County Board of Taxation by January 10 of the current year. In addition, operations is charged for the County share of added and omitted taxes certified to the County Board of Taxation by October 10 of the current year, and due to be paid to the County by February 15 of the following year.

**Note 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONT'D)**

**Library Taxes** - The municipality is responsible for levying, collecting and remitting library taxes for the Stratford Public Library. The amount of the library tax is a separate local levy tax and is remitted to the Library through the municipal budget.

**Reserve for Uncollected Taxes** - The inclusion of the "reserve for uncollected taxes" appropriation in the Borough's annual budget protects the Borough from taxes not paid currently. The reserve, the minimum amount of which is determined on the percentage of collections experienced in the immediate preceding year, with certain exceptions, is required to provide assurance that cash collected in the current year will provide sufficient cash flow to meet expected obligations.

**Expenditures** - Expenditures are recorded on the "budgetary" basis of accounting. Generally, expenditures are recorded when paid. However, for charges to amounts appropriated for "other expenses", an amount is encumbered through the issuance of a numerically controlled purchase order or when a contract is executed in accordance with N.J.A.C. 5:30-5.2. When encumbered charges are paid, the amount encumbered is simultaneously liquidated in its original amount. Encumbrances are offset by an account entitled reserve for encumbrances. The reserve is classified as a cash liability under New Jersey municipal accounting. At December 31, this reserve represents the portion of appropriation reserves that has been encumbered and is subject to the same statutory provisions as appropriation reserves.

Appropriations for principal payments on outstanding general capital and utility bonds and notes are provided on the cash basis; interest on general capital indebtedness is on the cash basis, whereas interest on utility indebtedness is on the accrual basis.

**Appropriation Reserves** - Appropriation reserves covering unexpended appropriation balances are automatically created at year-end and recorded as liabilities, except for amounts which may be canceled by the governing body. Appropriation reserves are available, until lapsed at the close of the succeeding year, to meet specific claims, commitments, or contracts incurred during the preceding year. Lapsed appropriation reserves are recorded as income.

**Long-Term Debt** - Long-term debt, relative to the acquisition of capital assets, is recorded as a liability in the general capital and utility capital funds. Where an improvement is a "local Improvement", i.e. assessable upon completion, long-term debt associated with that portion of the cost of the improvement to be funded by assessments is transferred to the trust fund upon the confirmation of the assessments or when the improvement is fully and permanently funded.

**Compensated Absences and Postemployment Benefits** - Compensated absences for vacation, sick leave and other compensated absences are recorded and provided for in the annual budget in the year in which they are paid, on a pay-as-you-go basis. Likewise, no accrual is made for postemployment benefits, if any, which are also funded on a pay-as-you-go basis.

**Note 2: CASH AND CASH EQUIVALENTS**

**Custodial Credit Risk Related to Deposits** - Custodial credit risk is the risk that, in the event of a bank failure, the Borough's deposits might not be recovered. Although the Borough does not have a formal policy regarding custodial credit risk, N.J.S.A. 17:9-41 et seq. requires that governmental units shall deposit public funds in public depositories protected from loss under the provisions of the Governmental Unit Deposit Protection Act (GUDPA). Under the Act, the first \$250,000.00 of governmental deposits in each insured depository is protected by the Federal Deposit Insurance Corporation (FDIC). Public funds owned by the municipality in excess of FDIC insured amounts are protected by GUDPA. However, GUDPA does not protect intermingled agency funds such as salary withholdings, bail funds, or funds that may pass to the municipality relative to the happening of a future condition. Such funds are classified as uninsured and uncollateralized.

**Note 2: CASH AND CASH EQUIVALENTS**

As of December 31, 2019, the Borough's bank balances of \$4,175,077.17 were exposed to custodial credit risk as follows:

Insured by FDIC and GUDPA	\$ 3,711,347.99
Uninsured and Uncollateralized	<u>463,729.18</u>
Total	<u>\$ 4,175,077.17</u>

**Note 3: PROPERTY TAXES**

The following is a five-year comparison of certain statistical information relative to property taxes and property tax collections for the current and previous four calendar years:

	<u>Year Ended</u>				
	<u>2019</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>
Tax Rate	<u>\$ 4.424</u>	<u>\$ 4.291</u>	<u>\$ 4.238</u>	<u>\$ 4.108</u>	<u>\$ 4.041</u>
Apportionment of Tax Rate:					
Municipal	\$ .949	\$ .949	\$ .933	\$ .915	\$ .888
Municipal Library	.036	.034	.034	.034	.035
Municipal Open Space	.014	.013	.013	.014	.014
County	.866	.873	.871	.861	.864
Local School	1.875	1.771	1.696	1.617	1.538
Regional High School	.684	.651	.691	.667	.702

**Assessed Valuation**

<u>Year</u>	<u>Amount</u>
2019	\$ 408,205,700.00
2018	411,807,900.00
2017	412,064,900.00
2016	413,088,800.00
2015	413,622,100.00

**Comparison of Tax Levies and Collections**

<u>Year</u>	<u>Tax Levy</u>	<u>Collections</u>	<u>Percentage of Collections</u>
2019	\$ 18,320,927.12	\$ 17,813,767.85	97.23%
2018	17,671,253.85	17,367,039.49	98.28%
2017	17,468,816.42	17,133,510.36	98.08%
2016	16,980,257.62	16,635,398.90	97.97%
2015	16,766,214.43	16,334,332.96	97.42%



**Note 3: PROPERTY TAXES (CONT'D)**

Five-year comparison of certain statistical information relative to property taxes and property tax collections for the current and previous four calendar years (cont'd):

**Delinquent Taxes and Tax Title Liens**

<u>Year</u>	<u>Tax Title Liens</u>	<u>Delinquent Taxes</u>	<u>Total Delinquent</u>	<u>Percentage of Tax Levy</u>
2019	\$ 5,641.42	\$ 513,491.55	\$ 519,132.97	2.83%
2018	4,895.00	307,078.81	311,973.81	1.77%
2017	31,388.38	329,945.10	361,333.48	2.07%
2016	26,436.23	328,775.98	355,212.21	2.09%
2015	17,008.23	419,094.76	436,102.99	2.60%

The following comparison is made of the number of tax title liens receivable on December 31 for the current and previous four calendar years:

<u>Year</u>	<u>Number</u>
2019	2
2018	2
2017	4
2016	5
2015	4

**Note 4: PROPERTY ACQUIRED BY TAX TITLE LIEN LIQUIDATION**

The value of property acquired by liquidation of tax title liens on December 31, on the basis of the last assessed valuation of such properties, for the current and previous four years was as follows:

<u>Year</u>	<u>Amount</u>
2019	\$ 613,700.00
2018	613,700.00
2017	613,700.00
2016	613,700.00
2015	613,700.00

**Note 5: SEWER UTILITY SERVICE CHARGES**

The following is a five-year comparison of sewer utility service charges (rents) for the current and previous four years:

<u>Year</u>	<u>Balance Beginning of Year</u>		<u>Levy</u>	<u>Total</u>	<u>Cash Collections</u>
	<u>Receivable</u>	<u>Liens</u>			
2019	\$ 17,378.91	None	\$ 443,135.01	\$ 460,513.92	\$ 445,631.30
2018	19,173.60	None	443,593.04	462,766.64	445,387.73
2017	17,338.86	None	443,664.84	461,003.70	441,830.10
2016	13,190.20	None	432,393.11	445,583.31	428,244.45
2015	12,819.74	None	340,249.99	353,069.73	339,879.53

**Note 6: FUND BALANCES APPROPRIATED**

The following schedules detail the amount of fund balances available at the end of the current year and four previous years and the amounts utilized in the subsequent year's budgets:

**Current Fund**

<u>Year</u>	<u>Balance December 31,</u>	<u>Utilized in Budget of Succeeding Year</u>	<u>Percentage of Fund Balance Used</u>
2019	\$ 1,180,052.89	\$ 606,225.00	51.37%
2018	1,209,014.23	561,962.57	46.48%
2017	1,110,165.49	423,000.00	38.10%
2016	835,865.47	344,000.00	41.15%
2015	650,266.14	340,000.00	52.29%

**Sewer Utility Fund**

<u>Year</u>	<u>Balance December 31,</u>	<u>Utilized in Budget of Succeeding Year</u>	<u>Percentage of Fund Balance Used</u>
2019	\$ 1,030,298.48	\$ 28,200.00	2.74%
2018	909,129.95	15,000.00	1.65%
2017	759,047.06	20,000.00	2.63%
2016	597,171.26	19,948.87	3.34%
2015	542,755.89	56,323.47	10.38%

**Note 7: INTERFUND RECEIVABLES AND PAYABLES**

The following interfund balances were recorded on the various statements of assets, liabilities, reserves and fund balance as of December 31, 2019:

<u>Fund</u>	<u>Interfunds Receivable</u>	<u>Interfunds Payable</u>
Current	\$ 17,877.03	
Trust - Animal Control		\$ 8.93
Trust - Other		17,562.33
General Capital		208.77
Sewer Utility - Operating	0.01	97.00
Sewer Utility - Capital		0.01
	<u>\$ 17,877.04</u>	<u>\$ 17,877.04</u>

The interfund receivables and payables above predominately resulted from collections and payments made by certain funds on behalf of other funds. During the year 2020, the Borough expects to liquidate such interfunds, depending upon the availability of cash flow.

**Note 8: PENSION PLANS**

A substantial number of the Borough's employees participate in one of the following defined benefit pension plans: the Public Employees' Retirement System ("PERS") and the Police and Firemen's Retirement System ("PFRS"), which are administered by the New Jersey Division of Pensions and Benefits. In addition, Borough employees may participate in the Defined Contribution Retirement Program ("DCRP"), which is a defined contribution pension plan. This Plan is administered by Prudential Financial for the New Jersey Division of Pensions and Benefits. Each Plan has a Board of Trustees that is primarily responsible for its administration. The Division issues a publicly available financial report that includes financial statements, required supplementary information and detailed information about the PERS and PFRS plans' fiduciary net position which can be obtained by writing to or at the following website:

State of New Jersey  
Division of Pensions and Benefits  
P.O. Box 295  
Trenton, New Jersey 08625-0295  
<https://www.state.nj.us/treasury/pensions/financial-reports.shtml>

**General Information about the Pension Plans****Plan Descriptions**

**Public Employees' Retirement System** - The Public Employees' Retirement System is a cost-sharing multiple-employer defined benefit pension plan which was established as of January 1, 1955, under the provisions of N.J.S.A. 43:15A. The PERS' designated purpose is to provide retirement, death, disability and medical benefits to certain qualified members. Membership in the PERS is mandatory for substantially all full-time employees of the Borough, provided the employee is not required to be a member of another state-administered retirement system or other state pensions fund or local jurisdiction's pension fund. The PERS' Board of Trustees is primarily responsible for the administration of the PERS.

**Police and Firemen's Retirement System** - The Police and Firemen's Retirement System is a cost-sharing multiple-employer defined benefit pension plan which was established as of July 1, 1944, under the provisions of N.J.S.A. 43:16A. The PFRS' designated purpose is to provide retirement, death, disability and medical benefits to certain qualified members. Membership in the PFRS is mandatory for substantially all full-time police and firemen of the Borough. The PFRS' Board of Trustees is primarily responsible for the administration of the PFRS.

**Defined Contribution Retirement Program** - The Defined Contribution Retirement Program is a multiple-employer defined contribution pension fund established on July 1, 2007 under the provisions of Chapter 92, P.L. 2007, and Chapter 103, P.L. 2007 (N.J.S.A. 43:15C-1 et. seq.). The DCRP is a tax-qualified defined contribution money purchase pension plan under Internal Revenue Code (IRC) § 401(a) et seq., and is a "governmental plan" within the meaning of IRC § 414(d). The DCRP provides retirement benefits for eligible employees and their beneficiaries. Individuals covered under DCRP are employees enrolled in PERS on or after July 1, 2007, who earn salary in excess of established "maximum compensation" limits; employees enrolled in New Jersey State Police Retirement System (SPRS) or the Police and Firemen's Retirement System (PFRS) after May 21, 2010, who earn salary in excess of established "maximum compensation" limits; employees otherwise eligible to enroll in PERS on or after November 2, 2008, who do not earn the minimum annual salary for tier 3 enrollment but who earn salary of at least \$5,000.00 annually; and employees otherwise eligible to enroll in PERS after May 21, 2010 who do not work the minimum number of hours per week required for tiers 4 or 5 enrollment, but who earn salary of at least \$5,000.00 annually.

**Note 8: PENSION PLANS (CONT'D)****General Information about the Pension Plans (Cont'd)****Vesting and Benefit Provisions**

**Public Employees' Retirement System** - The vesting and benefit provisions are set by N.J.S.A. 43:15A. The PERS provides retirement, death and disability benefits. All benefits vest after 10 years of service, except for medical benefits, which vest after 25 years of service or under the disability provisions of the PERS.

The following represents the membership tiers for PERS:

**Tier Definition**

- 1 Members who were enrolled prior to July 1, 2007
- 2 Members who were eligible to enroll on or after July 1, 2007 and prior to November 2, 2008
- 3 Members who were eligible to enroll on or after November 2, 2008 and prior to May 21, 2010
- 4 Members who were eligible to enroll after May 21, 2010 and prior to June 28, 2011
- 5 Members who were eligible to enroll on or after June 28, 2011

Service retirement benefits of 1/55<sup>th</sup> of final average salary for each year of service credit is available to tiers 1 and 2 members upon reaching age 60 and to tier 3 members upon reaching age 62. Service retirement benefits of 1/60<sup>th</sup> of final average salary for each year of service credit is available to tier 4 members upon reaching age 62 and tier 5 members upon reaching age 65. Early retirement benefits are available to tiers 1 and 2 members before reaching age 60, tiers 3 and 4 with 25 years or more of service credit before age 62, and tier 5 with 30 or more years of service credit before age 65. Benefits are reduced by a fraction of a percent for each month that a member retires prior to the age at which a member can receive full early retirement benefits in accordance with their respective tier. Tier 1 members can receive an unreduced benefit from age 55 to age 60 if they have at least 25 years of service. Deferred retirement is available to members who have at least 10 years of service credit and have not reached the service retirement age for the respective tier.

**Police and Firemen's Retirement System** - The vesting and benefit provisions are set by N.J.S.A. 43:16A. The PFRS provides retirement, death and disability benefits. All benefits vest after 10 years of service, except disability benefits, which vest after four years of service.

The following represents the membership tiers for PFRS:

**Tier Definition**

- 1 Members who were enrolled prior to May 22, 2010
- 2 Members who were eligible to enroll on or after May 22, 2010 and prior to June 28, 2011
- 3 Members who were eligible to enroll on or after June 28, 2011

Service retirement benefits are available at age 55 and are generally determined to be 2% of final compensation for each year of creditable service up to 30 years plus 1% for each year of service in excess of 30 years. Members may seek special retirement after achieving 25 years of creditable service, in which benefits would equal 65% (tiers 1 and 2 members) and 60% (tier 3 members) of final compensation plus 1% for each year of creditable service over 25 years but not to exceed 30 years. Members may elect deferred retirement benefits after achieving ten years of service, in which case benefits would begin at age 55 equal to 2% of final compensation for each year of service.

**Note 8: PENSION PLANS (CONT'D)****General Information about the Pension Plans (Cont'd)****Vesting and Benefit Provisions (Cont'd)**

**Defined Contribution Retirement Program** - Eligible members are provided with a defined contribution retirement plan intended to qualify for favorable Federal income tax treatment under IRC Section 401(a), a noncontributory group life insurance plan and a noncontributory group disability benefit plan. A participant's interest in that portion of his or her defined contribution retirement plan account attributable to employee contributions shall immediately become and shall at all times remain fully vested and non-forfeitable. A participant's interest in that portion of his or her defined contribution retirement plan account attributable to employer contributions shall be vested and non-forfeitable on the date the participant commences the second year of employment or upon his or her attainment of age 65, while employed by an employer, whichever occurs first.

**Contributions**

**Public Employees' Retirement System** - The contribution policy is set by N.J.S.A. 43:15A and requires contributions by active members and contributing employers. Pursuant to the provisions of P.L. 2011, C. 78, the member contribution rate was 7.50% in State fiscal year 2019. The rate for members who are eligible for the Prosecutors Part of PERS (P.L. 2001, C. 366) was 10.0% in State fiscal year 2019. Employers' contributions are based on an actuarially determined amount, which includes the normal cost and unfunded accrued liability.

The Borough's contractually required contribution rate for the year ended December 31, 2019 was 13.71% of the Borough's covered payroll. This amount was actuarially determined as the amount that, when combined with employee contributions, is expected to finance the costs of benefits earned by employees during the year, including an additional amount to finance any unfunded accrued liability.

Based on the most recent PERS measurement date of June 30, 2019, the Borough's contractually required contribution to the pension plan for the year ended December 31, 2019 is \$104,012.00, and was payable by April 1, 2020. Due to the basis of accounting described in note 1, no liability has been recorded in the financial statements for this amount. Based on the PERS measurement date of June 30, 2018, the Borough's contractually required contribution to the pension plan for the year ended December 31, 2018 was \$106,576.00, which was paid on April 1, 2019. Employee contributions to the Plan during the year ended December 31, 2019 were \$58,840.71.

**Police and Firemen's Retirement System** - The contribution policy for PFRS is set by N.J.S.A. 43:16A and requires contributions by active members and contributing employers. Pursuant to the provisions of P.L. 2011, C. 78, the member contribution rate was 10.0% in State fiscal year 2019. State legislation has modified the amount that is contributed by the State. The State's contribution amount is based on an actuarially determined rate, which includes the normal cost and unfunded accrued liability.

*Special Funding Situation Component* - Under N.J.S.A. 43:16A-15, local participating employers are responsible for their own contributions based on actuarially determined amounts, except where legislation was passed which legally obligated the State if certain circumstances occurred. The legislation, which legally obligates the State, is as follows: Chapter 8, P.L. 2000, Chapter 318, P.L. 2001, Chapter 86, P.L. 2001, Chapter 511, P.L. 1991, Chapter 109, P.L. 1979, Chapter 247, P.L. 1993 and Chapter 201, P.L. 2001. The amounts contributed on behalf of the local participating employers under this legislation is considered to be a *special funding situation* as defined by GASB Statement No. 68 and the State is treated as a nonemployer contributing entity.

**Note 8: PENSION PLANS (CONT'D)****General Information about the Pension Plans (Cont'd)****Contributions (Cont'd)**

**Police and Firemen's Retirement System (Cont'd) - Special Funding Situation Component (Cont'd)**- Since the local participating employers do not contribute under this legislation directly to the Plan (except for employer specific financed amounts), there is no net pension liability or deferred outflows or inflows to disclose in the notes to the financial statements of the local participating employers related to this legislation.

The Borough's contractually required contribution rate for the year ended December 31, 2019 was 30.68% of the Borough's covered payroll. This amount was actuarially determined as the amount that, when combined with employee contributions, is expected to finance the costs of benefits earned by employees during the year, with an additional amount to finance any unfunded accrued liability.

Based on the most recent PFRS measurement date of June 30, 2019, the Borough's contractually required contribution to the pension plan for the year ended December 31, 2019 is \$396,906.00, and was payable by April 1, 2020. Due to the basis of accounting described in note 1, no liability has been recorded in the financial statements for this amount. Based on the PFRS measurement date of June 30, 2018, the Borough's contractually required contribution to the pension plan for the year ended December 31, 2018 was \$378,818.00, which was paid on April 1, 2019. Employee contributions to the Plan during the year ended December 31, 2019 were \$129,350.90.

The amount of contractually required contribution for the State of New Jersey's proportionate share, associated with the Borough, for the year ended December 31, 2019 was 3.96% of the Borough's covered payroll.

Based on the most recent PFRS measurement date of June 30, 2019, the State's contractually required contribution, on-behalf of the Borough, to the pension plan for the year ended December 31, 2019 is \$51,161.00, and was payable by April 1, 2020. Based on the PFRS measurement date of June 30, 2018, the State's contractually required contribution, on-behalf of the Borough, to the pension plan for the year ended December 31, 2018 was \$41,957.00, which was paid on April 1, 2019.

**Defined Contribution Retirement Program** - The contribution policy is set by N.J.S.A. 43:15C-3 and requires contributions by active members and contributing employers. In accordance with Chapter 92, P.L. 2007 and Chapter 103, P.L. 2007, Plan members are required to contribute 5.5% of their annual covered salary. In addition to the employee contributions, the Borough contributes 3% of the employees' base salary, for each pay period, to Prudential Financial not later than the fifth business day after the date on which the employee is paid for that pay period.

For the year ended December 31, 2019, there were no Borough employees participating in this plan.

**Pension Liabilities, Pension (Benefit) Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions**

**Public Employees' Retirement System** - At December 31, 2019, the Borough's proportionate share of the PERS net pension liability was \$1,926,728.00. The net pension liability was measured as of June 30, 2019, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of July 1, 2018. The total pension liability was calculated through the use of updated procedures to roll forward from the actuarial valuation date to the measurement date of June 30, 2019. The Borough's proportion of the net pension liability was based on a projection of the Borough's long-term share of contributions to the pension plan relative to the projected contributions of all participating employers, actuarially determined. For the June 30, 2019 measurement date, the Borough's proportion was 0.0106930625%, which was a decrease of (0.0000215724%) from its proportion measured as of June 30, 2018.

**Note 8: PENSION PLANS (CONT'D)****Pension Liabilities, Pension (Benefit) Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions (Cont'd)**

**Public Employees' Retirement System (Cont'd)** - At December 31, 2019, the Borough's proportionate share of the PERS pension (benefit) expense, calculated by the Plan as of the June 30, 2019 measurement date is \$76,927.00. This (benefit) expense is not recognized by the Borough because of the regulatory basis of accounting as described in note 1; however, as previously mentioned, for the year ended December 31, 2019, the Borough's contribution to PERS was \$106,576.00, and was paid on April 1, 2019.

**Police and Firemen's Retirement System** - At December 31, 2019, the Borough's and State of New Jersey's proportionate share of the PFRS net pension liability were as follows:

Borough's Proportionate Share of Net Pension Liability	\$ 4,808,645.00
State of New Jersey's Proportionate Share of Net Pension Liability Associated with the Borough	759,294.00
	<u>\$ 5,567,939.00</u>

The net pension liability was measured as of June 30, 2019, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of July 1, 2018. The total pension liability was calculated through the use of updated procedures to roll forward from the actuarial valuation date to the measurement date of June 30, 2019. The Borough's proportion of the net pension liability was based on a projection of the Borough's long-term share of contributions to the pension plan relative to the projected contributions of all participating employers and the State of New Jersey, actuarially determined. For the June 30, 2019 measurement date, the Borough's proportion was 0.032933211%, which was an increase of 0.0007499745% from its proportion measured as of June 30, 2018. Likewise, at June 30, 2019, the State of New Jersey's proportion, on-behalf of the Borough, was 0.032933211%, which was an increase of 0.0007499745% from its proportion, on-behalf of the Borough, measured as of June 30, 2018.

At December 31, 2019, the Borough's proportionate share of the PFRS pension (benefit) expense, calculated by the Plan as of the June 30, 2019 measurement date is \$1,192,066.00. This (benefit) expense is not recognized by the Borough because of the regulatory basis of accounting as described in note 1; however, as previously mentioned, for the year ended December 31, 2019, the Borough's contribution to PFRS was \$376,818.00, and was paid on April 1, 2019.

At December 31, 2019, the State's proportionate share of the PFRS pension (benefit) expense, associated with the Borough, calculated by the Plan as of the June 30, 2019 measurement date is \$88,224.00. This on-behalf (benefit) expense is not recognized by the Borough because of the regulatory basis of accounting as described in note 1.

**Note 8: PENSION PLANS (CONT'D)****Pension Liabilities, Pension (Benefit) Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions (Cont'd)**

**Deferred Outflows of Resources and Deferred Inflows of Resources** - At December 31, 2019, the Borough had deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	Deferred Outflows of Resources			Deferred Inflows of Resources		
	PERS	PFRS	Total	PERS	PFRS	Total
Differences between Expected and Actual Experience	\$ 34,582.00	\$ 40,591.00	\$ 75,173.00	\$ 8,511.00	\$ 52,104.00	\$ 60,615.00
Changes of Assumptions	192,391.00	164,770.00	357,161.00	668,761.00	2,659,767.00	3,328,528.00
Net Difference between Projected and Actual Earnings on Pension Plan Investments	-	-	-	30,414.00	111,510.00	141,924.00
Changes in Proportion and Differences between Borough Contributions and Proportionate Share of Contributions	46,385.00	435,175.00	481,560.00	34,270.00	246,941.00	281,211.00
Borough Contributions Subsequent to the Measurement Date	52,006.00	198,453.00	250,459.00	-	-	-
	<u>\$ 325,364.00</u>	<u>\$ 838,989.00</u>	<u>\$ 1,164,353.00</u>	<u>\$ 741,956.00</u>	<u>\$ 3,070,322.00</u>	<u>\$ 3,812,278.00</u>

\$52,006.00 and \$198,453.00 for PERS and PFRS, respectively, included in deferred outflows of resources, will be included as a reduction of the net pension liability in the year ending December 31, 2020. These amounts were based on an estimated April 1, 2021 contractually required contribution, prorated from the pension plans' measurement date of June 30, 2019 to the Borough's year end of December 31, 2019.



**Note 8: PENSION PLANS (CONT'D)****Pension Liabilities, Pension (Benefit) Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions (Cont'd)**

**Deferred Outflows of Resources and Deferred Inflows of Resources (Cont'd)** - The Borough will amortize the above other deferred outflow of resources and deferred inflows of resources related to pensions over the following number of years:

	PERS		PFRS	
	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Differences between Expected and Actual Experience				
Year of Pension Plan Deferral:				
June 30, 2014	-	-	-	-
June 30, 2015	5.72	-	-	5.53
June 30, 2016	5.57	-	-	5.58
June 30, 2017	5.48	-	5.59	-
June 30, 2018	-	5.63	5.73	-
June 30, 2019	5.21	-	-	5.92
Changes of Assumptions				
Year of Pension Plan Deferral:				
June 30, 2014	6.44	-	6.17	-
June 30, 2015	5.72	-	5.53	-
June 30, 2016	5.57	-	5.58	-
June 30, 2017	-	5.48	-	5.59
June 30, 2018	-	5.63	-	5.73
June 30, 2019	-	5.21	-	5.92
Net Difference between Projected and Actual Earnings on Pension Plan Investments				
Year of Pension Plan Deferral:				
June 30, 2014	-	5.00	-	5.00
June 30, 2015	5.00	-	5.00	-
June 30, 2016	5.00	-	5.00	-
June 30, 2017	-	5.00	-	5.00
June 30, 2018	-	5.00	-	5.00
June 30, 2019	-	5.00	-	5.00
Changes in Proportion and Differences between Borough Contributions and Proportionate Share of Contributions				
Year of Pension Plan Deferral:				
June 30, 2014	6.44	6.44	6.17	6.17
June 30, 2015	5.72	5.72	5.53	5.53
June 30, 2016	5.57	5.57	5.58	5.58
June 30, 2017	5.48	5.48	5.59	5.59
June 30, 2018	5.63	5.63	5.73	5.73
June 30, 2019	5.21	5.21	5.92	5.92

**Note 8: PENSION PLANS (CONT'D)****Pension Liabilities, Pension (Benefit) Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions (Cont'd)**

**Deferred Outflows of Resources and Deferred Inflows of Resources (Cont'd)** - Other amounts included as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in future periods as follows:

<b><u>Year Ending Dec 31,</u></b>	<b><u>PERS</u></b>	<b><u>PFRS</u></b>	<b><u>Total</u></b>
2020	\$ (61,512.00)	\$ (190,296.00)	\$ (251,808.00)
2021	(173,668.00)	(466,647.00)	(640,315.00)
2022	(151,745.00)	(327,140.00)	(478,885.00)
2023	(73,706.00)	(194,311.00)	(268,017.00)
2024	(7,967.00)	(1,251,392.00)	(1,259,359.00)
	<u>\$ (468,598.00)</u>	<u>\$ (2,429,786.00)</u>	<u>\$ (2,898,384.00)</u>

**Actuarial Assumptions**

The net pension liability was measured as of June 30, 2019, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of July 1, 2018. The total pension liability was calculated through the use of updated procedures to roll forward from the actuarial valuation date to the measurement date of June 30, 2019. This actuarial valuation used the following actuarial assumptions, applied to all periods included in the measurement:

	<b><u>PERS</u></b>	<b><u>PFRS</u></b>
Inflation Rate:		
Price	2.75%	2.75%
Wage	3.25%	3.25%
Salary Increases (1):		
Through 2026	2.00% - 6.00%	
Thereafter	3.00% - 7.00%	
Through All Future Years		3.25% - 15.25%
Investment Rate of Return	7.00%	7.00%
Period of Actuarial Experience		
Study upon which Actuarial Assumptions were Based	July 1, 2014 - June 30, 2018	July 1, 2013 - June 30, 2018

(1) Based on Years of Service

**Note 8: PENSION PLANS (CONT'D)****Actuarial Assumptions (Cont'd)**

For PERS, pre-retirement mortality rates were based on the Pub-2010 General Below-Median Income Employee mortality table with an 82.2% adjustment for males and 101.4% adjustment for females, and with future improvement from the base year of 2010 on a generational basis. Post-retirement mortality rates were based on the Pub-2010 General Below-Median Income Healthy Retiree mortality table with a 91.4% adjustment for males and 99.7% adjustment for females, and with future improvement from the base year of 2010 on a generational basis. Disability retirement rates used to value disabled retirees were based on the Pub-2010 Non-Safety Disabled Retiree mortality table with a 127.7% adjustment for males and 117.2% adjustment for females, and with future improvement from the base year of 2010 on a generational basis. Mortality improvement is based on Scale MP-2019.

For PFRS, pre-retirement mortality rates were based on the Pub-2010 Safety Employee mortality table with a 105.6% adjustment for males and 102.5% adjustment for females, and with future improvement from the base year of 2010 on a generational basis. Post-retirement mortality rates were based on the Pub-2010 Safety Retiree Below-Median Income Weighted mortality table with a 96.7% adjustment for males and 96.0% adjustment for females, and with future improvement from the base year of 2010 on a generational basis. For beneficiaries (contingent annuitants), the Pub-2010 General Retiree Below-Median Income Weighted mortality table was used, unadjusted, and with future improvement from the base year of 2010 on a generational basis. Disability rates were based on the Pub-2010 Safety Disabled Retiree mortality table with a 152.0% adjustment for males and 109.3% adjustment for females, and with future improvement from the base year of 2010 on a generational basis. Mortality improvement is based on Scale MP-2019.

For PERS and PFRS, in accordance with State statute, the long-term expected rate of return on Plan investments (7.00% at June 30, 2019) is determined by the State Treasurer, after consultation with the Directors of the Division of Investments and Division of Pensions and Benefits, the board of trustees and the actuaries. The long-term expected rate of return was determined using a building block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension Plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. Best estimates of arithmetic rates of return for each major asset class included in PERS' and PFRS' target asset allocation as of June 30, 2019 are summarized in the following table:

<u>Asset Class</u>	<u>Target Allocation</u>	<u>Long-Term Expected Real Rate of Return</u>
Risk Mitigation Strategies	3.00%	4.67%
Cash Equivalents	5.00%	2.00%
U.S. Treasuries	5.00%	2.68%
Investment Grade Credit	10.00%	4.25%
High Yield	2.00%	5.37%
Private Credit	6.00%	7.92%
Real Assets	2.50%	9.31%
Real Estate	7.50%	8.33%
U.S. Equity	28.00%	8.26%
Non-U.S. Developed Markets Equity	12.50%	9.00%
Emerging Markets Equity	6.50%	11.37%
Private Equity	12.00%	10.85%
	<u>100.00%</u>	

**Note 8: PENSION PLANS (CONT'D)****Actuarial Assumptions (Cont'd)**

**Discount Rate** - The discount rate used to measure the total pension liability at June 30, 2019 was 6.28% for PERS and 6.85% for PFRS. For both PERS and PFRS, the respective single blended discount rates were based on the long-term expected rate of return on pension plan investments of 7.00%, and a municipal bond rate of 3.50% as of June 30, 2019, based on the Bond Buyer Go 20-Bond Municipal Bond Index, which includes tax-exempt general obligation municipal bonds with an average rating of AA/Aa or higher. The projection of cash flows used to determine the discount rate assumed that contributions from plan members will be made at the current member contribution rates and that contributions from employers will be based on 70% of the actuarially determined contributions for the State employer and 100% of actuarially determined contributions for the local employers. Based on those assumptions, the Plans' fiduciary net position was projected to be available to make projected future benefit payments of current plan members through 2057 for PERS and 2076 for PFRS. Therefore, the long-term expected rate of return on plan investments was applied to projected benefit payments through 2057 for PERS and 2076 for PFRS, and the municipal bond rate was applied to projected benefit payments after that date in determining the total pension liability.

**Sensitivity of Borough's Proportionate Share of Net Pension Liability to Changes in the Discount Rate**

**Public Employees' Retirement System (PERS)** - The following presents the Borough's proportionate share of the net pension liability at June 30, 2019, the Plan's measurement date, calculated using a discount rate of 6.28%, as well as what the Borough's proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1% lower or 1% higher than the current rates used:

	<b>PERS</b>		
	<b>1% Decrease (5.28%)</b>	<b>Current Discount Rate (6.28%)</b>	<b>1% Increase (7.28%)</b>
Borough's Proportionate Share of the Net Pension Liability	\$ 2,433,770.00	\$ 1,926,728.00	\$ 1,499,473.00

**Police and Firemen's Retirement System (PFRS)** - As previously mentioned, PFRS has a special funding situation, where the State of New Jersey pays a portion of the Borough's annual required contribution. As such, the net pension liability as of June 30, 2019, the Plan's measurement date, for the Borough and the State of New Jersey, calculated using a discount rate of 6.85%, as well as using a discount rate that is 1% lower or 1% higher than the current rates used is as follows:

	<b>PFRS</b>		
	<b>1% Decrease (5.85%)</b>	<b>Current Discount Rate (6.85%)</b>	<b>1% Increase (7.85%)</b>
Borough's Proportionate Share of the Net Pension Liability	\$ 6,499,536.00	\$ 4,808,645.00	\$ 3,409,190.00
State of New Jersey's Proportionate Share of Net Pension Liability associated with the Borough	1,026,289.00	759,294.00	538,318.00
	<u>\$ 7,525,825.00</u>	<u>\$ 5,567,939.00</u>	<u>\$ 3,947,508.00</u>

**Note 8: PENSION PLANS (CONT'D)****Pension Plan Fiduciary Net Position**

For purposes of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions, and pension (benefit) expense, information about the respective fiduciary net position of the PERS and PFRS and additions to/deductions from PERS and PFRS' respective fiduciary net position have been determined on the same basis as they are reported by PERS and PFRS. Accordingly, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value. For additional information about PERS and PFRS, please refer to the Plan's Comprehensive Annual Financial Report (CAFR) which can be found at <https://www.state.nj.us/treasury/pensions/financial-reports.shtml>.

**Supplementary Pension Information**

In accordance with GASBS 68, the following information is also presented for the PERS and PFRS Pension Plans. These schedules are presented to illustrate the requirements to show information for 10 years; however, until a full 10-year trend is compiled, this presentation will only include information for those years for which information is available.

***Schedule of the Borough's Proportionate Share of the Net Pension Liability - Public Employees' Retirement System (PERS) (Last Seven Plan Years)***

	<u>Measurement Date Ended June 30,</u>			
	<u>2019</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>
Borough's Proportion of the Net Pension Liability	0.0106930625%	0.0107146349%	0.0105996028%	0.0102990174%
Borough's Proportionate Share of the Net Pension Liability	\$ 1,926,728.00	\$ 2,109,658.00	\$ 2,467,418.00	\$ 3,050,274.00
Borough's Covered Payroll (Plan Measurement Period)	\$ 761,028.00	\$ 753,996.00	\$ 735,392.00	\$ 709,596.00
Borough's Proportionate Share of the Net Pension Liability as a Percentage of Covered Payroll	253.17%	279.80%	335.52%	429.86%
Plan Fiduciary Net Position as a Percentage of the Total Pension Liability	56.27%	53.60%	48.10%	40.14%
	<u>Measurement Date Ended June 30,</u>			
	<u>2015</u>	<u>2014</u>	<u>2013</u>	
Borough's Proportion of the Net Pension Liability	0.0107328820%	0.0107657148%	0.0111668588%	
Borough's Proportionate Share of the Net Pension Liability	\$ 2,409,317.00	\$ 2,015,636.00	\$ 2,134,209.00	
Borough's Covered Payroll (Plan Measurement Period)	\$ 705,452.00	\$ 745,648.00	\$ 771,340.00	
Borough's Proportionate Share of the Net Pension Liability as a Percentage of Covered Payroll	341.53%	270.32%	276.69%	
Plan Fiduciary Net Position as a Percentage of the Total Pension Liability	47.93%	52.08%	48.72%	

**Note 8: PENSION PLANS (CONT'D)****Supplementary Pension Information (Cont'd)*****Schedule of the Borough's Contributions - Public Employees' Retirement System (PERS) (Last Seven Years)***

	<u>Year Ended December 31,</u>			
	<u>2019</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>
Borough's Contractually Required Contribution	\$ 104,012.00	\$ 106,576.00	\$ 98,194.00	\$ 91,495.00
Borough's Contribution in Relation to the Contractually Required Contribution	\$ (104,012.00)	(106,576.00)	(98,194.00)	(91,495.00)
Borough's Contribution Deficiency (Excess)	\$ -	\$ -	\$ -	\$ -
Borough's Covered Payroll (Calendar Year)	\$ 758,891.00	\$ 774,583.00	\$ 760,368.00	\$ 729,294.00
Borough's Contributions as a Percentage of Covered Payroll	13.71%	13.76%	12.91%	12.55%
	<u>Year Ended December 31,</u>			
	<u>2015</u>	<u>2014</u>	<u>2013</u>	
Borough's Contractually Required Contribution	\$ 92,274.00	\$ 88,751.00	\$ 84,140.00	
Borough's Contribution in Relation to the Contractually Required Contribution	(92,274.00)	(88,751.00)	(84,140.00)	
Borough's Contribution Deficiency (Excess)	\$ -	\$ -	\$ -	
Borough's Covered Payroll (Calendar Year)	\$ 735,972.00	\$ 729,363.00	\$ 751,781.00	
Borough's Contributions as a Percentage of Covered Payroll	12.54%	12.17%	11.19%	

**Note 8: PENSION PLANS (CONT'D)****Supplementary Pension Information (Cont'd)*****Schedule of the Borough's Proportionate Share of the Net Pension Liability - Police and Firemen's Retirement System (PFRS) (Last Seven Plan Years)***

	<u>Measurement Date Ended June 30,</u>			
	<u>2019</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>
Borough's Proportion of the Net Pension Liability	0.0392933211%	0.0385433466%	0.0404181401%	0.0359971039%
Borough's Proportionate Share of the Net Pension Liability	\$ 4,808,645.00	\$ 5,215,550.00	\$ 6,236,779.00	\$ 6,876,368.00
State's Proportionate Share of the Net Pension Liability associated with the Borough	759,294.00	708,446.00	698,908.00	577,444.00
Total	<u>\$ 5,567,939.00</u>	<u>\$ 5,923,996.00</u>	<u>\$ 6,935,687.00</u>	<u>\$ 7,453,812.00</u>
Borough's Covered Payroll (Plan Measurement Period)	\$ 1,299,932.00	\$ 1,247,888.00	\$ 1,278,124.00	\$ 1,150,556.00
Borough's Proportionate Share of the Net Pension Liability as a Percentage of Covered Payroll	369.92%	417.95%	487.96%	597.66%
Plan Fiduciary Net Position as a Percentage of the Total Pension Liability	65.00%	62.48%	58.60%	52.01%
	<u>Measurement Date Ended June 30,</u>			
	<u>2015</u>	<u>2014</u>	<u>2013</u>	
Borough's Proportion of the Net Pension Liability	0.0383671866%	0.0367072458%	0.0358999437%	
Borough's Proportionate Share of the Net Pension Liability	\$ 6,390,636.00	\$ 4,617,431.00	\$ 4,772,574.00	
State's Proportionate Share of the Net Pension Liability associated with the Borough	560,437.00	497,220.00	444,862.00	
Total	<u>\$ 6,951,073.00</u>	<u>\$ 5,114,651.00</u>	<u>\$ 5,217,436.00</u>	
Borough's Covered Payroll (Plan Measurement Period)	\$ 1,215,016.00	\$ 1,159,388.00	\$ 1,126,660.00	
Borough's Proportionate Share of the Net Pension Liability as a Percentage of Covered Payroll	525.97%	398.26%	423.60%	
Plan Fiduciary Net Position as a Percentage of the Total Pension Liability	56.31%	62.41%	58.70%	

**Note 8: PENSION PLANS (CONT'D)****Supplementary Pension Information (Cont'd)*****Schedule of the Borough's Contributions - Police and Firemen's Retirement System (PFRS) (Last Seven Years)***

	<u>Year Ended December 31,</u>			
	<u>2019</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>
Borough's Contractually Required Contribution	\$ 396,906.00	\$ 376,818.00	\$ 357,708.00	\$ 293,499.00
Borough's Contribution in Relation to the Contractually Required Contribution	(396,906.00)	(376,818.00)	(357,708.00)	(293,499.00)
Borough's Contribution Deficiency (Excess)	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Borough's Covered Payroll (Calendar Year)	\$ 1,293,509.00	\$ 1,313,604.00	\$ 1,274,437.00	\$ 1,286,350.00
Borough's Contributions as a Percentage of Covered Payroll	30.68%	28.69%	28.07%	22.82%
	<u>Year Ended December 31,</u>			
	<u>2015</u>	<u>2014</u>	<u>2013</u>	
Borough's Contractually Required Contribution	\$ 311,868.00	\$ 281,937.00	\$ 261,918.00	
Borough's Contribution in Relation to the Contractually Required Contribution	(311,868.00)	(281,937.00)	(261,918.00)	
Borough's Contribution Deficiency (Excess)	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	
Borough's Covered Payroll (Calendar Year)	\$ 1,151,156.00	\$ 1,183,259.00	\$ 1,165,286.00	
Borough's Contributions as a Percentage of Covered Payroll	27.09%	23.83%	22.48%	

**Other Notes to Supplementary Pension Information*****Public Employees' Retirement System (PERS)*****Changes in Benefit Terms**

None

**Changes in Assumptions**

The Discount Rate changed at June 30th over the following years: 5.39% 2014, 4.90% 2015, 3.98% 2016, 5.00% 2017, 5.66% 2018, and 6.28% 2019.

The Long-term Expected Rate of Return changed at June 30<sup>th</sup> over the following years: 7.90% 2014 and 2015, 7.65% 2016, 7.00% 2017, 2018 and 2019.



**Note 8: PENSION PLANS (CONT'D)****Supplementary Pension Information (Cont'd)****Other Notes to Supplementary Pension Information (Cont'd)*****Public Employees' Retirement System (PERS) (Cont'd)*****Changes in Assumptions (Cont'd)**

For 2019, the assumed rates of retirement, mortality, salary increases, and inflation were updated based on the July 1, 2014 - June 30, 2018 Experience Study. For pre-retirement mortality, the Pub-2010 General Below-Median Income Employee mortality table with an 82.2% adjustment for males and 101.4% adjustment for females, and with future improvement from the base year of 2010 on a generational basis was used. For healthy retirees and beneficiaries, the Pub-2010 General Below-Median Income Healthy Retiree mortality table with a 91.4% adjustment for males and 99.7% adjustment for females, and with future improvement from the base year of 2010 on a generational basis was used. For disabled retiree mortality, the Pub-2010 Non-Safety Disabled Retiree mortality table with a 127.7% adjustment for males, and a 117.2% adjustment for females, and with future improvement from the base year of 2010 on a generational basis was used. For mortality improvement, Scale MP-2019 was used.

For 2016, demographic assumptions were revised in accordance with the results of the July 1, 2011 - June 30, 2014 experience study and the mortality improvement scale incorporated the plan actuary's modified MP-2014 projection scale. Further, salary increases were assumed to increase between 1.65% and 4.15% (based on age) through fiscal year 2026 and 2.65% and 5.15% (based on age) for each fiscal year thereafter.

***Police and Firemen's Retirement System (PFRS)*****Changes in Benefit Terms**

In 2017, Chapter 26, P.L. 2016 increased the accidental death benefit payable to children if there is no surviving spouse to 70% of final compensation.

**Changes in Assumptions**

The Discount Rate changed at June 30th over the following years: 6.32% 2014, 5.79% 2015, 5.55% 2016, 6.14% 2017, 6.51% 2018 and 6.85% 2019.

The Long-term Expected Rate of Return changed at June 30<sup>th</sup> over the following years: 7.90% 2014 and 2015, 7.65% 2016, 7.00% 2017, 2018 and 2019.

For 2019, the assumed rates of retirement, mortality, salary increases, and inflation were updated based on the July 1, 2013 - June 30, 2018 Experience Study. For pre-retirement mortality, the Pub-201 Safety Employee mortality table with a 105.6% adjustment for males and 102.5% adjustment for females, and with future improvement from the base year of 2010 on a generational basis was used. For healthy retirees, the Pub-2010 Safety Retiree Below-Median Income Weighted mortality table with a 96.7% adjustment for males and 96.0% adjustment for females, and with future improvement from the base year of 2010 on a generational basis was used. For beneficiaries mortality, the Pub-2010 General Retiree Below-Median Income Weighted mortality table, unadjusted, and with future improvement from the base year of 2010 on a generational basis was used. For disabled mortality, the Pub-2010 Safety Disabled Retiree mortality table with a 152.0% adjustment for males and 109.3% adjustment for females, and with future improvement from the base year of 2010 on a generational basis was used. For mortality improvement, Scale MP-2019 was used.

**Note 8: PENSION PLANS (CONT'D)****Supplementary Pension Information (Cont'd)****Other Notes to Supplementary Pension Information (Cont'd)*****Police and Firemen's Retirement System (PFRS) (Cont'd)*****Changes in Assumptions (Cont'd)**

For 2016, the mortality improvement scale incorporated the plan actuary's modified 2014 projection scale. Further, salary increases were assumed to increase between 2.10% and 8.98% (based on age through fiscal year 2026 and 3.10% and 9.98% (based on age) for each fiscal year thereafter. For 2015, demographic assumptions were revised in accordance with the results of the July 1, 2010 - June 30, 2013 experience study.

**Note 9: POSTEMPLOYMENT BENEFITS OTHER THAN PENSION BENEFITS****General Information about the OPEB Plan**

**Plan Description and Benefits Provided** - The Borough contributes to the State Health Benefits Local Government Retired Employees Plan (the "Plan"), which is a cost-sharing multiple-employer defined benefit other postemployment benefit (OPEB) plan with a special funding situation. It covers employees of local government employers that have adopted a resolution to participate in the Plan. The Plan meets the definition of an equivalent arrangement as defined in paragraph 4 of GASB Statement No. 75, *Accounting and Financial Reporting for the Postemployment Benefits Other Than Pensions* (GASB Statement No. 75); therefore, assets are accumulated to pay associated benefits. For additional information about the Plan, please refer to the State of New Jersey (the State), Division of Pensions and Benefits' (the Division) Comprehensive Annual Financial Report (CAFR), which can be found at <https://www.state.nj.us/treasury/pensions/financial-reports.shtml>.

The Plan provides medical and prescription drug to retirees and their covered dependents of the participating employers. Under the provisions of Chapter 88, P.L. 1974 and Chapter 48, P.L. 1999, local government employers electing to provide postretirement medical coverage to their employees must file a resolution with the Division. Under Chapter 88, local employers elect to provide benefit coverage based on the eligibility rules and regulations promulgated by the State Health Benefits Commission. Chapter 48 allows local employers to establish their own age and service eligibility for employer paid health benefits coverage for retired employees. Under Chapter 48, the employer may assume the cost of postretirement medical coverage for employees and their dependents who: 1) retired on a disability pension; or 2) retired with 25 or more years of service credit in a State or locally administered retirement system and a period of service of up to 25 years with the employer at the time of retirement as established by the employer; or 3) retired and reached the age of 65 with 25 or more years of service credit in a State or locally administered retirement system and a period of service of up to 25 years with the employer at the time of retirement as established by the employer; or 4) retired and reached age 62 with at least 15 years of service with the employer. Further, the law provides that the employer paid obligations for retiree coverage may be determined by means of a collective negotiations agreement.

In accordance with Chapter 330, P.L. 1997, which is codified in N.J.S.A 52:14-17.32i, the State provides medical and prescription coverage to local police officers and firefighters, who retire with 25 years of service or on a disability from an employer who does not provide postretirement medical coverage. Local employers were required to file a resolution with the Division in order for their employees to qualify for State-paid retiree health benefits coverage under Chapter 330. The State also provides funding for retiree health benefits to survivors of local police officers and firefighters who die in the line of duty under Chapter 271, P.L.1989.

**Note 9: POSTEMPLOYMENT BENEFITS OTHER THAN PENSION BENEFITS (CONT'D)****General Information about the OPEB Plan (Cont'd)**

**Plan Description and Benefits Provided (Cont'd)** - Pursuant to Chapter 78, P.L. 2011, future retirees eligible for postretirement medical coverage who have less than 20 years of creditable service on June 28, 2011 will be required to pay a percentage of the cost of their health care coverage in retirement provided they retire with 25 or more years of pension service credit. The percentage of the premium for which the retiree will be responsible will be determined based on the retiree's annual retirement benefit and level of coverage.

**Contributions** - The funding policy for the OPEB plan is pay-as-you-go; therefore, there is no prefunding of the liability. However, due to premium rates being set prior to each calendar year, there is a minimal amount of net position available to cover benefits in future years. Contributions to pay for the health benefit premiums of participating employees in the OPEB plan are collected from the State of New Jersey, participating local employers, and retired members.

The Borough was billed monthly by the Plan and paid \$178,137.42 for the year ended December 31, 2019, representing 8.68% of the Borough's covered payroll. During the year ended December 31, 2019, retirees were not required to contribute to the Plan.

*Special Funding Situation Component* - The State of New Jersey makes contributions to cover those employees eligible under Chapter 330, P.L. 1997, as disclosed below. Local employers remit employer contributions on a monthly basis. Retired member contributions are generally received on a monthly basis. Partially funded benefits are also available to local police officers and firefighters who retire with 25 years of service or on disability from an employer who does not provide coverage under the provisions of Chapter 330, P.L. 1997. Upon retirement, these individuals must enroll in the OPEB plan.

Under Chapter 330, P.L. 1997, the State shall pay the premium or periodic charges for the qualified local police and firefighter retirees and dependents equal to 80% of the premium or periodic charge for the category of coverage elected by the qualified retiree under the State managed care plan or a health maintenance organization participating in the program providing the lowest premium or periodic charge. The State also provides funding for retiree health benefits to survivors of local police officers and firefighters who die in the line of duty under Chapter 271, P.L.1989.

Therefore, these employers are considered to be in a special funding situation as defined by GASB Statement No. 75 and the State is treated as a nonemployer contributing entity. Since the local participating employers do not contribute under this legislation directly to the Plan, there is no net OPEB liability, deferred outflows of resources or deferred inflows of resources to report in the financial statements of the local participating employers related to this legislation. However, the notes to the financial statements of the local participating employers must disclose the portion of the nonemployer contributing entities' total proportionate share of the collective net OPEB liability that is associated with the local participating employer.

The Borough does not have a Special Funding Situation within the Plan.

**OPEB Liability, OPEB (Benefit) Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources**

**OPEB Liability** - At December 31, 2019 the Borough's proportionate share of the net OPEB liability was \$5,693,143.00.

The net OPEB liability was measured as of June 30, 2019, and the total OPEB liability used to calculate the net OPEB liability was determined by an actuarial valuation as of June 30, 2018, which was rolled forward to June 30, 2019.

**Note 9: POSTEMPLOYMENT BENEFITS OTHER THAN PENSION BENEFITS (CONT'D)****OPEB Liability, OPEB (Benefit) Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources (Cont'd)**

**OPEB Liability (Cont'd)** - The Borough's proportion of the net OPEB liability was based on the ratio of the plan members of an individual employer to the total members of the Plan's nonspecial funding situation during the measurement period July 1, 2018 through June 30, 2019. For the June 30, 2019 measurement date, the Borough's proportion was .042028% which was a decrease of (.004320%) from its proportion measured as of the June 30, 2018 measurement date.

**OPEB (Benefit) Expense** - At December 31, 2019, the Borough's proportionate share of the OPEB (benefit) expense, calculated by the Plan as of the June 30, 2019 measurement date is (\$318,790.00). This (benefit) expense is not recognized by the Borough because of the regulatory basis of accounting as described in note 1; however, as previously mentioned, for the year ended December 31, 2019, the Borough made contributions to the Plan totaling \$178,137.42.

**Deferred Outflows of Resources and Deferred Inflows of Resources** - At December 31, 2019, the Borough had deferred outflows of resources and deferred inflows of resources related to the OPEB liability from the following sources:

	<b><u>Deferred Outflows of Resources</u></b>	<b><u>Deferred Inflows of Resources</u></b>
Differences between Expected and Actual Experience		\$ 1,664,897.00
Changes of Assumptions		2,017,523.00
Net Difference between Projected and Actual Earnings on OPEB Plan Investments	\$ 4,690.00	
Changes in Proportion and Differences between Borough Contributions and Proportionate Share of Contributions		1,625,459.00
Borough Contributions Subsequent to the Measurement Date	<u>96,085.32</u>	
	<u>\$ 100,775.32</u>	<u>\$ 5,307,879.00</u>

\$96,085.32 reported as deferred outflows of resources resulting from the Borough's contributions subsequent to the measurement date will be included as a reduction of the Borough's net OPEB liability during the year ending December 31, 2020.

**Note 9: POSTEMPLOYMENT BENEFITS OTHER THAN PENSION BENEFITS (CONT'D)****OPEB Liability, OPEB (Benefit) Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources (Cont'd)**

**Deferred Outflows of Resources and Deferred Inflows of Resources** - The Borough will amortize the above other deferred outflow of resources and deferred inflows of resources related to the OPEB liability over the following number of years:

	<b><u>Deferred Outflows of Resources</u></b>	<b><u>Deferred Inflows of Resources</u></b>
Differences between Expected and Actual Experience		
June 30, 2017	-	-
June 30, 2018	-	8.14
June 30, 2019	-	8.05
Changes of Assumptions		
Year of OPEB Plan Deferral:		
June 30, 2017	-	8.04
June 30, 2018	-	8.14
June 30, 2019	-	8.05
Net Difference between Projected and Actual Earnings on OPEB Plan Investments		
Year of OPEB Plan Deferral:		
June 30, 2017	5.00	-
June 30, 2018	5.00	-
June 30, 2019	5.00	-
Changes in Proportion and Differences between Borough Contributions and Proportionate Share of Contributions		
Year of OPEB Plan Deferral:		
June 30, 2017	8.04	8.04
June 30, 2018	8.14	8.14
June 30, 2019	8.05	8.05

**Note 9: POSTEMPLOYMENT BENEFITS OTHER THAN PENSION BENEFITS (CONT'D)****OPEB Liability, OPEB (Benefit) Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources (Cont'd)**

**Deferred Outflows of Resources and Deferred Inflows of Resources (Cont'd)** - Other amounts included as deferred outflows of resources and deferred inflows of resources related to the OPEB liability will be recognized in future periods as follows:

<b>Year Ending Dec. 31,</b>	
2020	\$ (864,712.00)
2021	(864,712.00)
2022	(865,079.00)
2023	(865,673.00)
2024	(866,216.00)
Thereafter	<u>(976,797.00)</u>
	<u>\$ (5,303,189.00)</u>

**Actuarial Assumptions**

The actuarial assumptions vary for each plan member depending on the pension plan in which the member is enrolled. The actuarial valuation at June 30, 2019 used the following actuarial assumptions, applied to all periods in the measurement:

Inflation Rate	2.50%
Salary Increases *	
PERS:	
Initial Fiscal Year Applied:	
Rate Through 2026	2.00% to 6.00%
Rate Thereafter	3.00% to 7.00%
PFRS:	
Rate for all Years	3.25% to 15.25%

\* Salary Increases are Based on Years of Service  
Within the Respective Plan

PERS mortality rates were based on Pub-2010 General classification headcount weighted mortality with fully generational mortality improvement projections from the central year using Scale MP-2019.

PFRS mortality rates were based on Pub-2010 Safety classification headcount weighted mortality with fully generational mortality improvement projections from the central year using Scale MP-2019.

Actuarial assumptions used in the July 1, 2018 valuation were based on the results of the PFRS and PERS experience studies prepared for July 1, 2013 to June 30, 2018 and July 1, 2014 to June 30, 2018, respectively.

100% of active members are considered to participate in the Plan upon retirement.

**Note 9: POSTEMPLOYMENT BENEFITS OTHER THAN PENSION BENEFITS (CONT'D)****Actuarial Assumptions (Cont'd)**

All of the Plan's investments are in the State of New Jersey Cash Management Fund ("CMF"). The New Jersey Division of Investments manages the CMF, which is available on a voluntary basis for investment by State and certain non-State participants. The CMF is considered to be an investment trust fund as defined in GASB Statement No. 31, *Certain Investments and External Investment Pools*. The CMF invests in U.S. Government and Agency Obligations, Commercial Paper, Corporate Obligations and Certificates of Deposit. Units of ownership in the CMF may be purchased or redeemed on any given business day (excluding State holidays) are the unit cost of value of \$1.00. Participant shares are valued on a fair value basis. The CMF pay interest to participants on a monthly basis.

**Discount Rate** - The discount rate used to measure the OPEB Liability at June 30, 2019 was 3.50%. This represents the municipal bond return rate as chosen by the State. The source is the Bond Buyer Go 20-Bond Municipal Bond Index, which includes tax-exempt general obligation municipal bonds with an average rating of AA/Aa or higher. As the long-term rate of return is less than the municipal bond rate, it is not considered in the calculation of the discount rate, rather the discount rate is set at the municipal bond rate.

**Health Care Trend Assumptions** - For pre-Medicare medical benefits, the trend is initially 5.7% and decreases to a 4.5% long-term trend rate after eight years. For post-65 medical benefits, the actual fully-insured Medicare Advantage trend rates for fiscal year 2020 are reflected. The assumed post-65 medical trend is 4.5% for all future years. For prescription drug benefits, the initial trend rate is 7.5% and decreases to a 4.5% long-term trend rate after eight years.

**Sensitivity of the net OPEB Liability to Changes in the Discount Rate**

The Borough's proportionate share of the net OPEB liability as of June 30, 2019, the Plan's measurement date, calculated using a discount rate of 3.50%, as well as using a discount rate that is 1% lower or 1% higher than the current rates used, is as follows:

	<b>1% Decrease <u>(2.50%)</u></b>	<b>Current Discount Rate <u>(3.50%)</u></b>	<b>1% Increase <u>(4.50%)</u></b>
Borough's Proportionate Share of the Net OPEB Liability	\$ 6,582,722.00	\$ 5,693,143.00	\$ 4,970,243.00

**Sensitivity of the net OPEB Liability to Changes in the Healthcare Cost Trend Rates**

The Borough's proportionate share of the net OPEB Liability as of June 30, 2019, the Plan's measurement date, using a healthcare cost trend rates that are 1% lower or 1% higher than the current healthcare cost trend rate used, is as follows:

	<b>1% Decrease</b>	<b>Healthcare Cost Trend Rates</b>	<b>1% Increase</b>
Borough's Proportionate Share of the Net OPEB Liability	\$ 4,804,311.00	\$ 5,693,143.00	\$ 6,826,998.00

**Note 9: POSTEMPLOYMENT BENEFITS OTHER THAN PENSION BENEFITS (CONT'D)****OPEB Plan Fiduciary Net Position**

For purposes of measuring the net OPEB liability, deferred outflows of resources and deferred inflows of resources related to OPEB, and OPEB (benefit) expense, information about the respective fiduciary net position of the State Health Benefits Local Government Retired Employees Plan and additions to/deductions from the Plan's respective fiduciary net position have been determined on the same basis as they are reported by the Plan. Accordingly, contributions (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value. For additional information about the Plan, please refer to the Plan's Comprehensive Annual Financial Report (CAFR) which can be found at <https://www.state.nj.us/treasury/pensions/financial-reports.shtml>.

**Supplementary OPEB Information**

In accordance with GASBS No. 75, the following information is also presented for the State Health Benefits Local Government Retired Employees Plan. These schedules are presented to illustrate the requirements to show information for 10 years; however, until a full 10-year trend is compiled, this presentation will only include information for those years for which information is available.

***Schedule of the Borough's Proportionate Share of the net OPEB Liability (Last Three Plan Years)***

	<u>Measurement Date Ended June 30,</u>		
	<u>2019</u>	<u>2018</u>	<u>2017</u>
Borough's Proportion of the Net OPEB Liability	0.042028%	0.046348%	0.047657%
Borough's Proportionate Share of the Net OPEB Liability	\$ 5,693,143.00	\$ 7,261,164.00	\$ 9,729,552.00
Borough's Covered Payroll (Plan Measurement Period)	\$ 2,104,407.00	\$ 2,053,478.00	\$ 2,031,024.00
Borough's Proportionate Share of the Net OPEB Liability as a Percentage of Covered Payroll	270.53%	353.60%	479.05%
Plan Fiduciary Net Position as a Percentage of the Total OPEB Liability	1.98%	1.97%	1.03%

***Schedule of the Borough's Contributions (Last Three Years)***

	<u>Year Ended December 31,</u>		
	<u>2019</u>	<u>2018</u>	<u>2017</u>
Borough's Required Contributions	\$ 178,137.42	\$ 257,293.30	\$ 256,473.03
Borough's Contributions in Relation to the Required Contribution	(178,137.42)	(257,293.30)	(256,473.03)
Borough's Contribution Deficiency (Excess)	\$ -	\$ -	\$ -
Borough's Covered Payroll (Calendar Year)	\$ 2,052,400.00	\$ 2,088,187.00	\$ 2,034,805.00
Borough's Contributions as a Percentage of Covered Payroll	8.68%	12.32%	12.60%



**Note 9: POSTEMPLOYMENT BENEFITS OTHER THAN PENSION BENEFITS (CONT'D)****Other Notes to Supplementary OPEB Information**Changes in Benefit Terms

In 2019, there were slight changes to the Chapter 48 provisions.

Changes in Assumptions

In 2019, the discount rate changed to 3.50% from 3.87%, and there were changes in the assumed health care cost trend, PPO/HMO future retiree elections, and excise tax assumptions. Further, decrements, salary scale, and mortality assumptions were updated based on the July 1, 2013 - June 30, 2018 PFRS and July 1, 2014 - June 30, 2018 PERS experience studies. For mortality related to PFRS members and retirees, the Pub-2010 "Safety" classification headcount-weighted mortality table with fully generational mortality improvement projections from the central year using Scale MP-2019 was used. For mortality related to PERS members and retirees, the Pub-2010 "General" classification headcount-weighted mortality table with fully generational mortality improvement projections from the central year using Scale MP-2019 was used.

In 2018, the discount rate changed to 3.87% from 3.58%, there were changes in the census, claims and premiums experience and a decrease in the assumed health care cost trend and excise tax assumptions.

In 2017, the discount rate changed to 3.58% from 2.85%.

**Note 10: COMPENSATED ABSENCES****Chief of Police**

Under the agreement dated January 1, 2016, sick leave for the Chief of Police accrues at a rate of 10 hours per month and accumulates from year to year. At the Chief's option, up to 120 hours of the preceding year's annual unused sick leave may be paid at the preceding year rate providing that the balance has not fallen below 300 hours. Upon retirement, any accrued or banked sick leave has no cash value. The Chief of Police is entitled to four weeks of vacation annually. Unused vacation that does not exceed one week (40 hours) may be turned back for payment at straight time. Up to forty hours may be carried forward and used in the subsequent year. Upon separation from employment with the Borough, all vacation time will be paid at straight time.

**Police Benevolent Association Local 30**

Under the agreement dated January 1, 2015, sick leave for the full-time members of this collective bargaining agreement accrues at a rate of one (1) eight (8) hour day per month during the first calendar year of employment and one and one quarter (1 1/4) eight (8) hour day per month in every calendar year thereafter. This earned sick leave accumulates from year to year. All members hired prior to 1992 are permitted to accumulate up to a maximum of 200 sick days which are eligible for payment at the time of retirement. For members hired in 1992 or after, the maximum accumulation of time is 160 days. Time accumulated is paid at a rate of one-half (1/2) day's pay for each day accumulated. Time earned prior to 1992 is paid at the rate of pay at the time of retirement. Time earned in 1992 or after is paid at the rate of pay at the time it was earned. All sick days accumulated in excess of 200 or 160 respectively are not eligible for payment at retirement. Members hired prior to 1992 are permitted to accumulate sick days in excess of the maximum of 200; however are not paid for this excess upon retirement. Each December, the member may choose to be paid for any accumulated sick time providing the member's balance exceeds 300 hours. The maximum payment annually is 96 hours. Dependent upon the number of years of service, members earn between four (4) 10 hour days (40 hours) and sixteen (16) 10 hour days (160 hours) vacation annually. Up to 40 hours of vacation can be carried forward into the next year.

**Note 10: COMPENSATED ABSENCES (CONT'D)****International Brotherhood of Teamsters Local 676**

Under the agreement dated January 1, 2015, sick leave for the full-time employees under this collective bargaining agreement accrue at a rate of one (1) working day per month during the first calendar year of employment and one and one quarter (1 1/4) working days per month up to a maximum of 15 sick days in every calendar year thereafter. Part-time employees accrue sick leave on a pro rata basis. Accumulated days may be carried forward from year to year. Upon discharge, the employee is entitled to all monies due in accordance with the agreement. Providing the employee has accumulated at least a minimum of 5 sick days, the excess days may be sold back at half their compensation value. The intent to sell back days must be made in writing by March 31<sup>st</sup> and the number of days to be sold confirmed by November 1<sup>st</sup>. The payout for this buy back occurs in December annually. Dependent upon the number of years of service, employees earn between one and twenty-five days of vacation annually. Part-time employees earn vacation time on a pro rata basis. The carried forward of up to five days of vacation is only permitted upon written request to the employee's department head or supervisor. Any granted carry forward of vacation days is forfeited if not used in the subsequent year.

The Borough has established a compensated absences trust fund to set aside funds for future payments of compensated absences. At December 31, 2019, the balance of the fund was \$47,931.67. It is estimated that, at December 31, 2019, accrued benefits for compensated absences are valued at \$70,845.93.

**Note 11: DEFERRED COMPENSATION SALARY ACCOUNT**

The Borough offers its employees a deferred compensation plan in accordance with Internal Revenue Code Section 457, which has been approved by the Director of the Division of Local Government Services. The Plan, available to all full time employees at their option, permits employees to defer a portion of their salary to future years. The deferred compensation is not available to participants until termination, retirement, death, or unforeseeable emergency.

Amounts deferred under Section 457 plans must be held in trust for the exclusive benefit of participating employees and not be accessible by the Borough or its creditors. Since the Borough does not have a fiduciary relationship with the Plan, the balances and activities of the Plan are not reported in the Borough's financial statements.

**Note 12: LEASE OBLIGATIONS**

At December 31, 2019, the Borough had lease agreements in effect for the following:

Operating:  
 Four (4) Copiers  
 One (1) Postage Meter and Maintenance Contract

**Operating Leases** - Future minimum lease payments under operating lease agreements are as follows:

<u>Year</u>	<u>Amount</u>
2020	\$ 4,764.00
2021	3,697.00
2022	1,493.00
2023	69.00

Rental payments under operating leases for the year 2019 were \$4,764.00.

**Note 13: CAPITAL DEBT**

The following schedule represents the Borough's summary of debt for the current and two previous years:

**Summary of Debt**

	<u>2019</u>	<u>2018</u>	<u>2017</u>
<b><u>Issued</u></b>			
General:			
Notes	\$ 3,652,111.50	\$ 3,682,603.00	\$ 3,772,780.00
Sewer Utility:			
Notes	102,600.00	119,700.00	136,800.00
Total Issued	<u>3,754,711.50</u>	<u>3,802,303.00</u>	<u>3,909,580.00</u>
<b><u>Authorized but not Issued</u></b>			
General:			
Notes	-	-	-
Sewer Utility:			
Notes	-	-	-
Total Authorized but not Issued	<u>-</u>	<u>-</u>	<u>-</u>
Total Issued and Authorized but not Issued	<u>3,754,711.50</u>	<u>3,802,303.00</u>	<u>3,909,580.00</u>
<b><u>Deductions</u></b>			
Sewer Utility:			
Notes			
Self-Liquidating	102,600.00	119,700.00	136,800.00
Total Deductions	<u>102,600.00</u>	<u>119,700.00</u>	<u>136,800.00</u>
<b>Net Debt</b>	<u>\$ 3,652,111.50</u>	<u>\$ 3,682,603.00</u>	<u>\$ 3,772,780.00</u>

**Summary of Statutory Debt Condition - Annual Debt Statement**

The summarized statement of debt condition which follows is prepared in accordance with the required method of setting up the annual debt statement and indicated a statutory net debt of .839%.

	<u>Gross Debt</u>	<u>Deductions</u>	<u>Net Debt</u>
School Purposes	\$ 4,351,466.22	\$ 4,351,466.22	
Self-Liquidating	102,600.00	102,600.00	
General	3,652,111.50		\$ 3,652,111.50
	<u>\$ 8,106,177.72</u>	<u>\$ 4,454,066.22</u>	<u>\$ 3,652,111.50</u>

Net debt \$3,652,111.50 divided by the equalized valuation basis per N.J.S.A.40A:2-2, as amended, \$435,272,977.00, equals .839%.

**Note 13: CAPITAL DEBT (CONT'D)**

**Borrowing Power Under N.J.S.A. 40A:2-6 as Amended**

3 1/2% of Equalized Valuation Basis (Municipal)	\$ 15,234,554.20
Less: Net Debt	<u>3,652,111.50</u>
Remaining Borrowing Power	<u><u>\$ 11,582,442.70</u></u>

**Calculation of "Self-Liquidating Purpose,"  
Sewer Utility Per N.J.S.A. 40:2-45**

Cash Receipts from Fees, Rents, Fund Balance Anticipated, Interest and Other Investment Income, and Other Charges for the Year	\$ 484,628.89
Deductions:	
Operating and Maintenance Costs	\$ 344,776.03
Debt Service	<u>19,180.69</u>
Total Deductions	<u>363,956.72</u>
Excess in Revenue	<u><u>\$ 120,672.17</u></u>

A revised Annual Debt Statement should be filed by the Chief Financial Officer.

**Note 14: DEFERRED CHARGES TO BE RAISED IN SUCCEEDING BUDGETS**

Certain expenditures are required to be deferred to budgets of succeeding years. At December 31, 2019, the following deferred charge is shown on the statement of assets, liabilities, reserves and fund balance of the following fund:

<u>Description</u>	<u>Balance December 31, 2019</u>	<u>2020 Budget Appropriation</u>
Current Fund:		
Special Emergency Authorizations	\$ 164,000.00	\$ 64,000.00

The appropriation in the 2020 Budget as adopted is not less than that required by the statutes.

**Note 15: SCHOOL TAXES**

Sterling Regional High School tax has been raised and the liability deferred by statutes, resulting in the school tax payable set forth in the current fund liabilities as follows:

	<b><u>Balance December 31,</u></b>	
	<b><u>2019</u></b>	<b><u>2018</u></b>
Balance of Tax	\$ 1,395,078.51	\$ 1,339,202.51
Deferred	<u>1,395,078.51</u>	<u>1,339,202.51</u>
	<u>\$ -</u>	<u>\$ -</u>

**Note 16: RISK MANAGEMENT**

The Borough is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters.

**New Jersey Unemployment Compensation Insurance** - The Borough has elected to fund its New Jersey Unemployment Compensation Insurance under the "Benefit Reimbursement Method". Under this plan, the Borough is required to reimburse the New Jersey Unemployment Trust Fund for benefits paid to its former employees and charged to its account with the State. The Borough is billed quarterly for amounts due to the State.

The following is a summary of Borough contributions, reimbursements to the State for benefits paid and the ending balance of the Borough's trust fund for the current and previous two years:

<u>Year</u>	<u>Borough Contributions</u>	<u>Employee Contributions</u>	<u>Interest Earnings</u>	<u>Amount Reimbursed</u>	<u>Ending Balance</u>
2019	\$ -	\$ 3,721.44	\$ 143.11	\$ 12,100.75	\$ 21,277.84
2018	-	3,683.92	130.87	1,949.76	29,514.04
2017	-	3,621.04	73.57	4,817.19	27,649.01

It is estimated that unreimbursed payments on behalf of the Borough at December 31, 2019 are \$189.94.

**Joint Insurance Pool** - The Borough is a member of the Statewide Insurance Fund. The Fund provides its members including the Borough with the following coverage:

- Workers' Compensation
- Auto and General Liability
- Professional Liability
- Property including Auto Physical Damage
- Boiler & Machinery
- Crime
- Pollution
- Cyber Liability
- Non Owned Aircraft

**Note 16: RISK MANAGEMENT (CONT'D)**

**Joint Insurance Pool (Cont'd)** - Contributions to the Fund, including a reserve for contingencies, are payable in four installments and are based on actuarial assumptions determined by the Fund's actuary. The Fund was established for the purpose of purchasing reinsurance/primary insurance and excess liability coverage from commercial companies with A.M. Best Rating of A- or better. The Commissioner of Insurance may order additional assessments to supplement the Fund's claim, loss retention, or administrative accounts to assure the payment of the Fund's obligations.

The Fund publishes its own financial report for the year ended December 31, 2019, which can be obtained from:

Statewide Insurance Fund  
One Sylvan Way  
Parsippany, New Jersey 07054

**Note 17: OPEN SPACE TRUST FUND**

On November 4, 2008 pursuant to P.L. 1997, c. 24 (N.J.S.A. 40:12-15.1 et seq.), the voters of the Borough authorized the establishment of an Open Space Trust Fund effective January 1, 2009, for the purpose of raising revenue to develop and maintain lands acquired for recreation and conservation purposes. As a result of this referendum and subsequent amendments to chapter 2.32.080 of the code of the Borough of Stratford, taxes in an amount not exceed \$57,247.36 are levied annually. Amounts raised by taxation are assessed, levied and collected in the same manner and at the same time as other taxes. One half the amount levied, \$28,623.68 is budgeted to develop and maintain lands acquired for recreational and conservation purposes and one half, \$28,623.68 is budgeted to develop and maintain lands acquired for recreational and conservation purposes, and maintenance of lands acquired for recreation and conservation allocated to youth athletic safety, field maintenance and/or youth based recreational infrastructure improvements. Future increases in the tax rate or to extend the authorization must be authorized by referendum. All revenue received is accounted for in a trust fund dedicated by rider (N.J.S.A. 40A:4-39) for the purpose stated. Interest earned on the investment of these funds is credited to the Open Space Trust Funds

**Note 18: CONTINGENCIES**

**Grantor Agencies** - Amounts received or receivable from grantor agencies could be subject to audit and adjustment by grantor agencies. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amount, if any, of expenditures which may be disallowed by the grantor cannot be determined at this time, although the Borough expects such amount, if any, to be immaterial.

**Litigation** - The Borough is a defendant in several legal proceedings that are in various stages of litigation. It is believed that the outcome, or exposure to the Borough, from such litigation is either unknown or potential losses, if any, would not be material to the financial statements.

**Note 19: CONCENTRATIONS**

The Borough depends on financial resources flowing from, or associated with, both the federal government and the State of New Jersey. As a result of this dependency, the Borough is subject to changes in specific flows of intergovernmental revenues based on modifications to federal and State laws and federal and State appropriations.

**Note 20: SUBSEQUENT EVENTS**

**Authorization of Debt** - Subsequent to December 31, the Borough authorized additional bonds and notes as follows:

<u>Purpose</u>	<u>Adoption</u>	<u>Authorization</u>
<b>General Improvements</b>		
Various Capital Improvements	7/14/2020	\$ 403,431.75
<b>Sewer Utility Improvements</b>		
Sewer Utility Emergency Repairs	7/14/2020	170,000.00

**COVID-19** - On January 30, 2020, the World Health Organization (“WHO”) announced a global health emergency because of a new strain of coronavirus originating in Wuhan, China (the “COVID-19 outbreak”) and the risks to the international community as the virus spreads globally beyond its point of origin. In March 2020, the WHO classified the COVID-19 outbreak as a pandemic, based on the rapid increase in exposure globally.

The full impact of the COVID-19 outbreak continues to evolve as of the date of this report. As such, it is uncertain as to the full magnitude that the pandemic will have on the Borough’s financial condition, liquidity, and future results of operations. Management is actively monitoring the global situation on its financial condition, liquidity, operations, suppliers, industry, and workforce. Given the daily evolution of the COVID-19 outbreak and the global responses to curb its spread, the Borough is not able to estimate the effects of the COVID-19 outbreak on its results of operations, financial condition, or liquidity for calendar year 2020.

**SUPPLEMENTAL EXHIBITS**



**SUPPLEMENTAL EXHIBITS**

**CURRENT FUND**

**BOROUGH OF STRATFORD**  
**CURRENT FUND**  
Statement of Current Cash  
Per N.J.S. 40A:5-5 -- Collector - Treasurer  
For the Year Ended December 31, 2019

	<u>Regular Fund</u>	<u>Federal and State Grant Fund</u>
Balance December 31, 2018	\$ 1,452,723.86	
Increased by Receipts:		
Miscellaneous Revenue not Anticipated	\$ 102,004.17	
2019 Appropriation Refunds	12,411.21	
2018 Appropriation Reserve Refunds	1,996.37	
Tax Collector	18,163,622.30	
Petty Cash Funds	75.00	
Revenue Accounts Receivable	1,647,495.82	
Due State of New Jersey - Veterans' and Senior Citizens' Deductions	65,288.35	
Federal and State Grants Receivable		\$ 408,838.98
Reserve for Federal and State Grants -- Appropriated		7,936.54
Due Federal and State Grant Fund	27,752.73	
Due Animal Control Fund	116.71	
Due Trust - Other Fund	<u>16,515.49</u>	
	<u>20,037,278.15</u>	<u>\$ 416,775.52</u>
	21,490,002.01	416,775.52
Decreased by Disbursements:		
Payment of Prior Year Expenditure		
2019 Appropriations	5,632,300.66	
Petty Cash Funds	75.00	
2018 Appropriation Reserves	122,800.11	
Contracts Payable		13,565.00
Tax Overpayments	15,553.64	
County Taxes Payable	3,537,498.85	
Due to County - Added and Omitted Taxes	117.13	
Local School District Taxes Payable	7,727,481.00	
Regional High School Taxes	2,734,281.00	
Open Space Trust Taxes Payable	57,247.36	
Reserve for Master Plan	22,430.87	
Reserve for Recodification of Ordinances	0.74	
Reserve for Federal and State Grants -- Appropriated		283,508.13
Due Current Fund		27,752.73
Due General Capital Fund	22,430.66	
Due Sewer Utility Operating Fund	<u>97.00</u>	
	<u>19,872,314.02</u>	<u>324,825.86</u>
Balance December 31, 2019	<u>\$ 1,617,687.99</u>	<u>\$ 91,949.66</u>

**BOROUGH OF STRATFORD**  
CURRENT FUND  
Statement of Current Cash  
Per N.J.S. 40A:5-5 -- Collector  
For the Year Ended December 31, 2019

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## Receipts:

Interest and Cost on Taxes	\$ 75,300.65
Miscellaneous Revenue not Anticipated:	
Maintenance Liens Receivable	3,927.00
Taxes Receivable	17,925,779.02
Prepaid Taxes	122,285.29
Tax Overpayments	<u>36,330.34</u>

18,163,622.30

## Decreased by:

Turnovers to Treasurer	<u>\$ 18,163,622.30</u>
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**BOROUGH OF STRATFORD**  
 CURRENT FUND  
 Schedule of Change Funds  
 As of December 31, 2019

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Office:		
Collector		\$ 20.00
Court		<u>100.00</u>
		<u>\$ 120.00</u>

Exhibit SA-4

**BOROUGH OF STRATFORD**  
 CURRENT FUND  
 Statement of Petty Cash Funds  
 For the Year Ended December 31, 2019

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<u>Office</u>	<u>Received from Treasurer</u>	<u>Returned to Treasurer</u>
Borough Clerk	<u>\$ 75.00</u>	<u>\$ 75.00</u>

**BOROUGH OF STRATFORD**  
**CURRENT FUND**  
 Statement of Delinquent Property Taxes Receivable  
 For the Year Ended December 31, 2019

Year	Balance Dec. 31, 2018	2019 Levy	Added Taxes	Collections (Collector) 2018	2019	Due from State of New Jersey	Transfer to Lien	Miscellaneous	Cancellations	Balance Dec. 31, 2019
2016	\$ 2,308.39									\$ 2,308.39
2017	18,456.40									10,606.17
2018	286,314.02		\$ 1,250.00	\$ 7,850.23	265,967.61					21,596.41
2019	307,078.81	\$ 18,320,927.12	1,250.00	93,292.67	273,817.84	68,491.78	746.42	22.22	27,432.27	34,510.97
	\$ 307,078.81	\$ 18,320,927.12	\$ 1,250.00	\$ 93,292.67	\$ 17,925,779.02	\$ 68,491.78	\$ 746.42	\$ 22.22	\$ 27,432.27	\$ 513,491.55
Reserve for Whitman Avenue Townhouses										
Senior Citizen Deductions Disallowed			\$ 1,250.00							\$ 22.22
<u>Analysis of 2019 Property Tax Levy</u>										
Tax Yield:										
General Purpose Tax				\$ 18,059,019.98						
Supplemental Local School Tax				78,175.28						
Added Taxes (54:4-63.1 et seq.)				183,731.86						
						\$ 18,320,927.12				
Tax Levy:										
Regional High School Tax				\$ 2,790,157.00						
Local District School Tax										
Supplemental Local School Tax				76,000.00						
County Taxes:										
Net County Taxes				3,450,814.75						
County Open Space Taxes				86,684.10						
Due County for Added and Omitted Taxes				36,639.54						
Total County Taxes				3,574,138.39						
Municipal Open Space Tax				57,247.36						
Local Tax for Municipal Purposes				3,875,500.00						
Minimum Library Tax				145,366.05						
Add: Additional Tax Levied				151,037.32						
				4,171,903.37						
						\$ 18,320,927.12				

**BOROUGH OF STRATFORD**  
CURRENT FUND  
Statement of Tax Title Liens Receivable  
For the Year Ended December 31, 2019

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Balance December 31, 2018	\$ 4,895.00
Increased by:	
Transfer from 2019 Taxes Receivable	<u>746.42</u>
Balance December 31, 2019	<u><u>\$ 5,641.42</u></u>

**BOROUGH OF STRATFORD**  
CURRENT FUND  
Statement of Maintenance Liens Receivable  
For the Year Ended December 31, 2019

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Balance December 31, 2018	\$ 5,667.00
Increased by:	
2019 Assessments	<u>2,203.89</u>
	7,870.89
Decreased by:	
Receipts:	
Collector	<u>3,927.00</u>
Balance December 31, 2019	<u><u>\$ 3,943.89</u></u>

**BOROUGH OF STRATFORD**

**CURRENT FUND**

Statement of Revenue Accounts Receivable  
For the Year Ended December 31, 2019

	Balance Dec. 31, 2018	Accrued in 2019	Collected	Due from Animal Control Fund	Due from Trust - Other Fund	Due from General Capital Fund	Balance Dec. 31, 2019
Clerk:							
Licenses:							
Alcohol Beverage		\$ 5,000.00	\$ 5,000.00				
Other	\$ 335.00	2,946.00	3,281.00				
Fees and Permits	7,022.00	32,459.60	32,981.60			\$ 6,500.00	
Registrar of Vital Statistics:							
Licenses Other	6.00	102.00	105.00			3.00	
Fees and Permits	1,230.00	25,965.00	25,400.00			1,795.00	
Municipal Court:							
Fines and Costs	23,644.44	360,009.77	361,897.73			21,756.48	
Energy Receipts Tax		720,632.00	720,632.00				
Shared Services - Stratford Schools		27,910.00	27,910.00				
Shared Services - Lawnside Municipal Court		70,671.40	70,671.40				
Property Maintenance		12,614.88	12,614.88				
Library Property Maintenance		10,000.00	10,000.00				
Delaware River Port Authority		15,000.00	15,000.00				
Conrail Property Maintenance		3,300.00	3,300.00				
Cable Television Franchise Fee		24,279.20	24,279.20				
Rowan University		50,000.00	50,000.00				
Payment in Lieu of Taxes		274,463.26	274,463.26				
Interest on Investments and Deposits	28.21	16,194.42	9,959.75	\$ 116.57	\$ 3,562.64	\$ 2,538.47	45.20
	\$ 32,265.65	\$ 1,651,547.53	\$ 1,647,495.82	\$ 116.57	\$ 3,562.64	\$ 2,538.47	\$ 30,099.68



**BOROUGH OF STRATFORD**  
CURRENT FUND  
Schedule of Property Acquired for Taxes (At Assessed Valuation)  
As of December 31, 2019

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Balance December 31, 2019	<u>\$ 613,700.00</u>
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**BOROUGH OF STRATFORD**

**CURRENT FUND**

Statement of Deferred Charges

N.J.S. 40A:4-55 Special Emergency

For the Year Ended December 31, 2019

Date Authorized	Purpose	Net Amount Authorized	1/5 of		Added	Raised in Budget	Balance Dec. 31, 2019
			Net Amount Authorized	Balance Dec. 31, 2018			
April 14, 2015	Master Plan Update	\$ 45,000.00	\$ 9,000.00	\$ 18,000.00		\$ 9,000.00	\$ 9,000.00
February 9, 2016	Master Plan Update	50,000.00	10,000.00	30,000.00		10,000.00	20,000.00
August 4, 2016	Master Plan Update	50,000.00	10,000.00	30,000.00		10,000.00	20,000.00
November 9, 2016	Master Plan Update	50,000.00	10,000.00	30,000.00		10,000.00	20,000.00
February 14, 2017	Master Plan Update	50,000.00	10,000.00	40,000.00		10,000.00	30,000.00
June 12, 2018	Master Plan Update	50,000.00	10,000.00	50,000.00		10,000.00	40,000.00
March 12, 2019	Master Plan Update	25,000.00	5,000.00		\$ 25,000.00		25,000.00
		<u>\$ 320,000.00</u>	<u>\$ 64,000.00</u>	<u>\$ 198,000.00</u>	<u>\$ 25,000.00</u>	<u>\$ 59,000.00</u>	<u>\$ 164,000.00</u>

**BOROUGH OF STRATFORD**

CURRENT FUND

Statement of 2018 Appropriation Reserves  
For the Year Ended December 31, 2019

	Balance Dec. 31, 2018		Budget After Modification	Paid or Charged	Balanced Lapsed
	<u>Encumbered</u>	<u>Reserved</u>			
OPERATIONS -- WITHIN "CAPS"					
General Government Functions:					
General Administration:					
Salaries and Wages		\$ 917.79	\$ 917.79	\$ 344.08	\$ 573.71
Other Expenses	\$ 934.72	9,232.97	10,167.69	4,861.43	5,306.26
Financial Administration (Treasury):					
Salaries and Wages	146.15	187.58	187.58	146.15	187.58
Other Expenses		753.17	899.32		753.17
Collection of Taxes					
Salaries and Wages	250.48	1,105.87	1,105.87	250.48	1,105.87
Other Expenses		509.53	760.01		509.53
Assessment of Taxes:					
Salaries and Wages		0.16	0.16		0.16
Other Expenses	451.60	1,186.80	1,638.40	450.50	1,187.90
Legal Services and Costs					
Salaries and Wages		25.00	25.00		
Other Expenses		4,317.00	4,317.00	4,317.00	25.00
Engineering Services and Costs					
Other Expenses	245.00	76.25	321.25	321.25	
Municipal Court					
Salaries and Wages		20.79	20.79		20.79
Other Expenses	3,323.63	4,608.18	7,931.81	3,613.22	4,318.59
Land Use Administration:					
Municipal Land Use Law (N.J.S.. 40:55D-1)					
Planning Board					
Salaries and Wages		3,532.98	3,532.98		3,532.98
Other Expenses	544.67	3,431.99	3,976.66	3,933.10	43.56

(Continued)

**BOROUGH OF STRATFORD**

**CURRENT FUND**

Statement of 2018 Appropriation Reserves  
For the Year Ended December 31, 2019

	Balance Dec. 31, 2018		Budget After Modification	Paid or Charged	Balanced Lapsed
	<u>Encumbered</u>	<u>Reserved</u>			
<b>OPERATIONS -- WITHIN "CAPS" (CONT'D)</b>					
Insurance:					
Other Insurance Premiums	\$ 1,889.78	\$ 15,336.82	\$ 15,336.82	\$	\$ 15,336.82
Group Insurance for Employees		129,894.19	131,783.97	\$ 31,689.59	100,094.38
Public Safety Functions:					
Police					
Salaries and Wages	4,579.97	29,511.26	29,511.26	2,225.62	27,285.64
Other Expenses		15,927.01	20,506.98	12,089.16	8,417.82
Office of Emergency Management					
Other Expenses		513.72	513.72		513.72
Fire					
Fire Hydrant Service		7,266.85	7,266.85	4,347.00	2,919.85
Fire Department	2,732.36	662.69	3,395.05	3,357.85	37.20
Uniform Fire Safety and Inspection Act					
Other Expenses		131.50	131.50		131.50
Public Work Functions:					
Public Works Department:					
Salaries and Wages		3,595.20	3,595.20	120.00	3,475.20
Other Expenses	1,423.30	3,622.78	5,046.08	735.44	4,310.64
Solid Waste Collection					
Other Expenses	2,503.21	15,134.18	17,637.39	16,495.80	1,141.59
Public Buildings and Grounds					
Other Expenses	127.09	9,304.66	9,431.75	127.09	9,304.66
Maintenance of Motor Vehicles:					
Other Expenses	602.40	4,395.05	4,997.45	760.00	4,237.45

(Continued)

**BOROUGH OF STRATFORD**

**CURRENT FUND**

Statement of 2018 Appropriation Reserves  
For the Year Ended December 31, 2019

	Balance Dec. 31, 2018		Budget After Modification	Paid or Charged	Balanced Lapsed
	<u>Encumbered</u>	<u>Reserved</u>			
<b>OPERATIONS -- WITHIN "CAPS" (CONT'D)</b>					
Health and Human Services Functions:					
Board of Health					
Salaries and Wages	\$ 73.50	\$ 3,271.37	\$ 3,271.37	\$ 73.50	\$ 3,271.37
Other Expenses		30.07	103.57		30.07
Utility Expenses and Bulk Purchases:					
Electricity		8,087.09	8,087.09	4,035.63	4,051.46
Street Lighting		1,001.89	1,001.89	1,001.89	
Telephone	1,528.04	386.98	1,915.02	839.46	1,075.56
Water	66.79	177.17	243.96	112.15	131.81
Gas (Natural or Propane)		3,724.83	3,724.83	2,746.44	978.39
Sewerage Processing and Disposal		246.70	246.70	246.70	
Gasoline	3,014.32	2,126.24	5,140.56	3,243.41	1,897.15
Landfill / Solid Waste Disposal Costs:					
Solid Waste Disposal	159.10	17,859.24	18,018.34	18,018.34	
Other Common Operating Functions (Unclassified)					
Celebration of Public Events, Anniversaries or Holiday					
Other Expenses		1,456.55	1,456.55		1,456.55
Total Operations Including Contingent - within "CAPS"	24,596.11	303,570.10	328,166.21	120,502.28	207,663.93

(Continued)

**BOROUGH OF STRATFORD**  
**CURRENT FUND**

Statement of 2018 Appropriation Reserves  
 For the Year Ended December 31, 2019

	Balance Dec. 31, 2018		Budget After Modification	Paid or Charged	Balanced Lapsed
	<u>Encumbered</u>	<u>Reserved</u>			
<b>DEFERRED CHARGES AND STATUTORY EXPENDITURES</b>					
MUNICIPAL -- WITHIN "CAPS"					
Statutory Expenditures:					
Contribution to:					
Unemployment Compensation Insurance	\$	229.96	\$ 229.96	\$ 3.90	\$ 226.06
Social Security System (O.A.S.I.)		14,930.26	14,930.26	297.56	14,632.70
Total Deferred Charges and Statutory Expenditures		15,160.22	15,160.22	301.46	14,858.76
Municipal -- Within "CAPS"					
<b>CAPITAL IMPROVEMENTS -- EXCLUDED FROM "CAPS"</b>					
Capital Outlay -- Computers		1,389.06	1,389.06		1,389.06
Total General Appropriations	\$ 24,596.11	\$ 320,119.38	\$ 344,715.49	\$ 120,803.74	\$ 223,911.75
Disbursed			\$ 122,800.11		
Refunds			(1,996.37)		
			\$ 120,803.74		

**BOROUGH OF STRATFORD**  
**CURRENT FUND**  
 Statement of Due to State of New Jersey -  
 Veterans' and Senior Citizens' Deductions  
 For the Year Ended December 31, 2019

<hr/>	
Balance December 31, 2018	\$ 10,696.08
Increased by:	
Receipts	<u>65,288.35</u>
	75,984.43
Decreased by:	
Accrued in 2019:	
Senior Citizens, Disabled and Surviving Spouse Deductions Per Tax Billing	\$ 12,500.00
Veterans and Widows Deductions per Tax Billing	<u>55,500.00</u>
	\$ 68,000.00
Deductions Allowed per Collector	<u>1,000.00</u>
	\$ 69,000.00
Less:	
Deductions Disallowed per Collector	508.22
Deductions Disallowed per Collector (2018 Taxes)	<u>1,250.00</u>
	<u>1,758.22</u>
	<u>67,241.78</u>
Balance December 31, 2019	<u><u>\$ 8,742.65</u></u>

**BOROUGH OF STRATFORD**  
**CURRENT FUND**  
Statement of Prepaid Taxes  
For the Year Ended December 31, 2019

---

Balance December 31, 2018 (2019 Taxes)	\$ 93,292.67
Increased by:	
Receipts:	
Collector	<u>122,285.29</u>
	215,577.96
Decreased by:	
Application to Taxes Receivable	<u>93,292.67</u>
Balance December 31, 2019 (2020 Taxes)	<u><u>\$ 122,285.29</u></u>

## Exhibit SA-14

**BOROUGH OF STRATFORD**  
**CURRENT FUND**  
Statement of Tax Overpayments  
For the Year Ended December 31, 2019

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Balance December 31, 2018	\$ 2,907.12
Increased by:	
Receipts:	
Collector	<u>36,330.34</u>
	39,237.46
Decreased by:	
Disbursements:	
Refunds	<u>15,553.64</u>
Balance December 31, 2019	<u><u>\$ 23,683.82</u></u>



**BOROUGH OF STRATFORD**  
**CURRENT FUND**  
Statement of County Taxes Payable  
For the Year Ended December 31, 2019

---

2019 Levy:		
Net County Taxes	\$ 3,450,814.75	
County Open Space Taxes	<u>86,684.10</u>	
		\$ 3,537,498.85
Decreased by:		
Disbursements		<u>\$ 3,537,498.85</u>

Exhibit SA-16

**BOROUGH OF STRATFORD**  
**CURRENT FUND**  
Statement of Due to County - Added and Omitted Taxes  
For the Year Ended December 31, 2019

---

Balance December 31, 2018		\$ 117.13
Increased by:		
County Share of Levy:		
2019 Added Assessments		<u>36,639.54</u>
		36,756.67
Decreased by:		
Disbursements		<u>117.13</u>
Balance December 31, 2019		<u>\$ 36,639.54</u>

**BOROUGH OF STRATFORD**  
**CURRENT FUND**  
Statement of Local School District Taxes Payable  
For the Year Ended December 31, 2019

---

2019 Levy (Calendar Year)	\$ 7,651,481.00
Supplemental Local School Tax Levy	<u>76,000.00</u>
	7,727,481.00
Decreased by:	
Disbursements	<u>\$ 7,727,481.00</u>

Exhibit SA-18

**BOROUGH OF STRATFORD**  
**CURRENT FUND**  
Statement of Regional High School Taxes  
For the Year Ended December 31, 2019

---

Balance December 31, 2018	
Regional High School Tax Deferred	\$ 1,339,202.51
Increased by:	
Levy School Year July 1, 2019 to June 30, 2020	<u>2,790,157.00</u>
	4,129,359.51
Decreased by:	
Disbursements	<u>2,734,281.00</u>
Balance December 31, 2019	
Regional High School Tax Deferred	<u>\$ 1,395,078.51</u>

**BOROUGH OF STRATFORD**  
**CURRENT FUND**  
Statement of Parks Open Space Taxes Payable  
For the Year Ended December 31, 2019

---

2019 Levy	\$ 57,247.36
Decreased by:	
Disbursements -- Open Space Trust Fund	<u>\$ 57,247.36</u>

Exhibit SA-20

**BOROUGH OF STRATFORD**  
**CURRENT FUND**  
Statement of Reserve for Whitman Ave Townhouses  
For the Year Ended December 31, 2019

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Balance December 31, 2018	\$ 7,626.30
Decreased by:	
Transfer to 2019 Taxes Receivable	<u>22.22</u>
Balance December 31, 2019	<u>\$ 7,604.08</u>

**BOROUGH OF STRATFORD**  
**CURRENT FUND**  
 Statement of Reserve for Master Plan  
 For the Year Ended December 31, 2019

---

Balance December 31, 2018	\$ 7,737.07
Increased by:	
2019 Budget Appropriation:	
Ordinance 2019:04	25,000.00
	32,737.07
Decreased by:	
Disbursements	22,430.87
Balance December 31, 2019	\$ 10,306.20

**BOROUGH OF STRATFORD**  
**CURRENT FUND**  
 Statement of Reserve for Recodification of Ordinances  
 For the Year Ended December 31, 2019

---

Balance December 31, 2018	\$ 0.74
Decreased by:	
Disbursements	\$ 0.74

**BOROUGH OF STRATFORD**  
**FEDERAL AND STATE GRANT FUND**  
Statement of Federal and State Grants Receivable  
For the Year Ended December 31, 2019

<u>Grant</u>	<u>Balance</u> <u>Dec. 31, 2018</u>	<u>Accrued</u>	<u>Receipts</u>	<u>Balance</u> <u>Dec. 31, 2019</u>
Federal Grants:				
National Priority Safety Programs:				
National Highway Traffic Safety Administration:				
Camden County Regional DWI Task Force	\$ 73,629.69	\$ 70,200.00	\$ 70,180.00	\$ 73,649.69
Click it or Ticket	1,100.00	5,500.00	5,500.00	1,100.00
Distracted Driver Statewide Crackdown	660.00	5,500.00	5,500.00	660.00
Drive Sober or Get Pulled Over:				
Labor Day Crackdown	100.00	5,500.00	5,500.00	100.00
Year-End Crackdown	5,500.00	5,500.00	5,500.00	5,500.00
Division of Alcohol Beverage Control:				
Cops in Shops	2,800.00			2,800.00
<b>Total Federal Grants</b>	<b>83,789.69</b>	<b>92,200.00</b>	<b>92,180.00</b>	<b>83,809.69</b>
State Grants:				
Alcohol Education and Rehabilitation		5,224.35	5,224.35	
Body Armor Replacement	585.45	2,046.98	2,046.98	585.45
Clean Communities Program		14,734.50	14,734.50	
Drunk Driving Enforcement Fund		14,980.63	14,980.63	
DWI Enforcement Sobriety Checkpoint	2,400.00	4,640.00	4,620.00	2,420.00
Municipal Alliance Against Drug and Alcohol Abuse	28,216.58	31,746.16	29,086.51	30,876.23
New Jersey Department of Transportation:				
2018 Grant	270,000.00		165,750.00	104,250.00
2019 Grant		225,000.00		225,000.00
Pedestrian Safety Enforcement & Education Fund	8,598.88	11,225.00	11,163.46	8,660.42
Recycling Tonnage Grant		7,418.57	7,418.57	
Safe and Secure Communities Program	15,000.00	30,000.00	30,000.00	15,000.00
<b>Total State Grants</b>	<b>324,800.91</b>	<b>347,016.19</b>	<b>285,025.00</b>	<b>386,792.10</b>
Other Grants:				
Private Grant -- SIF Risk Control		1,971.76	1,971.76	
Camden County Open Space Trust Fund -				
Vassar Avenue Sports Complex	30,834.95			30,834.95
Quaker Run Nature Trail	25,000.00		10,312.22	14,687.78
Historical Preservation Grant	48,681.14		19,350.00	29,331.14
<b>Total Other Grants</b>	<b>104,516.09</b>	<b>1,971.76</b>	<b>31,633.98</b>	<b>74,853.87</b>
<b>Total Federal, State, and Other Grants</b>	<b>\$ 513,106.69</b>	<b>\$ 441,187.95</b>	<b>\$ 408,838.98</b>	<b>\$ 545,455.66</b>

**BOROUGH OF STRATFORD**  
FEDERAL AND STATE GRANT FUND  
Statement of Due to Current Fund  
For the Year Ended December 31, 2019

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Balance December 31, 2018	\$ 27,752.73
Decreased by:	
Disbursements:	
Interfunds Returned	<u>\$ 27,752.73</u>

**BOROUGH OF STRATFORD**  
**FEDERAL AND STATE GRANT FUND**  
Statement of Reserve for Federal and State Grants -- Unappropriated  
For the Year Ended December 31, 2019

<u>Grant</u>	<u>Balance Dec. 31, 2018</u>	<u>Federal and State Grants Receivable</u>	<u>Realized as Revenue in 2019</u>	<u>Balance Dec. 31, 2019</u>
Federal Grants:				
National Priority Safety Programs:				
National Highway Traffic Safety Administration:				
Camden County Regional DWI Task Force		\$ 70,200.00	\$ 70,200.00	
Click It or Ticket		5,500.00	5,500.00	
Distracted Driver Statewide Crackdown		5,500.00	5,500.00	
Drive Sober or Get Pulled Over:				
Labor Day Crackdown		5,500.00	5,500.00	
Year-End Crackdown		5,500.00	5,500.00	
		<u>92,200.00</u>	<u>92,200.00</u>	
Total Federal Grants		<u>92,200.00</u>	<u>92,200.00</u>	
State Grants:				
Alcohol Education and Rehabilitation		5,224.35	5,224.35	
Body Armor Replacement Program		2,046.98	2,046.98	
Clean Communities Program		14,734.50	14,734.50	
Drunk Driving Enforcement Fund		14,980.63	14,980.63	
DWI Enforcement Sobriety Checkpoint		4,640.00	4,640.00	
Municipal Alliance Against Drug and Alcohol Abuse		31,746.16	31,746.16	
New Jersey Department of Transportation:				
2019 Grant		225,000.00	225,000.00	
Pedestrian Safety, Education & Enforcement fund		11,225.00	11,225.00	
Recycling Tonnage Grant		7,418.57	5,618.18	\$ 1,800.39
Safe and Secure Communities Program		30,000.00	30,000.00	
		<u>347,016.19</u>	<u>345,215.80</u>	<u>1,800.39</u>
Total State Grants		<u>347,016.19</u>	<u>345,215.80</u>	<u>1,800.39</u>
Other Grants:				
Private Grant -- SIF Risk Control		1,971.76	1,971.76	
		<u>1,971.76</u>	<u>1,971.76</u>	
Total Other Grants		<u>1,971.76</u>	<u>1,971.76</u>	
Total Federal, State, and Other Grants	<u>\$ -</u>	<u>\$ 441,187.95</u>	<u>\$ 439,387.56</u>	<u>\$ 1,800.39</u>

**BOROUGH OF STRATFORD**  
FEDERAL AND STATE GRANT FUND  
Statement of Contracts Payable  
For the Year Ended December 31, 2019

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Increased by:		
Contracts Charged to Grant Funds	\$	20,385.00
Decreased by:		
Disbursements		<u>13,565.00</u>
Balance December 31, 2019	\$	<u><u>6,820.00</u></u>



**BOROUGH OF STRATFORD**  
**FEDERAL AND STATE GRANT FUND**  
 Statement of Reserve for Federal and State Grants -- Appropriated  
 For the Year Ended December 31, 2019

Grant	Balance Dec. 31, 2018		Transferred - 2019 Budget Appropriations	Paid or Charged	Encumbered	Refunds	Balance Dec. 31, 2019
	Encumbered	Reserved					
Federal Grants:							
Camden County Regional DWI Task Force		\$ 63,721.36	\$ 70,200.00	\$ 64,610.45			\$ 69,310.91
Federal Bullet Proof Vest Partnership Grant		4,835.46					4,835.46
National Priority Safety Programs:							
National Highway Traffic Safety Administration:							
Click It or Ticket		1,150.00	5,500.00	4,620.00			2,030.00
Distracted Driver Statewide Crackdown		440.00	5,500.00	5,500.00			440.00
Drive Sober or Get Pulled Over:							
Drive Sober or Get Pulled Over		400.00		4,950.00			400.00
Labor Day Crackdown		2,160.00	5,500.00	4,180.00			550.00
Year-End Crackdown							3,480.00
Division of Alcohol Beverage Control:							
Cops in Shops		2,350.00					2,350.00
<b>Total Federal Grants</b>		<b>75,056.82</b>	<b>92,200.00</b>	<b>83,860.45</b>			<b>83,396.37</b>
State Grants:							
Alcohol Education and Rehabilitation		3,114.64	5,224.35	5,059.82			3,279.17
Body Armor Replacement Program		9,564.64	2,046.98	880.00	\$ 951.08		9,780.54
Clean Communities Program		64,904.26	14,734.50	29,663.01			49,975.75
Drunk Driving Enforcement Fund		43,970.62	14,980.63	29,040.12			29,911.13
DWI Enforcement Sobriety Checkpoint		1,000.00	4,640.00	4,620.00			1,020.00
Municipal Alliance Against Drug and Alcohol Abuse		65,812.53	31,746.16	32,459.91	154.75	\$ 7,936.54	72,880.57
New Jersey Department of Transportation:							
2018 Grant	\$ 29,291.20	6,180.00			29,291.20		6,180.00
2019 Grant			225,000.00	11,544.91	225,000.00		
Pedestrian Safety, Education & Enforcement fund		7,583.88	11,225.00	11,544.91			7,263.97
Recycling Tonnage Grant		652.36	5,618.18	4,776.54			1,494.00
Safe and Secure Communities Program - P.L. 1994, Chapter 220		30,000.00	30,000.00	30,915.82			29,084.18
<b>Total State Grants</b>	<b>29,291.20</b>	<b>232,782.93</b>	<b>345,215.80</b>	<b>148,960.13</b>	<b>255,397.03</b>	<b>7,936.54</b>	<b>210,869.31</b>
Other Grants:							
DVRPC - Transportation and Community Development							
Private Grant -- SIF Risk Control		5,773.29	1,971.76	1,971.76			5,773.29
Historical Preservation Grant		54,501.93		26,660.00			27,841.93
Camden County Open Space Trust:							
Vassar Avenue Sports Complex		30,834.95		19,854.88			30,834.95
Quaker Run Nature Trail		20,000.00		22,585.91			3,021.64
New Jersey American Water - Parkview Avenue Reconstruction		32,112.84			2,123.48		9,526.93
<b>Total Other Grants</b>		<b>148,223.01</b>	<b>1,971.76</b>	<b>71,072.55</b>	<b>2,123.48</b>		<b>76,998.74</b>
<b>Total Federal, State, and Other Grants</b>	<b>\$ 29,291.20</b>	<b>\$ 456,062.76</b>	<b>\$ 439,387.56</b>	<b>\$ 303,893.13</b>	<b>\$ 257,520.51</b>	<b>\$ 7,936.54</b>	<b>\$ 371,264.42</b>
Contracts Payable				\$ 20,385.00			
Disbursements				283,508.13			
				<b>\$ 303,893.13</b>			

**SUPPLEMENTAL EXHIBITS**

**TRUST FUND**

**BOROUGH OF STRATFORD**

TRUST FUNDS

Statement of Trust Fund Cash  
Per N.J.S. 40A:5-5 -- Treasurer

For the Year Ended December 31, 2019

	<u>Animal Control Fund</u>	<u>Open Space Trust Fund</u>	<u>Other</u>
Balance December 31, 2018	\$ 20,181.86	\$ 52,303.33	\$ 849,995.41
Increased by Receipts:			
Due Current Fund	\$ 116.57		3,562.64
Community Development Block Grant Receivable			19,292.00
State Registration Fees	975.00		
Reserve for Animal Control Expenditures	12,140.00		
Payroll Deductions Payable			3,149,033.49
State of New Jersey - DCA Fees			3,189.00
Reserve for Open Space Trust Fund	\$ 57,554.37		
2019 Open Space Trust Fund Budget Appropriations			
Miscellaneous Trust Reserves:			
Dedicated Funds Collected for Penalties			2,250.00
Developers' Escrow			175,330.49
Historical Preservation			1,360.00
Municipal Alliance Grant			6,276.75
Outside Liens Redemption			397,685.15
Outside Premiums - 2019 Sale			234,900.00
Outside Police Employment			147,073.86
Parking Offense Adjudication Act			98.00
Police Training			1,263.50
Public Defender			12,563.66
Snow Removal			4,000.00
Special Law Enforcement			1,295.46
Unemployment Claims Payable			3,864.55
Uniform Construction Code and Local Enforcement Agency		79,662.89	
	<u>13,231.57</u>	<u>57,554.37</u>	<u>4,242,701.44</u>
	33,413.43	109,857.70	5,092,696.85

(Continued)

**BOROUGH OF STRATFORD**

TRUST FUNDS

Statement of Trust Fund Cash

Per N.J.S. 40A:5-5 -- Treasurer

For the Year Ended December 31, 2019

	<u>Animal Control Fund</u>	<u>Open Space Trust Fund</u>	<u>Other</u>
Decreased by Disbursements:			
Due Current Fund	\$ 116.71		\$ 16,515.49
Due Federal and State Grant Fund			7,936.54
State Registration Fees	971.40		
Reserve for Animal Control Expenditures	12,269.67		
Payroll Deductions Payable			3,150,887.78
State of New Jersey - DCA Fees			3,299.00
Reserve for Open Space Trust Fund Expenditures		\$ 38,543.26	
Miscellaneous Trust Reserves:			
Community Development Block Grants			9,862.00
Compensated Absences			25,088.30
Dedicated Funds Collected for Penalties			2,605.25
Developers' Escrow			104,678.98
Historical Preservation			1,567.67
Municipal Alliance Grant			2,868.89
Outside Liens Redemption			418,808.59
Outside Premiums - 2016 Sale			156,400.00
Outside Premiums - 2017 Sale			96,400.00
Outside Premiums - 2018 Sale			67,900.00
Outside Premiums - 2019 Sale			59,000.00
Outside Police Employment			154,473.86
Police Training			5,063.71
Public Defender			6,863.38
Regular Penalties			2,452.50
Special Law Enforcement			2,207.24
Unemployment Claims Payable			12,100.75
Uniform Construction Code and Local Enforcement Agency			102,834.96
	<u>\$ 13,357.78</u>	<u>\$ 38,543.26</u>	<u>\$ 4,409,814.89</u>
Balance December 31, 2019	<u>\$ 20,055.65</u>	<u>\$ 71,314.44</u>	<u>\$ 682,881.96</u>

**BOROUGH OF STRATFORD**  
**ANIMAL CONTROL FUND**  
Statement of Due to Current Fund  
For the Year Ended December 31, 2019

---

Balance December 31, 2018	\$ 9.07
Increased by:	
Receipts:	
Interest Earned on Deposits	116.57
	125.64
Decreased by:	
Disbursements	116.71
Balance December 31, 2019	\$ 8.93

## Exhibit SB-3

**BOROUGH OF STRATFORD**  
**ANIMAL CONTROL FUND**  
Statement of Due to State of New Jersey -- Registration Fees  
For the Year Ended December 31, 2019

---

Increased by:	
Receipts	\$ 975.00
	975.00
Decreased by:	
Disbursements	971.40
Balance December 31, 2019	\$ 3.60
<u>Analysis of Balance, December 31, 2019</u>	
December 2019	\$ 3.60

**BOROUGH OF STRATFORD**  
**ANIMAL CONTROL FUND**  
 Statement of Reserve for Animal Control Expenditures  
 For the Year Ended December 31, 2019

---

Balance December 31, 2018		\$ 20,172.79
Increased by:		
Receipts:		
Dog License Fees	\$ 9,260.00	
Cat License Fees	1,370.00	
Late Fees	1,510.00	
		12,140.00
		32,312.79
Decreased by:		
Expenditures under R.S. 4:19-15.11		12,269.67
Balance December 31, 2019		\$ 20,043.12

Animal Fees Collected:

<u>Year</u>		
2017	\$ 16,042.40	
2018	14,904.00	
		\$ 30,946.40
		\$ 30,946.40

**BOROUGH OF STRATFORD**  
**OPEN SPACE TRUST FUND**  
Statement of Reserve for Parks Open Space Expenditures  
For the Year Ended December 31, 2019

---

Balance December 31, 2018		\$ 52,303.33
Increased by:		
Receipts:		
Interest Earned	\$ 307.01	
Amount to be Raised by Taxation	<u>57,247.36</u>	
		<u>57,554.37</u>
		109,857.70
Decreased by:		
Disbursements:		
2019 Budget Appropriations		<u>38,543.26</u>
Balance December 31, 2019		<u><u>\$ 71,314.44</u></u>

**BOROUGH OF STRATFORD**  
TRUST - OTHER FUND  
Statement of Community Development Block Grants Receivable  
For the Year Ended December 31, 2019

---

Balance December 31, 2018	\$ 19,492.00
Increased by:	
Accrued in 2019	<u>250,000.00</u>
	269,492.00
Decreased by:	
Receipts	<u>19,292.00</u>
Balance December 31, 2019	<u><u>\$ 250,200.00</u></u>



**BOROUGH OF STRATFORD**  
**TRUST - OTHER FUND**  
Statement of Due to Current Fund  
For the Year Ended December 31, 2019

Balance December 31, 2018		\$ 17,611.68
Increased by:		
2014 Premium Bids Lapsed -- Fund Balance	\$ 18,500.00	
Receipts:		
Interest Earned on Deposits	<u>3,562.64</u>	
		<u>22,062.64</u>
		39,674.32
Decreased by:		
Disbursements:		
Interfunds Returned	16,515.49	
2019 Budget Appropriations:		
Reserve for Compensated Absences	3,000.00	
Local Match:		
Reserve for Municipal Alliance Grant	<u>2,596.50</u>	
		<u>22,111.99</u>
Balance December 31, 2019		<u><u>\$ 17,562.33</u></u>

**BOROUGH OF STRATFORD**  
**TRUST - OTHER FUND**  
Statement of Payroll Deductions Payable  
For the Year Ended December 31, 2019

---

Balance December 31, 2018	\$ 32,575.46
Increased by:	
Receipts	3,149,033.49
	3,181,608.95
Decreased by:	
Disbursements	3,150,887.78
Balance December 31, 2019	\$ 30,721.17

Analysis of Balance, December 31, 2019

Chapter 125 Plan	\$ 8,019.26
New Jersey Unemployment, Disability Insurance and FLA - Employee	823.20
Due to Unemployment Trust Fund	395.13
Police and Firemen's Retirement System	17,235.56
Public Employees' Retirement System	4,248.02
	\$ 30,721.17

**BOROUGH OF STRATFORD**  
**TRUST - OTHER FUND**  
Statement of Due State of New Jersey - DCA Fees  
For the Year Ended December 31, 2019

---

Balance December 31, 2018	\$ 1,440.48
Increased by:	
Receipts	3,189.00
	4,629.48
Decreased by:	
Disbursements	3,299.00
Balance December 31, 2019	\$ 1,330.48

**BOROUGH OF STRATFORD**

TRUST - OTHER FUND

Statement of Miscellaneous Trust Reserves  
For the Year Ended December 31, 2019

	Balance Dec. 31, 2018	Increased by		Decreased by		Balance Dec. 31, 2019
		Receipts	Other	Disbursements	Due Current Fund	
Community Development Block Grants	\$ 10,062.00		\$ 250,000.00	\$ 9,862.00		\$ 250,200.00
Compensated Absences	70,019.97		3,000.00	25,088.30		47,931.67
Dedicated Funds Collected for Penalties	1,283.45	\$ 2,250.00		2,605.25		928.20
Developers' Escrow	35,124.79	175,330.49		104,678.98		105,776.30
Economic Development Commission	204.05					204.05
Green Team	1,005.11					1,005.11
Historical Preservation	1,861.08	1,360.00		1,567.67		1,653.41
Municipal Alliance Grant	30,029.65	6,276.75	2,596.50	10,805.43		28,097.47
Outside Liens Redemption	21,990.31	397,685.15		418,808.59		866.87
Outside Premiums - 2013 Sale	16,500.00				\$ 16,500.00	
Outside Premiums - 2015 Sale	2,000.00				2,000.00	
Outside Premiums - 2016 Sale	156,400.00			156,400.00		131,800.00
Outside Premiums - 2017 Sale	228,200.00			96,400.00		26,400.00
Outside Premiums - 2018 Sale	94,300.00			67,900.00		175,900.00
Outside Premiums - 2019 Sale		234,900.00		59,000.00		54,910.88
Outside Police Employment	62,310.88	147,073.86		154,473.86		426.00
Parking Offense Adjudication Act	328.00	98.00				7,700.82
Police Training	11,501.03	1,263.50		5,063.71		6,962.14
Public Defender	1,261.86	12,563.66		6,863.38		
Regular Penalties	2,452.50			2,452.50		
Snow Removal	5,927.00	4,000.00				9,927.00
Special Law Enforcement	5,330.93	1,295.46		2,207.24		4,419.15
Unemployment Claims Payable	29,514.04	3,864.55		12,100.75		21,277.84
Uniform Construction Code and Local Enforcement Agency	30,253.14	79,662.89		102,834.96		7,081.07
	\$ 817,859.79	\$ 1,067,624.31	\$ 255,596.50	\$ 1,239,112.62	\$ 18,500.00	\$ 883,467.98
2019 Budget Appropriation - Due Current Fund			\$ 5,596.50			
Community Development Block Grant Receivable			250,000.00			
Disbursed to Federal and State Grant Fund				\$ 7,936.54		
Other				1,231,176.08		
			\$ 255,596.50	\$ 1,239,112.62		

**SUPPLEMENTAL EXHIBITS**

**GENERAL CAPITAL FUND**

**BOROUGH OF STRATFORD**  
GENERAL CAPITAL FUND  
Statement of General Capital Cash  
Per N.J.S. 40A:5-5 -- Treasurer  
For the Year Ended December 31, 2019

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Balance December 31, 2018		\$ 560,610.44
Increased by Receipts:		
Due Current Fund	\$ 24,969.13	
Bond Anticipation Notes	<u>547,912.50</u>	
		<u>572,881.63</u>
		1,133,492.07
Decreased by Disbursements:		
Improvement Authorization		<u>651,198.60</u>
Balance December 31, 2019		<u><u>\$ 482,293.47</u></u>

**BOROUGH OF STRATFORD**  
**GENERAL CAPITAL FUND**  
 Analysis of General Capital Cash  
 For the Year Ended December 31, 2019

	Receipts		Disbursements		Balance Dec. 31, 2019
	Bond Anticipation Notes	Miscellaneous	Improvement Authorizations	Transfers From To	
Due Current Fund	\$ 239.64	\$ 24,969.13	\$ 25,000.00	\$ 25,000.00	\$ 208.77
Reserve for Encumbrances	34,572.74		34,572.74	\$ 95,748.84	95,748.84
Contracts Payable	7,925.45				7,925.45
Capital Improvement Fund	4,834.58		28,837.50	25,000.00	997.08
Improvement Authorizations:					
Ordinance Number:					
2015:06			\$ 9,943.00		76,316.88
2016:05	86,259.88		13,076.19	5.00	4,039.29
2017:08	17,110.48		130,236.81	686.75	24,258.75
2018:04	106,664.81		243,399.11	56,168.57	10,308.99
2019:01	303,002.86		27,126.79	1,500.00	13,744.17
2019:10		\$ 28,500.00			2,873.21
	519,412.50		227,416.70	38,893.52	280,439.78
	\$ 560,610.44	\$ 24,969.13	\$ 651,198.60	\$ 184,159.08	\$ 482,293.47

**BOROUGH OF STRATFORD**  
**GENERAL CAPITAL FUND**  
 Statement of Deferred Charges to Future Taxation -- Unfunded  
 For the Year Ended December 31, 2019

Ordinance Number	Improvement Description	Analysis of Balance, December 31, 2019					Unexpended Improvement Authorizations
		Balance Dec. 31, 2018	2019 Authorizations	Notes Paid by Budget Appropriation	Balance Dec. 31, 2019	Financed by Bond Anticipation Notes	
General Improvements:							
2012:13	Various Capital Improvements	\$ 919,998.00		\$ 230,000.00	\$ 689,998.00	\$ 689,998.00	
2013:09	Road Construction	142,850.00		28,570.00	114,280.00	114,280.00	
2014:19	Road Construction	150,000.00		25,000.00	125,000.00	125,000.00	
2015:06	Various Capital Improvements	618,450.00		88,350.00	530,100.00	530,100.00	
2016:05	Various Capital Improvements	411,200.00		51,400.00	359,800.00	359,800.00	
2017:08	Various Capital Improvements	996,262.00		110,700.00	885,562.00	885,562.00	
2018:04	Various Capital Improvements	443,843.00		44,384.00	399,459.00	399,459.00	
2019:01	Various Capital Improvements		\$ 28,500.00		28,500.00	28,500.00	
2019:10	Various Capital Improvements		519,412.50		519,412.50	519,412.50	
		<u>\$ 3,682,603.00</u>	<u>\$ 547,912.50</u>	<u>\$ 578,404.00</u>	<u>\$ 3,652,111.50</u>	<u>\$ 3,652,111.50</u>	<u>\$ -</u>
Improvement Authorizations - Unfunded							
Less: Unexpended Proceeds of Bond Anticipation Notes Issued:							
	Ordinance Number 2015:06					\$ 76,316.88	
	Ordinance Number 2016:05					4,039.29	
	Ordinance Number 2017:08					393.00	
	Ordinance Number 2018:04					13,744.17	
	Ordinance Number 2019:01					2,873.21	
	Ordinance Number 2019:10					280,439.78	
						<u>\$ 377,806.33</u>	

**BOROUGH OF STRATFORD**  
GENERAL CAPITAL FUND  
Statement of Due to Current Fund  
For the Year Ended December 31, 2019

---

Balance December 31, 2018		\$ 239.64
Increased by:		
Receipts:		
Interest Earned on Deposits	\$ 2,538.47	
Interfunds Received	<u>22,430.66</u>	
		<u>24,969.13</u>
		25,208.77
Decreased by:		
2019 Budget Appropriation:		
Capital Improvement Fund		<u>25,000.00</u>
Balance December 31, 2019		<u><u>\$ 208.77</u></u>



**BOROUGH OF STRATFORD**  
**GENERAL CAPITAL FUND**  
 Statement of Improvement Authorizations  
 For the Year Ended December 31, 2019

Ordinance Number	Improvement Descriptions	Date	Ordinance	Amount	Balance Dec. 31, 2018		2019 Authorizations		Transfers from Reserve for Encumbrances	Contracts Payable Cancelled	Paid or Charged	Balance Dec. 31, 2019	
					Funded	Unfunded	Capital Improvement Fund	Deferred Charges to Future Taxation - Unfunded				Funded	Unfunded
General Improvements:													
2015:06	Various Capital Improvements: Roadway Projects Police Vehicles Fire Equipment Handicapped Ramp Project Building Improvements LED Street Lights	05/12/15		\$ 376,500.00 75,500.00 28,000.00 40,000.00 10,000.00 400,000.00		\$ 32.90					\$ 9,943.00	\$ 76,283.98	32.90 76,283.98
2016:05	Various Capital Improvements: Roadway Projects Police Vehicles Fire Equipment Public Works Equipment - Lawnmower Public Works Equipment - Radios Building Improvements Police Equipment	04/26/16		404,000.00 36,500.00 33,000.00 10,000.00 2,300.00 29,000.00 25,000.00		86,226.98			\$ 5.00				
2017:08	Various Capital Improvements: Roadway Projects Police Vehicles Fire Equipment Public Works Equipment - Vehicle Public Works Equipment - Radios Fire Vehicle Tree Removal and Restoration Project	05/09/17		387,000.00 80,000.00 28,000.00 28,750.00 2,000.00 625,000.00 15,000.00		273.65			\$ 393.00		130,649.91		4,039.29 393.00
2018:04	Various Capital Improvements: Roadway Projects Police Generator and Vehicle Fire Equipment Public Works Equipment Public Works Equipment - Vehicle Alcoles/Breathalyzer Recording System Property Upgrades Telephone Equipment Tree Removal and Restoration Project	05/08/18		250,000.00 49,500.00 28,855.00 6,000.00 59,105.00 19,750.00 3,495.00 19,500.00 6,000.00 25,000.00		237,500.00					250,000.00		9,104.35 1,710.27 6,000.00 14,776.00 27,126.79
2019:01	Various Capital Improvements	02/12/19		30,000.00			\$ 1,500.00						2,873.21
2019:10	Various Capital Improvements: Police Vehicles Roadway Projects Fire Equipment Tree Maintenance Project Public Works Equipment Emergency Repair Storm Drains Property Upgrades Fire Command Vehicle	05/14/19		109,000.00 275,500.00 32,750.00 25,000.00 22,000.00 30,000.00 28,000.00 24,500.00									20,030.27 193,127.24 17,259.41 7,455.05 3,742.37 9,340.00 19,924.46 24,500.00
							\$ 28,837.50	\$ 547,912.50	\$ 34,572.74	\$ 393.00	\$ 746,947.44	\$ -	\$ 377,806.33
Reserve for Encumbrances Disbursements							\$ 95,748.84	\$ 651,198.60			\$ 746,947.44		

**BOROUGH OF STRATFORD**  
**GENERAL CAPITAL FUND**  
Statement of Contracts Payable  
For the Year Ended December 31, 2019

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Balance December 31, 2018	\$ 7,925.45
Decreased by:	
Cancelled	393.00
Balance December 31, 2019	\$ 7,532.45

Exhibit SC-7

**BOROUGH OF STRATFORD**  
**GENERAL CAPITAL FUND**  
Statement of Reserve for Encumbrances  
For the Year Ended December 31, 2019

---

Balance December 31, 2018	\$ 34,572.74
Increased by:	
2019 Purchase Orders	95,748.84
	130,321.58
Decreased by:	
Transferred to Statement of Improvement Authorizations	34,572.74
Balance December 31, 2019	\$ 95,748.84

**BOROUGH OF STRATFORD**  
GENERAL CAPITAL FUND  
Statement of Capital Improvement Fund  
For the Year Ended December 31, 2019

---

Balance December 31, 2018	\$ 4,834.58
Increased by:	
Due Current Fund:	
2019 Budget Appropriation	<u>25,000.00</u>
	29,834.58
Decreased by:	
Appropriation to Finance Improvement Authorizations	<u>28,837.50</u>
Balance December 31, 2019	<u><u>\$ 997.08</u></u>

**BOROUGH OF STRATFORD**  
**GENERAL CAPITAL FUND**  
 Statement of Bonds Anticipation Notes  
 For the Year Ended December 31, 2019

Ordinance Number	Improvement Description	Date of Issue of Original Note	Original Amount Issued	Date of Issue	Date of Maturity	Interest Rate	Balance Dec. 31, 2018	Increased	Decreased	Balance Dec. 31, 2019	
2012:13	Various Capital Improvements	07/20/12	\$ 2,299,998.00	07/13/18 07/11/19	07/12/19 07/10/20	1.970% 1.738%	\$ 919,998.00	\$ 689,998.00	\$ 919,998.00	\$ 689,998.00	
2013:09	Road Construction	07/19/13	285,700.00	07/13/18 07/11/19	07/12/19 07/10/20	1.970% 1.738%	142,850.00	114,280.00	142,850.00	114,280.00	
2014:19	Various Capital Improvements	11/11/14	250,000.00	02/02/18 01/30/19	02/01/19 01/31/20	1.440% 2.140%	150,000.00	125,000.00	150,000.00	125,000.00	
2015:06	Various Capital Improvements	04/15/15	883,500.00	07/13/18 07/11/19	07/12/19 07/10/20	1.970% 1.738%	618,450.00	530,100.00	618,450.00	530,100.00	
2016:05	Various Capital Improvements	05/10/16	514,000.00	07/13/18 07/11/19	07/12/19 07/10/20	1.970% 1.738%	411,200.00	359,800.00	411,200.00	359,800.00	
2017:08	Various Capital Improvements	05/09/17	1,106,962.00	07/13/18 07/11/19	07/12/19 07/10/20	1.970% 1.738%	996,262.00	885,562.00	996,262.00	885,562.00	
2018:04	Various Capital Improvements	05/08/18	443,843.00	05/08/18 07/11/19	07/12/19 07/10/20	1.970% 1.738%	443,843.00	399,459.00	443,843.00	399,459.00	
2019:01	Various Capital Improvements	02/12/19	28,500.00	02/12/19	07/10/20	1.738%		28,500.00		28,500.00	
2019:10	Various Capital Improvements	05/14/19	519,412.50	05/14/19	07/10/20	1.738%		519,412.50		519,412.50	
							<u>\$ 3,682,603.00</u>	<u>\$ 3,652,111.50</u>	<u>\$ 3,682,603.00</u>	<u>\$ 3,652,111.50</u>	
Renewal Received for Cash								\$ 3,104,199.00	\$ 3,104,199.00		
Paid by Budget Appropriation								547,912.50	578,404.00		
							<u>\$ 3,652,111.50</u>	<u>\$ 3,682,603.00</u>			

**BOROUGH OF STRATFORD**  
**GENERAL CAPITAL FUND**

Statement of Bonds and Notes Authorized but not Issued  
 For the Year Ended December 31, 2019

<u>Ordinance Number</u>	<u>Improvement Description</u>	<u>Balance Dec. 31, 2018</u>	<u>2019 Authorizations</u>	<u>Bond Anticipation Notes Issued</u>	<u>Balance Dec. 31, 2019</u>
General Improvements:					
2019:01	Various Capital Improvements		\$ 28,500.00	\$ 28,500.00	
2019:10	Various Capital Improvements		519,412.50	519,412.50	
		\$ -	\$ 547,912.50	\$ 547,912.50	\$ -

**SUPPLEMENTAL EXHIBITS**

**SEWER UTILITY FUND**

**BOROUGH OF STRATFORD**  
**SEWER UTILITY FUNDS**  
Statement of Sewer Utility Cash and Investments  
PER N.J.S.40A:5-5--TREASURER  
For the Year Ended December 31, 2019

	<u>Operating Fund</u>	<u>Capital Fund</u>
Balance December 31, 2018	\$ 933,934.83	\$ 0.01
Increased by Receipts:		
Collector	\$ 452,433.23	
Miscellaneous Revenue	17,817.67	
Appropriation Refunds	<u>312.00</u>	
	<u>470,562.90</u>	
	1,404,497.73	0.01
Decreased by Disbursements:		
2019 Appropriations	323,197.31	
2018 Appropriation Reserves	6,630.44	
Accrued Interest on Notes	<u>2,351.60</u>	
	<u>332,179.35</u>	
Balance December 31, 2019	<u><u>\$ 1,072,318.38</u></u>	<u><u>\$ 0.01</u></u>

**BOROUGH OF STRATFORD**  
**SEWER UTILITY OPERATING FUND**  
Statement of Sewer Utility Cash  
Per N.J.S. 40A:5-5--Collector  
For the Year Ended December 31, 2019

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Increased by:

Receipts:

Interest and Cost on Delinquent Sewer Rents	\$ 6,179.92
Prepaid Sewer Rents	2,208.90
Sewer Rents Receivable	<u>444,044.41</u>

\$ 452,433.23

Decreased by:

Turnovers to Treasurer

\$ 452,433.23



**BOROUGH OF STRATFORD**  
SEWER UTILITY CAPITAL FUND  
Analysis of Sewer Utility Capital Cash  
As of December 31, 2019

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	<u>Balance</u> <u>Dec. 31, 2019</u>
Due Sewer Utility Operating Fund	<u>\$ 0.01</u>
	<u><u>\$ 0.01</u></u>

**BOROUGH OF STRATFORD**  
SEWER UTILITY OPERATING FUND  
Statement of Sewer Rents Receivable  
For the Year Ended December 31, 2019

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Balance December 31, 2018		\$ 17,378.91
Increased by:		
Sewer Rents Levied		<u>443,135.01</u>
		460,513.92
Decreased by:		
Collections	\$ 444,044.41	
Prepayments Applied	<u>1,586.89</u>	
		<u>445,631.30</u>
Balance December 31, 2019		<u><u>\$ 14,882.62</u></u>

**BOROUGH OF STRATFORD**  
**SEWER UTILITY CAPITAL FUND**  
 Schedule of Fixed Capital  
 As of December 31, 2019

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<u>Account</u>	<u>Balance</u> <u>Dec. 31, 2019</u>
Infrastructure and Garage	\$ 584,309.76
Land and Land Rights	30,819.36
Hi Nella Pumping Station Renewals	409,639.86
Manhole and Pumping Station Renewals	207,321.92
Winding Way Pumping Station	31,535.00
Berlin Road Pumping Station	5,229.00
Building Improvements	60,132.61
Original Plant and Sewer Collection System	2,134,566.25
Vehicles and Equipment:	
Computers	18,247.18
Shredder	101.06
Backhoe	38,800.00
Haulmark Trailer	1,937.75
Stihlts 460 Saw	725.00
7 HP/60 G Oil Lube Compressor	577.61
	\$ 3,523,942.36

**BOROUGH OF STRATFORD**  
**SEWER UTILITY OPERATING FUND**  
 Statement of 2018 Appropriation Reserves  
 For the Year Ended December 31, 2019

	Balance December 31, 2018	Balance After Modification	Disbursed	Lapsed
	<u>Encumbered</u>	<u>Reserved</u>	<u>Disbursed</u>	<u>Lapsed</u>
Operating:				
Salary and Wages	\$ 145.51	\$ 145.51	\$ 6,630.44	\$ 145.51
Other Expenses	18,605.42	20,656.62	6,630.44	14,026.18
	<u>\$ 2,051.20</u>	<u>18,750.93</u>	<u>6,630.44</u>	<u>14,171.69</u>
Total Operating	2,051.20	20,802.13	6,630.44	14,171.69
Deferred Charges and Regulatory Expenditures:				
Regulatory Expenditures:				
Contribution to:				
Social Security System (O.A.S.I.)	1,254.30	1,254.30		1,254.30
Unemployment Compensation Insurance & Disability (N.J.S.43:21-3 et seq.)	70.37	70.37		70.37
	<u>1,324.67</u>	<u>1,324.67</u>		<u>1,324.67</u>
Total Deferred Charges and Regulatory Expenditures	\$ 2,051.20	\$ 20,075.60	\$ 6,630.44	\$ 15,496.36

**BOROUGH OF STRATFORD**  
SEWER UTILITY OPERATING FUND  
Statement of Prepaid Sewer Rents  
For the Year Ended December 31, 2019

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Balance December 31, 2018	\$ 1,586.89
Increased by:	
Collections	<u>2,208.90</u>
	3,795.79
Decreased by:	
Prepayments Applied	<u>1,586.89</u>
Balance December 31, 2019	<u><u>\$ 2,208.90</u></u>

**BOROUGH OF STRATFORD**  
**SEWER UTILITY OPERATING FUND**  
 Statement of Accrued Interest on Notes  
 For the Year Ended December 31, 2019

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Balance December 31, 2018	\$ 1,111.20
Increased by:	
Charged to Budget Appropriation - Interest on Notes	2,080.69
	3,191.89
Decreased by:	
Interest Paid:	
Disbursed	2,351.60
Balance December 31, 2019	\$ 840.29

Analysis of Accrued Interest, December 31, 2019

<u>Principal Outstanding December 31, 2019</u>	<u>Interest Rate</u>	<u>From</u>	<u>To</u>	<u>Period (Days)</u>	<u>Amount</u>
Bond Anticipation Notes:					
\$ 102,600.00	1.740%	07-11-19	12-31-19	172	\$ 840.29

**BOROUGH OF STRATFORD**  
SEWER UTILITY CAPITAL FUND  
Statement of Reserve for Amortization  
For the Year Ended December 31, 2019

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Balance December 31, 2018	\$ 3,404,242.36
Increased by:	
Bond Anticipation Notes paid by Budget Appropriation	<u>17,100.00</u>
Balance December 31, 2019	<u><u>\$ 3,421,342.36</u></u>

**BOROUGH OF STRATFORD**  
**SEWER UTILITY CAPITAL FUND**  
 Statement of Bond Anticipation Notes  
 For the Year Ended December 31, 2019

<u>Ordinance Number</u>	<u>Improvement Description</u>	<u>Amount of Original Issue</u>	<u>Date of Issue of Original Note</u>	<u>Date of Issue</u>	<u>Date of Maturity</u>	<u>Interest Rate</u>	<u>Balance Dec. 31, 2018</u>	<u>Increased</u>	<u>Decreased</u>	<u>Balance Dec. 31, 2019</u>
Sewer Utility Improvements: 2015:07	Pump Station #2 Upgrades	\$ 171,000.00	6/17/2015	7/13/2018 7/11/2019	7/12/2019 7/10/2020	1.970% 1.740%	\$ 119,700.00	\$ 102,600.00	\$ 119,700.00	\$ 102,600.00
							<u>\$ 119,700.00</u>	<u>\$ 102,600.00</u>	<u>\$ 119,700.00</u>	<u>\$ 102,600.00</u>
				Renewals				\$ 102,600.00	\$ 102,600.00	
				Paid by Operating Fund					17,100.00	
								<u>\$ 102,600.00</u>	<u>\$ 119,700.00</u>	<u>\$ 102,600.00</u>



**PART II**  
**SCHEDULE OF FINDINGS AND RECOMMENDATIONS**  
**FOR THE YEAR ENDED DECEMBER 31, 2019**

**BOROUGH OF STRATFORD**  
Schedule of Findings and Recommendations  
For the Year Ended December 31, 2019

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***Schedule of Financial Statement Findings***

This section identifies the significant deficiencies, material weaknesses, and instances of noncompliance related to the financial statements that are required to be reported in accordance with *Government Auditing Standards* and with audit requirements as prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey.

None.

**BOROUGH OF STRATFORD**  
Summary Schedule of Prior Year Audit Findings  
and Recommendations as Prepared by Management

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This section identifies the status of prior year findings related to the financial statements [and Federal Awards and State Financial Assistance] that are required to be reported in accordance with *Government Auditing Standards*,

None.

**BOROUGH OF STRATFORD**  
 Officials in Office and Surety Bonds

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The following officials were in office during the period under audit:

<u>Name</u>	<u>Title</u>	<u>Amount of Surety Bonds</u>
Josh Keenan	Mayor	(A); (B)
Tina Lomanno	President of Council	(A); (B)
Tom Collins	Councilman	(A); (B)
Patrick Gilligan	Councilman	(A); (B)
Patrick Green	Councilman	(A); (B)
Linda Hall	Councilwoman	(A); (B)
Frank Hartman	Councilman	(A); (B)
Christine Conroy	Borough Administrator	(A); (B)
Michaela Bosler	Borough Clerk, Comptroller, Office Manager	(A); (B)
John Fabritiis	Chief Financial Officer, Tax Collector and Tax Search Officer	(A); (B)
Brian Schneider	Tax Assessor	(A); (B)
Stuart Platt	Solicitor	
Krisden McCrink	Judge of the Municipal Court	(A); (B)
Taiwan Lamb-Davis	Court Administrator (Through November 2019)	(A); (B)
Rebecca Baum	Court Administrator (From November 2019)	(A); (B)
Dona Koehler	Deputy Court Administrator (Through August 2019)	(A); (B)

All of the Bonds were examined and were properly executed.

(A) Statewide Insurance Fund – Crime – Employee Theft - Per Loss Coverage (\$1,000,000.00)

(B) Statewide Insurance Fund - Public Officials Liability - Per Official, Annual Aggregate (\$5,000,000.00)

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**APPRECIATION**

I express my appreciation for the assistance and courtesies rendered by the Borough officials during the course of the audit.

Respectfully submitted,

BOWMAN & COMPANY LLP  
Certified Public Accountants  
& Consultants

A handwritten signature in black ink that reads "Scott P. Baum". The signature is written in a cursive style with a large initial 'S' and a distinct 'P'.

Certified Public Accountant  
Registered Municipal Accountant

