

STRATFORD BOROUGH COUNCIL
REGULAR MEETING MINUTES
TUESDAY NOVEMBER 14, 2017
7:00 P.M.

CALL TO ORDER:

Borough Clerk Angeli called the meeting to order at 7:00

PLEDGE OF ALLEGIANCE:

Mayor Keenan led the Pledge of Allegiance and followed with a prayer.

STATEMENT OF ADVERTISEMENT:

Borough Clerk Angeli stated that notice of this meeting has been provided to the Courier Post and the Central Record and is posted on the Borough Hall Bulletin Board stating the time and the place of the meeting.

ROLL CALL:

MAYOR JOSH KEENAN - PRESENT
PATRICK GREEN, COUNCILMAN- PRESENT
DAVID GRAY, COUNCILMAN- PRESENT
FRANK HARTMAN, COUNCIL PRESIDENT - PRESENT
JOHN DUDLEY, COUNCILMAN- PRESENT
LINDA HALL, COUNCILWOMAN - PRESENT
TINA LOMANNO, COUNCILWOMAN - PRESENT
CHERYLLYNN WALTERS, SOLICITOR- PRESENT
RONALD MORELLO, POLICE CHIEF- PRESENT
BEN ANGELI, BOROUGH CLERK- PRESENT

PUBLIC PORTION FOR AGENDA ITEMS ONLY:

Councilman Hartman motioned to open the public portion on agenda items only. Councilman Green seconded the motion, which passed with all members present voting in favor in a voice vote.

There were no comments from the public.

Councilman Gray motioned to close the public portion for agenda items. Councilwoman Lomanno seconded the motion, which passed with all members present voting in favor in a voice vote.

REPORTS:

FINANCE & REVENUE

Councilman Patrick Green read his report as follows:

As reported at the October meeting, the Borough started the month of October with a balance of \$ 947,101.61.

During the month of October, the Borough received revenue in the amount of \$ 3,204,383.62.

The Borough also had disbursements in October in the amount of \$ 1,260,778.56.

This left the Borough with an October 31st Balance of \$ 2,890,706.67.

And, finally the Borough is currently holding a Bond Account Balance of \$ 2,275,165.65.

And that's my report Mr. Mayor.

Thank you.

ORDINANCE & PROPERTY

Councilman David Gray read the code enforcement report into the record as follows:

STRATFORD CODE ENFORCEMENT

MONTHLY REPORT

MONTH: OCTOBER 2017

Follow Up	23
Warning Letters	12
Violations Resolved	10
Complaints Signed	0

Respectfully Submitted,
Stephen V. Gagliardi
Code Enforcement Officer

EMERGENCY SERVICES

Councilman Frank Hartman read the following reports:

STRATFORD AMBULANCE ASSOCIATION
502 W. ATLANTIC AVENUE
STRATFORD, NJ 08084

Councilman Frank Hartman
Director of Emergency Services

November 1, 2017

The Stratford Ambulance Association **Volunteer Crew** responded to **20 Alarms** and **1 Drill** in the month of **October 2017**, the following is a breakdown of the same:

	Volunteer	
	Month	Y.T.D.
1. Assault	0	6
2. Bleeding	1	9
3. Cardiac	1	12
4. CVA	1	4
5. Diabetic	1	2
6. Fall	0	19
7. Fire Call	0	4

8. Haz-Mat	0	0
9. Maternity	0	0
10. Medical Emergency	3	52
11. Medical Alarm	0	0
12. MVA	1	15
13. Overdose	0	3
14. Ped/MVA	0	0
15. Psych. Emergency	7	26
16. Respiratory	1	13
17. Seizures	1	5
18. Sick Person	0	4
19. Special Assignment	0	0
20. Unconscious Person	3	11

Year to Date Calls

Volunteer: 185

Respectfully Submitted:

Lois Tadley
Chief-Stratford Ambulance

**STRATFORD AMBULANCE ASSOCIATION
502 W. ATLANTIC AVENUE
STRATFORD, NJ 08084**

Councilman Frank Hartman
Director of Emergency Services

November 1, 2017

The Stratford Ambulance Association **Paid Crew** responded to **120 Alarms** in the month of **October 2017**, the following is a breakdown of the same:

	<u>Month</u>	<u>Paid</u> <u>Y.T.D.</u>	
1. Assault	2	21	2. Bleeding
	4	27	
3. Cardiac	8	100	
4. CVA	4	31	
5. Diabetic	1	7	
6. Fall	15	132	
7. Fire Call	2	30	
8. Haz-Mat	0	0	
9. Maternity	0	7	
10. Medical Emergency	33	282	
11. Medical Alarm	1	23	
12. MVA	11	86	

13. Overdose	3	21
14. Ped/MVA	1	5
15. Psych. Emergency	9	70
16. Respiratory	16	100
17. Seizures	0	14
18. Sick Person	1	37
19. Special Assignment	0	0
20. Unconscious Person	9	93

Year to Date Calls

Paid: 1086

Respectfully Submitted:

Lois Tadley
Chief-Stratford Ambulance

STRATFORD FIRE DEPARTMENT

To: Director of Fire
Subject Monthly Report

The Stratford Fire Department responded to 46 Alarms 3 Drills in the month of October 2017. The following list is a breakdown of the same.

	MONTH	YR TO DATE
DWELLING FIRES	1	6
BUILDING FIRES	1	17
INVESTIGATIONS	5	34
OUT OF TOWN ASSISTS	12	91
ALARMS SYSTEMS	7	48
ASSIST AMBULANCE, POLICE, PUBLIC	4	40
CAR FIRES	1	3
WIRES, TREES DOWN	13	24
RESCUES & M.V.A.'s	4	49

BRUSH FIRES	2	5
DRILLS	3	22
Total man hours on the above Alarms Drills	458	3418

Respectfully Submitted Stephen Gagliardi, Deputy Chief

PUBLIC WORKS & LIGHTING

Councilman John Dudley read his report as follows:

Activity Report for Utility Department
Month of OCTOBER 2017

- Call outs for emergency service: 12
- Performed preemptive checks and required maintenance of all manholes and pump stations
- Sewer line maintenance performed: N/A
- Work requests performed:
 - Repaired the fence at the development sign area for Woods & Leaves section
 - Installed and removed scheduled event signs at the railroad track sign frames
 - Reset the light timers at the Borough buildings and park facilities for the seasonal time change
 - Replaced light bulbs in the Borough Hall and at the Stratford welcome sign

- Installed a bulletin board for Stratford Library announcements in the Borough Hall foyer
- Assembled 2 office chairs for the police clerks' use
- Placed traffic/parking control cones and barrels for the Fall Festival
- Regular maintenance activities performed include:
 - Weekly trash pickup and cleanup at Yellin School, Parkview School and Vassar Ave. ball fields
 - Clearing of debris from storm drains after rain
 - Bi-weekly town wide metal/appliance collection

PUBLIC EVENTS

Councilwoman Linda Hall thanked everyone for coming out to the Halloween parade. She gave a thank you to both Councilwoman Lomanno and Councilman Gray for helping out. Ms. Hall mentioned that the scarecrow contest went great and that the winners were: Sterling Vet – First place, Echelon Ford – Second place, tie for third place between Stratford Dental and Pasquarello Interiors. She also mentioned that Stratford will be doing a house decorating contest this year like we did a few years back and invited everyone to the tree lighting on December 1st.

POLICE

Councilwoman Tina Lomanno mentioned that the Chief had posted a notice for an opening for a class 2 officer. She read the following report into the record:

This is the first reading and introduction, the public hearing for this ordinance will be on December 12th at 7:00.

Councilman Green motioned to approve. Councilman Gray seconded the motion and all members present voting in favor in a Roll Call Vote.

ORDINANCE 2017 - 14

AMENDING ORDINANCE 2017:09 ESTABLISHING SALARIES

WHEREAS, It has become necessary to amend certain salaries set forth in ordinance 2017:09

NOW, THEREFORE, BE IT ORDAINED by Mayor and Council of the Borough of Stratford, County of Camden, and State of New Jersey that Ordinance 2017:09 is amended as follows:

Section 1: Delete:

Electrical Inspector 5,900-17,000

Section 2: Add

Electrical Inspector 5,900-21,000

Section 3. If any section, subsection, sentence, clause or phrase of this Ordinance is for any reason held by any Court of competent jurisdiction to be unconstitutional or invalid, such decision shall not affect the remaining portions of this Ordinance.

Section 4. This Ordinance shall take effect immediately upon posting, publication, final passage in the manner prescribed by law.

THE BOROUGH OF STRATFORD

BY: _____ **JOSH KEENAN, MAYOR**

ATTEST:

BEN ANGELI, BOROUGH CLERK

RESOLUTIONS 2017-200 THROUGH 2017-203 WILL BE DONE AS A CONSENT AGENDA

Clerk stated that Council can at this time request that any of the resolutions be removed from the consent agenda and would then be voted on separately. No Council person requested that a resolution be removed from the consent agenda.

Clerk read the resolutions contained in the consent agenda.

Councilman Green motioned to approve the consent agenda. Councilwoman Hall seconded the motion and all members present voting in favor in a Roll Call Vote.

RES. 2017 - 200 APPROVING THE SALE OF MIG WELDER TO MAGNOLIA (\$400)

RESOLUTION 2017- 200

RESOLUTION APPROVING SALE OF MIG WELDER

WHEREAS, the Borough of Stratford owned a MIG Welder; and

WHEREAS, the Borough does not have use for the MIG Welder; and

WHEREAS, the Borough contacted Magnolia Borough about the desire to sell the MIG Welder;

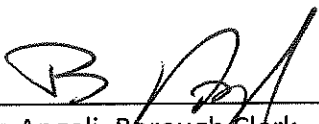
and

WHEREAS, Magnolia Borough offered to purchase the MIG Welder for \$400.00; and

WHEREAS, The Borough of Stratford deemed the offer reasonable and acceptable; and

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Stratford, County of Camden and State of New Jersey approve the sale of the MIG Welder to the Borough of Magnolia, NJ for the amount of \$400.00.

I, Ben Angeli, Borough Clerk, hereby certify the above resolution was adopted at a regular meeting of Council on November 14, 2017.



Ben Angeli, Borough Clerk

**RESOLUTIO
N 2017-201**

RESERVE FOR MUNICIPAL ALLIANCE GRANT

WHEREAS, N.J.S.A. 40A:40-87 provides that the Director of the Division of Local Finance may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of any item of appropriation for equal amount; and

NOW, THEREFORE, BE IT RESOLVED that the Borough of Stratford hereby requests the Director of the Division of Local Finance to approve the insertion of an item of revenue in the budget for the year 2017 in the amount of Eighteen dollars and sixteen cents (\$18.16) Reserve for Municipal Alliance Grant which item is now available pursuant to the provision of statute; and

BE IT FURTHER RESOLVED, that a like sum of Eighteen dollars and sixteen cents (\$18.16) be and the same is hereby appropriated under the caption of:

RESERVE FOR MUNICIPAL ALLIANCE GRANT

BE IT FURTHER RESOLVED, that the above is the result of monies received from the State of New Jersey and was deposited into the proper account.

I, Ben Angeli, Borough Clerk, hereby certify the above noted Resolution was adopted at the meeting of the Governing Body on November 14, 2017.



Ben Angeli, Borough Clerk

RES. 2017 - 202

**AUTHORIZE CLERK TO ADVERTISE TO RECEIVE PROPOSALS FOR
2018 PROFESSIONALS**

**RESOLUTION 2017-202
AUTHORIZE BOROUGH CLERK TO ADVERTISE TO RECEIVE
PROPOSALS 2018 FOR PROFESSIONALS**

WHEREAS, N.J.S.A. 19:44A-20.5 et seq. was created to regulate "Pay-To-Play" in the branches of NJ government including counties and municipalities; and

WHEREAS, on or after January 1, 2007, the Law prohibits a municipality from awarding contracts with a value in excess of \$17,500. to a business entity that makes certain reportable contributions one year prior to the contract; and

WHEREAS, the contractor can be awarded a contract even though he may have reportable contributions, if the award is made through a "fair and open" process; and

WHEREAS, to be "fair and open" the contract should be advertised to give notice in advance of the contract, and publicly opened and announced when awarded; and

WHEREAS, the minimum requirements of a "fair and open" process are:

- Publicly advertised with sufficient time of 10 calendar days to give notice, and
- Awarded under a process that provides for public solicitation of proposals, and
- Established on the basis of an award and disclosure process documented in writing prior to any solicitation, and

WHEREAS, the notice should include:

- A description of the requested goods or services;
- The time, date, and place proposals must be submitted;
- Contract information for obtaining the proposal document;
- The name of the agency requesting the proposal; and
- A statement that the proposal is being solicited through fair and open process in accordance with N.J.S.A. 19:44A-20.5 et seq.

WHEREAS, there are several alternatives in choosing their basis for award under a fair and open process such as:

- Choosing the lowest responsible bidder as in traditional bidding
- The standard used by both state government and the competitive contracting model "most advantageous price and other factors considered".
- Other fair and open process established by the agency

WHEREAS, the bids do not have to be opened and awarded at the same time, do not have to be opened at a public meeting, and can be awarded at a separate time by resolution by the Governing Body with wording stating to a "fair and open" process or a "non-fair and open process"; and

NOW, THEREFORE, BE IT RESOLVED by Mayor and Council to authorize the Borough Clerk to advertise to receive proposals for the 2018 year under the "fair and open process" of the pay-to-play law, and have resolutions to awards ready for the Governing Body's Reorganization Meeting to be held on January 2, 2018 for the following services:

BOROUGH ENGINEER
BOROUGH SOLICITOR
BOROUGH AUDITOR
REDEVELOPMENT SOLICITOR
REDEVELOPMENT PLANNER

FURTHERMORE, the following services for the 2018 year will also be included and forwarded to the appropriate Boards such as the Joint Land Use Board to take action at their Reorganization Meeting to be held on January 25, 2018 for the following service:

BOARD ENGINEER
BOARD SOLICITOR

I, Ben Angeli, Borough Clerk, hereby certify the above resolution was adopted by the Governing Body on November 14, 2017.



Ben Angeli, Borough Clerk

RESOLUTION 2017:203

MAINTENANCE LIENS

WHEREAS, there exists vacant property in the Borough of Stratford; and

WHEREAS, the last known record owner has been duly notified to maintain the property; and

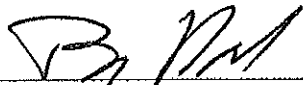
WHEREAS, Stratford Contracted Services/Stratford employees to be utilized to maintain the property; and

WHEREAS, the following amount is due for services rendered for October, 2017:

Address	Block/lot	description of svc	date of svc	cost of svc	date of svc	cost of svc	Nov'17 council mtg
12 BUCKNELL	83/11	lawn maintenance	10/28/17	45.00			45.00
116 COLUMBIA	18/4	lawn maintenance	10/14/17	45.00	10/28/17	45.00	90.00
109 CORNELL	18/11	lawn maintenance	10/14/17	45.00	10/28/17	45.00	90.00
56 LONGWOOD DR	92/12	lawn maintenance	10/14/17	45.00	10/28/17	45.00	90.00
112 STRATFORD	55/12	lawn maintenance	10/14/17	45.00	10/28/17	45.00	90.00
124 STRATFORD	55/1	lawn maintenance	10/14/17	45.00	10/28/17	45.00	90.00
4 SUNNYBROOK CT	114/15	lawn maintenance	10/14/17	45.00	10/28/17	45.00	90.00
15 WRIGHT	12/9	lawn maintenance	10/14/17	45.00	10/28/17	45.00	90.00
							<u>675.00</u>

NOW, THEREFORE, BE IT RESOLVED by Mayor and Council to authorize a lien on the above noted properties for the work completed by the Borough on behalf of the property owner.

I, Ben Angeli, Borough Clerk, hereby certify the above resolution was adopted by the Governing Body of the Borough of Stratford at a meeting held on November 14, 2017.



 Ben Angeli, Borough Clerk

RES. 2017 - 204 2017 TRANSFER OF FUNDS

Councilman Green motioned to approve. Councilman Gray seconded the motion and all members present voted in favor in a Roll Call Vote.

RESOLUTION 2017-204

2017 TRANSFER OF FUNDS


FROM:

A & E S & W	11,700.00
Health Benefit Waiver	1,052.28

TO:

A & E OE	11,700.00
Elections OE	371.03
Board of Health OE	347.00
PERS	334.25

I, Ben Angeli, Clerk of the Borough of Stratford, do hereby certify the foregoing resolution was approved at a meeting of the Borough Council held on November 14, 2017.



Ben Angeli, Borough Clerk

RES. 2017 - 205 AUTHORIZE TREE REMOVAL SERVICE WITH HARRY'S TREE SERVICE LLC (\$4925.00)

Councilman Dudley motioned to approve. Councilwoman Lomanno seconded the motion and all members present voting in favor in a Roll Call Vote.

RESOLUTION 2017:205

**RESOLUTION AUTHORIZING TREE REMOVAL SERVICES
WITH HARRY'S TREE SERVICE, LLC**

WHEREAS, pursuant to Ordinance 2017:08, the Borough of Stratford budgeted various monies for tree removal services in the Borough; and

WHEREAS, the Borough is in need of third-party tree removal services for dead or dying trees located on Borough property or in the Borough right-of-way; and

WHEREAS, the Borough obtained two (2) quotes for the tree removal services, the lowest of which was \$4925.00.00 from Harry's Tree Service, LLC, located at 825 Valley Drive, Somerdale, New Jersey 08083; and

WHEREAS, the monetary amount for the tree removal services was below the bid threshold, thus exempting them from formal bidding under the Local Public Contracts Law; and

WHEREAS, the tree removal services are necessary to promote the public health, safety and welfare in the Borough of Stratford.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Stratford, County of Camden and State of New Jersey that the tree removal services to be performed by Harry's Tree Service, LLC in the amount of \$4925.00 is hereby approved.

I, Ben Angeli, Acting Borough Clerk, hereby certify the above resolution was adopted at a regular meeting of Council on November 14, 2017.



Ben Angeli, Borough Clerk


Councilman Dudley motioned to close the Good and Welfare portion of the meeting. Councilwoman Lomanno seconded the motion and all members present voted in favor in a voice vote

Councilman Hartman motioned to adjourn the meeting. Councilman Dudley seconded the motion and all members present voted in favor in a voice vote.

Minutes respectfully submitted by:



Ben Angeli, Borough Clerk



Mayor Josh Keenan